

THE TRUSTEES OF THE BELCHAMP ST. PAUL & DISTRICT COMMUNITY HOUSE

Registered Charity Number 211460

ANNUAL REPORT OF THE TRUSTEES

The Trustees present their report with the financial statements of the Trust for the year ending 31st December 2020.

Principal Objectives.

To administer the building known as the "Community House" in Belchamp St. Paul in the county of Essex, and the land belonging thereto for the benefit of the inhabitants of the civil parish of Belchamp St. Paul and its immediate vicinity including the parishes of Ovington, Tilbury juxta Clare, Belchamp Otten and Belchamp Walter.

Statement of Trustees responsibilities.

The Trustees are responsible for safeguarding the assets of the Charity. The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and the results of the Charity for that year and to maintain throughout the year proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity.

During the year the following served as Trustees:-

Mr. D. McKee Ex officio (P.C.) **Chairman.**
Mr. A. Money (Belchamp Otten) co-opted.
Mrs. B. East (Belchamp St. Paul) co-opted.
Mrs. J. Hardy (Belchamp St. Paul) co-opted.
Mr. P. Pawsey (Ovington) co-opted.
Mr. R. Llewellyn (Belchamp Walter) co-opted. Treasurer. Resigned 06.07.20
Mr. S. Rulten (Tilbury juxta Clare) co-opted.
Mrs. K. Miller (Belchamp St. Paul) co-opted.
Mr. M. Jensen (Belchamp Otten) co-opted.
Rev G. Morgan (Belchamp St Paul) Ex officio. Resigned 01.08.2020
Mr K. Neville (Belchamp St Paul) co-opted. Treasurer. Appointed 07.07.20
Mrs K. Clark (Tilbury Juxta Clare) co-opted. Appointed 16.07.2020

Activities throughout the year:-

During the year use of the Community House was severely curtailed by Corvid 19 but was used by the following local organisations as regulations allowed:-

1. The Parish Council.
2. The Morris Dancers.
3. The Evergreens.
4. The Tennis Club.
5. Tai Chi
6. The Belchamp Art Group

The Community House was also used by local inhabitants and others for private functions.

The Trustees held formal face to face meetings on only three occasions with other meetings being held and decisions made and agreed by email.

During the year grants were received from Braintree District Council (**BDC**) in respect of Corvid and from the Community Initiatives Fund for roof replacement whilst Hall Hire income was only 21 % of the previous year.

Application had been made to BDC planners to replace the ageing thatch roof with tiles in order to reduce the ongoing running costs but an adverse statement by Place Services had resulted in that application being withdrawn.

In the autumn damage to the main hall window bay was occasioned by subsidence and is being investigated by insurers.

BELCHAMP ST PAUL AND DISTRICT COMMUNITY HOUSE
REGISTERED CHARITY NUMBER 211460
PROFIT AND LOSS ACCOUNT 2020

FINAL VERSION P M R

	2020		2019	
	£	£	£	£
HIRE OF HOUSE				
Income				
Hire of House	2,177		8,009	
Electricity Meters	43		232	
Expenses				
Heat & Light	(1,798)		(1,887)	
Fire and Security	(164)		(295)	
Cleaning	(873)		(2,552)	
Electrical inspection **	-			
Advertising	-		(75)	
Net Profit (Loss) from Hire of House		(615)		3,432
LETTING OF FLAT				
Income				
Water charge	147		400	
Rent	6,000		3,558	
Expenses				
Refurb. 2019.	-		(18,291)	
Net Profit from Letting of Flat		6,147		(14,333)
DONATIONS/GRANTS				
Little Yeldham, Tilbury and Ovington PC*	400		-	
Belchamp Walter PC	-		100	
Braintree Dist. Council	10,000		-	
Comm Initiatives Fund	5,000		-	
Belchamp St Paul and Belchamp Otten PC**	9		29	
Total Donations		15,409		71
TENNIS COURTS				
Tennis Club Rent	282		253	
Refurbishment of Tennis Court	-			
Net Profit from Tennis Club		282		253
INVESTMENT INCOME				
Cornelius Trust Dividends and Interest	1,416		1,750	
Scottish Widows Interest	124		153	
National Savings Interest	29		-	
Total Investment Income		1,569		1,903
UNALLOCATED EXPENSES				
Insurance	(3,074)		(3,873)	
Water Rates	(489)		(1,705)	
Roof	(1,931)		-	
Grounds Maint. (wages, petrol, new mower)	(1,938)		(325)	
Repairs (inc. Drain 19 and Cooker 20)	(281)		(289)	
Sundries			(223)	
		(7,713)		(6,415)
Net Profit (Loss) for the Year		15,079		(15,089)

