

Company no. 02114442  
Charity no. 297091

**St. Werburghs City Farm**  
**Report and Unaudited Financial**  
**Statements**  
**31 March 2021**

## St. Werburghs City Farm

### Reference and administrative details

For the year ended 31 March 2021

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<b>Company number</b>	02114442																								
<b>Charity number</b>	297091																								
<b>Registered office and operational address</b>	Watercress Road St. Werburghs Bristol BS2 9YJ																								
<b>Trustees</b>	<p>Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:</p> <table><tr><td>Daniel Bailey</td><td>Treasurer resigned 18 November 2020</td></tr><tr><td>Jacqueline Barker</td><td>appointed 3 February 2021</td></tr><tr><td>Jonathan Brockwell</td><td></td></tr><tr><td>Judith English</td><td></td></tr><tr><td>Ben Harris</td><td></td></tr><tr><td>Anna Kendall</td><td></td></tr><tr><td>Maurice McCartney</td><td>appointed 7 October 2021 Treasurer from 18 November 2020</td></tr><tr><td>Ash Meakins</td><td>Chair</td></tr><tr><td>Partheeban Navaratnam</td><td>resigned 19 April 2021</td></tr><tr><td>Lisa Pascoe</td><td>appointed 3 February 2021</td></tr></table>	Daniel Bailey	Treasurer resigned 18 November 2020	Jacqueline Barker	appointed 3 February 2021	Jonathan Brockwell		Judith English		Ben Harris		Anna Kendall		Maurice McCartney	appointed 7 October 2021 Treasurer from 18 November 2020	Ash Meakins	Chair	Partheeban Navaratnam	resigned 19 April 2021	Lisa Pascoe	appointed 3 February 2021				
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<b>Key staff</b>	<table><tr><td>R Ashton</td><td>18-25 &amp; Wellbeing Manager</td></tr><tr><td>A Bowsher</td><td>Conservation &amp; Volunteer Manager</td></tr><tr><td>J Clynewood</td><td>Director (Job Share)</td></tr><tr><td>S Flint</td><td>Supported Training Manager</td></tr><tr><td>K Halford</td><td>Director (Job Share)</td></tr><tr><td>B Lambert</td><td>Estates and Livestock Manager</td></tr><tr><td>F McDonald</td><td>Office Manager</td></tr><tr><td>A Morrow</td><td>Child &amp; Youth Manager (Job Share maternity cover from 1 March 2020)</td></tr><tr><td>L Emerson</td><td>Child &amp; Youth Manager (Job Share on maternity leave from 24 March 2020)</td></tr><tr><td>I Patrick</td><td>Operational Manager (Child &amp; Youth)</td></tr><tr><td>E Worrell</td><td>Propagation Place Business Development Manager</td></tr><tr><td>A Lee</td><td>Propagation Place Grow Manager</td></tr></table>	R Ashton	18-25 & Wellbeing Manager	A Bowsher	Conservation & Volunteer Manager	J Clynewood	Director (Job Share)	S Flint	Supported Training Manager	K Halford	Director (Job Share)	B Lambert	Estates and Livestock Manager	F McDonald	Office Manager	A Morrow	Child & Youth Manager (Job Share maternity cover from 1 March 2020)	L Emerson	Child & Youth Manager (Job Share on maternity leave from 24 March 2020)	I Patrick	Operational Manager (Child & Youth)	E Worrell	Propagation Place Business Development Manager	A Lee	Propagation Place Grow Manager
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<b>Bankers</b>	<table><tr><td>HSBC Bank PLC</td><td>Ecology Building Society</td></tr><tr><td>27 Gloucester Road North</td><td>7 Belton Road</td></tr><tr><td>Filton</td><td>Silsden, Keighley</td></tr><tr><td>Bristol</td><td>West Yorkshire</td></tr><tr><td>BS7 0SQ</td><td>BD20 0EE</td></tr></table>	HSBC Bank PLC	Ecology Building Society	27 Gloucester Road North	7 Belton Road	Filton	Silsden, Keighley	Bristol	West Yorkshire	BS7 0SQ	BD20 0EE														
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<b>Investment managers</b>	Epworth Investment Management Limited 9 Bonhill Street London EC2A 4PE																								

## **St. Werburghs City Farm**

### **Reference and administrative details**

**For the year ended 31 March 2021**

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<b>Insurers</b>	Hiscox Insurance c/o Arthur J Gallagher (UK) Limited Spectrum Building 7th Floor 55 Blythswood Street Glasgow G2 7AT
<b>Independent examiners</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## St. Werburghs City Farm

### Report of the trustees

**For the year ended 31 March 2021**

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#### Who we are

During 2021-22 we will work alongside a strategy consultant and a group of community action researchers (advocates) who represent our local communities to develop a new Vision and mission which will link to a new Theory of Change. Until this process is finalised, we will continue to work to our existing Vision statement which is as follows:

**Our vision is to inspire and educate happy, healthy communities through green spaces, local food, and each other**

St Werburghs City Farm is an inner-city oasis. Situated in the Bristol ward of Ashley next to 4 other wards which fall within the 10% most disadvantaged in the UK, the Farm has developed to meet local needs.

**Using a two-acre small holding, a one-acre community garden, a 2.5-acre conservation site and 13 acres of community allotments, we offer targeted community services that equip people with knowledge, skills, and confidence, and provide green sites accessible to all.**

Our **aims** are to:

- **increase knowledge of where food comes from** through activities and educational interpretation;
- **increase confidence and knowledge in growing, cooking, and eating fresh food** through activities and services that showcase local produce;
- **increase access to locally produced food**, especially Farm grown or reared food by supporting allotment holders, providing a cafe and other services;
- **enhance access to and enjoyment of green spaces** through activities that develop people's awareness of, interest in and confidence to explore their environment;
- **enhance health and wellbeing** through opportunities that enable people to develop, learn and play outdoors;
- **enhance our sites** by developing them to be welcoming, accessible, playful, and informative whilst supporting wildlife and biodiversity;
- **improve communication, helping to create a supportive, friendly, and understanding community** through events and activities that bring a diverse range of people together;
- **improve skills and qualifications** through education and training experiences, leading to greater opportunities; and
- **improve engagement**, by building people's capacity and confidence, and supporting them to achieve change.

#### Strategic priorities

- Increase people's connections, skills and health and wellbeing
- Increase people's access and awareness of local, seasonal food
- Increase people's access and ownership of local green spaces
- Invest in our sites to be more accessible, inclusive and fit-for-purpose
- Remove barriers to participation to achieve greater equity and inclusion
- Achieve carbon positivity by 2030
- Achieve greater financial sustainability
- Better demonstrate our impact

## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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##### Overview of the year from the Chair of the Board of Trustees

The past year has brought with it unprecedented challenges and has changed the way our organisation has worked completely. The main Farm site has been closed to the public for much of the past year, and we have had to pivot our services to be able to continue to support our communities whilst keeping everyone safe. As Covid-19 has highlighted existing social inequalities with devastating consequences, the need for our services has never been higher. What the events of 2020 have further underlined is the need for us to address the echoes of structural inequality and privilege within our own organisation. The publication of our Equity Report in October 2020 was the first step along this path, and we will continue to centre this work in the coming year. We are working with Ladders4Action to carry out a Community Advocacy process, working with a diverse group of local people to ensure that our future services, activities, vision, and objectives are informed by and created with our local communities. We hope to launch our new Strategy and Theory of Change for 2022-23 along with a capital campaign to secure funds to redevelop the office/community building/café part of our site, to develop new facilities that enable us to deliver services and generate a sustainable income to better meet the needs of our community.

Since the onset of the pandemic, we have worked tirelessly to continue supporting our project participants over prolonged lockdowns, including:

- Making regular check-in phone calls to service users;
- Switching to online service delivery where appropriate, including running youth club on Zoom and holding online social sessions for adults with learning disabilities;
- Sending out over 150 activity kits to project participants to help maintain connection, including “Windowsill Warrior” and “Home-baking Hero” packs, and vegetable boxes with recipe cards;
- Offering exclusive use of our sites to vulnerable people and families without access to outside space;
- Maintaining our services for children and young people, including running a summer camp for referred young people and providing food boxes to vulnerable families through our Youth Club;
- Harvesting more than 50 trays of fruit and vegetables from our sites which was donated to Co-Exist Community kitchen to turn into delicious meals for local vulnerable families;
- Working with young people facing loneliness and disconnection through our 18-25 Social Action project; and
- Meeting increased demand for Propagation Place plants and achieving an “Excellent” rating of 4.8 on Trust Pilot.



The quotes from our beneficiaries prove how much our sites and services mean to them:

*“Coming to the Farm rejuvenates my energy and makes me feel more energetic and excited about life. It has given me confidence in my ability to do practical tasks which I completely lacked before doing this, which has expanded my confidence in the other areas of my life too.”*

## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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*"I feel much better when at the Farm. It's been like family during the year"*

*"I've learned good skills, and it improved my mood a lot every week. I've been having an especially bad time with my mental health recently, but having this every Monday has been really helpful, giving me something to look forward to and starting off the week well"*

As ever, it is through the dedication, passion, and creativity of our staff team that we have managed to pivot our organisation and continue to support our service users. Staff have re-imagined services and continually put the safety and wellbeing of our project participants at the heart of everything they do. Without a doubt, they are our biggest asset, and I would like to extend heartfelt thanks for their hard work, compassion, and spirit over the past year.

We would like to extend a warm welcome to our new recruits taken on over the last year: Ash Bligh-Wall, Jasmine Tidswell, Oscar Martin-Taylor, Teo Dennison, Joe Hemming, Dominic Knight, Caroline Sharratt and Julio Santamaria have all joined our team. We have also welcomed three new trustees to our Board: Maurice McCartney, Jackie Barker and Lisa Pascoe. Everyone that has joined our team has already made huge contributions to the organisation, and we look forward to working with you over the coming year.

We would also like to say a huge thank you to Dan Bailey, Jude English and Theeb Navaratnam, who have stepped down from the Board of Trustees after years of service.

Lastly, as a charity, we rely on the support of our donors and funders. Every donation we receive enables us to offer targeted activities for those most in need and maintain our green spaces for people and wildlife.

We are grateful for one-off donations of any size, however, the best way to support the Farm is to become a regular monthly donor. This enables us to better plan for the future and supports the ongoing needs of our community. To support our work, please visit [www.localgiving.org/charity/swcityfarm/](http://www.localgiving.org/charity/swcityfarm/)

Thank you for your support,

**Ash Meakins,**

**Chair of the Board of Trustees**

in Ashley, Easton, and Lawrence Hill. which works



## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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The trustees present their report and financial statements for the year ended 31 March 2021. Reference and administrative information set out on page 1 forms a part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

#### Overview of 2020-21

Like much of the world, for us 2020-21 was a vastly different year compared to what we had planned and prepared for. Like riding a roller coaster in the dark, we have spent 12-months bracing for each unknown twist and turn, high and low, not knowing what was about to come. At all times, we have put the safety of our team, and the needs of our beneficiaries first and foremost. We are immensely proud of the services that our team have delivered, and the innovation and tenacity that they have mustered to ensure that we can reach those most in need. This includes delivering gardening and baking kits for people shielding at home, adapting sessions for smaller, socially distanced groups, and offering exclusive use of the Farm for families where one child is neurodiverse. The feedback from people attending these services verifies that our work, in connecting people to land, nature and food, has never been so important.

