



# Trustees' Annual Report for the period

Period start date		Period end date	
1 <sup>st</sup>	April	2020	31 <sup>st</sup> March 2021
From		To	

## Section A

## Reference and administration details

Charity name South Hetton & District Community Association

Other names charity is known by

Registered charity number (if any) 1037372

Charity's principal address The Robin Todd Centre

Front Street

South Hetton

Postcode

DH6 2TH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carol Charters	Secretary		
2	Jim Shand	Chairman		
3	Julie Todd	Treasurer		
5	Christine Oliver	Trustee		
6	Colin Oliver	Trustee		
7	Connor Oliver	Trustee		
8	Karl Wass	Trustee		
9	Robert Dorn	Trustee		

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	The charity is governed by its constitution which was adopted on 1 <sup>st</sup> March 1982, and subsequently amended as of 18 <sup>th</sup> December 2003)
How the charity is constituted (eg. trust, association, company)	South Hetton & District Community Association is an unincorporated charity.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed or re-appointed annually at the Annual General Meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Summary of the objects of the charity set out in its governing document**

To promote the benefit of the inhabitants of South Hetton and the neighbourhood defined by the Local Authority by associating together the said inhabitants and local authority, voluntary and other organisations in common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupations with the objective of improving the conditions of life for the said inhabitants.

To establish or secure the establishment of a Community Centre and maintain and manage the same (whether alone or in co-operation with local authority or other person or body) in furtherance of these objectives.

The facility managed by the Association (the Robin Todd Community Centre) continues to offer a wide range of activities and services to the local community such as, East Durham Credit union and Innovations who have themselves provided much needed services to the Community. The facility continues to be used by Local, Regional & National Organisations.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning these activities, we kept in mind the Charity Commission's guidance on public benefit at our Trustees meetings. The focus of any event or activity is to ensure the provision of benefit to the participant by way of developing self confidence and social skills alongside life skills.

We welcome all of the community regardless of their personal background, faith, gender or personal circumstances and we believe this openness to all enriches everyone through the sharing of skills, aptitudes and life experiences of all of our users and volunteers.

**Additional details of objectives and activities (Optional information)**

**Summary of the main achievements of the charity during the year**

The Robin Todd Centre has continued to support all members of the local community,

This financial year has been a struggle due to Covid-19.

We had to close the building due to lockdowns and restrictions with many of our annual events having to be cancelled resulting in a significant financial struggle. This has resulted in our main income coming directly from covid-19 grants and the furlough scheme.

However we have been able to upgrade our CCTV system and help provide support for the local community with regards to children's lunches and activity packs.



## Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	(1) Christine Oliver	(2) James Shand
Position (eg Secretary, Chair, etc)	Trustee	
Date		



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

South Hetton & District Community Association

On accounts for the year  
ended

31<sup>st</sup> March 2021

Charity no  
(if any)

1037372

Set out on pages

8 & 9

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 41 of the 1993 Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Yasmin Bari*

Date:

14/1/2022

Name:

Yasmin Bari

Relevant professional  
qualification(s) or body

Institute of Chartered Accountants in England & Wales (ICAEW)


Address

Bede House, 3 Belmont Business Park, Durham, DH1 1TW

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.



	South Hetton & District Community Association		1037372		CC16a
	Receipts and payments accounts				
	For the period from	1st April 2020	To	31st March 2021	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Bank Interest	30	-	-	30	19
Banking Differences	-	-	-	-	33
CV Membership & Weights Room	3,727	-	-	3,727	17,502
Grants/Donations	12,358	-	-	12,358	17,657
Covid 19 Grants /JRS	33,137			33,137	-
					-
Ad Hoc Projects	2,987		-	2,987	8,989
Sundry Receipts	356	-	-	356	97
Corporate & Private Bookings, User Groups & Bingo	1,600	-	-	1,600	14,824
Employment Allowance	398	-	-	398	313
Kitchen	52	-	-	52	5,028
Adult Activites	-			-	9,998
Sub total	54,645	-	-	54,645	74,393
<b>A2 Asset and investment sales, etc.</b>					
	-	-	-	-	-
Total receipts	54,645	-	-	54,645	74,393
<b>A3 Payments</b>					
Consumables & Activities	2,897	-	-	2,897	3,873
Insurance	2,347	-	-	2,347	4,158
Kitchen & Bar Expenses	1,282	-	-	1,282	10,521
Legal & Professional	1,573	-	-	1,573	470
Licences	360	-	-	360	1,420
Light, Heat & Water	6,035	-	-	6,035	4,242
Miscellaneous inc Travel	1,361	-	-	1,361	2,251
Printing, Postage & Stationery	759	-	-	759	1,870
Repairs	4,695	-	-	4,695	7,303
Cleaning	546	-	-	546	768
Alarm	-	-	-	-	800
Salaries, Wages & Sessional	20,154	-	-	20,154	22,056
Staff Pensions	163	-	-	163	306
Telephone & Internet	544	-	-	544	679
Loan Repayments		-	-	-	-
Bank Charges, Interest and Arrangement	100	-	-	100	80
Banking Differences	-	-	-	-	-
Sub total	42,815	-	-	42,815	60,795
<b>A4 Asset and investment purchases, etc.</b>					
	-	7,381	-	7,381	2,704
Total payments	42,815	7,381	-	50,196	63,499
Net of receipts/(payments)	11,830	(7,381)	-	4,449	10,894
A5 Transfers between funds	3,454	(3,454)	-	-	-
A6 Cash funds last year end	38,465	10,835	-	49,300	38,407
Cash funds this year end	53,749	0	-	53,749	49,300

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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Yorkshire Bank	3,265		-
	Yorkshire bank Bar	2,252		
	Cash in Hand	541		-
	Yorkshire Bank (Robin Todd Centre)	19,630	-	-
	Scottish Widows	28,061		-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	53,749	-	-
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Christine Oliver		
		Jim Shand		