*LY T & O PC PROVIDED GOODS OR SERVICES TO THE VALUE OF £400 DURING 2019

**B ST P & O PC ALSO PROVIDED GOODS AND OR SERVICES TO THE VALUE OF £579 DURING 2019
AND £541 IN 2020 including £384 on roof repairs.

BELCHAMP ST PAUL AND DISTRICT COMMUNITY HOUSE
REGISTERED CHARITY NUMBER 211460
BALANCE SHEET 31 December 2020

	2020		2019	
	£	£	£	£
Investment				
Scottish Widows (cash account)		60,365		60,241
Cash at Banks				
Barclays Community Account	17,630		7,703	

Barclays Business Premium Account	5,000		0	
National Savings	432	23,062	402	8,106
Cash in Hand		-		-
Debtors				
Flat Deposit held by Deposit Protection Service	1,000	1,000	1,000	1,000
Creditors				
Flat Deposit received from tenant	(1,000)	(1,000)	(1,000)	(1,000)
Total Cash Assets		83,426		68,347
Cash Assets at Start of Year		68,347		83,436
Profit (Loss) for the Year		15,079		(15,089)
Cash Assets at End of Year		83,426		68,347
Cornelius Fund Value		51,642		53,482
		135,068		121,829

Total Assets at end of Year comprise :	Total	Free Funds	Restricted Funds	Designated Reserves
Roof Repair/Replacement	70,623		18,173	52,450
Wooden Floor Repair	5,000			5,000
Tennis Court Repairs	3,890			3,890
Cornelius Trust	51,642	25,821	25,821	
Free Cash Reserves	3,913	3,913		
	135,068	29,734	43,994	61,340

BELCHAMP ST PAUL AND DISTRICT COMMUNITY HOUSE
REGISTERED CHARITY NUMBER 211460
INDEPENDENT EXAMINER'S REPORT FOR 2020

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts.

Signed : P M RODGERS

Date: 9TH APRIL 2021

Name :

Philip Michael Rodgers

Address :