During the year we sadly lost two long-attending service users to Covid and have supported several staff members and beneficiaries who lost loved ones or have been caring for people that were seriously ill. Supporting the team during this period of change and distress has been a significant priority for both Directors. Understandably, the enormity of the pandemic's impact on the health and wellbeing of our beneficiaries, staffing team and the wider community will be felt for years to come. As we navigated through the past 12 months, we have been extremely mindful of this, and have sought to offer staff time, space and support based on their personal circumstances. Furlough has obviously helped achieve this, however, making sure that we treat everyone with kindness has been paramount to getting through this period.

Whilst maintaining and extending our services during the year, we have also undertaken some significant strategy work including:

- **Equity and diversity** – we have continued to implement the recommendations of the Equity Report and take further steps to make the Farm more accessible and welcoming to people from all communities by:
  - Commissioning two bespoke Equity and Diversity pieces of training;
  - Encouraging staff to access 1 to 1 cultural competency supervision twice a year;
  - Developing partnerships with Houria, Bristol Mind and Mazi to increase engagement of communities that are currently under-represented in our services;
  - Reviewing policy, procedure, practice; and
  - Supporting the Staff to launch SEED (Sustainable Equitable Engagement and Development group) which aims to ensure the entire team has more ownership and engagement in our equitable and sustainable actions.
- **Apprenticeship project** – Overwinter 2020/21 we carried out an Apprenticeship Development project, looking at the potential for developing apprentice roles at Propagation Place. Following on from the success of this project, we will seek to fund apprenticeship positions across the whole Farm to offer young people from disadvantaged backgrounds the opportunity to gain experience working in a charitable setting and qualifications in horticulture, animal care, social care, conservation, and administration.

## **St. Werburghs City Farm**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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- **Strategy development** - Working alongside a strategy consultant, we have run 9 strategy development sessions with a group of community action researchers (advocates) representing our local communities. These sessions, along with a further 3 planned spin-off sessions, will feed into the Farm's new Strategy, vision, and Theory of Change, to ensure that equity and sustainability is at the heart of what we do moving forward.

Over the last year, we have learnt a lot about our organisation, our community and ourselves as individuals. The most significant learnings will feed into our work as we move forward, including:

- The need for urban residents to have access and ownership of greenspaces for immediate health and wellbeing and to ensure that the long-term future of our agricultural sector is more diverse;
- The need for uplifting skill-building courses and entry-level apprenticeships, in particular for our young people;
- The need to address the climate crisis and ecological emergency in all aspects of our work; and
- Acknowledging that our Equity journey is the start of a long path, refocusing everything we do to ensure an equitable future.

#### **Looking forward to 2021-22**

As we write this report, we are unsure how Covid-19 will affect our people and our services. Our 2021-22 Operational Plan outlines the challenges that face us, including; increasing social inequality and the need to prioritise our work; addressing the impacts of the economic recession and a difficult jobs market; the need and competition for 2 years + funding for some of our core services; the challenges of revising our Supported Training services so that we can continue to offer much-needed engagement opportunities for adults with learning difficulties; maximising opportunities to grow Propagation Place business organically and ethically; ensuring our sites receive the investment they need to be safe, accessible and welcoming.

Despite this, we are energised by our immediate to medium-term future including: launching a new strategy that puts equity and sustainability at the core of what we do; embedding the theory of change alongside new monitoring and evaluation tools that demonstrate our impact; completing a feasibility study to redevelop the office, community building, playground and café area and gearing up for a capital fundraising campaign to turn these plans into reality. We hope to launch an apprenticeship programme to offer quality entry-level employment for our young people and continue conversations with people currently underrepresented in our work, either through our Advocacy programme or with some amazing partners operating across the city. 2021-22 has reaffirmed that our work, and work like it, is vital for the health and wellbeing of a connected urban community. We are so proud of our team and look forward to celebrating what we have achieved and commemorating the wonderful people that are no longer with us when the time is right.



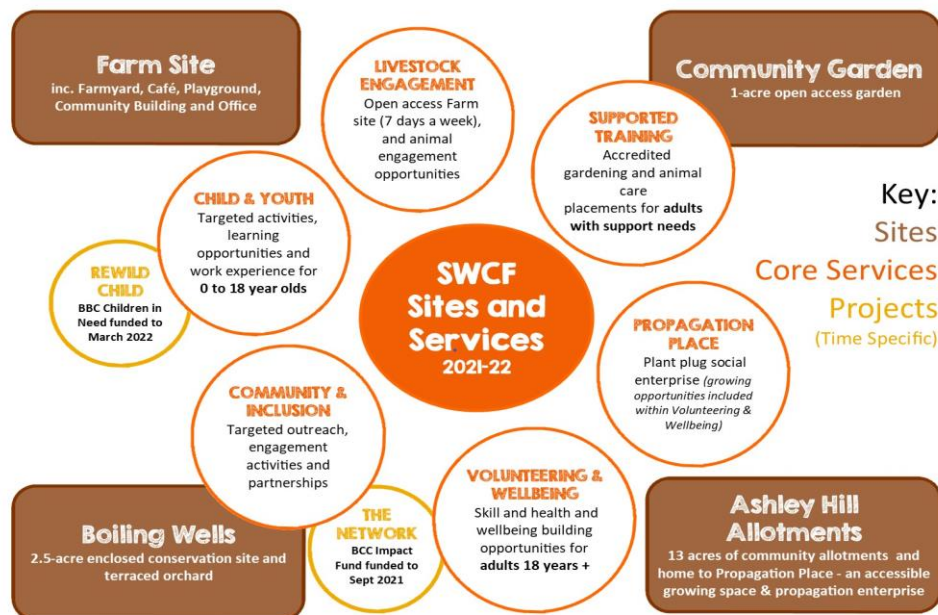
## St. Werburghs City Farm

### Report of the trustees

For the year ended 31 March 2021

#### Our impact

Using a two-acre smallholding, a one-acre community garden, a 2.5-acre conservation site and 13 acres of community allotments, we offer targeted community services that equip people with knowledge, skills, and confidence, and provide green sites accessible to all.



#### Impact Priority: People have increased connections, skills, and health and wellbeing

All of our activities whether labelled or not, seek to increase people's health and wellbeing through greater community connections, increased opportunities through improved interest, skills and experience and increase enjoyment, access, and time outdoors and with nature. The quotes below demonstrate this:

*"I always feels so much better once I'm here"* Young person

*"Lots of our Y1 children are emotionally vulnerable and Forest School helps with decision-making, creative thinking and taking control. They also lack fine motor skills so activities such as weaving and using the flints are a great help for hand strength and basic pencil grip"* Y1 teacher

*"It really has felt like a safe place to communicate and listen and share ideas with like-minded people. I have learnt so much in general about nature and gained valuable knowledge/tools for aiding my mental wellbeing, such as sit spots and sharing gratitude"* 18-25 Beneficiary

We have engaged, supported and empowered 690 people through health and wellbeing, training and learning and play opportunities



## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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##### Impact Priority: People have greater access and awareness of local, seasonal food

We grew and harvested more than 50 trays of fresh fruit and vegetables which we donated to Co-exist Community Kitchen to make delicious, tasty meals for local families. We also cared for and maintained growing spaces across our 4 sites, using the produce for cooking activities or allowing volunteers to take it home.

During the year we produced over 450kg of Farm reared meat including sausages and bacon, and approximately 1,500 chicken and duck eggs. These were all sold locally to residents and restaurants. We also sent out one incubator with eggs to a local residential home and two schools took part in a new online incubator programme to increase people's awareness of the lifecycles of the chicken.

Young people attending livestock placements have developed knowledge about where their food comes from and grown in confidence working with animals as the following quotes demonstrate:

*"I used to be scared to muck out Penny, but now I can get in her pen with her, I feel proud about that."* Young person

*"I love milking the goat."* Young person

##### Impact Priority: People have more access and ownership of local green spaces

We welcome more than 60,000 annual visitors to the Farm site, the playground, and our Community Garden on Mina Road. Over the past year, we have had to limit access to the Farm site to ensure social distancing for our service users (estimated at 50% reduction), however, we have noticed an increase in people using our open-access Garden and playground and following our photo trail between all 4 sites.

*"The Farm and the Allotment has been a great asset to our family during lockdown due to my husband's ill health. It has been a safe place to go."* Quote from local family

During the year, we introduced 'exclusive use' sessions to give access to the Farm and Boiling Wells, for families who do not have a garden or who have children/adults with care and support needs.

*'All four children absolutely loved their time with the animals and are still talking about it. They haven't had a chance to do anything out of their ordinary routine for so long, it was a real treat. We really appreciate your making that opportunity available to us at such a difficult time for families.'* Quote from a family who were offered exclusive use of the Farm during Lockdown

We have hand-sown,  
grown and sent  
65,000 vegetable  
plug plants to over  
2,000 Propagation  
Place customers  
across the UK



We welcomed more  
than 30,000 people  
to our Garden, Farm,  
playground and  
woodland through  
open access and  
exclusive-use  
sessions



## St. Werburghs City Farm

### Report of the trustees

**For the year ended 31 March 2021**

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#### Service user engagement

Over the past year, the Farm has engaged 690 people in our targeted services as follows:

Project	Unique Beneficiaries	Impact areas
Supported Training	<b>17 clients</b> (34 in-direct beneficiaries as family members)	<ul style="list-style-type: none"><li>•connecting people to each other &amp; their community</li><li>•increasing self-esteem, confidence, and wellbeing</li><li>•gaining skills in gardening &amp; animal husbandry</li></ul>
Propagation Place	<b>40 volunteers</b> (80 in-direct beneficiaries as family members)	<ul style="list-style-type: none"><li>•connecting people to each other &amp; their community</li><li>•connecting people to the story of their food</li><li>•increasing knowledge and understanding of growing</li></ul>
Child & Youth	<b>196 participants</b> (392 in-direct beneficiaries as family members)	<ul style="list-style-type: none"><li>•increasing self-esteem, confidence, and wellbeing</li><li>•increasing knowledge and understanding of animal</li><li>•increasing skills to get people back to work/mainstream education</li><li>•feeling less isolated and/or lonely</li></ul>
Volunteer & Wellbeing	<b>76 participants</b> (152 in-direct beneficiaries as family members)	<ul style="list-style-type: none"><li>•connecting people to nature</li><li>•connecting people to each other &amp; their community</li><li>•increasing self-esteem, confidence, and wellbeing</li></ul>
Community and Inclusion	<b>361 direct beneficiaries</b> (5,000 residents connected to each other and other services)	<ul style="list-style-type: none"><li>•connecting people to each other &amp; their community</li><li>•increasing self-esteem, confidence, and wellbeing</li><li>•feeling less isolated and/or lonely</li></ul>
<b>Total</b>	<b>690 direct and 5,658 in-direct beneficiaries</b>	

## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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##### Supported training

##### Overview of service

The Farm's Supported Training unit supports 17 adults with learning disabilities and mobility impairments to take part in horticulture and animal care placements and provides accredited training. For 50 weeks of the year, we run sessions 5 days a week for groups of 6 adults supporting them to grow vegetables and look after the animals at the Farm. Covid-19 has dramatically changed our service. During lockdown, the team arranged Zoom meetings for them to connect socially and delivered activity packs to everyone at home so they could continue to develop their gardening skills. We re-opened in August with a much-reduced service. Our service users have been able to continue to learn about gardening as well as continue to work towards goals that will increase their independence. They have all gained a lot in terms of wellbeing from returning to a safe green space and being back amongst their friends and colleagues.



