

REGISTERED COMPANY NUMBER: CE014539 (England and Wales)
REGISTERED CHARITY NUMBER: 1179040

**TRUSTEES' REPORT AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021
FOR
ACTIVE OXFORDSHIRE**

Richardson Jones
Chartered Accountants &
Registered Auditors
Mercury House
19-21 Chapel Street
Marlow
Buckinghamshire
SL7 3HN

ACTIVE OXFORDSHIRE

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FOR THE YEAR ENDED 31ST MARCH 2021**

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ACTIVE OXFORDSHIRE

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2021**

TRUSTEES

A Webb Chair of Trustees
D Smith Vice-Chair & Chair of FRRAG Committee
S Henshaw Vice-Chair (resigned 30.6.20)
D Husband
M Peggle (resigned 30.4.20)
R Venables
M Gallagher
A Pearce Higgins Senior Independent Director
D Astles (resigned 30.6.20)
I Davles
D Woodham
K Longworth
S Maghill
T Hamp (appointed 31.7.20)
Y Magara (appointed 1.9.20)

REGISTERED OFFICE

Marlborough House
69 High Street
Kidlington
Oxfordshire
OX5 2DN

REGISTERED COMPANY NUMBER CE014539 (England and Wales)

REGISTERED CHARITY NUMBER 1179040

INDEPENDENT AUDITORS

Richardson Jones
Chartered Accountants &
Registered Auditors
Mercury House
19-21 Chapel Street
Marlow
Buckinghamshire
SL7 3HN

BANKERS

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

CHIEF EXECUTIVE OFFICER

P Brivio

ACTIVE OXFORDSHIRE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

Introduction

The Trustees present their report and the audited financial statements of the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the annual report and financial statements of the charity.

Active Oxfordshire (AO) was formed and started activities in September 2018, taking over the operations and activities of Oxfordshire Sport and Physical Activity (OXSPA) which had previously been hosted by Oxford City Council (OCC). This followed an extensive transformation process and governance review driven internally with the support of Sport England, the organisation's principal funder.

Trustees of the charity

There were 11 Trustees in post as at 31 March 2021. The trustees who have served during the year and since the year end were as follows:

A Webb Chair of Trustees and Chair of Strategy and Nominations Sub Committee.
D Husband
S Henshaw (Resigned 30.6.2020)
D Smith Vice-Chair and Chair of FRRAG Committee.
R Venables
M Peggie (Resigned on 30.4.2020)
A Pearce Higgins Senior Independent Director.
M Gallagher
I Davies
D Astles (Resigned 30.6.2020)
D Woodham
K Longworth
S Magill (12 month appointment as part of the Young Trustee Programme completed in February 2021).
T Hamp (Appointed 31.7.2020)
Y Magara (Appointed 1.9.2020)

During 2020-21 4 Associate Trustees were appointed:

C Davis (Appointed 17.12.2020)
R Coles (Appointed 24.9.2020)
J Leaman (Appointed 1.3.2021)
S Magill (Appointed 1.3.2021)

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Charitable Incorporated Organisation (CIO) are for the public benefit to promote community participation in sport and healthy recreation for the benefits of the inhabitants of Oxfordshire.

ACTIVE OXFORDSHIRE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

OBJECTIVES AND ACTIVITIES

Significant activities

Active Oxfordshire aims to fulfil its stated objectives by:

- working with and through local agencies to increase levels of participation in sport and physical activity;
- promoting and providing programmes and services for sport, recreation, physical activity, information education and other leisure time occupation for healthy recreation;
- promoting and providing facilities and services for recreational, sporting or other leisure time occupation in the interests of social welfare for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities and services;
- the improvement and preservation of good health and well-being through participation in healthy recreation;
- promoting and providing education, training and coaching courses which promote physical health and fitness;
- facilitating and providing impact evaluation, performance measurement and related intelligence for public benefit in the context of sport, recreation, physical activity and wider health and well-being.

Active Oxfordshire has worked towards these objectives with strategic partners and particularly with Sport England who provide over 70% of our core and programme funding to deliver on our agreed primary role and in support of our charitable objectives. In 20/21 Sport England agreed to rollover existing funding levels and to extend flexibility on spending priorities to Active Oxfordshire in recognition of the ongoing impact of COVID-19 on the general population. Oxfordshire County Council have also continued to directly contribute to this work and have commissioned Active Oxfordshire to work on the Emergency Active Travel Programme as another response to COVID-19. Another commissioned programme funded by the Oxfordshire Clinical Commissioning Group (OCCG) uses physical activity to help the treatment of diabetes patients (Go Active Get Healthy- Diabetes) while work with County Council and with their sector partners enables work to take place that supports the health and well-being of vulnerable and older people. The focus of our efforts and funding has been to address inactivity in the County and to help, as far as possible in a pandemic, address health inequalities across Oxfordshire. Our close links with our main funders, Sport England, Oxfordshire County Council and the OCCG ensure our resources are focused on the needs and priorities of local residents and aligned to our charitable purposes.

Public benefit

Active Oxfordshire's Impact Report, issued in June 2021 and available on the website, sets out the main activities undertaken to further the charity's purpose to provide public benefit given the nature and extent of funding and the Trustees always have regard for Charity Commission guidance on public benefit.

In 20/21 our sole focus was on helping communities respond to the challenges of COVID-19 and working with funding partners to direct resources to those most in need in local communities/places identified with the Director of Public Health and specific audiences identified by Sport England and the OCCG.

Social investments

With colleagues working from home for most of this period small scale investments were made to allow and support remote working and negligible investment in office space.

Grant-making

All grant making follows Sport England requirements and conditions at all times and is subject to separate reconciliations and reporting through the 12 month period. Direct funding was curtailed during this period given the restrictions of lockdown with investment instead into staff and partnerships. Funding from the OCCG through Active Oxfordshire to local authorities is similarly controlled and subject to separate management arrangements and service level agreements.

Volunteers

Active Oxfordshire does not deploy volunteers in support of its work. The organisation has recruited Active Ambassadors with lived experience to provide insight and experience that guides planning and development work. Volunteers are not paid or given benefits in kind.

