

STAFFORD DISTRICT SCOUT COUNCIL

Registered Charity No 524528

Trustees' Annual Report and Accounts for the period 1/1/2020 to 31/12/2020

For the Annual General Meeting held via Zoom on 7th June 2021

Names of the Charity Trustees who manage the charity

Sue Hewitt	District Commissioner
Nick Lloyd	District Chair Nominated
Val Wilson	District Treasurer Elected
Helen Ashwood	District Secretary Elected
Craig Ansell	District Explorer Scout Commissioner
Chris Rafferty	District Scout Network Commissioner
Elaine Neville	Nominated
Juliet Maiden	Nominated
Keith Low	Nominated
Paul Askey	Nominated
David Brass	Nominated
Cathy Hordern	Elected
Graham Smith	Elected
Paul Evans	Nominated
Andrew Clode	Chairman of Appointments
Steve Smith	Nominated
Sam Scriven	District Youth Commissioner
Roland Smith	Scout Active Support Manager
Kevin Hewitt	Camp Warden

Type of governing document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association

Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting – Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society

The Values of Scouting – As Scouts we are guided by these values. Integrity, Respect, Care, Belief and Co-operation

The Scout Method – Scouting takes place when young people, in partnership with adults, work together based on the values of scouting

Public Benefit Statement

The Trustees have an awareness of the Public Benefit Guidance with regard to Scouting's involvement with the local community. The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Financial Review

Reserves Policy – The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should hold a sum equivalent to six months running costs, circa £7,500

Summary of the main achievements of the charity during the year as set out in the following reports –

District Commissioners Report

Well, it was the 17th of March 2020 Scouting all stopped we were in Lockdown.

Then restrictions started to improve, and we were almost there to get back to some normality and all of a sudden scouting went back to square one back on zoom with most of us leaders pulling their hair out and clutching at straws trying to keep everyone's interest.

2020 saw our first District AGM on Zoom with a very limited number of people on the screen, now that was very strange as we normally have the Council Chambers and Cheese and Wine for afters, instead we just looked at our screens with all these faces on, but it worked for us.

Our appointments committee got the go ahead to hold the interviews online, so they got their heads together, and they have now done 3 sessions of appointments on zoom, and everyone agreed that it worked well.

Unfortunately, there was no Christmas Carol Concert and again no St. Georges Day Parade but this year the 6th did a virtual St Georges Day service on zoom which worked very well, so my thanks go out to all the people who were involved and worked so hard to make that possible.

Highlights of this year saw the opening of our new boat store at the Stafford Boat Club on Wildwood lots of work has been put into that so thank you to all involved in the organising and building.

Sherratts Wood had some storm damage too which a big oak tree came down and destroyed most of the junior activity area.

They have also had to replace the rifle range due to a rotten roof. This was dismantled and is now being rebuilt, my thanks go out to all the Sherratts Wood Team who have put a lot of time in to making this possible.

It is now 7th June 2021 we are in yellow and getting very close once again to going back to as they say business as usual? But will it?

My final thanks go to everyone in the District who has supported me over the last 12 months.

Sue

District Commissioner

Chairman's Report

Welcome to yet another "Zoom" AGM.

By its very nature the Chairs message is one of reflection and anticipation.

2020 will be remembered by all of us for being both stressful and challenging.

Against considerable odds the Stafford District continued to offer children and young adults a wide range of opportunities, whether it be the Gang Show early in the year to "Zoom" experiences as troops wrestled with the lockdown situation.

However, the pandemic challenged our movement to adapt/innovate and offer Scouting challenges, sadly not "face to face".

The extraordinary effort by our Leadership Teams to find new ways to engage with the membership has been superb and has to be commended.

However this time was put to good use by many volunteers to advance such projects as the new Rifle Range at Sherratts Wood, a new purpose built Kayak centre at Stafford Boat Club (supported by the Donald Bean Fund) & continued upgrading of the St Peters facility.

These put us in an excellent position as we slowly resume normal Scouting.

My thanks has to go to all for the enormous amount of dedication and commitment during a very unexpected 2020.

I would also like to acknowledge the efforts of our DC (Sue) and the District Executive Committee.

Nick Lloyd – District Chairman

District Activities Report

Due to Covid very few activities took place during 2020. The only notable thing to report during the year was that during the weeks between lockdowns the activity team managed to erect and kit out the new kayaking centre at the Boat Club. The building is about three metres from the canal. It has male and female changing rooms and racks for the kayaks and other equipment. Many thanks must go to the team and especially the Boat Club for hosting us on their premises.

All the risk assessments have now been signed off, so we have opened up the kayaking centre and climbing wall.

Hopefully the young members can get out and enjoy both facilities.

Once again, many thanks to the team who give up their time to make these facilities and activities possible.

Paul Askey

ADC Activities.

Sherratts Wood District Camp Site

As you all know it has been a challenging and somewhat different 12 months since the last AGM.

The main projects on site have been

The clearing of fallen trees from the Junior activity area and we are now at a stage where we are starting to rebuild and improve the equipment with the first being the Aerial runway. Thanks to Paul Askey and his cohorts for the work they have put into that area.

What started off as reroofing the shooting range, after finding rotted timbers throughout the original building, has now become a complete rebuild.

As you can see we are now partially through fitting out the new interior and should soon be ready for the first shooters.

We have also put in place procedures to make the site Covid Compliant These include reviewed entrance and exit system hand sanitisers, social distancing regulations and rigorous cleaning and sanitising of buildings and equipment. Along with covid compliant Risk Assessments for the site and all the activities we supply.

Alongside of these projects the day-to-day maintenance of grass cutting, strimming, tree planting and building repairs has been going on throughout the pandemic.