##### Impact highlights from 2020-21

- We ran 64 engagement and learning sessions for 17 service users;
- We delivered activity 2 packs to all service users shielding at home during the lockdowns; and
- We have observed a reduction of anxiety levels over the course of 12 sessions for 100% of service users.

##### Service user story

C. had been coming to the training unit for 5 years. She came for one 3-hour gardening session every week and rarely missed one. Her session included eating lunch with the other 5 service users in her group. She was proud that she came in by herself on the bus and enjoyed her growing independence and confidence. Recently she gained enough confidence to volunteer in a charity shop once a week as well. C. is a sociable and outgoing person and although somewhat unsteady on her feet, has always loved to learn new skills and be involved in all the activities we do at the unit.

In order to provide the safest experience possible for our service users and staff, we have had to reduce the group size and length of the session. We have also introduced numerous protocols to ensure we have the best hygiene and maintain good social distancing while also making sure the service users are having an enjoyable time. C. is now coming for a 2-hour session where she works with one member of staff and one other service user. We do not have a big enough room for service users to have lunch together and safely socially distance, so her time here is spent doing gardening. She says she greatly missed her time at the Farm during lockdown and especially being able to meet up with the people in her group. 'It would be nice to all be back together again' she says. 'I miss being able to have lunch here.'

When C. first came back after lockdown, she was very anxious. She had spent several months with little to do, confined to her sheltered accommodation. She says she had a few walks and did some drawing. When asked how she feels about her time at the farm now, she says: 'I like feeling safe here – and I like seeing Penny the pig again. I also enjoy being able to choose what I do, and I'll do anything!'



## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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##### Propagation place

##### Overview of service

Propagation Place is a community growing space, propagation poly-tunnel and fledgling community business that has been developed as a collaboration between St Werburghs City Farm and Ashley Vale Allotment Association and managed by local volunteers. The aim of the project is to remove barriers to social inclusion and employment and improve the health and wellbeing of local adults experiencing disadvantage. The project grew out of recommendations in the Farm's Food Strategy based on community consultation and launched in April 2016 with a two-year investment from the People's Health Trust. Over the following two years the project engaged over 240 volunteers in transforming a dilapidated site into a community garden, setting up a propagation poly-tunnel and raising vegetable and herb seedlings for sale online and to local residents. We now run three volunteer sessions per week where people learn gardening and propagation skills, learn to work as a team and increase their confidence and support networks.

##### Impact highlights from 2020-21

- We ran 47 engagement and learning sessions for 40 volunteers;
- We sent out 65,000 plant plugs to c. 2,000 customers across the UK, as far as the Outer Hebrides; and
- Achieved an "Excellent" rating of 4.8 on Trust Pilot.

##### Service user story

P. 58 years old, joined Propagation Place in March 2020, post-lockdown. Having retired from the Civil Service, P. joined the Farm as a volunteer for the Livestock Project but was keen to see another side of the charity. He has always been interested in gardening and allotments but has never had a garden. As for many people, all of P.'s volunteering stopped because of the pandemic. He was actively looking for things to do and had run out of other ideas. Because Propagation Place continued to offer regular sessions throughout the pandemic, P. started to volunteer for the project every week and has done ever since, volunteering once a week at Propagation Place, once a week with the animals on the Farm and also does some paid shifts in Animal Husbandry and care.

At Propagation Place he does all the activities such as weeding, sowing, harvesting, basic building work, planting. P. has friends in the USA, and it is something to tell them about each time they speak. He says he can 'almost hear them spluttering with excitement' for him. He is fitter and has really noticed that his health is better overall. He has given up using the bus and now walks



P. now knows a lot more about gardening and plants, and every day is a learning day. He absolutely loves cooking and is now a great cook! He always used to eat mainly microwave meals, but now he uses lots of fresh vegetables which he never did before and loves to talk to people about cooking as it helps him to come up with new ways to cook and experiment. He is more 'determined than ever to try new things'. Volunteering has opened his eyes to 'what is out there.' In one volunteering experience, he says 'I even built a boat. ME!' He is doing so many new things and he says it makes him a richer person and that he has more to share with others. He can even share vegetables with people in his building.

## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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#### Child and youth

##### Overview of service

Our Child and Youth Project offer a range of curriculum-linked educational sessions, alternative curriculum placements (Work2Learn) and outdoor play and learning activities (by referral only). All of our activities seek to build young people's interest in the natural world, foster greater resilience and self-esteem and increase their capability for education and personal development. The different activities include:

- Work2Learn – Placements in animal care, conservation, cooking, gardening, bushcraft, and healthy cooking for primary and secondary aged children which are accredited by ASDAN. These sessions are for young people struggling to thrive in mainstream education with a strong emphasis on wellbeing and confidence building.
- Forest School – Sessions that enable children to achieve and develop confidence through hands-on learning experiences in a woodland environment. For 2 hours a week over a 6-week period, inner-city primary school pupils are able to explore Boiling Wells, play freely and participate in nature connection activities.
- School Visits - We offer fun-packed educational visits for groups of up to 35 children at a time. Visits can include a tour of the farm, a mini-beast adventure, natural crafts, bush crafts, and other outdoor learning activities.
- Rewild Child - 20 exclusive use sessions on the farm and Boiling Wells, 36 facilitated sessions for bubbles or family units, 2 Youth Club taster sessions, 11 online kids club, 16 online Youth Clubs.

##### Impact highlights from 2020-21

- We ran 24 Work2Learn sessions for 4 young people struggling in mainstream education;
- We ran 18 Forest School Sessions for 40 children more likely to experience barriers to accessing and enjoying outdoor green space; and
- We ran 137 targeted sessions, accessed by 152 children who are isolated, growing up in lower socio-economic households, experiencing mental ill-health or living with another disadvantage.

##### Service user story

L. was 15 years old when she joined us. The school she came from said she suffered from bullying and often had rages at school during which she would become violent, push over furniture, and not allow anyone near her for some time. Since coming to the Farm, L. has really shown herself to be extremely sensitive and caring with the animals and other young people. She is thoughtful, often happy and has never lost her temper on the Farm. L. has recognised and shared with us that she thinks she has been suffering from depression and she has proudly shared that she has asked for help with this through her family and the school. L's confidence in her abilities and her willingness to contribute to Farm jobs as well as other activities on offer has increased throughout her time at the Farm. She has particularly demonstrated a love of art and has real creative flair, which we are enabling her to explore during the sessions.



## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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As a consequence of how successful the Farm has been for L. the school have just recently asked for L. to attend a one-to-one session on a weekly basis to increase time accessing the support the Farm has to offer.

D. is a child who came to our summer camp this summer holiday. After so long with just his family, D. really struggled being with other children again and he ended up just coming for the morning sessions. D. really struggles with his anger and finds it very hard to calm himself due to a long history of neglect. After one quite stressful morning, D said to me 'My heart hurts.' At the end of the camp, we questioned if coming along had him done more harm than good and we felt like we had failed him in some way. When we found out we had been successful in this Covid-19 Next Steps bid, D was the first beneficiary we knew we had to support. We explored ways we could do this that would feel much safer to him. He came for several 1:1 session's and in this more relaxed environment, he absolutely thrived. He discovered his love for animals, and he is so gentle with them, particularly any of the baby animals that were born. The calmness and nervousness of the animals had a hugely positive effect on his wellbeing and provided his normally quite stressed-out nervous system with a well-needed break. He can relate to animals much more easily than other people, and this provided us with the basis for some important conversations about how the animals are feeling in different situations and if he ever feels like they do. Developing D's emotional literacy will be a very important part of him being able to control his anger and the animals provided us with the perfect vehicle to do this. D. also brought his family to the Farm. He loved showing them around and it was an absolute joy to see his sense of ownership over the Farm and for him to experience being an expert in his family when normally he feels very out of control. Looking forwards, we hope to start a small group which he can be part of so that he can get used to being around other children for short periods of time.

*'Before I went on Wild Camp I wasn't focusing in class but now I can focus and I'm not getting in so much in trouble.'* Young Person

*'She absolutely loves coming to the Farm and Boiling Wells and she comes back talking about all the things she has done. She used to be a lot more withdrawn and she is coming out of herself now. She is so much happier with the extra support this brings to her life.'* Parent of a Young Person who has been engaged in the project for the past 3 years.



P. was referred to us by a local social worker due to a complicated home life and a terminal illness in the family. At camp, we make a special point of saying that expressing any emotion is welcome here as long as we can keep ourselves and other people safe. On the first day, P. was very quiet but seemed to be enjoying the activities, especially making plum crumble from our own plums in our wood-fired oven. On the second and third days, P. expressed a lot of rage, shouting and screaming at the top of her voice. Our experienced staff team gave her the space to do this and showed her that we are able to support her however she behaves. On the fourth day, it felt like P. had her suppressed emotion and was able to come back to the

group, where she made a new friend and spent a lot of time giggling! We discovered that she has a passion for dance, and she did performances for the group, giving her a huge boost in her self-esteem. She has gone back to school a much calmer child, feeling accepted for who she is.

## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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##### Volunteer and wellbeing

###### Overview of service

The Volunteer & Wellbeing programme engages and supports adults (18+) in a variety of land management, conservation, gardening and cooking and health and wellbeing activities. The project targets activities at people experiencing disadvantage, including people with mental ill-health (anxiety and depression), those who identify as isolated or lonely, people with learning and physical disabilities, and those that are in recovery etc.

Through the past year, we have continued to offer activities to those that we deemed most in need of engagement. We carried out various tasks, including woodwork, growing, and harvesting vegetables, creating a wildflower garden that will benefit bees, insects, and other animals. As well as volunteers learning skills, such as using hand tools, people's knowledge of nature and horticulture have increased, which in turn has increased people's confidence.

###### Impact highlights from 2020-21

- We ran 123 engagement and learning sessions for 27 service users;
- We offered 37 activities targeted at 18-25 year-olds, which were attended by 49 unique individuals; and
- 100% of service users attending more than 4 sessions demonstrated increased skills.