**Grove House
Belchamp Walter
Sudbury
Suffolk
CO10 7AR**

Belchamp St Paul Community House
Bank Receipts 2020

Date	SOURCE	WHAT FOR	Chckd	Total	Flat Rent	FLAT CORNELIUS WATER	House Hire	Donations	Elec Meters	Tennis Club	S.W. N S & I
02.01.20	L.HARROD	HALL HIRE	✓	36.00			36.00				
09.01.20	STOUR VAL. CATERERS	HALL HIRE	✓	56.00			56.00				
20.01.20	VARIOUS	HALL HIRE	✓	100.00			100.00				
20.01.20	VARIOUS	HALL HIRE	✓	80.00			80.00				
28.01.20	BILAL MA	HALL HIRE	✓	25.00			25.00				
31.01.20	J HARDY	FLAT RENT	✓	500.00	500.00						
31.01.20	STOUR VAL. CATERERS	HALL HIRE	✓	68.00			68.00				
05.02.20	ADV CY	HALL HIRE	✓	98.00			98.00				
07.02.20	VARIOUS	HALL HIRE	✓	292.00			292.00				
10.02.20	GLOBAL CLIENT	DIVIDENDS	✓	248.86		248.86					
12.02.20	FRASER	HALL HIRE	✓	40.00			40.00				
24.02.20	L.HARROD	HALL HIRE	✓	36.00			36.00				
26.02.20	KENDAL	HALL HIRE	✓	50.00			50.00				
27.02.20	SCHUL SHAISTA	HALL HIRE	✓	48.00			48.00				
02.03.20	B ST PAUL & OTTEN PC	HALL HIRE	✓	128.00			128.00				
02.03.20	J HARDY	FLAT RENT	✓	500.00	500.00						
09.03.20	F SLOT	HALL HIRE	✓	16.00			16.00				
12.03.20	B ST PAUL & OTTEN PC	DEFIB.ELECTRICITY	✓	40.00					40.00		
30.03.20	B ST PAUL & OTTEN PC	BALANCE OF GRANT	✓	9.30				9.30			
31.03.20	J HARDY	FLAT RENT	✓	500.00	500.00						
20.04.20	J HARDY	WATER CHARGE	✓	96.87		96.87					
30.04.20	J HARDY	FLAT RENT	✓	500.00	500.00						
12.05.20	GLOBAL CLIENT	DIVIDENDS	✓	365.21		365.21					
01.06.20	J HARDY	FLAT RENT	✓	500.00	500.00						
19.06.20	EON	ELECTRICITY REFUND	✓	3.43					3.43		
30.06.20	J HARDY	FLAT RENT	✓	500.00	500.00						
07.07.20	BRAINTREE D C	COVID GRANT	✓	10,000.00				10,000.00			
20.07.20	WATERFIELD	HALL HIRE	✓	160.00			160.00				
21.07.20	VARIOUS	HALL HIRE	✓	228.83			228.83				
24.07.20	M BROOKS	HALL HIRE	✓	80.00			80.00				
27.07.20	J HARDY	WATER CHARGE	✓	49.84		49.84					
31.07.20	J HARDY	FLAT RENT	✓	500.00	500.00						
10.08.20	GLOBAL CLIENT	DIVIDENDS	✓	392.71		392.71					
24.08.20	TOP DAY EVENTS	HALL HIRE	✓	90.00			90.00				
01.09.20	J HARDY	FLAT RENT	✓	500.00	500.00						
08.09.20	VARIOUS	HALL HIRE	✓	439.00			439.00				
30.09.20	J HARDY	FLAT RENT	✓	500.00	500.00						
09.10.20	WATERFIELD	HALL HIRE	✓	80.00			80.00				
27.10.20	BEL ST PAUL PCC	HALL HIRE	✓	16.00			16.00				
02.11.20	J HARDY	FLAT RENT	✓	500.00	500.00						
16.11.20	GLOBAL CLIENT	DIVIDENDS	✓	409.55		409.55					
16.11.20	VARIOUS	HALL HIRE/TENNIS CLUB	✓	116.00			60.00			56.00	
16.11.20	TENNIS CLUB	ANNUAL RENT	✓	226.00						226.00	
30.11.20	J HARDY	FLAT RENT	✓	500.00	500.00						
01.12.20	LY, T & OVINGTON PC	DONATION	✓	400.00				400.00			
31.12.20	J HARDY	FLAT RENT	✓	500.00	500.00						
10.03.20	L CARR	REFUND OF HALL HIRE	✓	(25.00)			(25.00)				
20.03.20	M BILAL	REFUND OF HALL HIRE	✓	(25.00)			(25.00)				

ADD 31.12.19 RENT TO 2020
ACCRUE 31.12.20 RENT TO 2021

20,474.60	6,000.00	146.71	1,416.33	2,176.83	10,409.30	43.43	282.00	-	20,474.60
500.00	500.00								
500.00	500.00								
20,474.60	6,000.00	146.71	1,416.33	2,176.83	10,409.30	43.43	282.00	-	20,474.60

Business Premium Bank Account - Receipt
Dec-01 COMM INITIATIVES FUND ROOF GRANT

5,000.00	5,000.00
-----------------	-----------------

Barclays Bank Accounts

Jan-01	Opening Balance after accrual	7,703.27
Dec-31	Receipts	20,474.60
Dec-31	Payments	(10,548.26)
Dec-31	Closing Balance	17,629.61

