COMPANY REGISTRATION NUMBER: 05120656

CHARITY REGISTRATION NUMBER: 1107991

Craghead Development Trust Limited Company Limited by Guarantee Unaudited Financial Statements 31 March 2021

Chartered accountants

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name Craghead Development Trust Limited

Charity registration number 1107991

Company registration number 05120656

Principal office and registered

office

Burnside Family Centre

Mendip Terrace Stanley

Durham DH9 6QP

The trustees

G Hunter F Mitchell

J English (appointed 18.1.21)

Company secretary G Hunter

Accountants 3S Accountancy Services

Chartered Accountants

Structure, governance and management

Craghead Development Trust Limited (CDT) is constituted under its memorandum and articles of association dated 6 May 2004 and is a registered charity, number 1107991. The company is limited by guarantee, the members guaranteeing to contribute up to £1 in the event of the company winding up.

The charitable company is managed by the Management Committee, which comprises not less than three and no more than nine trustees. The opportunity for appointment as a trustee is promoted widely and informal meetings for those who are potentially interested in becoming trustees are undertaken, to inform them of the work of the charity and the role and responsibilities of the trustees.

One third of the trustee directors retire by rotation at every annual general meeting. If the company does not fill the vacancy the retiring trustee director is deemed re-appointed. The Management Committee can co-opt certain members to the Board, to a maximum of 40% of the Management Committee being co-opted.

The Management Committee delegates responsibility for the day to day running of the charitable company to the manager, within certain financial and operational limits.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Objectives and activities

The objects of the charitable company are:

To promote the benefit of the inhabitants of Craghead and surrounding districts without distinction of sex, sexual orientation, race or of political religious or other opinions by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education, provide social and economic regeneration and relieve poverty by providing opportunities in the interests of social welfare for recreation and leisure time occupation with the primary object of improving the conditions of life for the said inhabitants.'

The charity's mission is to provide opportunities for both social and economic regeneration in the area by undertaking the coordination and management of a range of projects, businesses and initiatives that will serve to improve the quality of life of local residents.

The trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Nursery and Childcare provision

This year has been another year where there has been a reduced demand for baby places at Craghead Childcare Centre. The Nursery has continued to meet the demand for places for children of the other age range of 2-5yrs. Based in the heart of the Craghead community the Nursery has provided both fee paying and funded early education places for local children.

Craghead Childcare@ Burnside Family Centre has suffered reduced numbers with the ongoing pandemic and the availability of places at a nearby school.

Burnside Family Centre

The Trust has continued to develop services and activities at Burnside Family Centre working in partnership with local organisations and directed by the local community of South Stanley.

Local Housing Project

The Trust has continued to offer affordable rents as landlord for three properties in Craghead. Long-term tenants remain in these properties.

Trust management

During 2020 - 2021 the Trust Manager has continued to develop services and activities at Burnside Family Centre. Burnside Family Centre is the head office of the Trust and through a coordinated approach has designed services that link with the Nursery provision to enable parents and carers enjoy play and learning activities with their children at the Family Centre. During this time the Trust Manager has actively encouraged work placements for those seeking employment working in partnership with the local Job Centre. Also there has been an increase of volunteers at the Family Centre providing social contacts and learning experiences for individuals.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Objectives and activities (continued)

Achievements and performance

As described above the charity has reviewed its areas of operation in consideration of community priorities, service sustainability, financial implications and Trust capacity. This has led to some services being closed or externalised while others have been maintained or enhanced. This has helped to improve the Trust's financial position and the Trustees are happy with performance for the year. We are, however, also conscious of the continuing financial pressures facing the Trust and the Charity sector in general. As such we will continue to review the impact, viability and future potential of all service areas.

Financial review and reserves

During what has been another difficult year for the sector the charity has continued to identify funding opportunities and strengthen existing income generating operations. The Trustees are satisfied with the financial performance for the year.

Government support through the pandemic via grants and the furlough scheme have enabled the nursery to continue when permitted to open, without the loss of jobs.

Trustees are happy that the Trust has sufficient resources to cover likely cash requirements and contingencies for 2021-22 however due to the continued uncertainty of the pandemic situation, usage of cash reserves may be diminished. It does, however, remain the Trust's intention to further improve its financial position and thus allow the development of existing or new projects to support the charity's objectives.

The Trustees have maintained a designated operating fund to cover core running costs in the event of a funding shortage, equivalent to 3 months' salary costs. The housing fund represents the value of local housing assets and is not available for the day to day running of the charity without selling the properties.

