

**Pennywell Youth Project**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2021**

**CENSIS**

Chartered accountants  
Exchange Building  
66 Church Street  
Hartlepool  
TS24 7DN

**Pennywell Youth Project**  
**Company Limited by Guarantee**  
**Financial Statements**  
**Year ended 31 March 2021**

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# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 March 2021**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

#### **Reference and administrative details**

**Registered charity name** Pennywell Youth Project

**Charity registration number** 1143789

**Company registration number** 7661145

**Principal office and registered office** St Thomas  
Petersfield Road  
Sunderland  
SR4 9BB

#### **The trustees**

A Langton  
P Smith  
B Fearn  
F W Chilton  
S A Semley  
T Smallwood  
Rev J D Chadd

**Independent examiner** Censis  
Exchange Building  
66 Church Street  
Hartlepool  
TS24 7DN

#### **Structure, governance and management**

##### **Governing Document**

Pennywell Youth Project has been a charitable organisation regulated by the constitution dated 16th September 1992 and amendments in 1994. It is a registered charity with the Charity Commission of England & Wales. The Trustees felt it beneficial that they should also be a Company Limited by Guarantee and was registered with Companies Houses on 7th June 2011, hence its new charity number. It is now governed by its Articles of Association.

##### **Incorporation**

The charity incorporated as a limited company on 7 June 2011 and gained charitable status on 13 September 2011.

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

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#### **Structure, governance and management *(continued)***

##### **Appointment of Trustees**

As stated in the Articles, the first Directors are those persons notified to Companies House as the first Directors of the Charity. A Director must be a natural person aged 16 years or older and support the Objects of the charity. No one may be appointed a Director if he or she would be disqualified from acting under the provisions of Article 18. The Directors shall not be less than three and (unless otherwise determined by ordinary resolution) shall be subject to a maximum of twelve. A Director may not appoint an alternate Director or anyone to act on his or her behalf at meetings of the Directors. The Director may appoint any person who is willing to be a director.

##### **Directors Induction and Training**

Most directors are already familiar with the practical work of the charity through accessing information and services and some have been involved with the project as volunteers for many years. Each new director will meet with the Chair Person who will carry out a formal induction process that includes; an overview of the Articles of Association, organisational structure, current policies and procedures, financial update and procedures and strategic project plans. Directors are also provided with training regarding roles and responsibilities as well as being invited to attend additional planning and training days that may arise throughout the year.

##### **Organisational Structure**

The director's meet regularly, usually every four weeks and is responsible for the strategic direction and policy of the charity. The director's delegate day to day responsibility to the Project Manager and ensures that financial and administrative procedures are adhered to and that the provisions of services are efficient and appropriate. In addition, specific roles and responsibilities are allocated to development workers who ensure action plans are met and that the team members continue to develop their skills and working procedures in line with good practice.

##### **Related Parties**

Pennywell Youth Project has strong relationships with statutory and voluntary organisations in terms of funding and support. These networks ensure that programmes are developed in partnership to meet the aims and objectives of the organisations as well as the needs of the local community.

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

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#### **Objectives and activities**

The charity's objects are in the interests of social welfare to provide for the benefit of the Pennywell and surrounding areas, city-wide and regional to Tyne & Wear (area of benefit) a youth project the purpose of which is to:

- Promote therein and in the area of benefit and in particular to encourage provision for the benefit of the young people so as to relieve poverty, advance education and improve the condition of life for the said inhabitants.
- Redress all forms of inequality and to ensure equality of opportunity for all young people to fulfil their potential as empowered individuals and members of groups and communities, and to support young people during the transition to adulthood.

#### **Public Benefit**

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Our attention this year was to meet and identify the social and economic needs of Pennywell.

#### **Aims and Objectives**

##### **We aim to:**

- Deliver services to increase the employability of young disadvantaged people.
- Encourage young people to become more independent, improve their self-esteem and confidence.
- Support young people and their families by providing information and programmes that will allow them easy access services and training.
- Combat anti-social behaviour through learning life-skills, personal development and additional training activities.
- Offer services to the local community that improve health, well-being and the social and economic position of residents.