Reconciliation 31st December 20

Per Statement	18,129.61
LESS 31.12.20 FLAT RENT	(500.00)
ACC TO 2021	17,629.61

Business Premium Bank Account

Jan-01	Opening Balance	0.18
Dec-31	Receipts	5,000.00
Dec-31	Transfer Community A/c	
Dec-31	Closing Balance	5,000.18

National Savings Account

Jan-01	Opening Balance	402.35
Dec-31	Receipts (Interest)	29.45
06.03.19	Payments	
Dec-31	Closing Balance	431.80

Scottish Widows Account

Jan-01	Opening Balance	60,240.97
Dec-31	Receipts (Interest)	123.60
09.05.19	Payments	
Dec-31	Closing Balance	60,364.57

Date	Payee	Details	Chckd	Total	Repairs Renewals	Cleaning	Power	Adverts	Insurance	Fire Security	Grounds	Water Rate	FLAT COSTS	ROOF COSTS
02.01.20	PLUMBER		✓	80.00	80.00									
31.01.20	K. MILLER	CLEANING	✓	180.00		180.00								
25.02.20	EON	ELECTRICITY	✓	1,183.34			1,183.34							
26.02.20	JENSON/GRASSHOPPER	LAWNTRACTOR	✓	1,600.00							1,600.00			
02.03.20	K. MILLER	CLEANING	✓	180.00		180.00								
10..03.20	L&C CARR	DEPOSIT REFUND £25		-										
16.03.20	DOMESTIC APPL.	COOKER	✓	172.32	172.32									
20.03.20	M BILAL	DEPOSIT REFUND £25		-										
24.03.20	ANGLIAN WATER	WATER RATE	✓	246.50							246.50			
26.03.20	R MANN	ROOF REPAIR	✓	456.00										
26.03.20	G BIRD	SURVEY REPORT	✓	125.00										
31.03.20	K. MILLER	CLEANING		180.00		180.00								
15.04.20	BROKER NETWORK	INSURANCE		3,073.68					3,073.68					
15.04.20	DOMESTIC APPL.	COOKER	✓	28.80	28.80									
30.04.20	K. MILLER	CLEANING	✓	180.00		180.00								
01.05.20	ISF FIRE	EXTINGUISHER CHECK	✓	164.40						164.40				
01.06.20	EON	ELECTRICITY	✓	412.72			412.72							
01.06.20	K. MILLER	CLEANING	✓	180.00		180.00								
01.06..20	K. MILLER	CLEANING REFUND		360.00		(360.00)								
17.06.20	M R COLLINS	HERITAGE REPORT	✓	1,350.00										
24.06.20	ANGLIAN WATER	WATER RATE	✓	242.61							242.61			
06.07.20	K. MILLER	MATERIALS	✓	104.91		104.91								
26.08.20	EON	ELECTRICITY	✓	24.50			24.50							
08.09.20	K. MILLER	CLEANING/MATERIALS	✓	121.31		107.82					13.49			
06.10.20	J MILLER	GRASS CUTTING	✓	325.00							325.00			
19.11.20	K. MILLER	CLEANING/MATERIALS	✓	120.00		120.00								
23.11.20	EON	ELECTRICITY	✓	177.17			177.17							
				10,548.26	281.12	872.73	1,797.73	-	3,073.68	164.40	1,938.49	489.11	-	1,931.00
DEDUCT PAYMENT TO PLUMBER ACCRUED TO 2019														
				10,548.26	281.12	872.73	1,797.73	-	3,073.68	164.40	1,938.49	489.11	-	1,931.00

Total Assets at end of Year comprise :