ACTIVE OXFORDSHIRE
TRUSTEES' REPORT
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STRATEGIC REPORT

Achievement and performance

In the second full year of Active Oxfordshire's operation as a Charity, work has continued on organisational development and the creation of an efficient, effective and sustainable business model to underpin the plan launched in mid-2020, set out in a summarised version here:

Fighting Inactivity, Tackling Inequality: Strategic Plan 2020-21

Our Purpose: "To make sure that Everyone can lead active and healthy lives in Oxfordshire"

Our Vision: "Oxfordshire will be the least inactive county in England by 2024".

About us

Active Oxfordshire works collaboratively and through partners to help **EVERYONE** in Oxfordshire meet the Chief Medical Officer's guidelines for physical activity. We work tirelessly to fight inactivity, reduce health inequalities, increase access to community activity and sport and tackle the systemic barriers that are preventing the most vulnerable people in our society to get active and change their lives. Active Oxfordshire is one of 43 Active Partnerships across the UK, established to facilitate high level interventions to increase physical activity and develop sport across our community. Partnership working and collaboration is critical to our purpose and mission. We will work to achieve long-term change by establishing a common cause - a "**movement of movement**". We will do this through advocacy, brokering and networking and through local and national campaigns, using insight and real people's lived experience. Our working approaches have been impacted by COVID-19 but the need for advocacy, collaboration and intervention has increased significantly as a result of the pandemic.

Why do we exist?

Inactivity was and is a ticking time bomb for the health of our population and Covid has made the situation worse. "We have a moral duty" to act to build back better and fairer too.

- nearly 1 in 2 Oxfordshire children were not meeting national recommendations for physical activity pre COVID-19 and this situation has got worse.
- Physical inactivity is the 4th leading cause of death worldwide
- There is a significant and widening inequality gap across Oxfordshire for both children and adults; our most deprived communities experience levels of inactivity up to three times worse than more active parts.

As a result of the devastating COVID-19 pandemic:

- Children's activity levels fell to an all-time low
- 1 in 4 older people are unable to walk as far as before
- 34% of older adults say their anxiety is worse or much worse than before COVID-19

Sources: Sport England Active Lives data; Public Health England Health Profiles; Oxfordshire County Council Joint Strategic Needs Assessment (JSNA); Age UK impact of COVID-19 report.

Active Oxfordshire's Three Pillars are the key strategic priorities that will shape our strategic delivery:

Healthy Active Children - encouraging an active start in life by:

- 1: Working with early years settings to give all children the best start in life- **Early Help and Intervention.**
- 2: Focusing on extra support for our most vulnerable and disadvantaged young people and families in the community
- 3: Supporting schools, communities and our sector to help all young people to be physically literate.

Healthy Place Shaping - helping people to live well by:

- 1: Promoting **active environments** to support everyday physical activity
- 2: **Activating communities** in the Lower Super Output Area (LSOA) ranked within the 20% most deprived nationally as identified in the JSNA as well as the key growth points across Oxfordshire
- 3: Embedding physical activity and self-care into **new models of health and social care** as part of systems change- **Move Together.**
- 4: Promoting walking and cycling **as part of Active Travel**
- 5: Targeting funding from Sport England into places and communities of most need- **Active Reach.**

Healthy For Life - helping people to live longer better especially:

- 1: Those with long term health conditions and those at high-risk of cardiovascular disease- **Go Active Get Healthy**
- 2: Those people who have, or are at risk of, poor mental health and well-being- **Active Bodies/Healthy Minds**

ACTIVE OXFORDSHIRE
TRUSTEES' REPORT
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3: The growing numbers of older people to be active and independent to maintain their quality of life- **The Oxfordshire Way.**

A new approach

Our Plan reflects a change of approach based on three Inter-related disciplines: system change- which makes physical activity everyone's business; strengths/asset based community development- which builds on local strengths and opportunities to help activate communities; and behaviour change- which engages and empowers inactive people to be active as part of their everyday lives.

What do we want to achieve?

- 1 Reduction In physical Inactivity
- 2 Improved physical health
- 3 Improved mental wellbeing
- 4 Reducing the gap in health Inequalities
- 5 Increased knowledge of the benefits of physical activity
- 6 Physical activity is In all strategic plans at policy level

Our work is driven by our funding relationship with Sport England nationally and with Public Health locally. We enjoy very positive relationships with our funders who continue to support us and our work with additional funding- £312,500 in the case of Sport England for Healthy Place Shaping over a three-year period from September 2019

Our Plan has helped us redefine our role in the County and to provide a clear focus on:

Advocacy- making the case for Investment In physical activity and sport to deliver social outcomes.

Collaboration-working together with a variety of partners In the statutory, voluntary and community sectors to reach and engage with inactive people and communities

Interventions- developing and designing schemes of work that can drive up activity levels across the County.

We have re-organised the team structure to reflect this new purpose and vision for Active Oxfordshire with the support of funders and Trustees.

Our Annual Impact report- www.activeoxfordshire.org/impact-reports sets out our main achievements for this year across all work areas and has already been communicated to Trustees, stakeholders, and partners as part of our work to improve communications and information flows.

Key Interventions and our COVID-19 response In 2020-21:

Introduction

Recent Active Lives data from Sport England shows that Oxfordshire is not only the least inactive county but the most active county, too. This is a strong step forward and clearly shows the power of partnership working. But we must dig deeper to see the real picture playing out across our county, where inequalities are hidden but stark and exacerbated by the devastating COVID-19 pandemic. Inactivity levels are three times higher in our poorest areas compared to our wealthiest, and only 25% of children in Cowley can swim compared to 84% in North Oxford. COVID-19 has sharpened our focus on reaching those in greatest need: 80% of our resource and interventions are now focused on Oxfordshire's wards of highest deprivation.

In this extraordinary year, as part of our COVID-19 response we worked with over 85 partners to reach people in greatest need across the county, supporting them to get active and protect their health and wellbeing. We helped to generate an additional £1.1 million of funding into Oxfordshire to fight inactivity and tackle inequality across the county.

Key interventions and outcomes include:

Oxfordshire All In:

Active Oxfordshire played a key role in co-ordinating Oxfordshire All In, a powerful movement of individuals, community groups, charities & public bodies who provided incredible front-line support during COVID-19. This movement, which grew to over 500 organisations, is set to leave a strong legacy as our voluntary sector seeks to work stronger together than ever before.

