

## **Trustees report for the period ended 31 August 2021**

The Trustees of Chipping Warden Kindergarten present their annual report and accounts for the period ended 31 August 2021 and confirm they comply with the requirements of the Charities Act 1993, as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005.

### **Structure, governance and management**

The overall management and control of the Kindergarten shall vest in the individual members of its management committee who are the charity trustees of the Kindergarten.

The committee members shall be elected for a term of one year at the Annual General Meeting. Committee members are eligible for re-election unless they have already served on the Committee in any capacity for six consecutive years. Prospective new elected members of the Committee shall be those candidates from amongst those having notified their willingness to stand who receive the highest number of votes from the Members up to a maximum of 12.

### **Objectives and activities**

The objects of the kindergarten are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

1. Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability,
2. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas,
3. Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Chipping Warden Kindergarten operates from the grounds of Chipping Warden Primary School in Northamptonshire. The kindergarten serves children from the local community and surrounding villages.

Transition for the kindergarten children to school is smooth due to the fact that school staff and kindergarten staff are able to liaise with one another easily. The kindergarten and reception children meet regularly and participate in activities together. Having kindergarten children on site adds an extra dimension to the school.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Achievements and performance**

At the start of the academic year 2020/21, there were 32 children on the books. This was a healthy number of children. We were still seeing bookings for new starters, as they turn 2 years, throughout the winter months, with 37 children booked in total going forward.

We have started the year with good staff to child ratios and a positive outlook ahead.

Kindy's new academic year has started on a very positive note, with a new parent/child settling in session on the first day.

We are embracing the new EYFS 2021 and the changes that this brings, and we are feeling very positive.

Our outlook for the year 2021/22 is very positive seeing increases in the numbers of children and increases in staff hours.

Despite the Covid-19 pandemic, we held some fundraisers and set up a very successful Kindi shop selling donated toys, clothes and equipment. Together with donations from our families, we raised £4,848 during the year.

During the year we become a 'Forest School' and invested in staff training to achieve this. We have arrangements with the school to utilise the outdoor space and create our forest school, which we are incredibly grateful for.

We are very grateful for the support of our families, staff and our community who are pulling together during the ongoing pandemic.

## **Financial review**

The charity is a non profit making organisation. Any excess income over expenditure arising in one period will be used to support times when numbers of children attending are lower or are used for capital expenditure.

The main source of the charities funds comes from the LEAs funding re Early Years Learning. Parent's fees for the younger children and fundraising make up a significant amount of the rest of the resources. The kindergarten maintains a high staff to child ratio and supports staff in their training.

This was another challenging period for Kindergarten navigating our way through the ongoing pandemic.

The lack of certainty with the local authority funding to support low numbers in the autumn term meant that the staff hours were cut and costs kept to a minimum. However, as the year progressed numbers increased and finally in February a lump sum was paid out of around £6,000 by the local authority as some compensation for the lower numbers due to Covid -19. This enabled us to increase staff hours again and make some additional expenditures. The year completed with a small excess of £4,679. The local authority payment and the fantastic fundraising efforts were key in achieving this successful result.

The current year is very positive. Should the situation worsen however this winter, we know that with our parent and staff support and reserves we can manage the situation effectively.

Expenditure has supported the key objectives of the charity.



Chipping Warden School Kindergarten	1031732
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## Receipts and payments accounts

For the period from	01-Sep-20	To	31-Aug-21
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funding income	63,831	-	-	63,831	70,866
Parental fees	29,411	-	-	29,411	22,314
Grants	1,046	-	-	1,046	9,482
Fundraising	4,848	-	-	4,848	355
Donations and recharges	1,226	-	-	1,226	197
Interest	2	-	-	2	11
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>100,364</b>	<b>-</b>	<b>-</b>	<b>100,364</b>	<b>103,224</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>100,364</b>	<b>-</b>	<b>-</b>	<b>100,364</b>	<b>103,224</b>
<b>A3 Payments</b>					
Wages	79,467	-	-	79,467	88,971
Employers national insurance	-	-	-	-	435
Employers Pension contributions	901	-	-	901	914
Staff training	2,406	-	-	2,406	1,455
Telephone	341	-	-	341	308
Property costs	907	-	-	907	595
Utilities	1,846	-	-	1,846	1,462
Educational supplies	2,245	-	-	2,245	1,247
Uniform	133	-	-	133	636
Food purchases	375	-	-	375	1,033
Office expenses	23	-	-	23	363
Computer software and maintenance	462	-	-	462	352
Cleaning and consumables	1,044	-	-	1,044	1,140
Fundraising costs	20	-	-	20	20
Donations, gifts, staff entertainment	968	-	-	968	278
Advertising	1,099	-	-	1,099	2,077
Licences, memberships, DBS	928	-	-	928	662
Professional and legal fees	2,172	-	-	2,172	2,003
	-	-	-	-	-
<b>Sub total</b>	<b>95,335</b>	<b>-</b>	<b>-</b>	<b>95,335</b>	<b>103,950</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Purchase of fixed assets	350	-	-	350	2,699
	-	-	-	-	-
<b>Sub total</b>	<b>350</b>	<b>-</b>	<b>-</b>	<b>350</b>	<b>2,699</b>
<b>Total payments</b>	<b>95,685</b>	<b>-</b>	<b>-</b>	<b>95,685</b>	<b>106,649</b>
<b>Net of receipts/(payments)</b>	<b>4,679</b>	<b>-</b>	<b>-</b>	<b>4,679</b>	<b>- 3,425</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>59,729</b>	<b>-</b>	<b>-</b>	<b>59,729</b>	<b>63,154</b>
<b>Cash funds this year end</b>	<b>64,408</b>	<b>-</b>	<b>-</b>	<b>64,408</b>	<b>59,729</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	19,037	-	-
	Premium account	45,001	-	-
	Petty cash	370	-	-
	<b>Total cash funds</b>	<b>64,408</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

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	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Debtors due	300	-	-
	Income owed	945	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	IPADS - 2017	Unrestricted	857	-
	Computer - 2019	Unrestricted	498	-
	Shed - 2019	Unrestricted	1,893	-
	Artificial Grass - 2019	Unrestricted	2,446	-
	Furniture - 2019	Unrestricted	460	-
	Carpets - 2020	Unrestricted	380	-
	Water heater - 2020	Unrestricted	2,319	-
	Shed - 2021	Unrestricted	350	-
			-	-

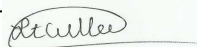
	Details	Fund to which liability relates	Amount Due	Date Due
<b>B5 Liabilities</b>	PAYE due	Unrestricted	-	20 September 2021
	Pension payments due	Unrestricted	213	06 September 2021
			-	
			-	
			-	

Signed by trustees on behalf of all the trustees

Signature

Print Name

Date of approval

  
Elizabeth A. Isherwood

Lucy Cullen  
Elizabeth Isherwood

12 October 2021  
12 October 2021

## Independent examiner's report to the trustees of Chipping Warden Kindergarten

I report on the accounts of the charity for the year ended 31 August 2021, which are set out on pages 1 - 2.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act, have not been met.



Mrs Delyth Bending  
Chartered Accountant ICAEW FCA

Delyth Bending Accountancy Ltd  
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13 October 2021