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

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#### **Objectives and activities *(continued)***

##### **Charitable Objects and Mission**

Pennywell Youth Project is an established community resource for young people designed to support them in their transition into adulthood and enhance their life chances and opportunities. We work with young people who face extreme disadvantage because of their economic and social position, have many daily complex challenges, and often lead chaotic and disorganised life styles, leading to risky lifestyle choices and being disproportionality at risk. Family structures are often fragmented and fragile resulting in young people lacking a sense of identity and self worth, experiencing poor outcomes, and failing to reach their full potential. We have recently amended our charitable objectives to include community provision including adult learning.

##### **Need & Our Services**

The Pennywell estate and families across St Anne's ward continue to experience high levels of deprivation with multi generation unemployment continuing in the neighbourhood and we provide early interventions for vulnerable or potentially vulnerable young people and adults through:

- children's play and youth work
- a range of formal and informal education, learning opportunities, and accredited training employability programmes
- a community drop-in
- adult learning

##### **Our Approach**

Our model of working is to provide a seamless pathway from work with junior youth club members through to senior youth work leading into informal and formal education provision, training and employability skills work.

Established on the Pennywell estate in St Anne's ward for over 20 years, the charity has seen its progression and development from a small office into its own purpose built building over two floors in 1.4 acres of land. We have, and continue to, develop relationships with partner agencies and funders to maintain our role and reputation as a lead agency, being the lead partner on various funding bids and contracts to deliver projects and services to children, young people, and young adults across some of the most disadvantaged neighbourhoods on Wearside.

##### **Our Values**

Pennywell Youth Project's work with children, young people and young adults is about actively improving the life chances and experiences of young people and young adults. Our services are designed to improve outcomes for young people and the local community and underpinning this business plan is our commitment to:

- equality and inclusion through young people having a voice in influencing decisions that affect them and their community
- partnership work with a range of statutory and voluntary agencies to deliver a high quality and appropriate programme of support
- achieving the best value for available resources

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

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#### **Objectives and activities *(continued)***

##### **Strategic report**

The following sections for achievements and performance and financial review form the strategic report of the charity.

##### **Achievements and performance**

###### **Chairs Report**

We have been able to run our free community cafe/youth session for young people 5 days a week serving nutritious meals. We were prepared for local/ national lockdowns, provision was moved online, we made welfare visits to the most vulnerable young people, we followed all government guidance and had invite only sessions for the most vulnerable when restrictions allowed us. When restrictions loosened we had various support bubbles so that young people had constant contact and access to youth workers. We were able to purchase 24 dongles (with WiFi) / 24 laptops through other funding which allowed us to loan them to young people who didn't have this access at home.

We kept the project open over the festive period for the first time as we usually have a 2 week close down and we distributing food on Christmas Eve and New Years Eve. We knew that this year more than ever would be most important to stay open as our young people were struggling as a result of lockdowns and the pandemic. All of our services and programmes were fully risk assessed and are compliant with Covid regulations; we had a strict covid cleaning regime and strict covid procedures that were being adhered to, to ensure all of our staff and users safety these included all new lockdown restrictions and guidance.

We held a consultation with the young people about the effects of covid and this is a short summary of what they said: Summary of the impact from restrictions / covid - young people reported that they felt:

- Sad - that nothing seemed normal, missed family, friends, going places
- Cried - felt so sad that nothing was normal.
- Bored - lack of things to do, couldn't just go out and meet their friends like they used too
- Missed coming to the youth project to meet, engage and play with friends
- Isolated - from friends and family members who were not in their bubble. Some do not use social media so felt very isolated.
- Trapped - Feelings of being trapped - nowhere to go, nothing to do, could not just meet up with people.