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Bikes for Keyworkers:

Bikes for Key Workers was launched in April 2020 in partnership with CycloX and many other local organisations, to help Oxfordshire's key workers cycle to work, avoid public transport and stay active. During 2020-21, over 500 bikes were donated, £20,794 was raised through grants and donations and 2,000 volunteer hours were contributed. 55% of the key workers who received bikes said that they had not cycled since childhood, and 68% of recipients said that they would now cycle to work instead of using public transport.

Tackling Inequalities Fund (Active Reach):

We received £100,000 of funding from Sport England's Tackling Inequalities Fund, to help local people most affected by COVID-19 to get active and improve their health, wellbeing, and life chances. We took a community-led approach: we deliberately worked with community-based organisations and local co-ordinators who understand their people and place. We focused on areas of highest deprivation & inactivity in Oxfordshire.

Active Reach was set up to help people hit hardest by COVID-19, including those with long-term health conditions, ethnically diverse communities, older people & people from lower socio-economic backgrounds. Activities have included online classes, bike libraries, sports holiday schemes, young leaders' training programmes, seated exercises, virtual walks and exercise sessions combined with mental health advice. Our first phase alone in Oxford City supported 378 participants.

GO Active Get Healthy: Diabetes

Go Active Get Healthy Diabetes (GAGH-D) is a community-based initiative supporting patients with Type 2 Diabetes to self-manage their condition through increasing activity levels. Diversifying the offer was critical during the COVID-19 pandemic, as people with diabetes were at higher risk from coronavirus. A programme of individualised support was developed based on patient-choice, including online virtual activity sessions, digital support through the EXi App, safe activity in the community and offline home activity packs. Each home activity resource pack included an activity book advising on exercise at various levels, therapy bands, a step counter and a personal progress card.

Live Longer Better:

Live Longer Better launched in late 2020 by Active Oxfordshire, Sir Muir Gray and Optimal Ageing, creating a revolutionary movement which now includes 20 Active Partnerships from across the UK. Live Longer Better is designed to capture the issues faced by older people and create a step change in how organisations can work together to improve the health and quality of life for our older population, through physical activity. Three major national events have now been organised with over 600 delegates attending in total. Live Longer Better will help create a population based personalised system for older and more vulnerable people designed to reduce the need for health and social care. We are pleased to be working in partnership on the new "Oxfordshire Way" with our colleagues in Adult and Social Care and the Voluntary and Community Sector.

Street-Tag:

Street Tag turns physical activity into a fun, motivational game for schools, families, individuals and communities. Activity such as walking, running and cycling can be converted into Street Tag points. We have actively encouraged schools and families across Oxfordshire to get on board, with fantastic results:

In the first 5 months, **7,080 residents** in Oxfordshire have joined Street Tag with **1 billion steps** taken, 3.5 million virtual tags collected and a staggering **929,125 miles** covered by walking, cycling, scooting, and running.

Active Ambassadors:

In December 2020, we launched our **Active Ambassadors movement** so that people with lived experience of facing barriers to activity could have their voice heard. Since then, we have recruited our first 15 Ambassadors, who have already done an incredible job feeding into our strategy and development, speaking at events, and sharing their insight and experience. Developing our Active Ambassadors programme will be a key priority for Active Oxfordshire going forwards.

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STRATEGIC REPORT

Financial review

Financial position

Total income for the year totalled £922,911. Our main source of income includes funding from Sport England (in excess of 70%), Oxford Clinical Commissioning Group, Oxford County Council via Public Health. Additional income is also received from sub-letting part of the office.

Total expenditure for the year was £872,539. Expenditure was related to the delivery of the Sport England projects alongside the Go Active Get Healthy programme funded by the OCCG and activities to reduce physical inactivity in line with the Public Health agenda. However, the impact of COVID-19 meant many activities, particularly around School Games were delayed. Therefore, Active Oxfordshire had a surplus for the year of £50,372.

The reserve balances carried forward at 31 March 2021 were higher year over year as a result of COVID-19 delaying activities. Restricted funds were £156,555 and unrestricted funds of £190,160. Total funds held at the end of the reporting period were therefore £346,715 (2020: £296,343).

Principal funding sources

Sport England provided 73% (2020 - 73%) of our core and programme funding to deliver on our agreed Primary Role and in support of our charitable objectives. Additional funding was granted to the Charity to respond to the COVID crisis and a clear audit trail has been provided to Sport England to meet their requirements in this context.

Investment policy and objectives

Due to the short-term funding cycles where grants are awarded and are required to be spent within the criteria set there is little scope for long term investments. The charity has a savings account for short term excess funds. A review is currently underway to spread the risk across a banking platform.

Reserves policy

A review of policy has taken place as part of our Governance work involving the new Finance Manager and as a business that is heavily dependent upon grant aid we need to secure its viability beyond the immediate future. To be able to provide reliable services to its beneficiaries over the longer term, the charity must be able to absorb any setbacks and take advantage of opportunities that may be presented. In order to do this, we need a certain level of financial reserves.

A Shutdown Reserve is in place and will be used in the event of the organisation being threatened with closure, for redundancy payments and costs to exit the property lease. The charity will seek to maintain reserves equivalent to three months' essential budgeted expenditure and will include a sum for this operating reserve in budget planning. This figure was reviewed in 2021 and is currently set at £138,453.

Trustees have been willing and prepared to run down the level of Unrestricted Reserves during this unprecedented time to provide more capacity and support for hardworking staff as well as support new ventures that are in line with potential business development opportunities and our core purpose.

The Board is content with the current position with total reserves at 31 March 2021 of £346,715.

Going concern

Based on our assessment of the budget situation and the response to the COVID-19 pandemic, the support and flexibility provided by Sport England during this period and our work subsequently to mitigate any risk, we are of the view that the Charity remains a going concern and we have been pro-active in helping to distribute and promote access to new funding for local people and groups because of our stability and positioning.

Funds in deficit

None of the funds were materially in deficit as at 31 March 2021.