And for all of the above my thanks have to go to the site crew and many "occasional helpers" we have drafted, in to use the skills they have and sometimes the skill they didn't know they had.

Some local groups have been using the site for their evening section meetings if they had no outside facilities at their regular meeting place.

We are now seeing an increase in the use of the site all be it in one day activities which is in keeping with the Scout Association traffic light system.

I think it will be at least a couple more months before the Scout Association move to a green State and allow Camping to a degree we remember but we are ready when they are.

Thanks Again to Everyone that help.

Kevin Hewitt - Site warden

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signatures	<i>Nick Lloyd</i>	<i>Sue Hewitt</i>
Full names	Nick Lloyd	Susan Hewitt
Position	District Chairman	District Commissioner
Date6 th June 2021.....	

Stafford District Scouts
for the year from 1/1/2020 to 31/12/2020

Receipts and Payments

Receipts

Donations and other income

	Unrestricted Funds	Restricted Funds	Endowment	Total Funds 2020	Total Funds 2019
Membership Subscriptions	46,671			46,671	38,272
Less Membership Paid on	36,246			36,246	29,391
Net Membership Subscriptions	10,427			10,427	8,881
Donations	357			357	4,620
Payments Received	292			292	8,090
Section Repayment to District	2,892			2,892	0
M & G Dividend to Current Account	1,521			1,521	1,884
Transfers	3,892			3,892	0
Explorer Income	8,527			8,527	17,903
Insurance Claim/Refund	7,986			7,986	0
Sectional Income	410			410	0
	36,303			36,303	41,378
Grants					
Maintenance					
Other	21,334			21,334	
	21,334			21,334	
Fundraising					
Collections	0			0	400
Shop Sales	133			133	4,358
Badge Sales	921			921	3,016
Activity Fees Received	870			870	1,638
Advertising	1,210			1,210	0
Campsite Fees	826			826	14,469
Subscriptions				0	40
Gang Show Sales	2,778			2,778	6
Gang Show Ticket Sales	6,120			6,120	0
	12,857			12,857	
Investment Income					
Bank Interest	4			4	6
Building Society Interest		242		242	426
Property Rent Income					
Other Investment Income					0
	4	242		246	432
Total Gross Income	70,498	242		70,740	65,737
Asset & Investment Sales					
Total Receipts	70,498	242		70,740	65,737

Stafford District Scouts
for the year from 1/1/2020 to 31/12/2020

	Unrestricted Funds	Restricted Funds	Endowment	Total Funds 2020	Total Funds 2019
Receipts & Payments					
Payments					
Youth Programme & Activities	337			337	772
Training	191			191	196
Membership Fees	352			352	189
District Purchases	186			186	437
Minibus Purchase & Running Costs	1,131			1,131	8,774
Rent				0	0
Water & Sewerage	337			337	1,203
BT	522			522	533
Electricity & Gas	296			296	1,789
Insurance	1,944			1,944	1,971
Repairs & Renewals	11,913			11,913	5,237
Materials & Equipment	1,480			1,480	1,712
Printing & Postage	123			123	105
Travel and Van Hire	520			520	687
Explorer Units	7,576			7,576	13,996
Grants not transferred from DB	12,375			12,375	3,027
Events	272			272	1,571
Development Fund	2,409			2,409	3,070
Trustee Expenses	44			44	22
District Loan to Group	2,202			2,202	791
Donations & Gifts	100			100	785
Other Expenses	30			30	43
	44,339			44,339	46,910
Fundraising Expenses					
Camp Shop	1,124			1,124	2,754
Gangshow	8,959			8,959	725
County Jamboree Fund				0	366
Badges	435			435	3,674
	10,519			10,519	7,519
Total Gross Expenditure	54,858			54,858	54,429
Loan Repayment					
Total Payments	54,858			54,858	54,429
Net of Receipts/(payments)	15,641	242		15,883	11,307
Transfers Between Funds					
Cash Funds Last Year End	77,929	51,154			118,796
Cash Funds End This Year					129,083

Stafford District Scouts
for the year from 1/1/2020 to 31/12/2020

Unrestricted Funds	Restricted Funds	Endowment	Total Funds 2020	Total Funds 2019
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Statement of assets and liabilities at the end of the year

Cash Funds

Bank Current Account	75,343			75,343	59,651
Bank Savings Account	11,216			11,216	11,212
Building Society Account	3,432	51,396		54,828	53,913
The Scout Association Short Term	404			404	403
Cash/Floats	492			492	774
Total Cash Funds	90,887	51,396		142,283	125,953

Other Monetary Assets

Tax Claim					
Debts due from County/District/Groups					
Insurance Claim					

Investment Assets

Investment Property					
Quoted Investments		31,157		31,157	37,698
Other Investments					
		31,157		31,157	37,698

Non Monetary assets for Charity's own use

Badge Stock	3,069			3,069	
Shop Stock					1,651
Other Stock					
Land and Buildings					
Motor Vehicles					
Scouting Equipment, furniture et					
Internal Loan					
	3,069			3,069	1,651

Total

Liabilities

Accounts not paid	93,956	82,554		176,509	165,302
Expenses incurred but no yet invoiced					
Subscription not yet paid					
Loan					
Other Liabilities					

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 11th May 2021 and signed on their behalf by

Chairman
Nick Lloyd

District Commissioner
Sue Hewitt

Independent Examiner's Report to the Trustees

of the

Stafford District Scout Council

I report on the accounts of the District for the year ended 31st December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act) and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out on the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with Section 130 of the Charities Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities;

have not been met.

Name and Signature ROLAND SKELTON Roland Skelton
Qualification AAT / PQ CIPFA ACCOUNTANT
Address 29 HEATH DRIVE, TILLINGTON
STAFFORD ST16 1RB
Date 21/5/2021