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

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#### **Achievements and performance *(continued)***

Summary of the impact from attending PYP-

- More motivated to talk to people / helped us socialise again - young people felt that they had forgotten what was normal and how to socialise, coming to the sessions has really helped them with this.
- Increased confidence - in social settings, engaging with others, making new friends, trying new activities
- More sessions to attend - More sessions taking place meant that they could at least attend 1 session per week which was really important to them,
- Less isolated - Coming to PYP enabled them to be with their peers and take part in what was on offer at PYP
- Got to see friends - A lot of young people had not been out much to see their friends and they felt it was a safe place to meet them. Some young people who attended regularly before covid have just started returning to sessions, due low mood, low confidence etc.
- Reduced boredom - having PYP gave them something to do in their spare time, they were sick of doing nothing or doing the "same old thing". They enjoy doing something different in the sessions that are held.
- Helped their mental health - A lot of the young people felt that covid has had a negative effect on their mental health. Talking about their feelings with staff and other young people has really helped them to understand how they felt the way they did and do get comfort from knowing that other young people felt the same as them.
- Gave me breathing space from home - felt frustrated at home, bored, nothing to do and alone.

All young people received weekly care packs whether they attended the sessions or not. We created a pop up well being shop for young people to choose their own items contributing to their well being packs, in the pop up shop everything was priced as the young people were allowed to choose items up to the value of £6 they all wrote down their shopping lists then when they were happy they chose their items. Young people that attended adapted to change really well and they enjoyed participating in alternative activities that were provided.

Over the course of the creating rainbows project staff worked in a variety of ways to engage with young people, these methods included wellbeing checks in person or via a phone call or message, outreach and small group work sessions and one to one and family interventions.



# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

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#### **Achievements and performance *(continued)***

Outcomes:

1. Young people have been able to make more sense of what is currently happening through discussions with staff.
2. They have been able to express their thoughts and feelings and emotions in these uncertain times. Methods of online communication were set up so young people could communicate with PYP staff around any issues they felt necessary to them.
3. Social isolation that young people experiencing has been reduced from taking part in online activities that PYP ran, wellbeing packs that were delivered, wellbeing checks and young people re engaging with provision that was on offer.
4. Activities and resources were supplied to young people to encourage them to look after their own mental health, they have improved self worth and esteem, making young people feel valued and show them that someone cares. It enabled us to keep in touch with young people and provide the vital support they need. We have had really positive feedback from young people and their families.
5. Crisis support has been delivered to individuals and families, and referred to other agencies where appropriate, this has included safe guarding, financial difficulties, dealing with behaviour that challenges, reducing isolation and anti social behaviour.
6. Supported young people into enrolling into further education online
7. Worked with individuals and families around reducing ASB, this was a targeted piece of work.
8. Young people have been referred through to the community champion and have since been supported to gaining employment, accessed college or have a place with a training provider.
9. Stronger relationships with families have been developed and some of these families have also accessed our community champion and had support for benefits, job search and universal credit information etc. They have also accessed other services that PYP have available to the community.
10. Young people had been given information on youth clubs and placed in bubbles so they could attend safely
11. 3 small groups of young people completed social action projects.
12. 4 young people started volunteering in their local community, 2 of these have completed food hygiene courses.
13. Worked with individual young people in reducing their substance misuse which dramatically increased during lockdown.
14. Staff have been able to give current information on guidance set by government regarding CovidCase Study

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2021**

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##### **Achievements and performance *(continued)***

###### **Case Study:**

Staff encountered \*Rachel on outreach, she was 14 years old, over a few month staff built up a relationship up and slowly got to know her. She was rarely with the same group and did tend to hang around with young people that were younger than her. From getting to know her staff discovered she was excluded from school and had been for some time. She was waiting to relocate schools, but had not attended any educational establishment for over a year. She was concerned about this as she was very bored most days, although staff mostly saw her when she was on her own, she sometimes ended up hanging around with other young people who were in the same situation, which sometimes meant they got involved in behaviours that were perceived as anti social.

Staff contacted Together for children regarding Rachels situation and passed this information on to the relevant department.

