

Alice Holt Inclusive Cycling,

Annual report for 2021

Charity number 1182422

Due to the Covid restrictions we were not able to start our activities until the 8th of April. A Covid 19 protection policy was drawn up with all the necessary disinfectant sprays, masks, aprons, towels and cleansing material purchased and put into operation together with appropriate procedures. Despite the need for all these additional procedures, client numbers steadily grew until the summer when attendances returned to normal. In all we had 518 clients plus their carers over the 38 sessions during the year at an average attendance of 13.6 per session. We also put on one special event for handicapped children on holiday from a London based charity and four sessions for a local special school. We only had to cancel one session because of rain and we broke up for our Winter break on December the 16th, starting again on the 3rd of February 2022. We established an Alice Holt Inclusive Cycling WhatsApp group in order that we could communicate with all the volunteers and clients in real time. We welcomed three more volunteers to our group making a total of ten volunteers and formed a rota to ensure that at least three volunteers were present at each session.

The five Trustees managed to hold quarterly meetings, mostly by Zoom and finally we were able to have a public Annual General Meeting (AGM) in June, delayed because of the Covid restrictions. All five Trustees were reappointed. Prior to the AGM the Trustees met for a “Succession Meeting” to spread the tasks carried out by the Chairman. This policy has been put in place and has proved to be very successful. Relations with Forestry England remain excellent and both parties are working together for mutual benefit. It is hoped that we will be able to co-operate with the new commercial cycle hire company when it starts in 2022 so that our fleet of adapted cycles will be available throughout the week.

Maintenance of the fleet of bicycles was done mainly “in house” but we did ask another local bike charity, BikeStart to repair four of our bicycles which were beyond our capabilities. This proved to be a very good arrangement and we will continue to use BikeStart in the future. We decided to sell both the two Draisin Twisters and the Tandem which were either beyond repair or surplus to requirement.

We finished the year in a strong financial position (see the financial report) Our aim in 2022 is to buy a Van Raam recumbent tricycle when we have enough money. We have received two grants from local charities so far and are currently seeking other grants to supplement our savings.

P.J. 4.1.2022

Alice Holt Inclusive Cycling
Year to 31st December 2021
Receipts and Payments Accounts

£

Receipts

| | |
|-----------------------|-----------------|
| Clients | 1,266.00 |
| Donations | 918.38 |
| Interest | 0.20 |
| Park Leisure | 142.50 |
| Sale of old cycles | 401.21 |
| Special events | 270.00 |
| Other | 0.00 |
| Total receipts | <u>2,998.29</u> |

Payments

| | |
|-----------------------|-----------------|
| Admin fee | 0.00 |
| Affiliation fee | 0.00 |
| Insurance premium | 274.72 |
| Cycle purchases | 220.00 |
| Spares | 466.82 |
| Stationery | 8.29 |
| Subsistance | 46.34 |
| Thank you gifts | 0.00 |
| Other | 7.99 |
| Total payments | <u>1,024.16</u> |

Net receipts/(payments)

| | |
|---------------------------------|-----------------|
| | 1,974.13 |
| Cash funds last year end | <u>1,775.41</u> |
| Cash funds this year end | <u>3,749.54</u> |

Cash funds

| | |
|------|-----------------|
| Cash | 54.79 |
| Bank | <u>3,694.75</u> |
| | <u>3,749.54</u> |

Assets for charity's use

| | |
|-------------------------------|-----------|
| Cycles at insurance valuation | 25,000.00 |
|-------------------------------|-----------|

Other monetary assets

| | |
|------------------|------|
| Due from clients | 0.00 |
|------------------|------|

Liabilities

| | |
|-------------------------|------|
| Amounts owed by charity | 0.00 |
|-------------------------|------|