

Thorpe Community Centre CIO

Charity number 1162726

Annual Report and Financial Statements for the year ended 31 March 2021



West Yorkshire Community Accounting Service

Thorpe Community Centre CIO

Annual Report and Financial Statements for the year ended 31 March 2021

Contents	Page
Trustees' report	2 to 3
Receipts and payments account	4
Statement of assets and liabilities	5
Notes to the accounts	6 to 7

Prepared by West Yorkshire Community Accounting Service

Thorpe Community Centre CIO

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Mr Raymond Laing	Chair	
Mrs Margaret Foster	Secretary	
Mrs Brenda Tunstall	Treasurer	

Charity number 1162726

Principal address

20 Stanhope Gardens
Thorpe
Wakefield
WF3 3DP

Bankers

Virgin Money	Virgin Money
1 The Penny Hill Centre	86a Queen Street
Church Street	Morley
Hunslet	Leeds
Leeds	LS27 9BU
LS10 2AP	

Accountants

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 17 Jul 2015.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Thorpe Community Centre CIO

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

The objects of the CIO are to further or benefit the residents of Thorpe metropolitan district of Leeds and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have the power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

Running a Community Centre.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to provide facilities in interest of social welfare with a view to improving condition of life for residents.

Achievements and performance

Due to Covid-19 we were unable to hold our usual activities. Rather than close until after the virus, we decided to run a food bank from the centre. We feed about 25 families per month.

As assumed last year, none of our usual events were able to take place in the year ending 31 March 2021. In anticipation of this, we cancelled our internet connection and our PPL/PRS licence. The TV licence and Public Liability insurance have been continued, this gave us an outlay over the year of approx. £450 which we have the reserves to cover.

On completion of our accounts we will be receiving an unrestricted grant of £100 from Leeds City Council which all centres receive. Also, we have been running the centre as a food bank after permission was received from our housing office, we have received some funding from the Covid-19 councillors' fund to help with the purchase of food etc. No outlay for food is taken from community centre funds.

Financial review

The net receipts for the year were £25, including net payments of £36 on unrestricted funds and net receipts of £61 on restricted funds.

Reserves policy

The charity's free reserves at the year end were £1,537.

The reserves that we have set aside provide financial stability and the means for the development of our principal activity. We intend to maintain our reserves at a level which is at least equivalent to our annual operating expenditure, for the year 2020/2021 this is £1,200. This is to ensure that there will never be a shortfall in funding available, for the following year, as this would compel closure of the charity.

As all community centres have closed for the foreseeable future, due to Covid-19, our centre will be operating as a food bank and as such, no events are planned for the moment.

Having checked our funds and commitments, we are confident that we will be solvent in the coming two years. We will be holding events to raise funds as soon as we are allowed.

The trustees review the amount of reserves that are required to ensure that they are adequate to fulfil our continuing obligations, quarterly.

Signed on behalf of the board of trustees on; 7/01/2022

Signed: R. Laing (Trustee)

Thorpe Community Centre CIO

Receipts and payments account

for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants	(2)	100	-	100	100
Donations		-	-	-	66
Coffee morning income		-	65	65	1,210
Room hire		-	-	-	635
Summer fayre		-	-	-	267
Food bank donations		1,776	-	1,776	-
Total receipts		<u>1,876</u>	<u>65</u>	<u>1,941</u>	<u>2,278</u>
Payments					
Gardening		-	4	4	339
Trips		-	-	-	720
Christmas party		-	-	-	160
Refreshments		-	-	-	77
Food bank expenses		1,466	-	1,466	-
Insurance		290	-	290	290
Memberships		-	-	-	26
Licences		156	-	156	154
Broadband		-	-	-	306
Equipment		-	-	-	112
Total payments		<u>1,912</u>	<u>4</u>	<u>1,916</u>	<u>2,184</u>
Net receipts / (payments)		<u>(36)</u>	<u>61</u>	<u>25</u>	<u>94</u>
Fund balances brought forward		<u>1,573</u>	<u>3,864</u>	<u>5,437</u>	<u>5,343</u>
Fund balances carried forward	(3)	<u>1,537</u>	<u>3,925</u>	<u>5,462</u>	<u>5,437</u>

Thorpe Community Centre CIO
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Virgin Money - Thorpe in Bloom	1	878	879	882
Virgin Money - Coffee Morning	-	2,327	2,327	2,262
Virgin Money - Community Centre	1,663	720	2,383	2,293
Food Bank cash	(127)	-	(127)	-
Total cash funds	<u>1,537</u>	<u>3,925</u>	<u>5,462</u>	<u>5,437</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 7/01/2022

R Laing (Trustee)

Thorpe Community Centre CIO

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Thorpe Community Centre CIO

Notes to the accounts continued

for the year ended 31 March 2021

2 Grants	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Leeds City Council (running costs)	100	-	100	100
	<u>100</u>	<u>-</u>	<u>100</u>	<u>100</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Coffee Morning	2,262	65	-	2,327
LCC MICE Plants	870	-	-	870
Social Investment Development	720	-	-	720
LCC HAP - Gardening	12	-	4	8
	<u>3,864</u>	<u>65</u>	<u>4</u>	<u>3,925</u>

Fund name

Purpose of restriction

Coffee Morning	For coffee morning activities including trips and events.
LCC MICE Plants	Towards the cost of running in bloom activities.
Social Investment Development	To cover legal, training and professional fees for setting up.
LCC HAP - Gardening	Towards gardening and 'In Bloom' activities.

4 Trustee expenses

No trustee received any expenses during this year or the previous year.

5 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.