Unaudited Financial Statements for the Year Ended 31 March 2021

Tudor John Limited Nightingale House 46-48 East Street Epsom Surrey KT17 1HQ

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## Report of the Trustees for the year ended 31 March 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The land itself is a formally designated 'King George's Field'. It was established as such under the terms of the grant towards the initial purchase of the land which was received from the King George's Fields Foundation. The mission of the Foundation was to 'promote and to assist in the establishment throughout the United Kingdom of Great Britain and Northern Ireland of playing fields for the use and enjoyment of the people'. The Foundation itself was finally dissolved in 1965, by which time there were 471 King George's Fields all over the country: Effingham's is not the only "KGV". It is however the largest of the sixteen King George's Fields founded in Surrey. The successor body which undertakes to guard the legacy of the King George's Fields Foundation was initially the National Playing Fields Association, subsequently re-named Fields in Trust. Fields in Trust continues to monitor that all designated King George's Fields are kept and used in keeping with the terms of the original grant.

#### Recruitment and Appointment of new Trustees

The Charity's constitution specifies that up to four Trustees may be appointed by Effingham Parish Council; any such appointment must be agreed at a meeting held according to the ordinary practice of that Council. Up to three other persons may be appointed as co-opted Trustees by existing Trustees. The Board of Managing Trustees is therefore limited in size to seven members under this scheme. Candidates for co-option are supplied with appropriate Charity Commission guidance on the duties of Trustees besides documents explaining the specific features and requirements of this Charity; they are interviewed at properly convened meetings by the existing Trustees as part of the process of deciding whether to co-opt them.

#### Related Parties

There are none.

#### Risk Management

The Board of Managing Trustees has considered the major risks to which the Charity is exposed and has taken appropriate actions to eliminate or mitigate them as far as possible. The financial state of the Charity is examined at regular Board meetings and considered in relation to budgets, forecasts and any newly identified risks. Hires of the facilities are constrained by suitable hire agreements or licences whose terms are designed to minimize risks and liabilities. Regular checks are made to ensure that the Charity remains in compliance with laws, regulations and insurance requirements bearing upon the safety and security of the Charity's premises, facilities, staff and users. The Trustees are able to track and act appropriately on risks to the Charity through effecting an extensive risk register, internal policies and procedures and holding appropriate levels of insurance premiums.

#### **OBJECTIVES AND ACTIVITIES**

## **Charity Objectives**

The Charity Scheme (August 2009, revised April 2018) states that the object of the Charity is, for the public benefit, to provide or assist in the provision, support and maintenance of facilities for recreation and other leisure-time occupation for the inhabitants of the area of benefit, in particular through the provision of a village hall and recreation grounds. The area of benefit is defined by the Scheme to be the Civil Parish of Effingham and its immediate neighbourhood.

#### Public Benefit

When planning the Charity's activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit and are satisfied these are in compliance.

#### Staff and Volunteers

The Charity's staff during the year consisted of one employee (the manager). Besides the Trustees, all of whom are volunteers, two individuals on service contracts now provide specialist professional services for the Charity in the roles of Clerk and Facilities Officer. The Charity has also benefited from the continuing provision by Surrey Community Action of its subsidised payroll services.

## Report of the Trustees for the year ended 31 March 2021

#### ACHIEVEMENT AND PERFORMANCE

#### Review of Activities

The Trustees continue to seek operating improvements in a cost-effective manner. To achieve this aim, best value-for-money contracts have been negotiated and agreed to meet all cleaning, caretaking, grounds maintenance, clerical and administrative functions.

Two extended periods of lockdown caused by the Covid pandemic, the first of which began in March 2020 just before the beginning of this reporting period, resulted in many significant changes for the KGV facilities. Indoor activities and outdoor team games could no longer take place. Complying fully with the restraints required by government, and guidance from Action with Communities in Rural England (ACRE), as these evolved during the progress of the pandemic, the Trustees ensured that the grounds were maintained to promote general wellbeing and encourage residents to exercise safely in the open air and with wonderful surroundings.

