

HARINGEY YOUNG MUSICIANS

FINANCIAL STATEMENTS INCORPORATING THE TRUSTEES' ANNUAL REPORT

AS AT 31 AUGUST 2020

Registered Charity Number 1105957

HARINGEY YOUNG MUSICIANS

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HARINGEY YOUNG MUSICIANS

GENERAL INFORMATION

TRUSTEES

Ms Carmen Morris-Coulson

Ms Abigail Munson

Mr Nick Walker

BANKERS

National Westminster Bank Plc

The Broadway

1 Crouch End Hill

London

N8 8DL

INDEPENDENT EXAMINER

Mr David Weeden FCA

Hamilton-Eddy & Co.

Chartered Accountants

39 Tamworth Road

Croydon

Surrey

CR0 1XU

HARINGEY YOUNG MUSICIANS

FINANCIAL STATEMENTS AS AT 31 AUGUST 2020

Trustees' Annual Report

Registered Charity No. 1105957

Main Address. The School House
Inderwick Road
London
N8 9JU

Trustees. Ms Carmen Morris-Coulson
Ms Abigail Munson
Mr Nick Walker

Charity's Objectives. To advance the education of pupils in school in the London Borough of Haringey in particular by:

1. Developing effective relationships between staff, Parents and others associated with the school.
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Appointment of Trustees. The appointment of a Trustee is by invitation to serve.

Annual Review

During the enforced lockdown we initially closed the Haringey Music Service office in Hornsey and the core team started to work remotely. We have opened sporadically over June and July to allow customers to drop off and hire instruments as well as holding a socially distanced and morale boosting core team meeting in the garden. The peripatetic workforce is freelance, and they are all independent sole traders. We wrote to them in mid-March and instructed them to charge for all teaching up until the Easter break on the understanding that they would attempt to make up any shortfall in lessons at a later date but with no obligation to do so. Additionally, we took the decision to avoid direct involvement in online one to one tuition because of concerns over safeguarding, quality assurance and equality of access. Tuition is mostly charged directly to parents and we decided not to invoice for the summer term. Instead, we wrote to parents and teachers to endorse any private arrangements they chose to make regarding online lessons as this would at least make it possible where all parties had the resources and inclination to do so. However, we took the decision to restart face to face individual lessons, WCET, some singing sessions and ensemble rehearsals at the end of September. Informed by official legislation and guidelines, we have done this in consultation with schools, parents, teachers, Haringey Council and Haringey Education Partnership.

In May we additionally implemented a voucher system which allows interested parents to take advantage of subsidised private online lessons where teachers are offering them. Although take up has been relatively small, some parents/carers made the most of the offer enabling their children to have some form of continuity.

We have also introduced some additional work for self-employed tutors in creating in-house video resources to support our WCET programme. This is an ongoing project and we expect to continue to produce new videos over the summer.

We were also able to pay some teachers to take a limited number of online rehearsals as part of our Haringey Young Musicians programme with a view to rehearsing the material to be performed and recorded for our virtual Royal Albert Hall performance.

At the end of June, we sent a survey out to all our peripatetic teachers to gauge their availability in September as well as asking for feedback and ideas moving forward. We paid them for their time in completing this.

As a result of the feedback garnered, we realised we could be even more proactive in our communication and called a live Zoom meeting for all teachers on 17th July. Again, we paid teachers to attend. It was a very productive meeting, addressing all the questions that came out of the survey. It involved all members of the core team. Feedback was very positive from peri teachers and we have all learned from the experience.

For the sake of clarity, we decided to create special service agreements on ADAM (our Dynamic Procurement System) with which all our teachers could claim for work carried out during the epidemic.

As they have started back, HMS has been maintaining clear lines of communication with primary and secondary schools, relaying current DfE and government guidance and reassurance regarding starting back in September.

Our core team has kept abreast of national guidelines and advice during these troubling times and subject to government advice at the time, is confident of facilitating an ordered and effective return to teaching and making music next term.