Future plans

The Trust is committed to continue all of its operations during 2021-22. By the end of 2022 we expect:

- To continue to provide high quality childcare and education at both of the Trust's Nurseries. To offer available places at Burnside Nursery to eligible 2 year olds registered for 24 children. When full to capacity this will create further employment with term time jobs.
- The Trust will continue to rent their three properties in Craghead to local people at reasonable rents.
- To continue to develop services and activities for the local community at Burnside Family Centre focusing on collaboration with local people of all ages. To continue to encourage work experience and volunteer opportunities for local people.
- To review future Trust management requirements, arrangements and finances.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Risk Management

An ongoing review process is undertaken to identify funding opportunities available to the Charity and also any risks to which it is exposed. The Management Committee reviews financial activities regularly, with remedial action taken to compensate for any projected shortfall or overspend. Internal risks are minimised by a system of internal control.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on the board of trustees by:

and signed on behalf of

G Hunter Trustee Director

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Craghead Development Trust Limited

Year ended 31 March 2021

I report on the financial statements for the year ended 31 March 2021, which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act:
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

CF MILBANKE FCA 3S Accountancy Services 5-8 Priestgate Darlington DL1 1NL Date:

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

31 March 2021

	Note	2021 Unrestricted £	2021 Restricted £	2021 Total funds £	2020 Total funds £
Income and endowments	_				
Donations and legacies	5	19,323	78,375	97,698	7,514
Charitable activities Investment income	6 7	168,498		168,498	228,084
Total income		187,821	78,375	266,196	235,598
Expenditure					
Expenditure on charitable activities	8,9	181,863	59,847	241,710	263,700
Total expenditure		181,863	59,847	241,710	263,700
Net income Transfers	17	5,958 5,900	18,528 (5,900)	24,486	(28,102)
Net movement in funds		11,858	12,628	24,486	(28,102)
Reconciliation of funds					
Total funds brought forward		230,329	19,271	249,600	277,702
Total funds carried forward	17	242,187	31,899	274,086	249,600

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Company Limited by Guarantee

Statement of Financial Position

31 March 2021

		2021		2020
		£	£	£
Fixed assets				
Tangible fixed assets	14		141,918	151,161
Current assets				
Debtors	15	3,301		12,106
Cash at bank and in hand		138,247		92,542
		141,548		104,648
Creditors: amounts falling due within one year	16	9,380		6,209
Net current assets			132,168	98,439
Total assets less current liabilities			274,086	249,600
Net assets			274,086	249,600
Funds of the charity				
Unrestricted funds			242,187	230,329
Restricted funds			31,899	19,271
Total charity funds	17		274,086	249,600
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For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on , and are signed on behalf of the board by:

G Hunter Trustee Director Company registration number 05120656

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Burnside Family Centre, Mendip Terrace, Stanley, Durham DH9 6QP.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue for the foreseeable future.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

3. Accounting policies (continued)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the
 contracted service. This is classified as unrestricted funds unless there is a contractual
 requirement for it to be spent on a particular purpose and returned if unspent, in which case
 it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
 activities that further its charitable aims for the benefit of its beneficiaries, including those
 support costs and costs relating to the governance of the charity apportioned to charitable
 activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

3. Accounting policies (continued)

Tangible assets (continued)

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Housing properties over 20 years
Climbing wall over 2 years
Other equipment over 3 years

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

3. Accounting policies (continued)

Financial instruments (continued)

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

4. Limited by guarantee

The company is limited by guarantee, the members guaranteeing to contribute up to £1 in the event of the company winding up. There is no ultimate controlling party.

5. Donations and legacies

	2021 Unrestricted £	2021 Restricted £	2021 Total Funds £
Grants	40.000	70.075	07.000
Grants receivable	19,323	78,375	97,698
Donations		-	-
	19,323	78,375	97,698
	·		
	2020	2020	2020
	Unrestricted	Restricted	Total Funds
	£	£	£
Grants			
Grants receivable	1,317	6,197	7,514
Donations		-	-
	1,317	6,197	7,514

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

6. Income from charitable activities

	Burnside Nursery Trust Housing	2021 Unrestricted £ 300 157,169 - 11,029 168,498	2021 Total Funds £ 300 157,169 - 11,029 168,498	2020 Unrestricted £ 3,020 217,702 - 7,362 228,084	2020 Total Funds £ 3,020 217,702 - 7,362 228,084
7.	Investment income				
	Bank interest receivable	2021 Unrestricted £ 	2021 Total Funds £	2020 Unrestricted £	2020 Total Funds £
8.	Expenditure on charitable activities	s by fund type			
	Direct charitable activities Support costs		2021 Unrestricted £ 163,225 18,638 181,863	2021 Restricted £ 59,847 59,847	2021 Total Funds £ 223,072 18,638 241,710
	Direct charitable activities Support costs		2020 Unrestricted £ 240,966 	2020 Restricted £ 4,135 - 4,135	2020 Total Funds £ 245,101 18,599 263,700
9.	Expenditure on charitable activities	s by activity type	e		
	Burnside Nursery Trust Housing			2021 £ 10,012 159,041 54,759 17,898 241,710	2020 £ 12,888 192,915 54,709 3,188 263,700

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

10. Net income

Net income is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation of tangible fixed assets	9,532	5,793

11. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1.300	1.300
		, ====

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	169,993	188,974
Social security costs	4,926	5,276
Pension contributions	3,611	5,098
	178,530	199,348

The average head count of employees during the year was 18 (2020: 18). The average number of employees during the year is analysed as follows:

	2021	2020
	No.	No.
Trust manager	1	1
Nursery	17	17
	18	18

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

13. Trustee remuneration and expenses

No remuneration or expenses were paid to trustees during the year (2020: £nil).