During periods when the building was in lockdown, the Trustees undertook the replacement of the old water heaters for the showers in the changing rooms. These heaters were very old and ongoing maintenance was not preventing occasional failure. Competing quotes were obtained (in accordance with EVRT's procedures) and the work completed in October. It was hoped that Covid restrictions would be eased to allow team sports to resume but this did not happen for some further months. Meanwhile, although the building and site may have been in lockdown, the ongoing duties of the Trustees and management team did not abate.

A further incursion and encampment by Travellers occurred in September 2020 which resulted in the Trustees having to incur costs to instruct bailiffs to evict the Travellers. Subsequently, the Trustees took the decision to close the car park to prevent further incursion whilst measures to protect the grounds were considered. The Trustees understood the frustration of visitors to KGV not being able to use the car park, but the security of the asset (grounds) was the primary concern. Eventually a "ring of steel" was placed around the perimeter of the car park to deter further attempts to access the fields. This was paid for out of EVRT funds, with support from EPC and by very generous donations from members of the public supported by the local Residents Association.

When Covid restrictions were eased, the Trustees had to ensure that all users of the Hall followed strict, formally risk assessed, procedures over use of separate 'bubbles' for one-way entry and exit together with appropriate social distancing, cleansing, and recording of people who had visited for contact tracing.

The KGV Funding Agreement negotiated and entered into with Effingham Parish Council, taking effect since April 2019, ensures through its 'Facilities Funding' component that users of the KGV facilities, including the residents, contribute to the cost of the resources that they can use free at the point of access, such as the open spaces, playgrounds and car park. The 'Management Support' component of the Funding Agreement provides monies to the Trust to enable it to expand its operations and reduce both liabilities and workload to the volunteer Managing Trustees through taking on specialist contractors to undertake management- and clerical-related functions essential to the Trust's safe and secure daily operation, whilst building capacity for future expansion.

#### **External Organisations**

The Charity is grateful to Effingham Parish Council, Guildford Borough Council, Surrey County Council (Members' Allocation), the Police and Crime Commissioner, Effingham Residents and Ratepayers Association, the customers of Loolabell's, and individual members of the public donating via Virgin Money Giving or separately, for grant awards and donations made during the year. HM Government provided support via GBC as emergency Covid funding.

## Report of the Trustees for the year ended 31 March 2021

#### **Future Developments**

The renewing of the KGV building using Section 106 funds remains a prospect, but it is conditional upon the progress of a project put forward by Berkeley Homes Developers to rebuild the local Howard of Effingham School, financed by expanding Effingham's housing. That project has progressed little during the past year. This 'limbo' creates a difficulty for Trustees, who must continue to decide how much to invest in the expensive ongoing repairs of the building while not wishing to be imprudent with funds.

The Trustees were aware since 2018 of the option for the current unincorporated charitable trust to convert to a Charitable Incorporated Organisation. In October 2020 following the settlement of other time-consuming matters the Trustees were finally able to embark on this process with the requisite specialist legal advice from Wellers Hedleys Solicitors. The effects of Covid on our legal support team amongst other things caused the process to take longer than expected and it has not been completed. At the date of this report, the Trustees continue to review options relating to its governance:

The objective of the Trustees continues to be to attract individuals with the skills and knowledge to manage the Charity, provide stability for the Charity and its asset and improve and expand delivery of services to its users in line with the objects laid out in the Scheme.

#### FINANCIAL REVIEW

#### Financial Performance

It is the policy of the Charity to maintain sufficient unrestricted reserves to manage it on a long-term basis. To that end, the Charity looks to generate an appropriate level of income, having due regard to the expenditure required to safely operate and maintain the buildings and the grounds, to finance continuing expansion and improvement of facilities in order to ensure that they remain adequate for meeting the objects of the Charity, and to provide a sufficient cash reserve to meet all reasonable contingencies. During the 2020-21 financial year the Charity has maintained a cash reserve of £55,000.