Analysis by activity headings:

First Access: we developed video tutorials in support of our existing catalogue of video resources and have added more string resources in collaboration with *Vamoosh*. These are being uploaded to our own YouTube channel, giving children and young people the opportunity to continue with their learning whilst offering additional paid work to tutors for the preparation and filming. Video editing was initially being done in-house but we have also farmed out some to an independent video editor to help keep up with the workload. He is successfully working to our established format and style. We have passed on all the links to WCET schools who are disseminating to the relevant students. We are updating the schools as new resources are being added. Our goal is to continue to produce more of these resources. Our face to face WCET sessions began at the end of September. We paid our teachers to undertake an extra visit to their schools in order to: check and sanitise instruments, consult with school risk assessments, check accommodation was safe to teach in. We also provided a 1.5 hour briefing/discussion forum to all WCET teachers before teaching started. We are very pleased that the majority of schools have decided to continue despite the obvious difficulties.

Progression: this has mostly been covered by our decision to endorse any private online teaching that could be arranged between freelance tutors and parents, supported by the voucher system mentioned above. All our core team teaching staff have been very proactive in setting up online teaching for their own students. The London Music Fund scholars have all received their allotted quota of lessons online from their current teachers. Our WCET continuer projects are mostly up and running with many year 5 and year 6 students allocated instruments and receiving classes.

Ensembles: the Royal Albert Hall contacted us with the expected but very disappointing news that our biennial schools music festival, scheduled for 30th June 2020, had to be cancelled. We immediately took the decision to embark on a virtual concert instead. This was all-engrossing with the preparation of online support resources, organising of virtual rehearsals and preparations for the massive editing task ahead. Masterminded and driven by the Head of Service, the project drew upon the fantastic audio/visual editing skills of various HYM tutors who were paid for their contributions. The project came to fruition with a broadcast on YouTube on the evening of 16th July, 2020 and lasted 1.5 hours. To date, it has received over 2000 views and we have received very encouraging feedback from around the world. We are very happy that the majority of our ensembles restarted face to face rehearsals at the end of Sep. This involved some very detailed work on risk assessments and much negotiation with the secondary school venue. We are working with smaller groups (no more than 15) which has created challenges, especially for the bigger ensembles. We are working towards a possible end of term performance at Alexandra Palace with some of these groups. We have paid the tutors extra time for set up and sanitising rooms.

Singing: the above-mentioned virtual concert included a lot of massed singing from school students whose choirs were scheduled to participate in the live concert in the Royal Albert Hall. We worked closely with music coordinators in these schools to get video contributions from their students. Our own *Haringey Vox* choir also participated in this venture as did some smaller choral groups. Our Primary Music Specialist was talking to and visiting schools to discuss practicalities and plan for singing activities in the autumn term within whatever guidelines would be in force from September 2020. In September, she visited 5 schools for face to face singing sessions. Obviously, this is done in a safe manner within year group bubbles and in appropriately ventilated large rooms. Unfortunately, due to accommodation issues, we have not been able to re-start our borough choir.

Instrument scheme: we did not invoice for instrument hire in the summer term, but students still had the instruments. A few swaps and maintenance/repairs were done by prior arrangement and we continued to operate the Assisted Instrument Purchase Scheme allowing parents to buy instruments for their children through the service, but changing the system so that they were delivered directly to family homes by the courier services. Since the end of June, we have offered appointments for people to collect and drop off instruments. We reintroduced instrument charges when face to face lessons started again in September.

Continuing Professional Development: opportunities have been signposted for a variety of online training courses both to colleagues in local schools and to the peripatetic workforce. We had been working as part of *Music8London* curating joint training workshops for peripatetic teachers across north London music hubs. *Music8London* will soon be meeting via Zoom to discuss developments and consider setting these up as distance-learning opportunities. We organised paid general peripatetic teacher and WCET specific teacher meetings in September. Attendance was higher than for previous years. Core team members have attended online safeguarding courses. The Music Service has signed up its core team to take part in the Music Masters 'I'm In' self-assessment programme, to explore our approaches to inclusion.

Large Scale events: we additionally had to cancel our planned cultural exchange visit to Kajonkiet International School in Thailand, but are maintaining the link with them and many other international partners who participated in our ambitious virtual concert, entitled Haringey Welcomes the World, mentioned above.