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

14. Tangible fixed assets

Cost or valuation	Housing properties £	Equipment £	Climbing wall £	Total £
At 1 April 2020 Additions	138,000	61,122	16,938 -	216,060 -
At 31 March 2021 Depreciation	138,000	61,122	16,938	216,060
At 1 April 2020 Charge	-	47,961 9,532	16,938 -	64,899 9,532
At 31 March 2021 Carrying amount		57,493	16,938	74,431
At 31 March 2021	138,000	3,629	-	141,629
At 31 March 2020	138,000	13,161	-	151,161

Housing properties are included at directors valuation as at 31 March 2021. The original cost of the properties was £69,100.

In 2017 the charity entered into a 30 year lease at peppercorn rent for Burnside Resource centre from Durham County Council.

15. Debtors

	Trade debtors Other debtors	2021 £ 1,347 1,954	2020 £ 9,664 2,442
		<u>3,301</u>	12,106
16.	Creditors: amounts falling due within one year		
		2021 £	2020 £
	Trade creditors	4,076	1,106
	Social security and other taxes	1,189	997
	Other creditors	4,115	4,106
		9,380	6,209

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

17. Analysis of charitable funds

Unrestricted funds

omestricted funds	1 April 2020 £	Income E	expenditure £	Transfers £	31 March 2021 £
General funds (free reserves) Designated funds:	57,329	187,821	(181,863)	5,900	69,187
Operating fund	35,000	-	-	-	35,000
Housing fund	138,000	-	-	-	138,000
	230,329	187,821	(181,863)	5,900	242,187

The trustees have designated an operating fund to be set aside to cover core running costs in the event of a funding shortage, equivalent to 3 months' salary costs.

The housing fund represents the value of local housing assets and is not available for the day to day running of the charity without selling the properties. Within the housing fund is £68,900 (2020: £68,900) in respect of revaluations.

Restricted funds

	1 April 2020	Income Expenditure		Transfers	31 March 2021	
	£	£	£	£	£	
Housing properties	3,432	-	(462)	-	2,970	
Homes England	-	27,675	(14,772)	-	12,903	
Nursery allotment	1,107	-	-	-	1,107	
Womens group	4,246	3,500	-	(2,950)	4,796	
Youth group	263	1,000	(577)	-	686	
Mens group	5,099	3,500	-	(2,950)	5,649	
Burnside repairs	5,124	-	(1,336)	-	3,788	
Coronavirus funding	-	42,700	(42,700)	-	-	
	19,271	78,375	(59,847)	(5,900)	31,899	

Transfers between funds represent internal rent re-charged and restricted funds expended on capital items.

Nursery Allotment – Funding for resources and equipment needed for the children at the nursery allotment and the renovation of the nursery allotment.

Housing properties – funding received to purchase, refurbish and maintain Craghead properties.

Womens, Mens and Youth groups – monies held on behalf of these groups, for their specific use.

Burnside repairs – income specifically for the improvement of Burnside Family Centre

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2021

17. Analysis of charitable funds (continued)

Net assets are split as follows:

	2021			2020			
	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £	
Fixed assets Current	141,918	-	141,918	151,161	-	151,161	
assets other than cash Cash at	3,301	-	3,301	12,106	-	12,106	
bank/ in hand	106,348	31,899	138,247	73,271	19,271	92,542	
Current liabilities	(9,380)	-	(9,380)	(6,209)		(6,209) ———	
Total net assets	242,187	31,899	274,086	230,329	19,271	249,600	

Company Limited by Guarantee

Management Information

Year ended 31 March 2021

The following pages do not form part of the financial statements.

Company Limited by Guarantee

Detailed Statement of Financial Activities

31 March 2021

	2021 £	2020 £
Income and endowments	L	L
Donations and legacies		
Grants receivable	97,698	7,514
Charitable activities		
Burnside	300	3,020
Nursery	157,169	217,702
Trust	11 020	7 262
Housing income	11,029	7,362
	168,498	228,084
Investment income		
Bank interest receivable	-	-
Total income	266,196	235,598
Expenditure		
Expenditure on charitable activities		
Purchases	3,603	15,128
Wages and salaries	169,993 4,926	195,839
Employer's NIC Pensions	4,926 3,611	5,276 5,098
Training	-	-
Establishment	20,487	17,746
Motor/travel costs	652	480
Legal and professional fees	6,194	8,073
Consultancy	14,773	-
Office costs	6,116	6,628
Depreciation Sunday expanses	9,532 910	5,793 909
Sundry expenses Subscriptions	913	1,092
Bad debts	-	1,638
	241,710	263,700
Total expenditure	241,710	263,700
Net (expenditure) / income	24,486	(28,102)