

LANGHAM COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts of the Charity for the year ended 31st March 2021 which are set out on pages 1 & 2.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINERS

The charity's trustees are responsible for the preparation of the annual report and accounts and they consider that the Charities Act 2011 s144 audit requirement does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity commissioners under s31(h) or (i) of the 2008 Regulations, whether particular matters have come to my attention. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

BASIS OF EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

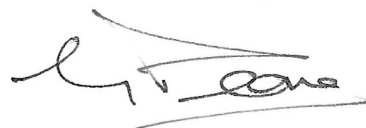
No matter has come to my attention in connection with my examination which gives me reasonable cause *not* to believe that in any material respect:

- i) accounting records have been kept in accordance with s.130 of the Charities Act 2011; and
- ii) the financial statements accord with those records; and comply with the accounting requirements of the 2008 regulations.

No matter has come to my attention in connection to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**The Forge, Langham,
Colchester, CO4 5PX.**

Dated: 26 August 2021



George Pearce, F.C.A.
George Pearce & Co.,
Chartered Accountants



CHARITY COMMISSION
FOR ENGLAND AND WALES

LANGHAM COMMUNITY CENTRE

Charity no:

268187

CC16a

Receipts and payments accounts

FOR THE YEAR

from 1st April 2020

to 31st March 2021

Section A Receipts and payments

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
A1 Receipts					
Hall & car parkhire	30,194	-	-	30,194	62,115
Donations	234	-	-	234	25
100 club	1,302	-	-	1,302	2,392
Bank interest earned	255	-	-	255	413
Cinema receipts	55	-	-	55	2,056
Bar & Café income	-	-	-	-	1,446
Grant	3,672	-	-	3,672	15,000
Grants - Covid-19	22,622	-	-	22,622	-
Other	-	-	-	-	2,083
Sub total (Gross income for AR)	58,334	-	-	58,334	85,529
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	58,334	-	-	58,334	85,529
A3 Payments					
Rates incl. water	1,393	-	-	1,393	1,927
Heat, light and power	3,211	-	-	3,211	3,715
Insurance	1,836	-	-	1,836	1,814
Salaries	13,310	-	-	13,310	14,487
Telephone & broadband	1,390	-	-	1,390	1,234
Music licences	1,643	-	-	1,643	2,668
Building maintenance & improvements	22,739	-	-	22,739	17,627
Air conditioning and heating installation	-	-	-	-	31,045
Sundry expenses	998	-	-	998	1,987
Cleaning	3,299	-	-	3,299	3,944
Catering	219	-	-	219	1,669
Bar & Café costs	27	-	-	27	-
Cinema fees	-	-	-	-	1,806
100 club prizes	-	-	-	-	884
Sub total	50,065	-	-	50,065	84,808
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	50,065	-	-	50,065	84,808
Net receipts/(payments)	8,270	-	-	8,270	721
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	89,475	0	0	89,475	88,754
Cash funds this year end	97,745	0	0	97,745	89,475

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted funds
£

Restricted funds
£

Endowment funds
£

B1 Cash funds

Bank current account
Bank saver account
NS&I account
Petty cash

1,589
70,134
26,000
22
97,745

-
-
-
-
-

-
-
-
-
-

Total cash funds

(agree balances with receipts and payments account(s))

OK

OK

OK

Unrestricted funds
£

Restricted funds
£

Endowment funds
£

B2 Other monetary assets

Details

-
-
-
-
-
-
-

-
-
-
-
-
-
-

-
-
-
-
-
-
-

B3 Investment assets

Details

Fixtures, fittings and equipment	Unrestricted
Car park costs	Unrestricted
Freehold building	Unrestricted

Fund to which asset belongs

Cost (optional)

Current value (optional)

-
-
-
-
-

-
-
-
-
-

32,600
55,600
1,550,000
-
-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

-
-
-
-
-
-
-
-
-
-

-
-
-
-
-
-
-
-
-
-

-
-
-
-
-
-
-
-
-
-

B5 Liabilities

Details

Fund to which liability relates

Amount due (optional)

When due (optional)

-
-
-
-
-
-

-
-
-
-
-
-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

M.A. Shouk Smith
M.A. Shouk Smith

A.M. CADMAN
M.A. SHOUKSMITH

4/10/21
4-10-21

Langham Village Hall aka Langham Community Centre
Charity Commission Number 268187

Managing Trustees' Annual Report 31st March 2021

The Managing Trustees present their Report for the year ended 31st March 2021, which should be read in conjunction with the attached Financial Statements for the same period.

