

**THE CRAFTY FOX CAFÉ 'N' HUB
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

**The Crafty Fox Café 'N' Hub
Financial Statements
For The Year Ended 31 March 2021**

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**The Crafty Fox Café 'N' Hub
Charity Information
For The Year Ended 31 March 2021**

Trustees	Karen Jane Parker Nina Rosemary Cooper Margaret Jane Stapleton Trudy Hughes
Charity Number	1171977
Address	103 Foxhole Road Paignton Devon TQ3 3DU
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
Accountants	Accounting 4 Everything SW Ltd T/A Accounting4Everything Chartered Accountants 11 Manor Corner Manor Road Paignton Devon TQ3 2JB

The Crafty Fox Café 'N' Hub
Charity No. 1171977
Trustees' Report For The Year Ended 31 March 2021

The trustees present their report and the financial statements for the year ended 31 March 2021.

Structure, Governance and Management

Governing Document

The Charity is a Charitable Incorporated Organisation (CIO) governed by its Constitution. It was incorporated and registered on 9th March 2017.

The trustees are the only voting members of the CIO. Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Objectives, Activities, Public Benefit and Achievements

The objects of the CIO are:

"To further or benefit the residents of the Foxhole area of Paignton and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for residents"

In furtherance of these objects but not otherwise, the trustees have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Purposes and Aims

The CIO reviews its aims, objectives and activities each year. This review looks at what has been achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

Improved participation of residents by empowering them to lead and take ownership of the project design, development and delivery. This also includes reducing isolation, widening social circles, improved connection and friendships among participants and supporting people to live more independently.

Our core group of volunteers are around 7. This can change depending on the other demands the volunteers have. These local volunteers were instrumental in the design, set up and delivery of the project from day one, it has been 100% resident led from the start.

Their journey has seen them access training, develop their skills, self-confidence, bid for grants, cover all day to day aspects of project delivery, build new partnerships and hold regular conversations with the community and other agencies working in their neighbourhood. There has been an increase of volunteers and new residents on the management committee and we have case studies, photographs and self-assessment questionnaires illustrating the difference the project has made to the lives of those involved.

All of our volunteers and service users report that they are less isolated and have more meaningful friendships with a much improved social life and opportunities as a result of engaging with the project. Access to a diverse range of activities and being part of a team has had a huge positive impact on not only the wellbeing and self-confidence of the participants but a significant improvement in the mental health of many, we have an example of a volunteer who is now medication free as a result of taking part in this project.

We use a recording system to keep comprehensive record which evidences in what way a resident has engaged with us and the outcome from this interaction. These records help us to understand the needs of local residents and to identify where there may be a common theme that can be investigated further with a view to proactively improving, modifying or investing in the services we offer. Detailed information is usually collected when we see a resident on a 1-2-1 basis.

The Crafty Fox Café 'N' Hub
Charity No. 1171977
Trustees' Report For The Year Ended 31 March 2021

The strategies we used to meet these objectives included providing a range of services to meet the needs of the local community. Because it is community led, our services reflect what is needed locally and those services changed during the pandemic.

The impact of our work goes far beyond those we help directly and includes reducing the distress suffered by the families and friends of our visitors and volunteers. The main areas of charitable activity over the last 12 months have included a Food Bank Service, helping locals to get food, prescriptions and working closely with the Torbay Community Help Line. Some phone counselling continued into the lockdown periods. Advice and information also continued over this period as the Hub was accessible to those requiring help. The Help Hub continued all through the pandemic including the lockdown periods.

Outreach work is delivered by Youth Genesis and the Café is the base for Youth Workers and local youths on a regular basis. The work has had a positive effect on the local neighbourhood following antisocial behaviour from local teenage gangs. This continued in 2020 despite the pandemic.

Funding

Funding for the Community Café is provided by several local and National funding sources including Awards For All and Sanctuary Housing and Covid Funding from Torbay Council.

The mainstay of our service remains our volunteers who provide a welcoming atmosphere for the community and provide support, advice and signpost to local groups and services. In the year under review over 1,000 volunteer hours were donated. We have had positive feedback from Doctor's surgeries, social workers, and other local community Groups.

We aim to provide a friendly face and a sympathetic ear. We were able to help in a variety of tangible ways and where appropriate can also arrange referrals to our partners where assistance is needed in relation to housing, debt, or social service related issues. We are pleased that by working with our partners we can offer a holistic approach to the problems.

Plans for Future Periods and objectives

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. Plans are also being developed to work on a number of schemes with local groups and local job centres to provide experience (volunteering) in the cafe.

The organisation is a Charitable Incorporated Organisation and commenced in March 2017. Prior to this the Crafty Fox was a project under the local infrastructure organisation Torbay Community Development Trust (TCDT).

If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for setting its debts and liabilities.