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STRATEGIC REPORT

Financial review

The Impact of COVID-19

The organisation started to feel the full force of the COVID-19 pandemic before the end of the 2019/20 financial year and the crisis has had a big impact on the way we operate and pursue our objectives. Staff have continued to work remotely throughout 2020/21 and this has been both efficient and effective.

The pandemic has meant that we have had to cancel planned events including the entire 2020 Summer School Games programme and a number of other delivery orientated Interventions. We have maintained good communications with Sport England, our major funder, who have provided us with much needed flexibilities and assurances around funding which is secure through to March 2022 when a new 5 year funding cycle will be implemented. Sport England have also provided us with additional revenue income through the Tackling Inequalities Fund (TIF) which we have passported via trusted partners through to local communities and audiences in most need.

In these circumstances we have put in place arrangements to brief Trustees on a regular basis to maintain a clear sense of direction, alongside taking appropriate steps and investments to align ourselves with the national and local position. Local funding for our work through the County Council and the Oxfordshire Clinical Commissioning Group has also been secured for 2020/21 and additional commissions have been secured from the County Council which is a reflection on our credibility and positioning as an organisation.

This support and our awareness/profile means that our financial position remains secure with significant levels of restricted funding which we will be rolling out in 2021 as restrictions and lockdown lifts. Our main cost remains our staff and we have taken steps to review our staffing levels and use of reserves to help create a sustainable business model through the crisis. We have not needed to take advantage of any of the government relief schemes including the furlough scheme or business interruption loan scheme because of the assurances we have received around funding from Sport England. We have reviewed our insurance cover and are in the process of reviewing our office and lease arrangements with a partner organisation and the Landlord. We are not seeking to make any claims or seek redress/reductions at this time.

We have reviewed our strategy and priorities/ways of working so we will continue to use online tools to heighten our engagement with and across our partners to ensure we inform, communicate, and respond as needs and situations demand in real time. To support this, work is in hand to strengthen our information, technology and communications (ICT) network, address the demands of data protection legislation and requirements and take additional steps to support and address the wellbeing of our staff - areas we closely monitor as part of our Risk Register which we review at every Board Meeting now.

Our strategic priorities are highly relevant. We focus our work on inactivity and inequalities agendas, supporting recovery and promoting public health. We have been active players in the Oxfordshire All In movement devoting staff time to ensure collaborative working. We were proactive in supporting the Cycle for Keyworkers Intervention in Oxford. We have worked behind the scenes with County Council colleagues to create The Oxfordshire Way to support the health of our older and most vulnerable people. We have supported the most disadvantaged communities as well as local sports organisations to cope with the impact of COVID-19. Our agility and flexibility remain real Unique Selling Points (USPs) at this moment in time, so we will continue to be tactically astute and to deploy our resources with care so we can deliver value and communicate impact to our stakeholders.

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STRATEGIC REPORT

Principal risks and uncertainties

The organisation maintains a risk register that is reported to and discussed by Trustees at each quarterly Board meeting and reviewed in depth at regular Finance, Risk, Remuneration, Audit and Governance (FRRAG) sub-committee meetings. This register reports on the predicted impact of the risk and actions required to mitigate the risks taking into account the requirements of the Code of Sports Governance and the annual review of Risk undertaken across the organisation led by the Senior Independent Director (SID).

The key risks remain fairly constant:

Fit for Purpose - Active Oxfordshire needs to be regarded by our principal funders and stakeholders as a high performing organisation who provides value for money and impact with and through partners. Our quality assurance processes have been strengthened this year to provide more scrutiny of our governance and performance making better use of data, surveys and monitoring/evaluation processes to inform decision making.

Funding/Diversification - Sport England support has been steadfast this year and Active Oxfordshire is now moving towards a new five year funding cycle with confidence. Over the last 12 months Active Oxfordshire has taken on additional local commissions for the County Council which now need to be delivered well. There is more scope to use Active Oxfordshire's charitable status more proactively and our focus should remain on developing a coherent external funding strategy in pursuit of our purpose.

Data Protection - There is a risk of loss of reputation and/ or financial penalty if there was a breach of data security. The risk is heightened particularly where Active Oxfordshire deals with sensitive patient information from the NHS- an area of work likely to develop further. A further review is planned around specialist support so we can continue to develop the services needed while improving systems and processes thereby mitigating risk.

COVID-19 has heightened awareness of staff well-being, health and welfare as essential pre-requisites of an effective and efficient organisation. Pro-active steps were taken this year to maintain staff morale, to introduce new flexibilities and support homeworking during the crisis and this will be an area for further work supported by Active Oxfordshire's HR consultant.

Financial and risk management objectives and policies

Financial Objectives

The Board has developed the following financial objectives which will be pursued in the coming years:

- Secure reliable sources of income sufficient to meet core costs of the organisation from funders.
- Generate external funding that helps diversification of income and a sustainable business model
- Maintain reserves to manage any unforeseen shut down or winding up to the minimum level set within the new reserves policy.

Future plans

While COVID-19 has made it difficult to plan, Active Oxfordshire now has a Plan in place which gives us a clear line of sight and direction of travel. While tactics will need to change and be adapted, Active Oxfordshire's end goals are fixed. As part of the journey, investment has been made in a new Learning and Evaluation Portal to help us show impact and added value as well as help communicate internal and external Key Performance Indicators for Trustees and across the 3 Pillars. This will need to be embedded into ways of working as Active Oxfordshire's role as a system enabler is developed further.

Sport England funding is secure for 21/22 and Active Oxfordshire is now in a good position to work collaboratively with local partners to effect system change in areas such as Active Travel, service developments for Older and Vulnerable People with colleagues in the third sector and Adult Social Care (The Oxfordshire Way) and to develop new models of care as the system deals with those with existing long-term conditions and the consequences of COVID-19 on local communities. To this end we will develop our capability in 2021 to manage commissions, consult on our best ways of working and take advantage of our charitable status and credibility as a good partner with the right levels of accountability, transparency, and skills to help change people's lives. We will then work to submit our plans and proposals to Sport England for a new five-year funding round from April 22 onwards.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution, and constitutes a Charitable Incorporated Organisation (CIO), as defined by the Charities Act 2011.