Legal Status

The Charity was established on 4th April 1978, whereby Langham Parish Council is the custodian Trustee of the freehold land now occupied by the Community Centre and Car Park.

Objects, Policies and Organisation

The Trust is established to provide and maintain the Community Centre for the benefit of the inhabitants of Langham, without distinction of political, religious or other opinions, with the object of improving the quality of life of the inhabitants.

The Centre is available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the scale is sufficient to generate enough income to meet the ordinary expenditure incurred in providing the Centre. Significant improvements are funded out of revenue by specific appeals, fundraising and utilising grants as available.

Review of the Year

2020/21 has been a very unusual year for the Community Centre, as it has been for all of us individually, due to the impact of COVID-19 and the associated government restrictions. Almost all of our regular village club hires have been held in a state of abeyance throughout the year whilst we await the return of some sort of normality. Commercial hires have also been heavily impacted, but we have been fortunate to retain some significant hire revenues from Cygnet, who have continued to operate essential social services training classes throughout the pandemic.

A small number of new hiring initiatives have managed to get off the ground during the year, in compliance with the ever changing set of regulations and restrictions. These include a Ballet Class, a children's Karate Club, and some fundraising fairs for St Helena's Hospice.

Sue and Cheryl have worked hard to keep on top of the ever changing hiring rules and to implement all of the COVID secure protocols and extra cleaning required.

From a village community point of view, probably the most significant new initiative has been a number of Outdoor Seasonal Fairs expertly organised by the Community Shop and hosted on the Community Centre Car Park. These seem to have perked up community spirits during the long months of lockdown. Hopefully these will continue in some form, even after current restrictions are fully removed. The Car Park has also been made available to an increasing number of mobile vendors making weekly visits to Langham, and this too seems to have been well received.

A number of COVID relief grants have been received from central government throughout the pandemic. As a result of these payments, the Centre's financial reserves at the end of March 2021 remain healthy despite the dramatic loss of hire revenue over recent months.

In view of these healthy finances, it was decided to progress with some freshening up of the hall in late 2020. This comprised new carpeting in the front and rear lobbies; new flooring in the kitchen and bar areas; and general redecorating of all these rooms. The work was completed in early December 2020.

In January, the terms of new 5 year lease extensions were agreed for the Shop and Pre-School, with no increases to their existing monthly rent payments. Some minor drafting changes in the legal documents are still awaiting completion by our solicitors prior to final sign-off, which should hopefully occur in early June.

In conclusion, the Community Centre has managed to cope and adapt as necessary to the strange circumstances of the last year. It remains in good shape to bounce back towards normality in the coming months, and support village clubs as they attempt to re-start their normal activities.

Finances

The year-end financial statements and Treasurer's Report for 2020/21 are attached to this report.

The Trustees are responsible for preparation of the financial statements and for keeping proper accounting records which disclose the financial position of the charity.

Management Committee Members

The members of the Committee during the past year and their appointing bodies were

Alan Cadman	Chairman	elected
Paul Armstrong	Secretary	elected
Maureen Shouksmith	Treasurer	elected
Jutta Brawn	Bowls Club	
Denise Hobday	Parochial Church Council	
Elizabeth Schofield	Co-opted	
Peter Dawson	Parish Council	
Sue Thorpe	Bridge Club	
Bob Schofield	Recreation Ground	
Maria Bukovenczki	Pre-School	
James Puxley	Scouts	
Andrew Craig	Community Shop	
Marlena Lipski	Patchwork Pals	
Mark Kleingeld	Tennis Club	
Elizabeth Winter	Langham Ladies	
Sue Armstrong	Commercial and Marketing Manager (employee)	
Cheryl Williams	Caretaker (employee)	