###### Service user story

T. first volunteered with us three years ago having suffered a breakdown and severe depression. After a period volunteering with us, she secured part-time work in a library and moved on from the Farm. However, due to unforeseen circumstances she suffered another episode of depression and approached us to re-engage at the start of 2020, just before the first lockdown. Although the programme was cut short due to government guidelines, T. continued to engage with the Farm as lockdown restrictions were lifted in June. She worked closely with volunteers with greater needs throughout the sessions, having shown willingness and enthusiasm to do so. Despite reduced opportunities, she applied to and secured employment with a care provider in Bristol, with the Volunteer Manager acting as a referee, and has again moved on from the Farm. A nice coincidence – one of T's clients is the same volunteer that she worked closely with during our lockdown sessions, who regularly and enthusiastically passes on regards between T. and the Farm.

W. was a participant on our 18-25 Practical Skills and Outdoor Wellbeing Course. He recently secured employment as a Wellbeing Officer using the experience on the course and being involved in the steering groups within his application.

J. another 18-25 year-old participant recently secured a 6-month paid Kickstarter placement within Propagation Place (the Farm's plant plug social enterprise).

M. A project beneficiary has secured paid employment using the skills she learnt on the course and recently been recruited as a Community Advocate in the Farm's Strategy Development project.





## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

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#### Community and inclusion

##### Overview of service

For the past 3 years, the Farm has been largely delivering our community and inclusion work through the Network Project. This is a collaboration between Wellspring Settlement and the Bristol Somali Resource centre, seeking to build capacity and develop community networks of residents living in areas of the highest deprivation across Ashley, Easton, and Lawrence Hill. During 2020-21, the Project entered its 4th and final year of funding. During this time, the Farm sought to increase the legacy of the Project by focusing on recommendations in our Equity Report and developing partnerships with organisations that have established relationships with communities that are under-represented at the Farm.

##### Impact highlights from 2020-21

- Worked in collaboration with Wellspring Settlement and Somali Resource Centre to continue to support 30 active Resident Networkers across Ashley, Lawrence Hill, and Easton;
- Developed a partnership with Bristol Mind offering drop-in wellbeing sessions for Refugees;
- Harvested more than 50 trays of fruit and vegetables for 20 local vulnerable families; and
- Developed and launched a Community Advocacy project in which 11 people with diverse lived experience have been recruited and supported to lead the development of the Farm's strategy.

##### Other community and inclusion highlights

The Network ran 5 five online skill-sharing sessions for residents to share their skills with each other and supported the compilation of a directory of services for people who do not have access to the internet. Using our contacts (Housing Officers, Children's Centres, Mutual Aid Groups), we were able to support the distribution to of 5,000 people. The Network also supported the establishment of the "Mother Earth" and "Wild in St. Pauls" Projects, community-led food and gardening projects led by people interested in bringing others together around sustainable practice.

A Network Coordinator launched a podcast enabling local people from diverse communities to share their experiences of Covid-19 (<https://www.bartonhillsettlement.org.uk/held-in-common-podcast/>)

We engaged Ladders4Action to develop and embed a new Strategy, Vision and Mission and Theory of Change. This has included working with 11 community advocates to shift the decision-making powers to those with lived experience.

Launched a partnership with Bristol Mind Green Space Project offering a weekly wellbeing session for Refugees at Boiling Wells (60 beneficiaries). The group cook together and take part in conservation, horticulture, woodwork, art, movement and nature connection activities. Most of all they connect over conversations around the fire and provide a safe space for people to be heard and held.



## **St. Werburghs City Farm**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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##### **Equity review**

In October 2019, we launched a 12-month exploration into the barriers to participation for people from diverse communities having identified that the Farm's service users, staff and trustees did not reflect the diversity of the local community. Initial research revealed that this lack of diversity is mirrored elsewhere with fewer than 9% of voluntary sector employees coming from Black, Asian and minority ethnic groups (ACEVO, 2018) and the farming industry is the least diverse employer in the UK (Labour Force Survey, 2016). With support from The Diversity Trust and cultural competency expert, Cocoa Stephens, we consulted individuals and groups from different age groups, genders and ethnic backgrounds, using a variety of research methods. The key recommendations of the report centre around:

Global factors such as:

- Increasing community consultation, outreach and co-creation of projects; and
- Increasing partnership working with other organisations that represent people that are not currently engaging with the Farm.

Physical factors such as:

- Improving access and transportation to the Farm;
- Improving signage, interpretation, maps and fliers; and
- Improving accessible, year-round facilities and affordable refreshments.

Cultural factors such as:

- Supporting greater ownership from people of ethnic minority communities;
- Increasing awareness of all sites and services through proactive marketing; and
- Redefining the vision of the Farm and developing a new "voice".

Staffing factors such as:

- Introducing reflective practice about cultural competency for all staff;
- Improving our recruitment process to welcome diverse candidates; and
- Developing and sharing key milestones to set timescales to ensure progress is transparent.

Since the Equity Project launch in October 2020, we have developed our Equity Action Plan, which incorporates the recommendations in the Equity Report and supporting documents into an implementation plan. To ensure full accountability, we will be reporting on our progress on a six-monthly basis to the Board of Trustees and holding an annual event to share our progress and learnings with our community.

As part of our commitment to valuing and increasing diversity and inclusion at all levels of our organisation, we will be publishing our equality and diversity data for our staff, trustees and adult project participants on an annual basis.

The following is an excerpt from an audit carried out by the Diversity Trust in February 2020, which will serve as our "baseline" equalities data for our staffing team:

"There are some 41 employees at SWCF of which 33 are women and 8 are men. The majority (34) are White British (representing 75% of the organisation) with 3 as White Other (7%). There are 2 people of Mixed White ethnicity (representing 4%), 1 person who is Black British (representing 2%) and 1 person who is Kurdish (2%). 2 people have identified as Lesbian or Gay (representing 4% of the organisation)."

## St. Werburghs City Farm

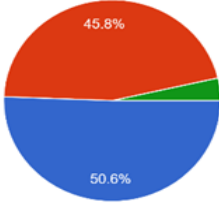
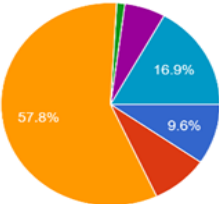
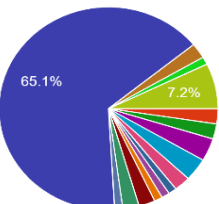
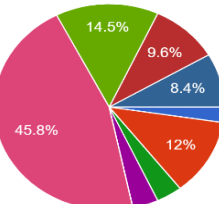
### Report of the trustees

#### For the year ended 31 March 2021

We have carried out a full, anonymous survey of our staff, trustees, and adult project participants in Spring/Summer 2021:

#### Adult project participants, 83 respondents

(N.B. our number of project participants is significantly lower this year as a result of Covid-19 restrictions)

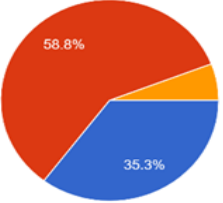
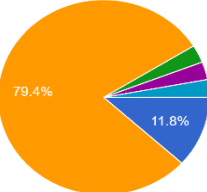
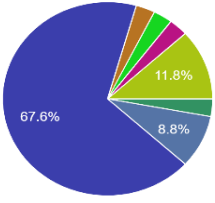
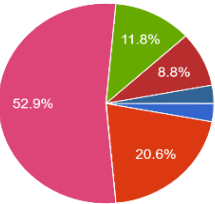
Gender	51% Male 4% Gender Fluid/Non-binary 45% Female	 <ul style="list-style-type: none"> <li>Male</li> <li>Female</li> <li>Gender Fluid / Non-Binary / Other</li> <li>Prefer not to say</li> </ul>
Gender Identity	73% state their gender is the same as that assigned at birth, 17% state it is different, and 5% prefer not to say	
Sexual Orientation	58% of service users are heterosexual, 10% are bisexual, 8% are gay, 1% are lesbian, 6% identify as other, and 17% prefer not to say	 <ul style="list-style-type: none"> <li>Bisexual</li> <li>Gay</li> <li>Heterosexual</li> <li>Lesbian</li> <li>Other</li> <li>Prefer not to say</li> </ul>
Disability	37% of service users consider themselves to have a disability, however, 24 people state they have a learning difficulty, 27 people struggle with their mental health, 19 people state they often feel isolated or lonely and 8 people said they have poor physical health	
Race and Ethnicity	65% of service users identify as White British, 11% as other White backgrounds including eastern European and Gypsy. 4% of people identify as Black or Black British and a further 4% as other Asian backgrounds. 2% of people identify as the following: Chinese, Pakistani, Caribbean, Mixed White and Cariban ethnic and mixed White and Asian ethnicity. 1% identify as Arab and 1% as Iranian	 <ul style="list-style-type: none"> <li>Asian or Asian British: Banglad...</li> <li>Asian or Asian British: Chinese</li> <li>Asian or Asian British: Indian</li> <li>Asian or Asian British: Pakistani</li> <li>Any other Asian Background</li> <li>Black or Black British: African</li> <li>Black or Black British: Caribbean</li> <li>Black or Black British: Somali</li> </ul> <p>▲ 1/4 ▼</p>
People of Faith	46% of service users do not identify as having a faith, 14% are unsure, 12% identify as Christian, 10% as other faith, 3% are Jewish, 3% are Muslim, 2% identify as Buddhist and 8% as prefer not to say	 <ul style="list-style-type: none"> <li>Buddhist</li> <li>Christian</li> <li>Hindu</li> <li>Jewish</li> <li>Muslim</li> <li>Sikh</li> <li>None</li> <li>Don't know / not sure</li> </ul> <p>▲ 1/2 ▼</p>

## St. Werburghs City Farm

### Report of the trustees

For the year ended 31 March 2021

#### Staff/Trustees, 34 respondents

Gender	59% Male 6% Gender Fluid/Non-binary 35% Female	 <ul style="list-style-type: none"> <li>Male</li> <li>Female</li> <li>Gender Fluid / Non-Binary / Other</li> <li>Prefer not to say</li> </ul>
Gender Identity	88% state their gender is the same as that assigned at birth and 12% state it is different	
Sexual Orientation	80% are heterosexual, 12% are bisexual, 3% are lesbian, 3% identify as other, and 3% prefer not to say	 <ul style="list-style-type: none"> <li>Bisexual</li> <li>Gay</li> <li>Heterosexual</li> <li>Lesbian</li> <li>Other</li> <li>Prefer not to say</li> </ul>
Disability	3% of staff have a disability however 9 people state they struggle with their mental health, 7 people state they often feel isolated or lonely and 1 person said they have poor physical health	
Race and Ethnicity	70% of staff identify as White British, 9% as multiple ethnic backgrounds, 3% as Mixed White and Black Caribbean, 12% any other White background, 3% Irish 3% Gypsy and 3% White Eastern European	 <ul style="list-style-type: none"> <li>Asian or Asian British: Banglad...</li> <li>Asian or Asian British: Chinese</li> <li>Asian or Asian British: Indian</li> <li>Asian or Asian British: Pakistani</li> <li>Any other Asian Background</li> <li>Black or Black British: African</li> <li>Black or Black British: Caribbean</li> <li>Black or Black British: Somali</li> </ul> <p>▲ 1/4 ▼</p>
People of Faith	53% of staff/trustees do not identify as having a faith, 21% identify as Christian, 12% are unsure, 8% as other faith, 3% as Buddhist and 3% prefer not to say	 <ul style="list-style-type: none"> <li>Buddhist</li> <li>Christian</li> <li>Hindu</li> <li>Jewish</li> <li>Muslim</li> <li>Sikh</li> <li>None</li> <li>Don't know / not sure</li> </ul> <p>▲ 1/2 ▼</p>

## St. Werburghs City Farm

### Report of the trustees

#### For the year ended 31 March 2021

#### Finance

The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

The Farm's total incoming resources for 2020-21 were £616,133. Total expenditure was £608,822. Net gains on investments were -£2,738. Including funds carried forward, the Farm's total funds are £748,796, of which £376,990 are tangible fixed assets (capital buildings) and £63,276 are restricted funds that will support service delivery in 2021-22. Excluding these funds, the Farm ends the year with £308,530 unrestricted funds which comprises of:

- £90,236 three months' operational costs;
- £75,000 designated funds (including £30,000 for unplanned HR/building/emergency costs, £25,000 towards our future capital build project and £20,000 towards social enterprise development both of which will support long-term resilience and greater social impacts);
- £143,294 of general funds (unrestricted, undesignated reserves).