ACTIVE OXFORDSHIRE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

As per the Charity's Constitution, every trustee must be appointed for a term of 3 or 4 years up to 9 years maximum by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

Now that the organisation is an Independent CIO, it will be vital to develop the capacity and capability of the Board of Trustees to move the organisation forward. A Board Succession Plan is in place but needs further development and to be applied across the organisation- one of the priority recommendations made as part of the External Review. This will help the organisation build up a skills-based approach as well as supporting greater diversity as the charity seeks to reflect the community it serves. In this respect good progress has been made this year around recruitment of Trustees and our objectives are now more clearly set out in an Equality, Diversity and Inclusion (EDI) Action Plan which is reported to the Board at every meeting.

The Board has continued to review organisation and performance. In 2020 the Board was externally evaluated as part of our compliance with the Code of Sports Governance which is itself under review nationally. The recommendations from the Review are being acted upon. AO's new Governance Tracker which includes a new Scheme of Delegation and the appointment of a Trustee with a lead role for Governance have been important improvements this year.

In the course of the year, a number of Trustees have come to the end of their term of office and AO continues to work hard to diversify the Board given our aims and objectives as well as the requirements of the Code for Sports Governance. Moves this year to create Associate Trustees and develop a band of Active Ambassadors are important steps towards creating a pathway, developing new talent, listening to new voices, strengthening ways of working and improving our governance. While we work hard to recruit and induct Trustees in a well organised way, improvements have been made to both induction, regular briefings and the creation of new sub-committees to ensure Trustees are fully involved and engaged in the working of the organisation.

Organisational structure

Active Oxfordshire is a charitable incorporated organisation (CIO). This is a relatively new form of legal entity designed for non-profit organisations in the United Kingdom. Active Oxfordshire has legal personality, the ability to conduct business in its own name, and limited liability.

The Board continues to meet every quarter with four Sub- Committees - 1) Finance, Risk, Remuneration, Audit and Governance; 2) Healthy Active Children; 3) Healthy Place Shaping Steering Group (which includes representatives from local stakeholders) and 4) Healthy for Life. The Sub Committees meet regularly between Board Meetings to run reviews and plan forward. The new structures have been informed by the External Review of the Board and the need for the organisation to communicate more effectively internally as well as externally.

Decision making

As per the Charity's Constitution, any decision may be taken either:

- at a meeting of the charity trustees; or
- by resolution in writing or electronic form agreed by all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to each of which one or more charity trustees has signified their agreement.

Induction and training of new trustees

The charity trustees make available to each new charity trustee, on or before their first appointment:

- a copy of the current version of the constitution; and
- a copy of AO's latest trustees' annual report and statement of accounts.
- a copy of the new Induction Schedule and accompanying information

Key management remuneration

FRRAG oversee the pay and remuneration of all staff employed by the charity. For a third year Active Oxfordshire has applied a bespoke appraisal process to assess the performance of individual staff members while continuing to benchmark salaries and pay levels in both the statutory and voluntary sectors. The cost-of-living increase in 2020/21 was capped at 1% for all staff.

Staff were paid up to an additional 2% (non- consolidated) based on performance and this was signed off by FRRAG and then the Board. The Chief Executive and Finance Director waived their rights to payments under this part of Active Oxfordshire's appraisal and remuneration scheme this year. The Chief Executive remains the only person in the organisation who receives a remuneration of over £60,000.

ACTIVE OXFORDSHIRE
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Wider network

Active Oxfordshire is one of 43 Partnerships across England funded by Sport England in the main. Active Oxfordshire is a member of the Active Partnership Network which is fully constituted. Active Oxfordshire pays an annual membership fee towards the running of the Network.

Related parties

Active Oxfordshire works in partnership to fulfil its purpose and collaborates with a wide variety of local partners and stakeholders as set out in the annual Impact Report. There are a variety of agreements, working approaches and partnerships employed. Active Oxfordshire staff have designated relationships to manage and develop as part of their work programmes.

The Sport England Code of Governance

Active Oxfordshire is fully compliant with Tier 3 of the Sport England Code of Governance. A full Governance Statement using guidance provided by Sport England is on the Active Oxfordshire website www.activeoxfordshire.org/governance and work in this area is overseen by the Finance, Risk, Remuneration, Audit and Governance Sub-Committee (FRRAG).

Equality and Inclusion

Active Oxfordshire is committed to fighting inactivity and tackling inequalities in the process. While we meet required standards around equality, safeguarding and continuous improvement we recognise that we will need to be more pro-active in the future to ensure we are representative of our community, that we are pro-active in addressing the scourge of racism and that we continue to ensure that the need to safeguard and protect young people and vulnerable adults is at the heart of Active Oxfordshire's work. In 2020/21 the organisation has created an EDI Action Plan, which is promoted through the website and the subject of a monthly update internally. Active Oxfordshire has also appointed a Lead Trustee for this area of work and EDI is a standing item on all Board Agendas.

Partner and Staff Engagement

Critical to our success is the quality of our engagement and relationships which hinges on the competence of our staff. 20/21 has seen good and sustained improvements in both areas as measured through independent surveys.

Results from a Deep Dive Partner survey undertaken in October 2020. Satisfaction is measured by using the industry standard Net Promoter Score which was 64. This result could be benchmarked with the previous year and assessed against a more open partner survey conducted by the Active Partnership Network and indicate that Active Oxfordshire is credible and well regarded in the field as a system partner. There is no doubt that working as part of the Oxfordshire All In movement has been a major step forward allowing the organisation to build really strong bonds and relationships across the community and voluntary sectors as part of a County response to COVID-19.

Staff Engagement is mission critical for Active Oxfordshire and results this year from the independent survey conducted nationally by the Active Partnership Network showed that morale remained high during a very turbulent period and that the team is well aligned to our new role, remit and way of working. In this regard The Net Promoter Score of 55 is a significant improvement year on year although there remains more to do to improve training and development as well as wider staff welfare and support as we look towards a hybrid way of working building on new policies of agile and flexible working introduced this year.

COMMENCEMENT OF ACTIVITIES

This charity was incorporated as a Charitable Incorporated Organisation (CIO) on 3rd July 2018 and commenced activities on the same date.

