

The Charity he **OF ABBEY GARDENS**  
**(Charitable Incorporated Organisation)**

**TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31.12.2020**

**CIO number: 1158147**

### Charity Objectives:

To promote for the benefit of the inhabitants of Newham, London and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity, or disablement, financial hardship or social and economic circumstances or for the public at large in the interest of social welfare and with the object of improving the condition of life of said inhabitants.

### Summary of main activities:

#### Gardening

Gardening over winter generally scales down. Unfortunately due to COVID-19 we had to put a pause on the regular gardening sessions we were running in late 2019. COVID-19 brought a change to the garden in that the local community began to use the gardens to relax and enjoy. Once it was summer and rules were relaxed we found ourselves with a newly engaged community that wanted to get

#### Events

Unfortunately were unable to host any events – due to the pandemic. When rules were relaxed we continued to run our monthly gardening sessions but these were a drop-in event that were necessary in the upkeep of the gardens and for community engagement.

#### Adopt a bed scheme

As our community engagement increased over lockdown we decided to take our adopt a bed scheme out of pilot and assigned community members a bed of their own. This has been hugely successful as the community feels like they have a part of the garden of their own, in exchange they look after the rest of the garden. This has maintained a buzz in the community, with people building friendships through visiting the gardens and looking after their beds.

#### Engagement Strategy

Our engagement strategy evolved with COVID-19 and we set up a WhatsApp community group for anyone to join. In the WhatsApp group we post about our gardening sessions and any news regarding the beds or gardens. We also assigned one of the trustees to maintain our Instagram (@\_abbeygardens) to further our reach and engagement.

#### New planting Beds

With the finding of Newham Council for Pocket Parks grant the planters were completed in September 2020.

#### Pilot: Garden café

Unfortunately due to COVID-19 we were unable to get the Garden Café started.

### Summary of main achievements:

In 2020 the garden took on a new lease of life with an engaged community that needed the space during the COVID-19 pandemic. When rules began to relax we were able to build this new community through regular gardening sessions, an active WhatsApp group and Instagram. We appointed new trustees in the July 2020.

## **Financial review**

**Reserves policy:** At any one time the Charity should have £3000 of free reserves

**Funds in deficit:** The Charity held £15,930.73 in cash as at 31.12.2020. Of this amount £2,853.08 were free reserves.

## **Principal sources of funding**

### **Restricted funding:**

GTPS – £500 received

Triangle Action Group – £1,283.04 received.

Pocket Parks £10.4K was received in capital funding for the partial refurbishment of the garden. The refurbishment will be completed in 2021.

City Bridge Trust - £2K received.

### **Unrestricted funding:**

Individual donations - total raised £931.94 (the Trustees would like to thank all individual donors who supported the garden in 2019)

### **Going concern:**

The accounts have been prepared on a going concern basis

This report was approved by the Board of Trustees and signed on its behalf by:

Stewart Haywood (Trustee)

**Friends of Abbey Gardens**  
**Financial year ending 31 December 2020**

**Reference and administrative details**

**Charity number:** 1158147

**Trustees:** Marie Helson  
Lucia Jane Beltrame  
Barbara Nowak  
Stewart Haywood  
Martha Norman  
Karen Waneska

**Principal address:** Abbey Gardens, 20 Bakers Row, London, E15 3NF

**Bankers:** Co-Operative Bank, 1 Balloon Street, Manchester, M60 4EP

**Governing document:** Constitution of the CIO Friends of Abbey Gardens (2014)

**Type of organisation:** Charitable Incorporated Organisation

**Appointment of Trustees:** New trustees are elected to post at the annual general meeting

Stewart Haywood (Trustee) As per the Constitution the CIO is required to have at least three trustees at any time  
The Trustees are responsible for preparing the Annual report and Annual Accounts in accordance with Charity Law of the United Kingdom / Charity Incorporated Organisations (General) Regulations 2012  
The Trustees are responsible for keeping accurate accounting records.

**Friends of Abbey Gardens**  
**Financial year ending 31 December 2020**

**Profit & Loss by activity**

**INCOME**

Grant income	£	16,183.04
	£	561.21

Unrestricted income

<b>TOTAL INCOME</b>	£	<b>16,744.25</b>
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**EXPENDITURE**

	£	3,090.00
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Labour

	£	1,900.00
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Project Management  
Gardener

	£	-
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Contractors

	£	4,938.59
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Materials

	£	5,217.08
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Insurance

	£	240.00
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Utilities

	£	104.55
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Publicity

	£	-
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Event costs

	£	200.00
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General expenses

	£	-
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**TOTAL EXPENDITURE**

	£	<b>15,690.22</b>
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	£	<b>1,054.03</b>
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Friends of Abbey Gardens  
Financial year ending 31 December 2020

Profit & Loss by source of funding

	Unrestricted	A4A	SSH		Tate & Lyle	CBT	Total
B/F 1.1.2019	£ 806	£	3,183	£ 4,240	£ 1,065	£ 3,084	£ 14,877
Income	£ 2,561	£ -	£ -	£ -	£ -	£ 2,000	£ 16,744
	£ 3,368						
Total fund available		£ 3,183	£ 4,240		£ 1,065	£ 5,084	£ 31,621
Expenditure	£ -						
Labour		£ -	£ -	£ -	£ -	£ 1,440	£ 3,090
Project Management	£ -	£ -	£ -	£ -	£ -	£ 1,900	£ 1,900
Gardener	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Contractors	£ -	£ -	£ -	£ -	£ -	£ -	£ 4,939
Materials	£ -	£ -	£ -	£ -	£ -	£ 1,076	£ 5,217
Insurance	£ 210	£ -	£ -	£ -	£ -	£ -	£ 240
Utilities	£ 105	£ -	£ -	£ -	£ -	£ -	£ 105
Publicity	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Event costs	£ 200	£ -	£ -	£ -	£ -	£ -	£ 200
General expenses	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	£ 515	£ -	£ -	£ -	£ -	£ 4,416	£ 15,690

**Notes to the Annual Accounts**

- 1 The annual accounts are prepared on a receipts & payments basis according to the Charity Incorporated Organisations (General) Regulations 2012.
- 2 The CIO is exempt from external audit as the income in FY 2019 income falls below 250K threshold
- 3 The CIO annual accounts have been verified by an independent examiner.
  
- 4 In the FY 2020 the CIO did not enter into any guarantees
- 5 As at 31.12.2020 the CIO did not owe any amounts to external parties
  
- 4 The Profit & Loss (page 3) presents the summary of all amounts received and paid out in financial year 2019
- 6 The Profit and Loss (page 4) of the accounts lists income (including B/F income from 2018) and expenditure by the source of the income/ funding
  
- 7 The Statement of Assets and Liabilities (page 5) presents the cash as the only asset the CIO held as at 31.12.2020