#### Need for future funds

As outlined in the table below, the Farm's total funds have increased significantly in the last seven years in line with the objectives in our annual Operational Plans, good governance, and a solid reputation for quality services.

Financial Summary	2015-15	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Period Ending 31st March:	Historic	Historic	Historic	Historic	Historic	Most Recent	Forecasted
Total Income	717,955	587,274	567,968	751,825	602,962	616,133	446,895
Total Expenditure	352,637	495,465	594,864	567,893	699,792	608,822	602,936
Net gains / losses on investment		2,473	- 962	1,054	3,669	- 2,738	unknown
Surplus / Deficit	<b>365,410</b>	<b>94,282</b>	<b>- 27,858</b>	<b>184,986</b>	<b>- 93,161</b>	<b>4,573</b>	<b>- 156,042</b>
Unrestricted Funds *	561,679	619,675	601,752	718,224	694,061	685,520	572,754
Restricted Funds	24,295	60,581	50,646	119,160	50,162	63,276	20,000
Adjustment for holiday pay accrual							
<b>Total Funds</b>	<b>585,974</b>	<b>680,256</b>	<b>652,398</b>	<b>837,384</b>	<b>744,223</b>	<b>748,796</b>	<b>592,754</b>
Breakdown of Capital and Reserves							
Capital Fund	405,292	461,437	437,004	431,855	404,419	376,990	354,967
Designated Funds	118,189	118,189	105,000	120,236	140,236	165,236	150,000
3 months operation costs	88,189	88,189	75,000	90,236	90,236	90,236	75,000
Designated funds	30,000	30,000	30,000	30,000	50,000	75,000	75,000
Restricted Funds	24,295	60,581	50,646	119,160	50,162	63,276	20,000
Unrestricted Funds	38,198	40,049	59,748	166,133	149,406	143,294	67,787
<b>Total Capital and Reserves</b>	<b>585,974</b>	<b>680,256</b>	<b>652,398</b>	<b>837,384</b>	<b>744,223</b>	<b>748,796</b>	<b>592,754</b>

Despite this, it is important to note that we are projecting a significant deficit for the financial year of 2021-22 (see the Forecasted column) due to the delivery of much needed community services and planned investment in our sites. As such, it is essential that we deliver on our Fundraising Strategy to support our community now and in the future.

#### Unrealised gains and losses

It is the policy of the trustees to invest funds on medium and short-term deposits and review these investments periodically. At the end of the year, the Farm had £61,162 (a net gain of -£2,738) invested in the Affirmative Fixed Interest Fund for Charities, £79,747 in the Ecology Building Society, and the remaining funds are maintained in our current account to manage the day-to-day business.

## St. Werburghs City Farm

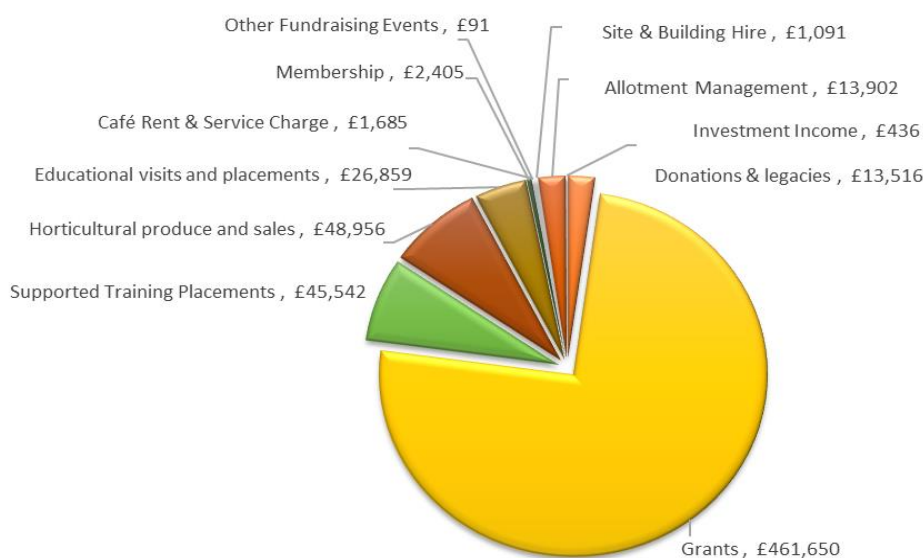
### Report of the trustees

#### For the year ended 31 March 2021

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##### Income model

The income model for the organisation has previously been reasonably balanced between trust and foundation grants, generated income such as commissioned services, fees, sales, and fundraising events. However, as a result of Covid-19 and lockdown restrictions, we did not seek to generate an income from fundraising events, shop sales, site hire etc. However, we did receive more grants including Covid-19 specific funding and grants from local government as illustrated in the pie chart below:



##### Investing surplus general funds

Based on the increase in general funds in 2020-21, the trustees seek to invest £75,000 into our projects, services and infrastructure prioritizing emerging needs of our target beneficiaries following Covid-19 and items/areas that will improve service delivery and increase sustainability. This will ensure that our community is supported, our sites are well maintained and accessible, our staff team are invested in, and our services are safeguarded into the future. This will result in the next financial year of 2021-22 ending with a deficit, however, this will be carefully managed by the Trustees seeking to mitigate unnecessary expenditure, increase income, whilst at the same time, ensuring that we fulfil our charitable objectives at a time when our services are needed more than ever before.

##### Monthly donors/members

Over the year, we have been supported by 62 members (totalling £2,405), 9 monthly donors (totalling £921), several one-off online donations (totalling £1,468 including Gift Aid), and £456 from people using our recently installed tap-to-donate machine whilst the Farm was closed to the public. Thank you to every single one of you for your generous support.

## **St. Werburghs City Farm**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

---

#### **Thank you**

The trustees are very grateful to all those listed below who have supported the work of the charity this year. Without their trust in the Farm and their generous, financial support, we would not have the capacity to support our clients, participate proactively in our community and grow for the future.

#### **Trusts and foundations**

Bannister Charitable Trust  
BBC Children in Need  
Bristol City Council  
CAF  
The Clothworkers Foundation  
Co-Op Foundation  
Quartet Coronavirus Response Fund  
Department for Digital, Culture, Media & Sport  
D'Oyly Carte Charitable Trust  
Ernest Hecht Charitable Foundation  
Groundworks UK, Tesco Bags of Help  
John James Bristol Foundation  
The Lark Trust  
The Leonard Laity Stoaite Charitable Trust  
Marks & Spencers  
Matrix Causes Fund  
Medlock Charitable Trust  
Moto in the Community  
Neighbourly Community Fund  
Nisbet Trust

Persimmon Homes Building Futures  
Portishead Nautical Trust  
Postcode Local Trust  
Power to Change  
Quartet (Helen Moss Grassroots Fund)  
School for Social Entrepreneurs  
Shed (Necessity Grant)  
David Solomons Charitable Trust

#### **Donors and sponsors**

Bevan Brittan LLP  
Bristol University  
White Stuff Cribbs Causeway  
The Duke of York  
The Cauldron  
Wiper and True  
Wessex Water  
Dawkins Ale  
Farm Pub  
Waitrose customers  
Richard Lambert

#### **Volunteers, members, consultants and staff**

We would like to say an extra special thank you to:

- The Farm's trustees and local residents who are frequent volunteers at our events, experts in their fields, Farm service users with their families and invaluable advisers;
- Everyone who worked on research, advising and writing the Equity Report including Manu Maunganidze, Rhian Grant and Esme Worrell, and external partners, the Diversity Trust and the cultural competency team, Cocoa Stephens, Josepha Garrett-Hollows and Samuel Hollows;
- Alex North, the Wellspring Settlement Network team and a horde of incredible partners across the city – the work you do for the love, support and engagement of our shared community is honourable and invaluable;
- Our amazing members who give generously each month to support the ongoing services we run – you are true heroes;
- All the businesses and groups that have thought of innovative ways to support us this year;
- Local groups that have so much passion and energy for green spaces, wildlife and people including: Ashley Vale Action Group; Ashley Vale Allotments Association; Narrowways Millennium Green Trust and groups using Boiling Wells;
- Tyndale Farm Vet Practice;
- Miriam Bishop of Bevan Brittan;
- Rob Wilson and the team at Godfrey Wilson for being great fun when working on serious things;
- Farm service users, members, and supportive residents; and
- The dedicated, loyal, skilled, hard-working, kind Farm staff, every one of them.



## **St. Werburghs City Farm**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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To you all, a big, warm thank you for your energy, enthusiasm, and continued commitment to making the Farm an inspiring and caring place.

#### **Statement of responsibilities of the trustees**

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

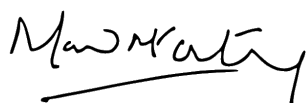
The trustees confirm that to the best of their knowledge there is no information relevant to the audit of which the independent examiners are unaware. The trustees also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant examination information and that this information has been communicated to the independent examiners.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charitable company during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 30 September 2021 and signed on their behalf by



Maurice McCartney, Treasurer



## **Independent examiner's report**

### **To the trustees of**

#### **St. Werburghs City Farm**

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I report to the trustees on my examination of the accounts of St. Werburghs City Farm (the charitable company) for the year ended 31 March 2021, which are set out on pages 25 to 45.