However a National lockdown was implemented in March 2020.

As soon as staff were able to go back on outreach staff again re engaged with Rachel, She felt she was in a worst situation now, she felt more isolated and was struggling with what was happening in the world around her, leading to anxiety and poor mental health. Staff knew she really enjoyed playing up the skate park on her bike, but her bike was broken. At the time we were delivering care packages and we were allowed to engage with very vulnerable young people. Staff arranged 2 one 2 one sessions a a week with Rachel in the centre, these sessions consisted of bike maintenance (using care package money we fixed up her bike with her, where she learned how to do basic bike maintenance), dealing with emotions, positive mental health, coping strategies and just generally built up a strong, positive professional relationship with her, just getting to know her.

Over the last 15 months staff has maintained contact with Rachel by either outreach or when she has attended centre based sessions. They have even got to know to her mother and have signposted her to our community champion, where she has received guidance to support her with her financial situation, housing arrears and filling in benefit forms. Which has improved the quality of life for the family at home?

From maintaining this contact throughout staff have been able to support Rachel on enrolling on a full time college course, which focuses on her personal, social development as well as gaining employability skills.

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2021**

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##### **Achievements and performance *(continued)***

Covid 19 Support:

Delivered over 3,000 activity packs to keep young people stimulated, engaged and sustain academic progress.

Delivered over 3,500 care packages to children young people and local residents to support their emotion well being

Delivered various competitions and prizes including bingo via our facebook page (attracted over 2,000 people watching, participating and sharing on each occasion, we received fantastic feedback and this attracted new members.

Community Shop remained opened

Delivered over 1, 500 food parcels to local residents

Phone appointments

One to One appointments with the Community Champion

Community Café was changed to an organized cooking club following government guidance ( 5 days a week)

Community Cafe opened 5 days a week when restrictions allowed ( this was in bubbles so all of the community would fit in)

Youth Club remained open following government guidance 4 days a week, Junior Club once per week

Purchased 80 computers with 30 dongles to enable residents and young people can access the internet to offer remote and online support for those who do not have digital devices and Wi-Fi in the home

Delivered online teaching for our College Programme to our 16 - 18 year old students - one to one tutoring remained open when restrictions allowed.

Supported over 40 residents with winter fuel payments

Full time access 24/7 to our Community Garden

Distributed 30 croc pots with cooking utensils and on line cooking programmes, one pot Peg and cooking with Cass/ We delivered 32 one pot peg ingredients packs each week then ran a competition for vouchers with the entries of completed meals

Delivered food hampers to feed families over Christmas and New Year 70 families totalling over 280 individuals

We had free food on the tables on our car park 5 days per week for the community to collect

We collected and distributed Greggs unsold food 7 days a week (when they re opened)

Fed a further 80 families during the winter holiday periods

Pop up shop for young people and residents.

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# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2021**

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##### **Achievements and performance *(continued)***

We ran our informal food bank 5 days a week

We distributed 120 - £20 vouchers and 40 - £50 vouchers for Tesco on behalf of Sunderland Council

Distributed food for free school meal programme to support Sunderland Council

Distribute 100 HAF boxes on behalf of Sunderland Council

Booked Covid vaccine appointments for residents and transported them to and from appointments.

Provided lateral flow tests before they were available free to community

Ran a communication stand and road show to challenge myths regarding Covid and the vaccine

Bought and distributed oxygen monitor kits for community

Provided antibody tests to the community.

Volunteers made funeral flowers for local residents at cost which saved thousands of pounds for them

Provided one to one adult counselling with Breakfree Counselling Services and one to one young people counselling with Good Vibes.

