

**REGISTERED COMPANY NUMBER: 05263412 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1111472**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2021  
FOR  
READING ROTARY COMMUNITY PROJECTS**

Vale & West  
Chartered Accountants  
Victoria House  
26 Queen Victoria Street  
Reading  
Berkshire  
RG1 1TG

# **READING ROTARY COMMUNITY PROJECTS**

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# **READING ROTARY COMMUNITY PROJECTS**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The charity's objects as amended by Special Resolution dated 14 February 2012 are:

To relieve financial hardship by the provision of accommodation in and around Berkshire.

To develop the capacity and skills of the members of the socially and economically disadvantaged community in and around Berkshire in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

To advance education and to promote the mental, spiritual, moral and physical development and improvement of those undertaking community capacity building so as to develop their full capacities and so that their conditions of life may be improved.

To promote the efficiency and effectiveness of charities by the provision of accommodation for shared facilities and resources.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

The Charity owns five single bedded flats at Centenary House Reading let under a twenty one year lease ending in 2026 to Launchpad Reading (formerly Reading Single Homeless Project) charity number 279859.

A joint funding project with another local registered charity to construct a building for charitable use was completed in December 2018. Reading Rotary Community Projects provided a £300,000 financial loan to the other charity, secured on the property assets of that charity.

During the year under review, the board has concentrated upon the management of existing property and awarding of grants.

### **FINANCIAL REVIEW**

#### **Financial position**

The charity has performed in line with the Trustees expectation.

#### **Investment policy and objectives**

The charity seeks to hold its funds in an interest bearing account with a view to future investment in land and property in order to increase future earnings and enable additional investment in future projects in accordance with the objects of the charity.

### **FUTURE PLANS**

The charity's fundraising will continue so that its objectives can be met.

# **READING ROTARY COMMUNITY PROJECTS**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2021**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

Reading Rotary Community Projects is a company limited by guarantee governed by its Memorandum and Articles of Association dated 12 October 2004 as amended 14 February 2012. It is registered as a charity with the Charity Commission.

#### **Appointment of trustees**

The first trustees were appointed on 12 October 2004. The trustees can be appointed or removed by the governing body of the Rotary Club of Reading.

#### **Organisation**

The trustees meet half-yearly.

The board, which consists of unpaid volunteers with a variety of professional skills, has dealt with the setting up of the company and the project, administrative, compliance and regulatory issues. In addition it has monitored fund raising and publicity of its projects.

There are two executive directors and five non executive directors all appointed by the Rotary Club of Reading.

#### **Risk management**

The trustees have a risk management strategy which comprises:

1. An annual review of the risks the charity may face;
2. The establishment of systems and procedures to mitigate those risks identified in the plan;
3. The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

05263412 (England and Wales)

#### **Registered Charity number**

1111472

#### **Registered office**

7 South Drive  
Sonning  
RG4 6GB

#### **Trustees**

P J Webb	Chairman	Executive
J R L Brunnen	Executive	
Dr A P Cowling	Non-Executive	
A M Andrews	Non-Executive	
Rev A Haine	Non-Executive	
W H Montague	Non-Executive	
T Metcalfe	Non-Executive	(resigned 30.6.21)
S Creffield	Non-Executive	(appointed 01.7.21)

# **READING ROTARY COMMUNITY PROJECTS**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2021**

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Company Secretary**

Dr A P Cowling

#### **Independent Examiner**

Vale & West  
Chartered Accountants  
Victoria House  
26 Queen Victoria Street  
Reading  
Berkshire  
RG1 1TG

#### **Solicitors**

Dexter Montague LLP  
105 Oxford Road  
Reading  
RG1 7UD

#### **Bankers**

Svenska Handelsbanken AB  
Apex Plaza  
Forbury Road  
Reading  
RG1 1AX

Approved by order of the board of trustees on 5 October 2021 and signed on its behalf by:

Dr A P Cowling - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF READING ROTARY COMMUNITY PROJECTS**

### **Independent examiner's report to the trustees of Reading Rotary Community Projects ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2021.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Miss K M Cutts FCA  
Vale & West  
Chartered Accountants  
Victoria House  
26 Queen Victoria Street  
Reading  
Berkshire  
RG1 1TG