### **Responsibilities and basis of report**

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

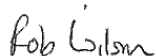
Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

Godfrey Wilson Limited also provides payroll services to the charitable company. I confirm that as a member of the ICAEW I am subject to the FRC's Revised Ethical Standard 2016, which I have applied with respect to this engagement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 30 September 2021

**Rob Wilson FCA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol, BS1 4QD

# St. Werburghs City Farm

## Statement of financial activities *(incorporating an income and expenditure account)*

**For the year ended 31 March 2021**

	Note	Restricted £	Unrestricted £	2021 Total £	2020 Total £
<b>Income from:</b>					
Donations and legacies	3	-	13,516	<b>13,516</b>	16,923
Charitable activities	4	377,461	205,546	<b>583,007</b>	451,294
Other trading activities	5	-	19,174	<b>19,174</b>	133,514
Investments		-	436	<b>436</b>	1,231
<b>Total income</b>		<u>377,461</u>	<u>238,672</u>	<b><u>616,133</u></b>	<u>602,962</u>
<b>Expenditure on:</b>					
Raising funds		3,562	2,762	<b>6,324</b>	43,416
Charitable activities		<u>360,785</u>	<u>241,713</u>	<b><u>602,498</u></b>	<u>656,376</u>
<b>Total expenditure</b>	7	<u>364,347</u>	<u>244,475</u>	<b><u>608,822</u></b>	<u>699,792</u>
Net gains / (losses) on investments		<u>-</u>	<u>(2,738)</u>	<b><u>(2,738)</u></b>	<u>3,669</u>
<b>Net income / (expenditure)</b>		13,114	(8,541)	<b>4,573</b>	(93,161)
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	8	13,114	(8,541)	<b>4,573</b>	(93,161)
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>50,162</u>	<u>694,061</u>	<b><u>744,223</u></b>	<u>837,384</u>
<b>Total funds carried forward</b>		<u><u>63,276</u></u>	<u><u>685,520</u></u>	<b><u><u>748,796</u></u></b>	<u><u>744,223</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 19 to the accounts.

## St. Werburghs City Farm

### Balance sheet

As at 31 March 2021

	Note	£	2021 £	2020 £
<b>Fixed assets</b>				
Tangible assets	11		<b>376,990</b>	404,419
Investments	12		<b>61,162</b>	63,900
			<b>438,152</b>	468,319
<b>Current assets</b>				
Stock	13	<b>4,330</b>		1,502
Debtors	14	<b>38,955</b>		18,479
Cash at bank and in hand		<b>325,542</b>		313,469
			<b>368,827</b>	333,450
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	15	<b>(58,183)</b>		(57,546)
<b>Net current assets</b>			<b>310,644</b>	275,904
<b>Net assets</b>	18		<b>748,796</b>	744,223
<b>Funds</b>	19			
Restricted funds			<b>63,276</b>	50,162
Unrestricted funds				
Designated funds			<b>165,236</b>	140,236
Capital fund			<b>376,990</b>	404,419
General funds			<b>143,294</b>	149,406
<b>Total charity funds</b>			<b>748,796</b>	744,223

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 30 September 2021 and signed on their behalf by



Maurice McCartney, Treasurer

**St. Werburghs City Farm**

**Statement of cash flows**

**For the year ended 31 March 2021**

	<b>2021</b>	2020
	<b>£</b>	£
<b>Net movement in funds</b>	<b>4,573</b>	(93,161)
Adjustments for:		
Depreciation charges	<b>27,429</b>	27,436
Loss on disposal of fixed assets	-	-
(Gains) / losses on investments	<b>2,738</b>	(3,669)
Dividends, interest and rents from investments	<b>(436)</b>	(1,231)
Decrease / (increase) in stock	<b>(2,828)</b>	(163)
Decrease / (increase) in debtors	<b>(20,476)</b>	(3,652)
Increase / (decrease) in creditors	<b>637</b>	19,671
<b>Net cash provided by / (used in) operating activities</b>	<b>11,637</b>	(54,769)
<b>Cash flows from investing activities:</b>		
Dividends, interest and rents from investments	<b>436</b>	1,231
Purchase of tangible fixed assets	-	-
<b>Net cash provided by / (used in) investing activities</b>	<b>436</b>	1,231
<b>Net cash provided in / (used in) financing activities</b>	-	-
<b>Increase / (decrease) in cash and cash equivalents in the year</b>	<b>12,073</b>	(53,538)
Cash and cash equivalents at the beginning of the year	<b>313,469</b>	367,007
<b>Cash and cash equivalents at the end of the year</b>	<b>325,542</b>	313,469

## **St. Werburghs City Farm**

### **Notes to the financial statements**

**For the year ended 31 March 2021**

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#### **1. Accounting policies**

##### **a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

St. Werburghs City Farm meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **b) Going concern basis of accounting**

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

##### **c) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executors to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of services is deferred until criteria for income recognition are met.

##### **d) Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

## St. Werburghs City Farm

### Notes to the financial statements

For the year ended 31 March 2021

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#### 1. Accounting policies (continued)

##### d) Donated services and facilities (continued)

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

##### f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Restricted funds for the purpose of purchasing or constructing fixed assets are transferred to unrestricted funds if the restriction has been discharged by the purchase or construction of the asset.

##### g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These costs have all been allocated to charitable activities.

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Farm buildings	10 years straight line
Plant and equipment	10 years straight line
Motor vehicles	4 years straight line
Land and buildings	25 years straight line

Items of equipment are capitalised where the purchase price exceeds £500.

No depreciation is provided on freehold land.

**Notes to the financial statements**

**For the year ended 31 March 2021**

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**1. Accounting policies (continued)**

**i) Tangible fixed assets (continued)**

For capital items funded by restricted grants, if the restriction was discharged by the purchase or construction of the asset, the funds are transferred to unrestricted funds.

**j) Stock**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

**k) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**l) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**m) Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**n) Financial instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

**o) Pension costs**

The company operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

**p) Accounting estimates and key judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

# St. Werburghs City Farm

## Notes to the financial statements

### For the year ended 31 March 2021

#### 1. Accounting policies (continued)

##### p) Accounting estimates and key judgements (continued)

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are described below.

##### Depreciation

As described in note 1i to the financial statements, depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life.

#### 2. Prior period comparatives

	Restricted £	Unrestricted £	2020 Total £
<b>Income from:</b>			
Donations and legacies	-	16,923	<b>16,923</b>
Charitable activities	301,373	149,921	<b>451,294</b>
Other trading activities	-	133,514	<b>133,514</b>
Investments	-	1,231	<b>1,231</b>
<b>Total income</b>	<b>301,373</b>	<b>301,589</b>	<b>602,962</b>
<b>Expenditure on:</b>			
Raising funds	10,640	32,776	<b>43,416</b>
Charitable activities	359,731	296,645	<b>656,376</b>
<b>Total expenditure</b>	<b>370,371</b>	<b>329,421</b>	<b>699,792</b>
Net gains / (losses) on investments	-	3,669	<b>3,669</b>
<b>Net income / (expenditure)</b>	<b>(68,998)</b>	<b>(24,163)</b>	<b>(93,161)</b>
Transfers between funds	-	-	-
<b>Net movements in funds</b>	<b>(68,998)</b>	<b>(24,163)</b>	<b>(93,161)</b>

#### 3. Income from donations and legacies

	Restricted £	Unrestricted £	2021 Total £	2020 Total £
Voluntary donations	-	13,516	<b>13,516</b>	16,923

*All income from donations and legacies was unrestricted in the prior year.*



**St. Werburghs City Farm****Notes to the financial statements****For the year ended 31 March 2021****4. Income from charitable activities**

	Restricted £	Unrestricted £	2021 Total £
<b>Grants &gt; £10,000:</b>			
Bannister Charitable Trust	10,000	-	<b>10,000</b>
BBC Children in Need	14,147	-	<b>14,147</b>
BCC - Retail, Hospitality & Leisure	16,476	-	<b>16,476</b>
BCC - Impact Fund (the Network Project)	56,855	-	<b>56,855</b>
BCC - Local Restrictions	13,672	-	<b>13,672</b>
CAF Resilience	28,302	-	<b>28,302</b>
Co-op Foundation Building Connections	32,336	-	<b>32,336</b>
Council Corona Grant	10,000	-	<b>10,000</b>
Covid Support Fund	35,364	-	<b>35,364</b>
HMRC Furlough	-	84,189	<b>84,189</b>
John James Foundation	10,000	-	<b>10,000</b>
Postcode Local Trust	18,087	-	<b>18,087</b>
Power to Change	24,050	-	<b>24,050</b>
Power to Change Community Business Renewal	19,999	-	<b>19,999</b>
Shed Necessity	24,000	-	<b>24,000</b>
Shed Necessity Future Farm	15,000	-	<b>15,000</b>
<b>Grants &lt; £10,000</b>	<b>49,173</b>	<b>-</b>	<b>49,173</b>
Total grant income	377,461	84,189	<b>461,650</b>
Supported training placements	-	45,542	<b>45,542</b>
Horticultural and farm sales	-	48,956	<b>48,956</b>
Workshops	-	26,859	<b>26,859</b>
	<b>377,461</b>	<b>205,546</b>	<b>583,007</b>

## St. Werburghs City Farm

### Notes to the financial statements

For the year ended 31 March 2021

Prior year comparative	Restricted £	Unrestricted £	2020 Total £
<b>Grants &gt; £10,000:</b>			
BBC Children in Need	22,319	-	22,319
Bristol City Council - Network	60,975	-	60,975
Co-op Foundation - Building Connections	32,337	-	32,337
Co-op Foundation - Space to Connect	46,808	-	46,808
Enovert Community Trust	14,827	-	14,827
Linkage	11,654	-	11,654
Nisbet Trust	11,000	-	11,000
Power to Change	50,017	-	50,017
<b>Grants &lt; £10,000</b>	<b>51,436</b>	<b>-</b>	<b>51,436</b>
Total grant income	301,373	-	301,373
Supported training placements	-	77,666	77,666
Horticultural and farm sales	-	24,121	24,121
Workshops	-	48,134	48,134
	<b>301,373</b>	<b>149,921</b>	<b>451,294</b>

### 5. Income from other trading activities

	Restricted £	Unrestricted £	2021 Total £	2020 Total £
Memberships	-	2,405	<b>2,405</b>	2,577
Farm fair	-	-	-	54,167
Fundraising events	-	91	<b>91</b>	22,153
Shop sales	-	-	-	8,477
Café rent and service charge	-	1,685	<b>1,685</b>	15,092
Site hire	-	1,091	<b>1,091</b>	22,331
Allotments	-	13,902	<b>13,902</b>	8,667
Miscellaneous	-	-	-	50
	<b>-</b>	<b>19,174</b>	<b>19,174</b>	<b>133,514</b>

*All income from other trading activities was unrestricted in the prior year.*

### 6. Government grants

The charitable company receives government grants, defined as funding from The National Lottery Community Fund, Bristol City Council and The HMRC Furlough Scheme to fund charitable activities. The total value of such grants was £180,492 (2020: £62,850). There are no unfulfilled conditions or contingencies attaching to these grants.