We ran our LA6 employment group

Delivered Team Teach to social services children's homes

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2021**

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##### **Achievements and performance *(continued)***

###### **Funders:**

Lloyds Foundation

Virgin Money Foundation

BBC Children In Need

Tyne & Wear Community Foundation

Sunderland College

Gateshead Council

Sunderland Council

Peoples Health Trust

Sir James Knott Trust

Barbour Foundation

Garfield Weston Foundation

UK Youth

Durham Community Foundation

Greggs Foundation

Neighbourly

Big Lottery

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

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#### **Financial review**

All funds held by the charity have been applied to charitable purposes or for the necessary administrative and management support functions that are sanctioned by the Management Committee of Pennywell Youth Project. Any income, which has been allocated for the purpose of fixed assets, have been capitalised.

The fixed assets held by the charity are used solely for charitable purposes. Capital funds arise from donations that are held to be used to purchase fixed assets for use by the charity as deemed appropriate by the trustee's.

level, the directors feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would obviously be necessary to consider how funding would be replaced or activities changed.

#### **Investment policy**

The Directors have the power to invest any funds not immediately required for its objectives, to obtain maximum profitability.

#### **Risk Management**

Pennywell Youth Project (PYP) is rooted within the local community and has delivered a broad range of services and opportunities to children and young people living in the St Anne's Ward for more than 30 years. Over the past eight years the organisation has consistently met, and in some instances, overachieved against its contracted targets. Our purpose built youth centre offers a safe, warm and emotionally secure environment to provide a range of programmes and activities to enhance young people's growth and development. Our building is open 7 days of the week, providing facilities and support for children and young people with diverse needs. Our building is well equipped and provides young people with facilities to enhance their personal, social, emotional, physical, and creative development. The layout of the building enables workers to undertake one-to-one work and issue-based group work sessions alongside mainstream youth club provision. Over the years PYP has invested considerably in the area and its young people and we have a history and relationship with the community. Over the past few years the Pennywell Youth Project has further developed local partnership working, sharing information and resources in response to local young people's needs and providing a forum for collaborative working to extend and enhance the range of services available to children and young people. Partnership working arrangements are underpinned by Service Level Agreements. Our staff have a range of qualifications that are updated through Continuous Professional Development. We do not rely on any single funding streams and apply to a diverse range of trusts, charities and foundations.

Our financial management system is to safeguard the funds secured by the business, its assets and financial stability. The management system allows the business to accurately report the financial and target driven outputs/outcomes to the various trusts that fund the organisation. Each year the accounts are independently audited and published on the charities commission website for public viewing and scrutiny and those of the last few years which include previous funders. The management system covers the following business responsibilities when receiving the grants and payment for goods and services.

- 1) Complete and current disclosure of a project's financial results
- 2) Create accounting records regarding the source of the grant award
- 3) Maintain accounting records for use of the grant funds (expenditures, obligations, assets, interest

# Pennywell Youth Project

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

#### Year ended 31 March 2021

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and income)

- 4) Manage accountability in regards to grant funds to be used specifically for the awarded project
- 5) Show written procedures for allocation of costs when following the grant award terms and conditions
- 6) Maintain cost accounting records

In addition to showing expenditures and uses of the grant awards, we may also engage in internal cost sharing and full cost recovery of the projects activities. With an effective management system, we can keep track of the grant award funds and matching business funds used for the project.

The Directors have reviewed the major risks to which the charity is exposed and continues to monitor the arrangement and systems in place to mitigate those risks.

In order to secure sustainable programmes, because of long term funding; a proactive strategy of involvement with other agencies, both statutory and non-statutory, is being pursued to ensure that the Charity remains at the heart of the community in order to realise its objects and therefore maximise funding for the programme.

At 31 March 2021 the unrestricted reserves of the charity amounted to £62,372; the free reserves (that is those not tied up in fixed assets) amounted to £46,242.

#### **Reserves Policy**

The directors have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 3 to 6 months of the resources expended. At this level, the directors feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would obviously be necessary to consider how funding would be replaced or activities changed.

The trustees' annual report and the strategic report were approved on 18 January 2022 and signed on behalf of the board of trustees by:

A Langton  
Trustee

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of Pennywell Youth Project**

**Year ended 31 March 2021**

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I report to the trustees on my examination of the financial statements of Pennywell Youth Project ('the charity') for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).



# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of Pennywell Youth Project** *(continued)*

#### **Year ended 31 March 2021**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Independent Examiner

Exchange Building  
66 Church Street  
Hartlepool  
TS24 7DN

19 January 2022

# Pennywell Youth Project

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2021

			2021		2020
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	99,960	325,771	425,731	339,717
Charitable activities	6	—	—	—	4,407
Other trading activities	7	—	—	—	6,471
Other income	8	—	—	—	26,946
<b>Total income</b>		<u>99,960</u>	<u>325,771</u>	<u>425,731</u>	<u>377,541</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	9	—	—	—	1,637
Expenditure on charitable activities	10	<u>64,356</u>	<u>347,377</u>	<u>411,733</u>	<u>357,427</u>
<b>Total expenditure</b>		<u>64,356</u>	<u>347,377</u>	<u>411,733</u>	<u>359,064</u>
<b>Net income</b>		<u>35,604</u>	<u>(21,606)</u>	<u>13,998</u>	<u>18,477</u>
Transfers between funds		(713)	713	—	—
<b>Net movement in funds</b>		<u>34,891</u>	<u>(20,893)</u>	<u>13,998</u>	<u>18,477</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>27,481</u>	<u>512,056</u>	<u>539,537</u>	<u>521,060</u>
<b>Total funds carried forward</b>		<u>62,372</u>	<u>491,163</u>	<u>553,535</u>	<u>539,537</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 19 to 32 form part of these financial statements.

**Pennywell Youth Project**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**31 March 2021**

	<b>Note</b>	<b>2021 £</b>	<b>2020 £</b>
<b>Fixed assets</b>			
Tangible fixed assets	<b>15</b>	428,421	448,834
<b>Current assets</b>			
Debtors	<b>16</b>	14,100	4,090
Cash at bank and in hand		111,854	87,617
		<u>125,954</u>	<u>91,707</u>
<b>Creditors: amounts falling due within one year</b>	<b>17</b>	840	1,004
<b>Net current assets</b>		<u>125,114</u>	<u>90,703</u>
<b>Total assets less current liabilities</b>		<u>553,535</u>	<u>539,537</u>
<b>Net assets</b>		<u>553,535</u>	<u>539,537</u>
<b>Funds of the charity</b>			
Restricted funds		491,163	512,056
Unrestricted funds		62,372	27,481
<b>Total charity funds</b>	<b>20</b>	<u>553,535</u>	<u>539,537</u>

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 18 January 2022, and are signed on behalf of the board by:

A Langton  
Trustee

The notes on pages 19 to 32 form part of these financial statements.

**Pennywell Youth Project**  
**Company Limited by Guarantee**  
**Statement of Cash Flows**  
**Year ended 31 March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
Net income	13,998	18,477
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	20,413	20,077
Government grant income	(124,647)	–
Accrued (income)/expenses	(14,100)	138
<i>Changes in:</i>		
Trade and other debtors	4,090	(4,090)
Trade and other creditors	(164)	(2,817)
Cash generated from operations	(100,410)	31,785
Net cash (used in)/from operating activities	<u>(100,410)</u>	<u>31,785</u>
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	–	(12,031)
Net cash used in investing activities	<u>–</u>	<u>(12,031)</u>
<b>Cash flows from financing activities</b>		
Government grant income	124,647	–
Net cash from financing activities	<u>124,647</u>	<u>–</u>
<b>Net increase in cash and cash equivalents</b>	24,237	19,754
<b>Cash and cash equivalents at beginning of year</b>	<u>87,617</u>	<u>67,863</u>
<b>Cash and cash equivalents at end of year</b>	<u>111,854</u>	<u>87,617</u>

The notes on pages 19 to 32 form part of these financial statements.

