

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
FAIR FROME**

Berkeley Hall Marshall Limited
6 Charlotte Street
Bath
BA1 2NE

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FOR THE YEAR ENDED 31 MARCH 2021

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FAIR FROME

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Our aims and objectives

Fair Frome aims to prevent and relieve financial, educational, social and health poverty for people living in Frome and the surrounding areas. This will be achieved through the provision of direct services and through the support and development of other organisations in such a way that they are able to identify and meet these needs.

Our activities and how we work

We support local people through projects that provide help when it is needed. Our projects are funded by the generosity of local Councils, community Groups, residents and businesses who donate to our charity.

We have a small but important staff group, comprising a full-time coordinator on a 50/50 job share, and a part-time furniture bank coordinator. We also pay for support from self-employed contractors on an hourly basis to cover our Food at Five Takeaway project and other more minor schemes.

Our volunteers are at the heart of our work. We have supported over 30 volunteers, and provided over 100 volunteer hours every week. Some of our volunteers have gone on to employment with the skills they have gained from their experience with Fair Frome.

Fair Frome acts as an umbrella group bringing together local agencies working with people in poverty to share ideas and plan joint services. This has been especially useful during the ongoing pandemic. We support other groups and events in the town including the Carnival Club, 'Big Xmas Get Together' etc.

We also work with the local community to raise a voice against the causes of poverty and deprivation locally and nationally and are affiliated to the Independent Food Advisory Network (IFAN), The Living Wage Campaign and The Equality Trust.

Public benefit

The charity objectives and aims are performed with regard to the Charity Commission guidance on public benefit.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

ACHIEVEMENT AND PERFORMANCE

Our Achievements Over the Year

This year marks the seventh year that Fair Frome has been in existence. During these years we have consolidated our existing services such as our food bank, Food at Five, Holiday Hunger and the furniture bank. We have also grown and adapted to meet new demands. During the year ending 31 March 2021 the Covid 19 pandemic seriously impacted our services and service users. This was in addition to the continuing reasons why people need our services such as the local low pay/ high-cost environment, ongoing housing shortages and high rents and welfare benefits which fall short of real need. At the very start of the pandemic many of our volunteers left as they were at higher risk or lived with families with acute health needs. This necessitated us recruiting a substantial new cohort of volunteers at the very point when demand for our services soared, and we needed to radically reassess how we were going to continue to provide our services safely. We achieved this with the help of our staff, volunteers, trustees, and the local community. Fair Frome was one of the few local service delivery organisations whose doors remained open throughout lockdowns.

The support we have received within the town has been vital in enabling us with our volunteers and other partner organisations to adapt and provide the basic services essential to help to keep individuals and families afloat.

It has meant that in the last year, Fair Frome has:

- Through our Food Bank we received 1,224 referrals, an increase of 33% over last year, and delivered food, including additional fresh food, either via the regular sessions or through home deliveries to those families shielding during lockdowns.
- Given out over 2,000 vouchers through the food bank for fresh fruit and veg from a local shop and starting a similar scheme for fresh meat from a local butcher in January this year
- Provided over 100 hot meals every week in 3 different areas of the town, free to anyone on benefits or low income through our Food at Five Takeaway project. This now runs throughout the year.
- Provided through our Holiday Hunger an average of 30 meals per session 3 times per week in school holidays combined with activities provided by the local charity Purple Elephant. These were free to children with families on low incomes
- Provided free white goods and household furniture to referred families through our Furniture Bank and prevented waste through recycling.
- Through our Assistance Scheme:
 - o Provided over 50 laptops through schools and the Frome Learning Partnership for children being home schooled during lockdowns and school closures.
 - o Provided essential items such as school uniforms, cookers, fridges and many other essential items to referred families. We are grateful to Frome Lions, the Rotary Clubs in Frome, and local businesses who have worked with us to provide funding for the more expensive items.
- Food for Schools; during lockdowns delivered additional food parcels to Frome schools for families on Free School Meals.
- Given Supermarket Gift tokens via schools to over 800 children on Free School Meals during 3 school holidays allowing families to "Shop with dignity and choice".
- Brought together other local agencies and community groups regularly to identify concerns and find solutions around poverty and homelessness.
- Supplied Christmas presents and toys to referred families as well as over 300 extra Christmas Food parcels.
- Supported local businesses through our purchasing and voucher schemes.
- Campaigned on issues relating to local poverty, including the retention of Free school Meals during school holidays and with the Local Citizens Advice to provide a benefits system which meets local needs.
- We have also campaigned for better access to local businesses and shops for those with hidden or visible disabilities.

FAIR FROME

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

LOOKING TO THE FUTURE

Our finances remain sound. Trustees have always worked to maintain a reserve which can sustain our staff group and projects for at least a year. Every new project we have established has been checked against our finances and the sustainability issue. We have received Covid 19 related funding from Councils and other organisations and have very welcome continuing support from Frome Town Council through a grant. We continue to seek and obtain other funding through multiple sources. These include direct fundraising, minor grants, support from businesses and direct debits and individual donations. Again, this has been a conscious decision by Trustees as a part of our "local strategies, local solutions" strategy which not only spreads financial risk but also connects the local community with issues relating to poverty and the means to help.

The Trustees recognise the growing need for the services that Fair Frome provides. We also are aware of opportunities to extend the scope of our services, or to reach other parts of our community. We are considering what resources we will need to best serve the community in the future. This includes a review of our current workplaces, to provide an inclusive, accessible environment where people are treated with respect and dignity.