# St. Werburghs City Farm

## Notes to the financial statements

For the year ended 31 March 2021

### 7. Total expenditure

				Prior year comparative		
	Raising funds	Charitable activities	2021 Total	Raising funds	Charitable activities	2020 Total
	£	£	£			£
Staff costs (note 9)	-	414,359	<b>414,359</b>	-	429,002	429,002
Recruitment and training	-	7,410	<b>7,410</b>	-	13,821	13,821
Summer fair	-	-	-	22,029	-	22,029
Events and fundraising costs	(90)	-	<b>(90)</b>	10,863	-	10,863
Advertising	6,414	-	<b>6,414</b>	10,524	-	10,524
Printing, postage and stationery	-	15,383	<b>15,383</b>	-	4,599	4,599
Equipment hire	-	788	<b>788</b>	-	788	788
Computer expenses	-	8,213	<b>8,213</b>	-	12,719	12,719
Telephone	-	4,105	<b>4,105</b>	-	3,562	3,562
Consultancy, legal and professional	-	15,493	<b>15,493</b>	-	21,345	21,345
Accountancy fees	-	4,881	<b>4,881</b>	-	3,632	3,632
Sundry expenses	-	2,114	<b>2,114</b>	-	3,855	3,855
Rent and rates	-	8,251	<b>8,251</b>	-	27,328	27,328
Heat and light	-	6,000	<b>6,000</b>	-	7,404	7,404
Insurance	-	8,976	<b>8,976</b>	-	2,432	2,432
Repairs and maintenance	-	43,865	<b>43,865</b>	-	52,289	52,289
Travel	-	686	<b>686</b>	-	546	546
Health and safety	-	4,328	<b>4,328</b>	-	3,411	3,411
Bad debts	-	(100)	<b>(100)</b>	-	(500)	(500)
Volunteer and trustee expenses	-	418	<b>418</b>	-	1,989	1,989
Depreciation	-	27,429	<b>27,429</b>	-	27,436	27,436
Loss on disposal of fixed assets	-	-	-	-	-	-
Activity and project costs	-	29,899	<b>29,899</b>	-	40,718	40,718
	<b>6,324</b>	<b>602,498</b>	<b>608,822</b>	<b>43,416</b>	<b>656,376</b>	<b>699,792</b>

## St. Werburghs City Farm

### Notes to the financial statements

#### For the year ended 31 March 2021

#### 8. Net movement in funds

This is stated after charging:

	2021 £	2020 £
Depreciation	27,429	27,436
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	-	-
Auditors' remuneration:		
▪ Independent examination (including VAT)	1,770	1,710
▪ Other services (including VAT)	3,111	1,922

#### 9. Staff costs and numbers

Staff costs were as follows:

	2021 £	2020 £
Salaries and wages	368,225	379,234
Social security costs	15,529	17,990
Pension costs	9,887	9,987
Freelance staff	20,718	21,791
	<u>414,359</u>	<u>429,002</u>

No employee earned more than £60,000 during the current or prior year.

The key management personnel of the charitable company comprise the Trustees, the Directors and the Director Maternity Cover. The total employee benefits of the key management personnel were £68,531 (2020: £64,829).

	2021 No.	2020 No.
Average head count (FTE)	<u>16.00</u>	<u>16.00</u>

#### 10. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

# St. Werburghs City Farm

## Notes to the financial statements

For the year ended 31 March 2021

### 11. Tangible fixed assets

	Farm buildings	Land and buildings	Total £
<b>Cost</b>			
At 1 April 2020	112,351	405,022	517,373
Disposals in year	-	-	-
Additions in year	-	-	-
At 31 March 2021	112,351	405,022	517,373
<b>Depreciation</b>			
At 1 April 2020	56,578	56,376	112,954
On disposal	-	-	-
Charge for the year	11,228	16,201	27,429
At 31 March 2021	67,806	72,577	140,383
<b>Net book value</b>			
<b>At 31 March 2021</b>	<b>44,545</b>	<b>332,445</b>	<b>376,990</b>
At 31 March 2020	55,773	348,646	404,419

### 12. Investments

	2021 £	2020 £
Market value at 1 April 2020	63,900	60,231
Unrealised gains / (losses)	(2,738)	3,669
<b>Market value at 31 March 2021</b>	<b>61,162</b>	<b>63,900</b>
Historical cost:		
<b>At 31 March 2021</b>	<b>49,925</b>	<b>49,925</b>

### 13. Stock

	2021 £	2020 £
Livestock, deadstock and feed	4,330	1,502

## St. Werburghs City Farm

### Notes to the financial statements

For the year ended 31 March 2021

#### 14. Debtors

	2021 £	2020 £
Trade debtors	290	6,696
Prepayments	1,502	8,287
Accrued income	36,646	2,757
Other debtors	517	739
	<u>38,955</u>	<u>18,479</u>

#### 15. Creditors: amounts due within 1 year

	2021 £	2020 £
Trade creditors	6,114	7,064
Accruals	17,378	19,045
Deferred income (see note 16)	26,086	18,211
Other taxation and social security	4,665	5,740
Pension control account	-	2,017
Other creditors	3,940	5,469
	<u>58,183</u>	<u>57,546</u>

#### 16. Deferred income

	2021 £	2020 £
At 1 April 2020	18,211	7,446
Deferred during the year	26,086	18,211
Released during the year	<u>(18,211)</u>	<u>(7,446)</u>
At 31 March 2021	<u>26,086</u>	<u>18,211</u>

Deferred income relates to income taken in advance for allotments and propagation place.

**St. Werburghs City Farm**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**17. Financial instruments**

	<b>2021</b>	2020
	<b>£</b>	£
Financial assets measured at fair value:		
Investments	<u><b>61,162</b></u>	<u>63,900</u>
Financial assets measured at amortised cost:		
Cash at hand	<b>325,542</b>	313,469
Trade debtors	<b>290</b>	6,696
Accrued income	<b>36,646</b>	2,757
Other debtors	<u><b>739</b></u>	<u>739</u>
	<u><b>363,217</b></u>	<u>323,661</u>
Financial liabilities measured at amortised cost:		
Trade creditors	<b>6,114</b>	7,064
Accruals	<b>17,378</b>	19,045
Other creditors	<u><b>3,940</b></u>	<u>5,469</u>
	<u><b>27,432</b></u>	<u>31,578</u>

**18. Analysis of net assets between funds**

	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	376,990	<b>376,990</b>
Investments	-	61,162	<b>61,162</b>
Current assets	63,276	305,551	<b>368,827</b>
Current liabilities	<u>-</u>	<u>(58,183)</u>	<u><b>(58,183)</b></u>
<b>Net assets at 31 March 2021</b>	<u><b>63,276</b></u>	<u><b>685,520</b></u>	<u><b>748,796</b></u>
<b>Prior year comparative</b>	£	£	£
Tangible fixed assets	-	404,419	<b>404,419</b>
Investments	-	63,900	<b>63,900</b>
Current assets	50,162	283,288	<b>333,450</b>
Current liabilities	<u>-</u>	<u>(57,546)</u>	<u><b>(57,546)</b></u>
<b>Net assets at 31 March 2020</b>	<u><b>50,162</b></u>	<u><b>694,061</b></u>	<u><b>744,223</b></u>

# St. Werburghs City Farm

## Notes to the financial statements

For the year ended 31 March 2021

	At 1 April 2020	Income	Expenditure	Transfers between funds	At 31 March 2021
	£	£	£	£	£
<b>19. Movements in funds</b>					
<b>Restricted funds</b>					
Bannister Charitable Trust	-	10,000	(10,000)	-	-
BBC Children in Need	-	14,147	(15,267)	-	(1,120)
BCC - Retail, Hospitality & Leisure	-	16,476	(10,907)	-	5,569
BCC - Holiday Youth	-	1,800	-	-	1,800
BCC - Impact Fund (Small Grant)	(383)	7,500	(7,117)	-	-
BCC - Impact Fund (the Network Project)	12,748	56,855	(59,353)	-	10,250
BCC - Local Restrictions	-	13,672	(9,170)	-	4,502
CAF Corona Grant	-	2,421	(2,421)	-	-
CAF Resilience	-	28,302	(28,302)	-	-
Clothworkers	-	7,000	(7,000)	-	-
Co-op Foundation Building Connections	166	32,336	(32,502)	-	-
Co-op Foundation Space to Connect	7,975	-	(7,975)	-	-
Council Corona Grant	-	10,000	(10,000)	-	-
Covid Support Fund	-	35,364	(35,364)	-	-
D'Oyly Carte Charitable Trust	3,000	-	(3,000)	-	-
Ernest Hecht Charitable Foundation	-	4,852	(2,027)	-	2,825
Groundworks UK	-	500	(500)	-	-
John James Foundation	-	10,000	-	-	10,000
The Lark Trust	-	4,000	(2,076)	-	1,924
The Leonard Laity Stoate Charitable Trust	-	1,000	(1,000)	-	-
Marks and Spencers	(201)	800	(599)	-	-
Matrix Causes Fund	3,996	-	(3,926)	-	70
Medlock Charitable Trust	2,000	-	(2,000)	-	-
Moto	1,000	-	(1,000)	-	-
Neighbourly Community Fund	-	400	(400)	-	-
Nisbet Trust	6,582	-	(6,582)	-	-
Persimmon Homes Building Futures	-	6,000	(2,367)	-	3,633
Portishead Nautical Trust	-	3,000	(1,849)	-	1,151
Postcode Local Trust	-	18,087	(17,787)	-	300
Power to Change	7,087	24,050	(30,408)	-	729
Power to Change Community Business Renewal	1,680	19,999	(11,157)	-	10,522
Quartet Coronavirus Response Fund	-	5,000	(5,000)	-	-
Quartet - Helen Moss Grassroots	609	-	-	-	609
School for Social Entrepreneurs	844	4,000	(4,844)	-	-
Shed Necessity	-	24,000	(17,073)	-	6,927
Shed Necessity Future Farm	-	15,000	(11,415)	-	3,585
St James's Place Foundation	1,059	-	(1,059)	-	-
Tesco - Bags of Help programme	2,000	-	(2,000)	-	-
David Solomon Charitable Trust	-	900	(900)	-	-
<b>Total restricted funds</b>	<b>50,162</b>	<b>377,461</b>	<b>(364,347)</b>	<b>-</b>	<b>63,276</b>



# St. Werburghs City Farm

## Notes to the financial statements

For the year ended 31 March 2021

### 19. Movements in funds (continued)

Restricted funds brought forward	<u>50,162</u>	<u>377,461</u>	<u>(364,347)</u>	<u>-</u>	<u>63,276</u>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Three month operational reserve	90,236	-	-	-	<b>90,236</b>
Estate infrastructure, Farm Fair & grant bridging	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>25,000</u>	<u>75,000</u>
<i>Total designated funds</i>	140,236	-	-	25,000	<b>165,236</b>
Capital fund	404,419	-	(27,429)	-	<b>376,990</b>
Legacy fund	-	-	-	-	-
General funds	<u>149,406</u>	<u>235,934</u>	<u>(217,046)</u>	<u>(25,000)</u>	<u>143,294</u>
<b>Total unrestricted funds</b>	<u>694,061</u>	<u>235,934</u>	<u>(244,475)</u>	<u>-</u>	<u>685,520</u>
<b>Total funds</b>	<u>744,223</u>	<u>613,395</u>	<u>(608,822)</u>	<u>-</u>	<u>748,796</u>

### Purposes of restricted funds

Bannister Charitable Trust	Funding to engage and equip people with land management skills including creating wildlife habitats, learning plant identification, growing and harvesting vegetables, bee keeping and managing a herb garden.
BBC Children in Need	Covid-19 Next Steps Programme – 18 months funding towards our Rewild Child Project which offers activities for children from low income families who are isolated as a result of Covid-19.
BCC - Retail, Hospitality & Leisure	Retail, Hospitality & Leisure Grant – Funding to support business costs for the retail, hospitality and leisure sectors.
BCC - Holiday Youth	Holiday Activity and Food programme – Funding towards free-to-access Easter holiday activities and food for school age children (4 – 16) who receive benefits-related free school meals.
Bristol City Council - Impact Fund (the Network Project)	Collaborative capacity building and community development in East Central Bristol in partnership with Barton Hill Settlement, Somali Resource Centre and Wellspring Healthy Living Centre.
Bristol City Council - Impact Fund (Small Grant)	Funds to run Craft and Cooking activities that reduce inequality and disadvantage, promoting greater health and wellbeing.
BCC - Local Restrictions	Local Restrictions Support Grant – Funding to support business/services that closed or were restricted due to Covid-19.
CAF Corona Grant	Coronavirus Emergency Fund – Funding to engage and support disadvantaged people, in particular those whose challenges have been exacerbated by Covid-19.