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

#### **Year ended 31 March 2021**

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#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is St Thomas, Petersfield Road, Sunderland, SR4 9BB.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# **Pennywell Youth Project**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

**Year ended 31 March 2021**

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#### **3. Accounting policies** *(continued)*

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

---

#### 3. Accounting policies *(continued)*

##### Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Long leasehold property	-	2% straight line
Equipment	-	25% reducing balance

##### Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

#### 4. Limited by guarantee

Pennywell Youth is a company limited by guarantee and accordingly does not have any share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	313	270	583
Casey Trust	—	500	500
Lyne Foundation	—	500	500
R S Brownless Trust	—	200	200
Marsh Christian Trust	—	300	300
Leigh Trust	—	500	500
<b>Grants</b>			
Connect Sunderland College	—	50,866	50,866
1989 Willan Charitable Trust	—	9,943	9,943
South Tyneside Council	—	3,160	3,160
Virgin Money	—	10,000	10,000
Community Foundation	—	7,000	7,000
National Lottery Community Fund	—	55,608	55,608
Garfield Weston	—	25,000	25,000
Greggs Trust Foundation	—	9,796	9,796
The Peoples Health Trust	—	15,000	15,000
Lloyds Foundation	—	9,864	9,864
Durham Community	—	14,000	14,000
Community Foundation The Key	—	4,070	4,070
Net & CoOp Community	—	10,000	10,000
BBC Children in Need	—	21,854	21,854
LA6	—	12,000	12,000
Sunderland City Council	—	3,900	3,900
All Together Consortium	—	10,485	10,485
Barbour Foundation	—	3,000	3,000
Keyfund	—	499	499
Community Chest	—	10,977	10,977
Community Led Local Development	—	11,479	11,479
Government Grants	99,647	25,000	124,647
	<u>99,960</u>	<u>325,771</u>	<u>425,731</u>



# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	31	–	31
Sir John Priestman Charitable Trust	1,100	–	1,100
Samaritan Funds	400	–	400
Langdale Trust	3,000	–	3,000
Archer Trust	1,000	–	1,000
Syder Trust	1,000	–	1,000
Sydney Black Charitable Trsut	500	–	500
Calpe Trust	400	–	400
<b>Grants</b>			
Connect Sunderland College	–	43,886	43,886
1989 Willan Charitable Trust	–	9,943	9,943
Wesley Trust	–	9,944	9,944
Sir Tom Cowie	–	4,119	4,119
Garfield Weston	–	25,000	25,000
Guy Readman Foundation	4,000	–	4,000
Community Foundation Growth & Resilience	–	24,512	24,512
UK Youth	–	9,516	9,516
The Peoples Health Trust	–	16,494	16,494
Lloyds Foundation	–	22,915	22,915
The Hedley Foundation	2,000	–	2,000
BBC Children in Need	–	4,726	4,726
Big Lottery - Stepping Stones	–	9,990	9,990
Big Lottery - YIF	–	77,908	77,908
Sir James Knott Trust	–	10,000	10,000
Sunderland City Council	–	4,960	4,960
NEET Sunderland	–	3,600	3,600
All Together Consortium	10,000	–	10,000
Barbour Foundation	–	3,000	3,000
Keyfund	1,328	–	1,328
Community Led Local Development	–	23,343	23,343
Sunderland City Council - SIB West	–	11,102	11,102
	<u>24,759</u>	<u>314,958</u>	<u>339,717</u>

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 6. Charitable activities

	Unrestricted Funds £	<b>Total Funds 2021 £</b>	Unrestricted Funds £	Total Funds 2020 £
Team Teach Income	—	—	4,407	4,407

#### 7. Other trading activities

	Unrestricted Funds £	<b>Total Funds 2021 £</b>	Unrestricted Funds £	Total Funds 2020 £
Other	—	—	6,471	6,471

#### 8. Other income

	Unrestricted Funds £	<b>Total Funds 2021 £</b>	Unrestricted Funds £	Total Funds 2020 £
Insurance Claim	—	—	26,946	26,946

#### 9. Costs of other trading activities

	Unrestricted Funds £	<b>Total Funds 2021 £</b>	Unrestricted Funds £	Total Funds 2020 £
Tuck shop	—	—	1,637	1,637