#### Designated Funds

The Charity has set up a designated fund termed the 'Future Project Fund' to facilitate the assembling of unrestricted funds that might be required for spending on specific large, non-capital costs such as essential items of repair or maintenance.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

305018

#### Principal address

King George V Hall Browns Lane Effingham Surrey KT24 5ND

#### Trustees

Ms Susan Morris reappointed 1.8.18, Acting Treasurer (from 14.10.20), resigned 1.12.21

Mr Howard Manton appointed 24.5.18 Chairman (from 10.6.19), resigned 2.12.21

Mr Howard Manton appointed 24.5.18, Chairman (from 10.6.19), resigned 2.12.21 appointed 30.10.18, Treasurer (from 10.6.19), resigned 4.11.20

Mr Michael E Agius appointed 4.3.19, resigned 2.12.21
Mr Philip Blows appointed 26.11.19, resigned 8.7.20
Mr Robert Hope appointed 30.6.20, resigned 5.1.22

Mr Christopher Hogger appointed 17.11.21
Mrs Paula Moss appointed 17.11.21
Mr Charles Thorne appointed 17.11.21

Report of the Trustees for the year ended 31 March 2021

Independent Examiner

Tudor John Limited Nightingale House 46-48 East Street Epsom Surrey KT17 1HQ

Approved by order of the board of trustees on 10 January 2022 and signed on its behalf by:

Christopher Hogger - Trustee

## Independent Examiner's Report to the Trustees of Effingham Village Recreation Trust

## Independent examiner's report to the trustees of Effingham Village Recreation Trust

I report to the charity trustees on my examination of the accounts of Effingham Village Recreation Trust (the Trust) for the year ended 31 March 2021.

#### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Hazel Day ICAEW Tudor John Limited Nightingale House 46-48 East Street Epsom Surrey KT17 1HQ

Date: 12th January 2003.

# Statement of Financial Activities for the year ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					~
Donations and legacies - From Effingham Parish Council - From Effingham Parish Council and - From other sources	l GBC	109	6,553 7,817 2,016	6,553 7,817 2,125	9,333 - 70,289
Charitable activities					
Income from Effingham Parish Council					
-Facilities Funding		31,000	-	31,000	31,000
-Management Support Funding		22,000		22,000	9,500
-Capital Replacement Fund		j <del>-</del> -1	3,000	3,000	3,000
Grants from other sources					
-London Marathon Charitable Trust -Sports England		-	-	-	20,000
-Police and Crime Commissioner		-	2.000	2.000	15,000
-Cllr J Iles SCC Members Allocation		-	3,000 750	3,000	-
om a new cook monitors i intotation		-	730	750	~
Investment income	2	53	_	53	202
Other income		85,542	1,700	87,242	98,300
Total		138,704	24,836	163,540	256,624
EVERAINITURE ON					5
EXPENDITURE ON Charitable activities					
Grounds		22.416	25 712	60 120	27.140
Hall and flat		33,416 34,851	35,713 2,249	69,129 37,100	37,140 71,381
Sports court		616	10,963	11,579	6,110
Administration		50,420	10,203	50,420	40,915
				50,120	10,515
Total		119,303	48,925	168,228	155,546
NET INCOME/(EXPENDITURE)		19,401	(24,089)	(4,688)	101,078
				(3,)	
Transfers between funds	8	(22,490)	22,490	-	**
Net movement in funds		(3,089)	(1,599)	(4,688)	101,078
RECONCILIATION OF FUNDS					
Total funds brought forward		174,381	903,850	1,078,231	977,153
TOTAL FUNDS CARRIED FORWARD		171,292	902,251	1,073,543	1,078,231

#### Balance Sheet 31 March 2021

FIVED AGGETG	Notes	Unrestricted funds	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS Tangible assets	5	83,630	895,471	979,101	980,519
CURRENT ASSETS Debtors Cash at bank	6	19,070 105,940	1,500 6,455	20,570 112,395	9,875 95,023
		125,010	7,955	132,965	104,898
CREDITORS Amounts falling due within one year	7	(37,349)	(1,174)	(38,523)	(7,186)
NET CURRENT ASSETS		87,661	6,781	94,442	97,712
TOTAL ASSETS LESS CURRENT LIABILITIES		171,291	902,252	1,073,543	1,078,231
NET ASSETS		171,291	902,252	1,073,543	1,078,231
FUNDS Unrestricted funds Restricted funds	8			171,291 902,252	174,381 903,850
TOTAL FUNDS				1,073,543	1,078,231

The financial statements were approved by the Board of Trustees and authorised for issue on Lanuary 2022 and were signed on its behalf by:

Mr Charles Thorne - Trustee

## Notes to the Financial Statements for the year ended 31 March 2021

#### 1. ACCOUNTING POLICIES

#### BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

10% and 20% on cost

Grounds equipment

20% on cost

Sports court

10% on cost

Fixed assets, other than land and buildings, are stated in the statement of financial position at cost less depreciation.