## St. Werburghs City Farm

### Notes to the financial statements

For the year ended 31 March 2021

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#### 19. Movements in funds (continued)

CAF Resilience	Resilience Fund – Funding to continue the Farm's core work & Covid emergency response activities during the Covid health emergency.
Clothworkers	Funding to construct an outdoor classroom.
Co-op Foundation - Building Connections	2 year funding to deliver co-design and targeted activities for young people aged 18-15 who identify as lonely.
Co-op Foundation - Space to Connect	6 month funding to create an online horticulture course and carry out diversity and inclusion outreach and research.
Quartet Coronavirus Response Fund	Funding to support disadvantaged children and young people in site-based, socially distanced activities that reconnect them to nature, land and each other.
Covid Support Fund	Youth Covid-19 Support Fund – Funding to mitigate the impact of lost income during the winter period due to the coronavirus pandemic, and ensure youth services providing vital support can remain viable.
D-Oyly Carte Charitable Trust	Funding to carry out accessibility improvements at the Community Garden.
Ernest Hecht Charitable Foundation	Funding for a Youth Officer to engage young people in vocational activities whilst researching apprenticeship development opportunities.
Groundworks UK	Tesco Bags of Help - Funding to provide an outdoor classroom to support children & young people.
John James Foundation	Funding to offer Horticulture and Animal Care placements to adults with learning disabilities during a period of Project Development.
Lark Trust	Funding towards the delivery of therapeutic outdoor activities for adults with poor mental health.
The Leonard Laity Stoate Charitable Trust	Funding towards the repair and renewal of the tyre wall and raised beds at the Community Garden.
Marks and Spencers	Funding to design and install an irrigation system in the Propagation Place polytunnel.
Matrix Causes Fund	Funds to develop an green woodwork workshop to engage and train local people who identify as having poor mental health.

## St. Werburghs City Farm

### Notes to the financial statements

For the year ended 31 March 2021

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#### 19. Movements in funds (continued)

Medlock Charitable Trust	Funds to support targeted, practical and inspiring activities for young people struggling in mainstream education.
Moto	Funds to support targeted, practical and inspiring activities for young people struggling in mainstream education.
Neighbourly Community Fund	To engage and support disadvantaged people, in particular those whose challenges have been exacerbated by Covid-19.
Nisbet Trust	Youth Development's Work2Learn placements, volunteer opportunities for young people and Project Complete, an annual week for young people to design, develop and manage a practical project on the Farm.
Persimmon Homes Building Futures	Funding to engage young people struggling with anxiety in outdoor practical activities.
Portishead Nautical Trust	Funding to provide therapeutic and seasonal activities to disadvantaged and marginalised young people.
Postcode Local Trust	Funding to create an accessible pollinator picnic area.
Power to Change	2 year funding towards growing a community propagation business that improves volunteer health and wellbeing and reinvests in green space through seedling sales.
Power to Change Community Business Renewal	Funding towards our core costs to allow the Director and Senior Management time to focus on re-calibrating our sites & services post Covid.
Quartet - Helen Moss Grassroots Fund	A grant accepted by the Network on behalf of Hafla to support community cohesion activities.
School for Social Entrepreneurs	A learning programme aimed at supporting community business to increase their sales, along side a match-trading grant of up to £10k based on increase in sales over a 12 month period.
Shed Necessity	Funding to research and develop an apprenticeship programme.
Shed Necessity Future Farm	Funding to cover staff resources and consultancy costs to develop and embed a sustainable and equitable strategy and theory of change that showcases the future vision of a city farm.
St James's Place Foundation	12 month funding towards the salary of the Estates and Livestock Manager to deliver activities within the Urban Farmers project.
Tesco - Bags of Help programme	Capital funds to make the playground more accessible and toddler friendly.

## St. Werburghs City Farm

### Notes to the financial statements

For the year ended 31 March 2021

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#### 19. Movements in funds (continued)

David Solomon Charitable Trust	Funding towards a new skin for the Supported Training Polytunnel.
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##### Purposes of designated funds

Three month operational reserve

Designated funds comprises ring-fenced operational reserves equivalent to at least three months' 'running costs' or £75,000, whichever is the greater. In the event of the Farm needing to close, these funds could cover operational costs incurred while winding up the charity, including redundancy payments, relocation of the animals and professional fees. The calculation of essential running costs is based on core and central services and not time-specific projects including one-off capital investment. However, due to the uncertainty of Covid-19, the trustees have agreed to leave the operational reserves the same as 2019-20 at £90,236 for three months.

Estate infrastructure, Farm Fair & grant

A further amount of £75,000 has been assigned which is ring-fenced for priority areas including:

- £30,000 for unbudgeted, but essential in-year costs such as HR (maternity, sickness, redundancy costs etc), Estates and Infrastructure (emergency repairs, health and safety actions, capital development etc) and/or Grant/Income Bridging (to sustain the delivery of core services when funding/projected income ceases, falls or is delayed);
- £25,000 towards our future capital build project; and
- £20,000 towards social enterprise development to support long-term resilience and greater social impacts.

##### Purposes of unrestricted funds

Capital fund

The capital fund represents the net book value of assets held. The majority of assets are funded from restricted grants which are transferred to unrestricted once the restriction has been discharged. This fund includes the Boiling Wells kitchen and the Connection Centre discharged from restricted funds on construction.

# St. Werburghs City Farm

## Notes to the financial statements

For the year ended 31 March 2021

### 19. Movements in funds (continued)

Prior year comparative	At 2 April 2019 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2020 £
<b>Restricted funds</b>					
Ashworth Trust	3,000	-	(3,000)	-	-
BBC Children in Need	2,172	22,319	(24,491)	-	-
BCC - Impact Fund (Small Grant)	-	1,875	(2,258)	-	(383)
BCC - Impact Fund (the Network Project)	7,612	60,975	(55,839)	-	12,748
BCC - Community	40,659	-	(40,659)	-	-
BCC - Youth	5,000	-	(5,000)	-	-
Co-op Foundation - Building Connections	-	32,337	(32,171)	-	166
	-	46,808	(38,833)	-	7,975
Co-op Foundation - Space to Connect	-	406	(406)	-	-
Comic Relief - Local Communities	597	-	(597)	-	-
D'Oyly Carte Charitable Trust	-	3,000	-	-	3,000
Enovert Community Trust	(14,055)	14,827	(772)	-	-
Ernest Cook Trust	8,000	-	(8,000)	-	-
Fairfield Charitable Trust	3,047	-	(3,047)	-	-
Finnis Scott Foundation	-	5,000	(5,000)	-	-
Garfield Weston	20,000	-	(20,000)	-	-
Hodge Foundation	-	3,000	(3,000)	-	-
Lark Trust	-	4,000	(4,000)	-	-
Linkage	128	11,654	(11,782)	-	-
Marks and Spencers	-	7,200	(7,401)	-	(201)
Masonic Charitable Foundation	3,235	-	(3,235)	-	-
Matrix Causes Fund	-	3,996	-	-	3,996
Medlock Charitable Trust	-	2,000	-	-	2,000
Merchant Venturers	1,962	-	(1,962)	-	-
Moto	-	1,000	-	-	1,000
National Lottery Community Fund	108	-	(108)	-	-
Natural Selection	2,000	-	(2,000)	-	-
Ninevah Charitable Trust	14,174	-	(14,174)	-	-
Nisbet Trust	13,745	11,000	(18,163)	-	6,582
Oliver Ford Trust	1,311	-	(1,311)	-	-
Power to Change	3,435	50,017	(46,365)	-	7,087
Power to Change - Business Development Support	-	8,000	(6,320)	-	1,680
Quartet Helen Moss Grassroots Fund	-	709	(100)	-	609
School for Social Entrepreneurs	-	6,750	(5,906)	-	844
Souter Charitable Trust	1,882	-	(1,882)	-	-
St James's Place	-	2,500	(1,441)	-	1,059
Stoke Park	35	-	(35)	-	-
Sylvia Waddilove Foundation	1,113	-	(1,113)	-	-
Tesco - Bags of Help programme	-	2,000	-	-	2,000
<b>Total restricted funds</b>	<b>119,160</b>	<b>301,373</b>	<b>(370,371)</b>	<b>-</b>	<b>50,162</b>

# St. Werburghs City Farm

## Notes to the financial statements

For the year ended 31 March 2021

### 19. Movements in funds (continued)

#### Unrestricted funds

##### Designated funds:

Three month operational reserve	90,236	-	-	-	<b>90,236</b>
Estate infrastructure, farm fair and grant bridging	<u>30,000</u>	<u>-</u>	<u>-</u>	<u>20,000</u>	<b><u>50,000</u></b>
<i>Total designated funds</i>	120,236	-	-	20,000	<b>140,236</b>
Capital fund	431,855	-	(27,436)	-	<b>404,419</b>
Legacy fund	20,482	-	(20,482)	-	<b>-</b>
General funds	<u>145,651</u>	<u>305,258</u>	<u>(281,503)</u>	<u>(20,000)</u>	<b><u>149,406</u></b>
<b>Total unrestricted funds</b>	<u>718,224</u>	<u>305,258</u>	<u>(329,421)</u>	<u>-</u>	<b><u>694,061</u></b>
<b>Total funds</b>	<u><u>837,384</u></u>	<u><u>606,631</u></u>	<u><u>(699,792)</u></u>	<u><u>-</u></u>	<b><u><u>744,223</u></u></b>