13 October 2021

# READING ROTARY COMMUNITY PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 JUNE 2021

	Notes	30.6.21 Unrestricted fund £	30.6.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Investment income	2	55,500	52,986
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Donations		7,329	11,800
Other costs of charitable activities		5,590	8,315
Governance costs		1,709	56
<b>Total</b>		<b>14,628</b>	<b>20,171</b>
<b>NET INCOME</b>		<b>40,872</b>	<b>32,815</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<b>652,104</b>	<b>619,289</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>692,976</b>	<b>652,104</b>

The notes form part of these financial statements

# READING ROTARY COMMUNITY PROJECTS

## BALANCE SHEET 30 JUNE 2021

	Notes	30.6.21 Unrestricted fund £	30.6.20 Total funds £
<b>FIXED ASSETS</b>			
<b>Investments</b>			
Investments	5	300,000	300,000
Investment property	6	550,000	550,000
		<hr/>	<hr/>
		850,000	850,000
 <b>CURRENT ASSETS</b>			
Cash at bank		28,946	29,313
 <b>CREDITORS</b>			
Amounts falling due within one year	7	(30,613)	(30,423)
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>		(1,667)	(1,110)
		<hr/>	<hr/>
 <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		848,333	848,890
 <b>CREDITORS</b>			
Amounts falling due after more than one year	8	(155,357)	(196,786)
		<hr/>	<hr/>
<b>NET ASSETS</b>		692,976	652,104
		<hr/>	<hr/>
 <b>FUNDS</b>	11		
Unrestricted funds		692,976	652,104
		<hr/>	<hr/>
<b>TOTAL FUNDS</b>		692,976	652,104
		<hr/>	<hr/>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2021 in accordance with Section 476 of the Companies Act 2006.

The notes form part of these financial statements



## **READING ROTARY COMMUNITY PROJECTS**

### **BALANCE SHEET - continued 30 JUNE 2021**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 5 October 2021 and were signed on its behalf by:

J R L Brunnen - Trustee

The notes form part of these financial statements

## READING ROTARY COMMUNITY PROJECTS

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

##### **Investment property**

The investment property is included at open market value and no depreciation is provided in respect of freehold property. This represents a departure from the requirements of the Companies Act 2006. The trustees are of the opinion that it does not prejudice the true and fair view of the financial statements.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# READING ROTARY COMMUNITY PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 JUNE 2021

### 2. INVESTMENT INCOME

	30.6.21	30.6.20
	£	£
Rents received	55,497	52,952
Deposit account interest	3	34
	<u>55,500</u>	<u>52,986</u>

### 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2021 nor for the year ended 30 June 2020.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2021 nor for the year ended 30 June 2020.

### 4. CHARITABLE ACTIVITIES

#### Grants paid

	30.6.21	30.6.20
	£	£
Benevolent Fund of the Rotary Club of Reading	3,244	2,400
CH Rugby		1,000
Christian Community Action Ministries		1,000
Green Health Thames Valley		1,000
Kids Cancer Charity		750
Launchpad Reading	2,000	1,000
Mustard Tree Foundation		500
Parents and Children Together		800
Reading Mencap		1,000
Remap Berkshire		1,000
St Luke's and St Bartholomew's		750
Together in Mission		600
Dogs for Good	250	
Faith Christian Group	1,000	
Red Balloon Learner Centre	835	
	<u>7,329</u>	<u>11,800</u>
<b>Total Grants Paid</b>	<b>7,329</b>	<b>11,800</b>

# READING ROTARY COMMUNITY PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 JUNE 2021

### 5. FIXED ASSET INVESTMENTS

	30.6.21	30.6.20
	£	£
Loans	<u>300,000</u>	<u>300,000</u>
		Other loans £
At 1 July 2020 and 30 June 2021		<u>300,000</u>

There were no investment assets outside the UK.

#### Investment Loan

A loan of £300,000 was made to another charity in 2018 and is secured on property assets of the other charity. The loan has no fixed repayment date but must be repaid on prior sale of the secured property or may be repaid at any time after 24 November 2022.