The Trustees constantly monitor the value of the Charity's land and buildings. They are satisfied that the value is not below the amount stated in the Financial Statement.

#### **TAXATION**

The charity is exempt from tax on its charitable activities.

#### **FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

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#### Notes to the Financial Statements - continued for the year ended 31 March 2021

#### 2. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	53	<u>202</u>

## 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

#### TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

## 4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

out the state of t	UL VOIIALITED		
	Unrestricted	Restricted	Total
	funds	funds	funds
	£	£	
INCOME AND ENDOWMENTS FROM	L	L	£
Donations and legacies			
-From Effingham Parish Council	~	9,333	9,333
-from other sources	266	70,023	70,289
Charitable activities			
-Facilities Funding	31,000	200	31,000
-Management Support Funding		-	
-Capital Replacement Funds	9,500	• 000	9,500
	<b>₩</b>	3,000	3,000
Grants from other sources			
-London Marathon Charitable Trust	-	20,000	20,000
-Sports England	-	15,000	15,000
Investment income	201	_	201
Other income	96,601	1,700	98,301
4.	70,001	1,700	70,301
Total	127 570	110.056	256 624
1000	137,568	119,056	256,624
EVERYOUR ON			
EXPENDITURE ON			
Charitable activities			
Grounds	21,861	15,279	37,140
Hall and flat	68,020	3,361	71,381
Sports court	394	5,716	6,110
Administration	40,915	5,710	
2 termination	40,913	~	40,915
		·····	
277 . 1			
Total	131,190	24,356	155,546
	•		
NET INCOME	6,378	94,700	101,078
	,	,	,
RECONCILIATION OF FUNDS			
¥			
Total funds brought forward	168,003	809,150	977,153
		*	•
	****		
TOTAL FUNDS CARRIED FORWARD	174,381	903,850	1,078,231
TO AN ALL A MANAGE	1,1,201	202,030	1,070,201

## Notes to the Financial Statements - continued for the year ended 31 March 2021

#### 5. TANGIBLE FIXED ASSETS

		Freehold property £	Fixtures and fittings £	Grounds equipment £	Sports court £	Totals £
	COST					
	At 1 April 2020	778,139	180,344	98,434	181,142	1,238,059
	Additions	**************************************	48,463	-		48,463
	At 31 March 2021	778,139	228,807	98,434	181,142	1,286,522
	DEPRECIATION					
	At 1 April 2020	-	88,019	92,528	76,993	257,540
	Charge for year	-	36,971	1,947	10,963	49,881
	At 31 March 2021	***	124,990	94,475	87,956	307,421
	NET BOOK VALUE					•
	At 31 March 2021	778,139	103,817	3,959	93,186	979,101
	At 3-1 March 2020	778,139	92,325	5,906	104,149	980,519
6.	DEBTORS: AMOUNTS FALLI	ING DUE WITH	HIN ONE YEAR	Ł		
					2021 £	2020 £
	Trade debtors				17,650	7,287
	Other debtors				750	7,207
	Prepayments				2,170	2,588
					20,570	9,875

The trade debtors figure of £17,650 includes £4,000 (2020: £4,000) owed by a member of the public. The trustees have made full provision for the debt (2020:nil) but will continue their attempts to recover the debt. The individual unsuccessfully brought a lawsuit against the then trustees. The court awarded £4,000 costs against the individual.

## 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

•	2021	2020
	£	£
Trade creditors	3,623	-
Other creditors	34,900	7,186
	38,523	7,186

# Notes to the Financial Statements - continued for the year ended 31 March 2021

## 8. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21. £
Unrestricted funds		Sec. Se		
General fund	79,575	20,356	(22,490)	77,441
Future project fund	15,000	_	=.	15,000
Fixed Asset Fund	79,806	(956)	-	78,850
Restricted funds	174,381	19,400	(22,490)	171,291
Capital fund	770,626	(6,779)	22,490	786,337
Bookham Colts 3G Project	110,842	(12,092)	-	98,750
Playground fund	22,382	(5,217)	-	17,165
	903,850	(24,088)	22,490	902,252
TOTAL FUNDS	1,078,231	(4,688)	~	1,073,543

The Charity has established the "Future Project Fund" to assemble unrestricted funds that might be required to be expended on specific large, non-capital costs such as essential items of repair or maintenance.