The Management Committee seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity has invited local volunteers to show their interest in becoming a trustee. In an effort to maintain this broad skill mix, members of the Management Committee are requested to provide a list of their skills and offered further training.

The obligations of Management Committee members is to monitor resources, plan ahead and document correctly the current financial position as set out in the latest published accounts. The Management Committee have regular training sessions and meetings, including a group messenger service online. Up to date minutes are circulated to all members and kept on file for future reference.

Trustees are signposted through to the Commission's guide "the Essential Trustee" and distributed to all new trustees.

Risk Management

The Management Committee has conducted a review of the risks to which the charity is exposed. These procedures are periodically reviewed to ensure they meet the needs of the charity. The procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the café.

The Project Coordinator and Administration staff has responsibility for the day to day operation of the Cafe, individual supervision of the volunteer team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

The Crafty Fox Café 'N' Hub
Charity No. 1171977
Trustees' Report For The Year Ended 31 March 2021

The representation of local organisations has proved invaluable to the charity in establishing improved links within the community and identifying relevant policy developments and prospective funding.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity, responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Reserves fund

The Management Committee has examined the charity's requirements for reserves and has agreed to plan reserve funds for future unforeseen needs of the cafe. This will be discussed further.

Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act of 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees

The trustees who held office during the year were as follows:

Karen Jane Parker
Nina Rosemary Cooper
Margaret Jane Stapleton
Trudy Hughes

On behalf of the board

Nina Rosemary Cooper

**The Crafty Fox Café 'N' Hub
Income and Expenditure Account
For The Year Ended 31 March 2021**

	2021		2020
	£	£	£
INCOMING RESOURCES			
Grants		7,000	20,822
Donations and legacies		-	400
Lottery income		113	153
		7,113	21,375
RESOURCES EXPENDED			
Salary and outsourced fees	5,925		15,530
Volunteer training and expenses	-		2,722
Charitable donations	405		3,770
Covid-19 support	361		-
Equipment	58		2,385
Events	-		482
Utilities	601		1,354
Cleaning and contingency	48		2,844
Stationery and administration	43		340
Marketing and printing	11		1,189
Accountancy fees	350		350
Bank charges	23		50
		(7,825)	(31,016)
OPERATING SURPLUS / (DEFICIT) AND SURPLUS / (DEFICIT) FOR THE FINANCIAL YEAR		(712)	(9,641)

**The Crafty Fox Café 'N' Hub
Balance Sheet
As at 31 March 2021**

		2021	2020
	Notes	£	£
CURRENT ASSETS			
Cash at bank and in hand		13,410	13,772
		13,410	13,772
Creditors: Amounts Falling Due Within One Year	4	(1,050)	(700)
NET CURRENT ASSETS (LIABILITIES)		12,360	13,072
TOTAL ASSETS LESS CURRENT LIABILITIES		12,360	13,072
NET ASSETS		12,360	13,072
Profit and loss account		12,360	13,072
MEMBERS' FUNDS		12,360	13,072

On behalf of the board

Nina Rosemary Cooper

The notes on page 5 form part of these financial statements.

The Crafty Fox Café 'N' Hub
Notes to the Unaudited Accounts
For The Year Ended 31 March 2021

1. Accounting Policies

1.1. Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2015)', with the FRS 102 Section 1A Small Entities - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2016.

1.2. Turnover

Turnover comprises the invoiced value of goods and services supplied by the charity, net of Value Added Tax and trade discounts.

2. Incoming resources from generated funds

All incoming resources are unrestricted

	2021	2020
	£	£
People's Health Trust	-	14,581
Sanctuary Housing	3,500	-
Torbay Council	3,500	1,000
The Fair Project	-	4,716
Torbay Community Development Trust	-	300
Torbay Citizens Advice Bureau	-	225
	7,000	20,822

3. Creditors: Amounts Falling Due Within One Year

	2021	2020
	£	£
Accruals and deferred income	1,050	700
	1,050	700

7. General Information

The Crafty Fox Café 'N' Hub, registered number 1171977 is a limited by guarantee charity incorporated in England & Wales. The Registered Office is 103 Foxhole Road, Paignton, Devon, TQ3 3SU.

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The Crafty Fox Café 'N' Hub
Charity No. 1171977
Trustees' Report For The Year Ended 31 March 2021

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Karen Jane Parker

Nina Rosemary Cooper

Margaret Jane Stapleton

Trudy Hughes

On behalf of the board



Nina Rosemary Cooper

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Crafty Fox Café N Hub

On accounts for the year
ended

31 March 2021

Charity no
(if any)

1171977

Set out on pages

2 - 10

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

6 December 2021

Name:

Mr J Twigger ACA

Relevant professional
qualification(s) or body:

Chartered Accountants - ICAEW

Address:

Accounting 4 Everything, 11 Manor Corner, Manor Road
Paignton, Devon, TQ3 2JB