### 6. INVESTMENT PROPERTY

	£
<b>FAIR VALUE</b>	
At 1 July 2020 and 30 June 2021	<u>550,000</u>
<b>NET BOOK VALUE</b>	
At 30 June 2021	<u>550,000</u>
At 30 June 2020	<u>550,000</u>

The investment property, Centenary House, was valued on an open market basis on 11 January 2018 by Dunster & Morton LLP, Chartered Surveyors. In the opinion of the Trustees, there has been no change in the value of this property between the date of the professional valuation and 30 June 2021.

# **READING ROTARY COMMUNITY PROJECTS**

## **NOTES TO THE FINANCIAL STATEMENTS - continued** **FOR THE YEAR ENDED 30 JUNE 2021**

### **7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.6.21</b>	30.6.20
	£	£
Bank loans and overdrafts (see note 9)	<b>21,429</b>	21,429
Bank loan interest	<b>985</b>	1,506
Accruals and deferred income	<b>8,199</b>	7,488
	<u><b>30,613</b></u>	<u>30,423</u>

### **8. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>30.6.21</b>	30.6.20
	£	£
Bank loans (see note 9)	<b>155,357</b>	196,786
	<u><b>155,357</b></u>	<u>196,786</u>

### **9. LOANS**

An analysis of the maturity of loans is given below:

	<b>30.6.21</b>	30.6.20
	£	£
Amounts falling due within one year on demand:		
Bank loans	<b>21,429</b>	21,429
	<u><b>21,429</b></u>	<u>21,429</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<b>21,429</b>	21,429
	<u><b>21,429</b></u>	<u>21,429</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<b>64,286</b>	64,286
	<u><b>64,286</b></u>	<u>64,286</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans - more than 5 years	<b>69,642</b>	111,071

# READING ROTARY COMMUNITY PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 JUNE 2021

### 10. SECURED DEBTS

The following secured debts are included within creditors:

	30.6.21	30.6.20
	£	£
Bank loans	<b>176,786</b>	218,215

The bank loan is secured by a first legal mortgage on the investment property and its associated assets and by a debenture on all the assets and undertakings of the company.

### 11. MOVEMENT IN FUNDS

	At 1.7.20	Net movement in funds	At
	£	£	30.6.21
			£
<b>Unrestricted funds</b>			
General fund	<b>652,104</b>	<b>40,872</b>	<b>692,976</b>
<b>TOTAL FUNDS</b>	<b>652,104</b>	<b>40,872</b>	<b>692,976</b>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>55,500</b>	<b>(14,628)</b>	<b>40,872</b>
<b>TOTAL FUNDS</b>	<b>55,500</b>	<b>(14,628)</b>	<b>40,872</b>

# READING ROTARY COMMUNITY PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 JUNE 2021

### 11. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.7.19 £	Net movement in funds £	At 30.6.20 £
<b>Unrestricted funds</b>			
General fund	619,289	32,815	652,104
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>619,289</u>	<u>32,815</u>	<u>652,104</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	52,986	(20,171)	32,815
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>52,986</u>	<u>(20,171)</u>	<u>32,815</u>

### 12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2021.

# READING ROTARY COMMUNITY PROJECTS

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 JUNE 2021

	30.6.21 £	30.6.20 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Investment income</b>		
Rents received	55,497	52,952
Deposit account interest	3	34
	<u>55,500</u>	<u>52,986</u>
<b>Total incoming resources</b>	<b>55,500</b>	<b>52,986</b>
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Bank charges & loan interest	5,590	8,315
Grants to institutions	7,329	11,800
	<u>12,919</u>	<u>20,115</u>
 <b>Support costs</b>		
<b>Finance</b>		
Insurance	69	56
 <b>Governance costs</b>		
Accountancy fees	1,640	-
	<u>14,628</u>	<u>20,171</u>
<b>Total resources expended</b>	<b>14,628</b>	<b>20,171</b>
 <b>Net income</b>	<b>40,872</b>	<b>32,815</b>

This page does not form part of the statutory financial statements