School Music Education Plan: We have worked with schools to hasten a return to normal music-making and learning as soon as possible, treading a fine line between accepting the current state-of-play and challenging them to justify how they are continuing their obligation to provide a musical education for their students. After canvassing schools and teachers before and during the summer, we decided to invoice parents for face to face lessons to start in September. This has proved successful with the overwhelming majority of schools willing to accommodate music lessons. Only a handful of schools have not allowed lessons to restart and we continue to have active dialogue with these. Some have now indicated lessons will be re-starting after the half term break. We are really heartened by the impressive dedication of our own teachers and school staff in trying to get music making back to where it was before the lockdown. We feel we are well on the way to achieving this and it is clear that most schools are very supportive of the service and the hub.

We will convene a Hub Steering Group meeting in mid-October , virtually if necessary.

HARINGEY YOUNG MUSICIANS

FINANCIAL STATEMENTS AS AT 31 AUGUST 2020

Statement of Trustees' Responsibilities.

Charity law requires the Trustees to prepare receipts and payments account and statement of assets and liabilities for each financial year. These should properly present the charity's receipts and payments for the year, together with its assets and liabilities at the end of the period. It should adequately distinguish any material special trust or other restricted fund of the charity. In preparing these financial statements the Trustees are required to:-

- a) select suitable accounting policies and apply them consistently,
- b) make judgements and estimates that are reasonable and prudent,
- c) state whether the policies adopted are in accordance with the appropriate SORP on Accounting by the Charities and Accounting Regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records, that disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with,
the charity's governing document,
applicable Accounting Standards and Statements of Recommended Practice and
the regulations made under the Charities Act 2011

The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

By order of the Trustees.

Date: 09 December 2021

HARINGEY YOUNG MUSICIANS

FINANCIAL STATEMENTS AS AT 31 AUGUST 2020

Independent Examiner's report to the Trustees of Haringey Young Musicians

I report on the accounts of the Charity for the year ended 31 August 2020, which are set out on pages 9 and 10.

Respective Responsibilities of Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report.

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement.

In connection with my examination, no matter has come to my attention:

- which gives me reasonable to believe that, in any material respect, the requirements
 - (a) to keep accounting records in accordance with s.130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the regulations made thereunder have not been met;
- or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr D. Weeden FCA
Hamilton-Eddy & Co.
Chartered Accountants
39 Tamworth Road
Croydon
Surrey
CRO 1XU

Date: 09 December 2021

HARINGEY YOUNG MUSICIANS

FINANCIAL STATEMENTS AS AT 31 AUGUST 2020

Receipts and Payments Account

	2020 £	2019 £
Income Receipts		
Tour receipts	107,604	37,291
Royal Albert Hall refund	8,850	-
Concert ticket sales	4,411	5,667
Tuck Shop	1,405	2,172
Donations	22,004	14,786
Gift Aid Tax Refund	-	-
Saturday Music Centre	2,048	3,602
Miscellaneous	926	132
Total Receipts	<u>£147,248</u>	<u>£63,650</u>
Payments		
Tour costs and refunds	110,931	79,670
Concerts – Hall hire	-	-
Tuck Shop stock	957	1,493
Wi-Fi costs	-	-
Flowers	-	-
Saturday Music Costs	-	-
Accountancy	480	-
Sundry	780	285
Total Payments	<u>£113,148</u>	<u>£81,448</u>
Net Receipts/(Expenditure) for the year	34,100	(17,798)
Bank Balance at 31 August 2019	23,541	41,339
Bank Balance at 31 August 2020	<u>£57,641</u>	<u>£23,541</u>

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Statement of Assets and Liabilities.

	2020	2019
Monetary Assets		
Bank Account – NatWest Bank	57,641	23,541
	57,641	23,541
	2020	2019
Liabilities		
Independent Examiner's Fee (Inc. VAT @ 20%)	480	480

Signed:  Date: 09 December 2021

Nick Walker

For the Trustees.

HARINGEY YOUNG MUSICIANS

FINANCIAL STATEMENTS AS AT 31 AUGUST 2020

Notes to the Accounts and Annual report.

1. Accounting Policies

The financial statements have been prepared in accordance with applicable accounting standards in the United Kingdom.

2. Basis of Preparation

These accounts have been prepared in accordance with the Statement of Recommended Practice Accounting by Charities. The accounts are prepared on the receipts and payments basis.