Net movement in funds, included in the above are as follows:

Unrestricted funds	Incoming resources £	Resources expended £	Movement in funds £
General fund Fixed Asset Fund	138,704	(118,348) (956)	20,356 (956)
Restricted funds	138,704	(119,304)	19,400
Capital fund Bookham Colts 3G Project Playground fund	24,836	(31,615) (12,092) (5,217)	(6,779) (12,092) (5,217)
	24,836	(48,924)	(24,088)
TOTAL FUNDS	163,540	(168,228)	(4,688)

# Notes to the Financial Statements - continued for the year ended 31 March 2021

## 8. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

A Development of Series Control of Series Contro			
	At 1.4.19	Net movement in funds	At 31.3.20
	£	£	£
Unrestricted funds General fund Future project fund Fixed Asset Fund	57,320 15,000 95,683	22,255	79,575 15,000 79,806
	168,003	6,378	174,381
Restricted funds Capital fund Bookham Colts 3G Project Playground fund	766,235 15,316 27,599	4,391 95,526 (5,217)	770,626 110,842 22,382
	809,150	94,700	903,850
TOTAL FUNDS	977,153	101,078	1,078,231
Comparative net movement in funds, included in the above are	as follows:		
	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds	~	.2	
General fund	137,568	(115,313)	22,255
Fixed Asset Fund		(15,877)	(15,877)
Restricted funds	137,568	(131,190)	6,378
Capital fund	14,033	(9,642)	4,391
Pool-ham Colta 2C Duringt	100000	(0.40.00)	

105,023

119,056

256,624

(9,497)

(5,217)

(24,356)

(155,546)

95,526

(5,217)

94,700

101,078

## 9. RELATED PARTY DISCLOSURES

Bookham Colts 3G Project

Playground fund

TOTAL FUNDS

There were no related party transactions for the year ended 31 March 2021.

# Detailed Statement of Financial Activities for the year ended 31 March 2021

	for the year ended 31 March 2021		
		2021	2020
		£	£
INCOME AND ENDOWMENTS			
Donations and legacies			
From Effingham Parish Council		6,553	9,333
From Effingham Parish Council and GBC	<u> </u>	7,817	-
Donations		2,125	70,288
Investment income			
Deposit account interest		53	202
		55	202
Charitable activities			
Services and Facilities Supplement		31,000	31,000
Management Support Funding		22,000	9,500
Capital Replacement Funds		3,000	3,000
Grants from other sources			
-London Marathon Charitable Trust		-	20,000
-Sports England		-	15,000
-Police and Crime Commissioner		3,000	-
-Cllr J Iles SCC Members Allocation		750	
3		60.750	70.500
Other income		59,750	78,500
Gain on sale of tangible fixed assets		1,733	
Hire of hall and associated facilities			52 020
Hire of pitches and fields		29,748	53,930
Reimbursements of service costs		26,460	35,270
Capital Replacement Funds from ELRFC		7,408	7,401
Government grants		1,700	1,700
50 voriment grants		20,193	-
		87,242	98,301
Total incoming resources		163,540	256,624
EXPENDITURE			
Charitable activities			
Wages		17 727	22.070
Grounds maintenance		16,737	23,878
Insurance		25,382	27,264
Playground equipment maintenance		5,865 180	6,170
Cleaning and refuse		18,953	10 971
Repairs and renewals		4,288	19,871 8,333
Gas, electricity and water		8,038	15,044
Security		7,294	1,162
General administration expenses		30,411	14,949
Grounds equipment		1,946	2,967
Fixtures and fittings		36,971	28,325
Sports court		10,963	5,482
		10,703	3,462
		167,028	153,458
Support costs			
Management			
Legal and professional fees		1,200	2,088
Total resources expended		168,228	155,546
Net (expenditure)/income		(4,688)	,
- Parametry, Marketine		(4,000)	101,078

This page does not form part of the statutory financial statements