AUDITORS

The auditors, Richardson Jones, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 9th December 2021 and signed on the board's behalf by:



A Webb - Trustee

ACTIVE OXFORDSHIRE

**STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

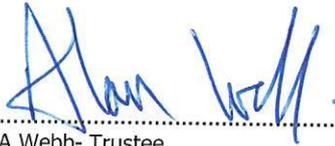
The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the board of trustees on 9th December 2021 and signed on its behalf by:



.....

A Webb- Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ACTIVE OXFORDSHIRE

Opinion

We have audited the financial statements of Active Oxfordshire (the 'charity') for the year ended 31st March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report

Other Information

The other information comprises the information included in the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees' report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ACTIVE OXFORDSHIRE

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities [set out on page 12], the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to Active Oxfordshire and the sector in which it operates, and considered the risk of acts by the charity that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

We focussed on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Charities Act 2011 and UK tax legislation. Our procedures included:

- agreeing the financial statement disclosures to underlying supporting documentation
- enquiries with management
- understanding of management's internal controls designed to prevent and detect irregularities.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
ACTIVE OXFORDSHIRE**

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Richardson Jones Limited, Statutory Auditor
Richardson Jones
Chartered Accountants &
Registered Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Mercury House
19-21 Chapel Street
Marlow
Buckinghamshire
SL7 3HN

Date: 9/12/2021

ACTIVE OXFORDSHIRE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	15,894	15,894	-
Charitable activities					
Sport England	5	-	669,525	669,525	488,780
Public Body		50,000	174,350	224,350	164,950
Other charitable activities		625	-	625	2,010
Other trading activities	3	10,999	-	10,999	17,986
Investment Income	4	<u>1,518</u>	-	<u>1,518</u>	<u>353</u>
Total		63,142	859,769	922,911	674,079
EXPENDITURE ON					
Charitable activities					
Sport England	6	-	661,246	661,246	497,445
Public Body		48,820	136,942	185,762	132,113
Other charitable activities		25,531	-	25,531	36,439
Total		<u>74,351</u>	<u>798,188</u>	<u>872,539</u>	<u>665,997</u>
NET INCOME/(EXPENDITURE)		(11,209)	61,581	50,372	8,082
Transfers between funds	14	<u>(3,113)</u>	<u>3,113</u>	-	-
Net movement in funds		(14,322)	64,694	50,372	8,082
RECONCILIATION OF FUNDS					
Total funds brought forward		204,482	91,861	296,343	288,261
TOTAL FUNDS CARRIED FORWARD		<u>190,160</u>	<u>156,555</u>	<u>346,715</u>	<u>296,343</u>

The notes form part of these financial statements

ACTIVE OXFORDSHIRE

BALANCE SHEET
31ST MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
CURRENT ASSETS					
Debtors	12	1,333	16,156	17,489	28,933
Cash at bank		<u>197,703</u>	<u>177,313</u>	<u>375,016</u>	<u>331,500</u>
		199,036	193,469	392,505	360,433
CREDITORS					
Amounts falling due within one year	13	(8,876)	(36,914)	(45,790)	(64,090)
NET CURRENT ASSETS					
		<u>190,160</u>	<u>156,555</u>	<u>346,715</u>	<u>296,343</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		190,160	156,555	346,715	296,343
NET ASSETS					
		<u>190,160</u>	<u>156,555</u>	<u>346,715</u>	<u>296,343</u>
FUNDS					
Unrestricted funds	14			190,160	204,482
Restricted funds				<u>156,555</u>	<u>91,861</u>
TOTAL FUNDS					
				<u>346,715</u>	<u>296,343</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

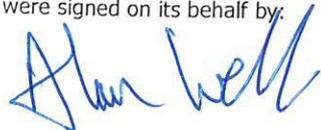
The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees and authorised for issue on 9th December 2021 and were signed on its behalf by:



A Webb - Trustee



D Smith - Trustee

The notes form part of these financial statements

ACTIVE OXFORDSHIRE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	31.3.21 £	31.3.20 £
Cash flows from operating activities			
Cash generated from operations	1	<u>41,998</u>	<u>3,344</u>
Net cash provided by operating activities		<u>41,998</u>	<u>3,344</u>
Cash flows from investing activities			
Interest received		<u>1,518</u>	<u>353</u>
Net cash provided by investing activities		<u>1,518</u>	<u>353</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		<u>43,516</u>	<u>3,697</u>
Cash and cash equivalents at the end of the reporting period		<u>331,500</u>	<u>327,803</u>
		<u>375,016</u>	<u>331,500</u>

The notes form part of these financial statements

ACTIVE OXFORDSHIRE

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2021**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES	31.3.21	31.3.20
	£	£
Net Income for the reporting period (as per the Statement of Financial Activities)	50,372	8,082
Adjustments for:		
Interest received	(1,518)	(353)
Decrease/(Increase) in debtors	11,444	(11,304)
(Decrease)/increase in creditors	<u>(18,300)</u>	<u>6,919</u>
Net cash provided by operations	<u>41,998</u>	<u>3,344</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank	<u>331,500</u>	<u>43,516</u>	<u>375,016</u>
 	<hr/>	<hr/>	<hr/>
Total	<u>331,500</u>	<u>43,516</u>	<u>375,016</u>

The notes form part of these financial statements

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1 and have been prepared under the historical cost convention.

Going Concern

At the balance sheet date, the charity had an excess of current assets over current liabilities and net assets of £346,715 (2020: £296,343). As noted in the Trustees' Annual Report, the Trustees have considered the charity's status as a going concern and as a result of their work they consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Judgements and key sources of estimation uncertainty

Other than estimates of prepayments and accruals, there are no significant judgements or estimates included within the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable activities costs are shown in note 6.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The cost of raising and administering such funds are charged against the specific fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

2. DONATIONS AND LEGACIES

	31.3.21	31.3.20
	£	£
Donations	<u>15,894</u>	<u>-</u>

3. OTHER TRADING ACTIVITIES

	31.3.21	31.3.20
	£	£
Fundraising events	-	12,622
Rent received	<u>10,999</u>	<u>5,364</u>
	<u>10,999</u>	<u>17,986</u>

Income from other trading activities was £10,999 (2020: £17,986) of which was 100% unrestricted funds. This income includes income from fundraising events and income from letting and licensing arrangements for property held primarily for functional use by the charity but temporary surplus to operational requirements.