		Total	Free Funds
2020	Roof Repair/Replacement	70,623	
	Wooden Floor Repair	5,000	
	Tennis Court Repairs	3,890	
	Cornelius Trust	51,642	25,821
	Free Cash Reserves	3,993	3,993
		135,148	29,814
2019	Roof Repair/Replacement	70,623	
	Wooden Floor Repair	5,000	
	Tennis Court Repairs	3,608	
	Cornelius Trust	53,482	26,741
	Free Cash Reserves	(10,884)	(10,884)
		121,829	15,857
2018	Roof Repair/Replacement	70,623	
	Wooden Floor Repair	5,000	
	Tennis Court Repairs	3,355	
	Cornelius Trust	47,895	
	Free Cash Reserves	4,458	4,458
		131,330	4,458
2017	Roof Repair/Replacement	70,623	
	Wooden Floor Repair	5,000	
	Tennis Court Repairs	3,101	
	Cornelius Trust	52,669	
	Free Cash Reserves	4,378	4,378
		135,771	4,378
2016	Roof Repair/Replacement	70,623	
	Wooden Floor Repair	15,000	
	Tennis Court Repairs	2,864	
	Cornelius Trust	49,691	
	Free Cash Reserves	(1,695)	(1,695)
		136,483	(1,695)

Restricted Designated**Funds****Reserves**

18,173 52,450

5,000

3,890

25,821

43,994 61,340

13,173 57,450

5,000

3,608

26,741

39,914 66,058

13,173 57,450

5,000

3,355

47,895

61,068 65,805

13,173 57,450

5,000

3,101

52,669

65,842 65,551

13,173 57,450

15,000

2,864

49,691

62,864 75,314

THE TRUSTEES OF THE BELCHAMP ST. PAUL & DISTRICT COMMUNITY HOUSE

Registered Charity Number 211460

ANNUAL REPORT OF THE TRUSTEES

The Trustees present their report with the financial statements of the Trust for the year ending 31st December 2020.

Principal Objectives.

To administer the building known as the "Community House" in Belchamp St. Paul in the county of Essex, and the land belonging thereto for the benefit of the inhabitants of the civil parish of Belchamp St. Paul and its immediate vicinity including the parishes of Ovington, Tilbury juxta Clare, Belchamp Otten and Belchamp Walter.

Statement of Trustees responsibilities.

The Trustees are responsible for safeguarding the assets of the Charity. The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and the results of the Charity for that year and to maintain throughout the year proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity.

During the year the following served as Trustees:-

Mr. D. McKee Ex officio (P.C.) **Chairman.**
Mr. A. Money (Belchamp Otten) co-opted.
Mrs. B. East (Belchamp St. Paul) co-opted.
Mrs. J. Hardy (Belchamp St. Paul) co-opted.
Mr. P. Pawsey (Ovington) co-opted.
Mr. R. Llewellyn (Belchamp Walter) co-opted. Treasurer. Resigned 06.07.20
Mr. S. Rulten (Tilbury juxta Clare) co-opted.
Mrs. K. Miller (Belchamp St. Paul) co-opted.
Mr. M. Jensen (Belchamp Otten) co-opted.
Rev G. Morgan (Belchamp St Paul) Ex officio. Resigned 01.08.2020
Mr K. Neville (Belchamp St Paul) co-opted. Treasurer. Appointed 07.07.20
Mrs K. Clark (Tilbury Juxta Clare) co-opted. Appointed 16.07.2020

Activities throughout the year:-

During the year use of the Community House was severely curtailed by Corvid 19 but was used by the following local organisations as regulations allowed:-

1. The Parish Council.
2. The Morris Dancers.
3. The Evergreens.
4. The Tennis Club.
5. Tai Chi
6. The Belchamp Art Group

The Community House was also used by local inhabitants and others for private functions.

The Trustees held formal face to face meetings on only three occasions with other meetings being held and decisions made and agreed by email.

During the year grants were received from Braintree District Council (**BDC**) in respect of Corvid and from the Community Initiatives Fund for roof replacement whilst Hall Hire income was only 21 % of the previous year.

Application had been made to BDC planners to replace the ageing thatch roof with tiles in order to reduce the ongoing running costs but an adverse statement by Place Services had resulted in that application being withdrawn.

In the autumn damage to the main hall window bay was occasioned by subsidence and is being investigated by insurers.