The Pandemic will continue to have a profound impact on our work. With our committed staff group, volunteers and Trustees and the support of the strong local community we will face those challenges as we have others and do all in our power to maintain and grow services to meet need.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1156185

Principal address

Frome Town Hall
Christchurch Street West
Frome
Somerset
BA11 1EB

Trustees

J A Killah
Ms K L Stewart
R J Cannings
M Dorrington
B Ashford
Ms R Ramsden
Ms S L Perrett
Ms K Huckle
Ms S Butler
Ms C Whittard
Ms B Goddard (appointed 24.11.20)

Independent Examiner

Berkeley Hall Marshall Limited
6 Charlotte Street
Bath
BA1 2NE

Approved by order of the board of trustees on 10 January 2022 and signed on its behalf by:

B Ashford - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FAIR FROME

Independent examiner's report to the trustees of Fair Frome

I report to the charity trustees on my examination of the accounts of Fair Frome (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Small FCA
ICAEW
Berkeley Hall Marshall Limited
6 Charlotte Street
Bath
BA1 2NE

12 January 2022

FAIR FROME

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		228,336	-	228,336	87,171
Investment income	2	186	-	186	-
Total		228,522	-	228,522	87,171
EXPENDITURE ON					
Charitable activities					
General activity		195,556	-	195,556	78,131
Other		2,070	-	2,070	2,279
Total		197,626	-	197,626	80,410
NET INCOME		30,896	-	30,896	6,761
RECONCILIATION OF FUNDS					
Total funds brought forward		88,931	-	88,931	82,170
TOTAL FUNDS CARRIED FORWARD		119,827	-	119,827	88,931

The notes form part of these financial statements

FAIR FROME

**BALANCE SHEET
31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	5	6,689	-	6,689	8,219
CURRENT ASSETS					
Cash at bank and in hand		113,679	-	113,679	81,252
CREDITORS					
Amounts falling due within one year	6	(541)	-	(541)	(540)
NET CURRENT ASSETS		113,138	-	113,138	80,712
TOTAL ASSETS LESS CURRENT LIABILITIES		119,827	-	119,827	88,931
NET ASSETS		119,827	-	119,827	88,931
FUNDS	7				
Unrestricted funds				119,827	88,931
TOTAL FUNDS				119,827	88,931

The financial statements were approved by the Board of Trustees and authorised for issue on 10 January 2022 and were signed on its behalf by:

B Ashford - Trustee

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

2. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	186	-
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	87,171	-	87,171
 EXPENDITURE ON			
Charitable activities			
General activity	78,131	-	78,131
Other	2,279	-	2,279
Total	<u>80,410</u>	<u>-</u>	<u>80,410</u>
 NET INCOME	<u>6,761</u>	<u>-</u>	<u>6,761</u>
 RECONCILIATION OF FUNDS			
Total funds brought forward	82,170	-	82,170
 TOTAL FUNDS CARRIED FORWARD	<u>88,931</u>	<u>-</u>	<u>88,931</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

5. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1 April 2020 and 31 March 2021	13,365	6,000	657	20,022
DEPRECIATION				
At 1 April 2020	8,116	3,469	218	11,803
Charge for year	787	633	110	1,530
At 31 March 2021	8,903	4,102	328	13,333
NET BOOK VALUE				
At 31 March 2021	4,462	1,898	329	6,689
At 31 March 2020	5,249	2,531	439	8,219

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	541	540

7. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	88,931	30,896	119,827
TOTAL FUNDS	88,931	30,896	119,827

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	228,522	(197,626)	30,896
TOTAL FUNDS	228,522	(197,626)	30,896

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	82,170	6,761	88,931
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>82,170</u>	<u>6,761</u>	<u>88,931</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	87,171	(80,410)	6,761
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>87,171</u>	<u>(80,410)</u>	<u>6,761</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	82,170	37,657	119,827
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>82,170</u>	<u>37,657</u>	<u>119,827</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	315,693	(278,036)	37,657
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>315,693</u>	<u>(278,036)</u>	<u>37,657</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

FAIR FROME**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	86,182	36,224
Grants	19,780	18,500
Local giving	122,063	20,298
Sundry income	311	1,813
Fundraising	-	10,336
	<hr/>	<hr/>
	228,336	87,171
Investment income		
Deposit account interest	186	-
	<hr/>	<hr/>
Total incoming resources	228,522	87,171
EXPENDITURE		
Charitable activities		
Wages	37,646	30,168
Pensions	2,288	1,209
Insurance	888	788
Light and heat	572	308
Telephone	374	291
Postage and stationery	555	914
Advertising	342	76
Charitable expenditure	140,463	32,667
Furniture storage	3,000	3,765
Motor expenses	1,125	1,240
Travel and subsistence	-	174
Rent	4,128	4,631
Computer expenses	868	496
Sundry expenses	1,307	540
Subscriptions	368	434
Training	1,632	430
	<hr/>	<hr/>
	195,556	78,131
Other		
Accountancy fees	540	420
Fixtures and fittings depreciation	787	926
Motor vehicles depreciation	633	844
Computer equipment depreciation	110	89
	<hr/>	<hr/>
	2,070	2,279
Total resources expended	<hr/>	<hr/>
	197,626	80,410
Net income	<hr/>	<hr/>
	30,896	6,761

This page does not form part of the statutory financial statements