4. INVESTMENT INCOME

	31.3.21	31.3.20
	£	£
Deposit account interest	<u>1,518</u>	<u>353</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.3.21	31.3.20
		£	£
Charitable Activities	Sport England	669,525	488,780
Charitable Activities	Public Body	224,350	164,950
Charitable Activities	Other charitable activities	625	2,010
		<u>894,500</u>	<u>655,740</u>

Income from Charitable Activities was £894,500 (2020 - £655,740) of which £843,875 (2020 - £603,730) was attributable to restricted and £50,625 (2020 - £52,010) was attributable to unrestricted funds.

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 7)	Totals
	£	£	£
Sport England	208,387	452,859	661,246
Public Body	126,429	59,333	185,762
Other charitable activities	-	25,531	25,531
	<u>334,816</u>	<u>537,723</u>	<u>872,539</u>

£798,188 (2020: £582,879) of these costs were attributable to restricted funds. £74,351 (2020: £83,118) of these costs were attributable to unrestricted funds.

ACTIVE OXFORDSHIRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

7. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Sport England Public Body	438,977	13,882	452,859
Other charitable activities	59,333	-	59,333
	19,431	6,100	25,531
	<u>517,741</u>	<u>19,982</u>	<u>537,723</u>

Support costs, included in the above, are as follows:

Management

	Sport England	Public Body	Other charitable activities	31.3.21 Total activities £	31.3.20 Total activities £
Wages	283,267	49,286	4,401	336,954	271,230
Social security	24,093	4,954	-	29,047	21,572
Pensions	33,179	4,833	-	38,012	28,071
Travelling	201	-	-	201	4,327
Insurance	3,018	-	-	3,018	2,028
Staff training	8,371	-	250	8,621	5,273
IT and communications	13,748	-	(70)	13,678	14,791
Postage and stationery	121	-	-	121	1,751
Advertising and website costs	9,986	260	6,705	16,951	21,904
Safety and Maintenance	2,416	-	-	2,416	1,732
Partner Meetings	2,636	-	-	2,636	1,130
Consultancy	27,633	-	8,279	35,912	50,326
Premises costs	27,735	-	(134)	27,601	28,092
Benefit Costs	2,476	-	-	2,476	-
Office Equipment and Furniture	-	-	-	-	5,814
Bank charges	97	-	-	97	60
	<u>438,977</u>	<u>59,333</u>	<u>19,431</u>	<u>517,741</u>	<u>458,101</u>

Governance costs

	Sport England	Other charitable activities	31.3.21 Total activities £	31.3.20 Total activities £
Auditors' remuneration	3,300	-	3,300	3,300
Professional Fees	3,499	6,100	9,599	3,962
Accountancy and legal fees	1,893	-	1,893	17,575
Governance and Board Meetings	5,190	-	5,190	2,335
	<u>13,882</u>	<u>6,100</u>	<u>19,982</u>	<u>27,172</u>

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

8. AUDITORS' REMUNERATION

	31.3.21	31.3.20
	£	£
Fees payable to the charity's auditors for the audit of the charity's financial statements	<u>3,300</u>	<u>3,300</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

During the year the total amount of trustee expenses was £59.53 (2020: £1,460.75). £38.70 of these expenses were for travelling, £7.65 for postage and £13.18 for refreshments at trustees meetings. The number of trustees involved was 1.

10. STAFF COSTS

The average monthly number of employees during the period was 10.

One employee received emoluments in excess of £60,000 but not more than £70,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Sport England	-	488,780	488,780
Public Body	50,000	114,950	164,950
Other charitable activities	2,010	-	2,010
Other trading activities	17,986	-	17,986
Investment income	<u>353</u>	<u>-</u>	<u>353</u>
Total	70,349	603,730	674,079
EXPENDITURE ON			
Charitable activities			
Sport England	-	497,445	497,445
Public Body	46,679	85,434	132,113
Other charitable activities	36,439	-	36,439
Total	83,118	582,879	665,997
NET INCOME/(EXPENDITURE)	(12,769)	20,851	8,082
Transfers between funds	<u>(197)</u>	<u>197</u>	<u>-</u>
Net movement in funds	(12,966)	21,048	8,082
RECONCILIATION OF FUNDS			
Total funds brought forward	217,448	70,813	288,261

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>204,482</u>	<u>91,861</u>	<u>296,343</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Trade debtors	14,447	3,244
Other debtors	-	1,946
Accrued income	-	17,803
Prepayments	<u>3,042</u>	<u>5,940</u>
	<u>17,489</u>	<u>28,933</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Trade creditors	23,874	17,852
Other creditors	4,634	-
Accrued expenses	<u>17,282</u>	<u>46,238</u>
	<u>45,790</u>	<u>64,090</u>

14. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	201,161	(12,389)	(2,720)	186,052
Public Body	<u>3,321</u>	<u>1,180</u>	<u>(393)</u>	<u>4,108</u>
	204,482	(11,209)	(3,113)	190,160
Restricted funds				
Public Body	40,859	53,302	(17,326)	76,835
Sport England	<u>51,002</u>	<u>8,279</u>	<u>20,439</u>	<u>79,720</u>
	<u>91,861</u>	<u>61,581</u>	<u>3,113</u>	<u>156,555</u>
TOTAL FUNDS	<u>296,343</u>	<u>50,372</u>	<u>-</u>	<u>346,715</u>

ACTIVE OXFORDSHIRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

14. MOVEMENT IN FUNDS - continued

Net movement In funds, Included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	13,142	(25,531)	(12,389)
Public Body	<u>50,000</u>	<u>(48,820)</u>	<u>1,180</u>
	63,142	(74,351)	(11,209)
Restricted funds			
Public Body	190,244	(136,942)	53,302
Sport England	<u>669,525</u>	<u>(661,246)</u>	<u>8,279</u>
	<u>859,769</u>	<u>(798,188)</u>	<u>61,581</u>
TOTAL FUNDS	<u>922,911</u>	<u>(872,539)</u>	<u>50,372</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	217,448	(16,090)	(197)	201,161
Public Body	<u>-</u>	<u>3,321</u>	<u>-</u>	<u>3,321</u>
	217,448	(12,769)	(197)	204,482
Restricted funds				
Public Body	11,343	29,516	-	40,859
Sport England	<u>59,470</u>	<u>(8,665)</u>	<u>197</u>	<u>51,002</u>
	<u>70,813</u>	<u>20,851</u>	<u>197</u>	<u>91,861</u>
TOTAL FUNDS	<u>288,261</u>	<u>8,082</u>	<u>-</u>	<u>296,343</u>

Comparative net movement in funds, Included in the above are as follows:

	Incoming resources £	Resources expended £	Movement In funds £
Unrestricted funds			
General fund	20,349	(36,439)	(16,090)
Public Body	<u>50,000</u>	<u>(46,679)</u>	<u>3,321</u>
	70,349	(83,118)	(12,769)
Restricted funds			
Public Body	114,950	(85,434)	29,516
Sport England	<u>488,780</u>	<u>(497,445)</u>	<u>(8,665)</u>
	<u>603,730</u>	<u>(582,879)</u>	<u>20,851</u>
TOTAL FUNDS	<u>674,079</u>	<u>(665,997)</u>	<u>8,082</u>

ACTIVE OXFORDSHIRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	217,448	(28,479)	(2,917)	186,052
Public Body	-	4,501	(393)	4,108
	217,448	(23,978)	(3,310)	190,160
Restricted funds				
Public Body	11,343	82,818	(17,326)	76,835
Sport England	59,470	(386)	20,636	79,720
	70,813	82,432	3,310	156,555
TOTAL FUNDS	<u>288,261</u>	<u>58,454</u>	<u>-</u>	<u>346,715</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	33,491	(61,970)	(28,479)
Public Body	100,000	(95,499)	4,501
	133,491	(157,469)	(23,978)
Restricted funds			
Public Body	305,194	(222,376)	82,818
Sport England	1,158,305	(1,158,691)	(386)
	1,463,499	(1,381,067)	82,432
TOTAL FUNDS	<u>1,596,990</u>	<u>(1,538,536)</u>	<u>58,454</u>

The specific purposes for which the restricted funds are to be applied are as follows:

Public Body:

GO Active, Get Healthy (Diabetes) - A project funded by Oxfordshire Clinical Commissioning Group (OCCG). This is a community-based initiative which supports patients with Type 2 Diabetes who are physically inactive, to self-manage their condition through improved activity levels. Patients can be referred by their GP or Health Professional or self-refer into the programme.

Bikes for Key Workers- A project started in April 2020 with key partners including CycloX to launch a new scheme providing free of charge bikes for NHS and social care key workers.

Live Longer Better- Live Longer Better launched in late 2020 as a partnership between a number of Active Partnerships across the UK, to fully capture the issues faced by older people right across the country.

Oxfordshire All In- Oxfordshire All In is a project of charity KEEN and many partners across Oxfordshire including Active Oxfordshire. The project mission is to help support a joined up approach to the response to and recovery from Covid-19 in Oxfordshire that is first and foremost community-led, fair, effective, and which reaches the most isolated and vulnerable as a priority.

ACTIVE OXFORDSHIRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

14. MOVEMENT IN FUNDS - continued

Sport England:

Tackling Inequalities Fund - The focus of this programme of work is to help reduce the negative impact of COVID-19 and the widening inequalities in sport and physical activity.

Primary Role - To gain a strong understanding of people and place in order to broker and facilitate a wide range of relationships, where necessary supporting projects and relationships on Sport England's behalf.

Children & Young People Funding - Have a strong understanding of young people and work with local structures to develop and deliver positive experiences for young people (over 5) in order to increase the number of children and young people who have a positive attitude towards sport and physical activity.

Satellite Clubs - to help young people aged 14-19 years become active and create regular activity habits, with a focus on those from groups under-represented in sport.

Local Workforce Development - to support the development of workforce at the local level across all work strands of Workforce Directorate.

Healthy Place Shaping - to create and provide project management support to spread healthy place shaping across the district/city councils in Oxfordshire with a focus on five areas of major growth.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

16. ULTIMATE CONTROLLING PARTY

In the opinion of the Trustees, there is no ultimate controlling party other than the board of trustees themselves.

ACTIVE OXFORDSHIRE

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	15,894	-
Other trading activities		
Fundraising events	-	12,622
Rent received	<u>10,999</u>	<u>5,364</u>
	10,999	17,986
Investment income		
Deposit account interest	1,518	353
Charitable activities		
Charitable Activities	<u>894,500</u>	<u>655,740</u>
Total Incoming resources	922,911	674,079
EXPENDITURE		
Charitable activities		
Transport and Travel	-	1,115
Project Delivery	329,264	134,951
Facilities and Services	3,593	3,626
Conference costs	1,060	10,256
Activity Leaders	150	4,819
Equipment Purchase and Hire	749	9,305
Sports Awards	<u>-</u>	<u>16,652</u>
	334,816	180,724
Support costs		
Management		
Wages	336,954	271,230
Social security	29,047	21,572
Pensions	38,012	28,071
Travelling	201	4,327
Insurance	3,018	2,028
Staff training	8,621	5,273
IT and communications	13,678	14,791
Postage and stationery	121	1,751
Advertising and website costs	16,951	21,904
Safety and Maintenance	2,416	1,732
Partner Meetings	2,636	1,130
Consultancy	35,912	50,326
Premises costs	27,601	28,092
Benefit Costs	2,476	-
Office Equipment and Furniture	-	5,814
Bank charges	<u>97</u>	<u>60</u>
	517,741	458,101

This page does not form part of the statutory financial statements

ACTIVE OXFORDSHIRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	31.3.21	31.3.20
	£	£
Governance costs		
Auditors' remuneration	3,300	3,300
Professional Fees	9,599	3,962
Accountancy and legal fees	1,893	17,575
Governance and Board Meetings	<u>5,190</u>	<u>2,335</u>
	<u>19,982</u>	<u>27,172</u>
Total resources expended	<u>872,539</u>	<u>665,997</u>
Net Income	<u>50,372</u>	<u>8,082</u>

This page does not form part of the statutory financial statements