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 10. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
General Fund	64,356	–	64,356
Community COVID	–	97,628	97,628
Garfield Weston	–	25,000	25,000
The Key	–	81	81
Adult Learning	–	788	788
Junior Provision	–	7,094	7,094
Connect	–	33,830	33,830
Tyne & Wear Community Foundation	–	13,765	13,765
Pennywell Youth Project Building	–	15,036	15,036
Youth Investment Fund	–	42,810	42,810
BBC Children In Need	–	12,793	12,793
People's Health Trust	–	5,511	5,511
Community Led Local Development	–	19,677	19,677
Lloyds Foundation	–	19,149	19,149
Sunderland City Council	–	421	421
SIB West	–	4,333	4,333
Team Teach	–	12,088	12,088
Community Chest One Pot Peg	–	980	980
Volunteer CoOrdinator	–	6,800	6,800
All Together Consortium	–	10,485	10,485
LA6	–	12,000	12,000
Sunderland Council Mental Health/One to One Work	–	7,108	7,108
	<u>64,356</u>	<u>347,377</u>	<u>411,733</u>

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 10. Expenditure on charitable activities by fund type *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
General Fund	71,221	–	71,221
Garfield Weston	–	40,569	40,569
Barbour Foundation	–	3,000	3,000
Connect	–	57,841	57,841
Community Foundation Growth & Resilience	–	24,512	24,512
Pennywell Youth Project Building	–	15,036	15,036
Youth Investment Fund	–	63,794	63,794
BBC Children In Need	–	9,665	9,665
People's Health Trust	–	10,048	10,048
Community Led Local Development	–	23,314	23,314
Lloyds Foundation	–	8,223	8,223
Sunderland City Council	–	4,960	4,960
Sir James Knott Trust	–	10,000	10,000
SIB West	–	11,644	11,644
NEET Sunderland	–	3,600	3,600
	<u>71,221</u>	<u>286,206</u>	<u>357,427</u>

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 11. Net income

Net income is stated after charging/(crediting):

	<b>2021</b>	2020
	<b>£</b>	£
Depreciation of tangible fixed assets	<u>20,413</u>	<u>20,077</u>

#### 12. Independent examination fees

	<b>2021</b>	2020
	<b>£</b>	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>960</u>	<u>960</u>

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2021</b>	2020
	<b>£</b>	£
Wages and salaries	209,483	191,584
Social security costs	14,101	13,649
Employer contributions to pension plans	<u>70</u>	<u>1,356</u>
	<u>223,654</u>	<u>206,589</u>

The average head count of employees during the year was 15 (2020: 12). The average number of full-time equivalent employees during the year is analysed as follows:

	<b>2021</b>	2020
	<b>No.</b>	No.
Charitable activities	<u>15</u>	<u>12</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 15. Tangible fixed assets

	Long leasehold property £	Equipment £	Total £
<b>Cost</b>			
<b>At 1 April 2020 and 31 March 2021</b>	<u>751,809</u>	<u>264,594</u>	<u>1,016,403</u>
<b>Depreciation</b>			
At 1 April 2020	324,482	243,087	567,569
Charge for the year	<u>15,036</u>	<u>5,377</u>	<u>20,413</u>
<b>At 31 March 2021</b>	<u>339,518</u>	<u>248,464</u>	<u>587,982</u>
<b>Carrying amount</b>			
<b>At 31 March 2021</b>	<u>412,291</u>	<u>16,130</u>	<u>428,421</u>
At 31 March 2020	<u>427,327</u>	<u>21,507</u>	<u>448,834</u>

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 16. Debtors

	2021 £	2020 £
Prepayments and accrued income	<u>14,100</u>	<u>4,090</u>

#### 17. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	840	840
Other creditors	—	164
	<u>840</u>	<u>1,004</u>

#### 18. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £70 (2020: £1,356).

#### 19. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2021 £	2020 £
Recognised in income from donations and legacies:		
Government grants income	<u>124,647</u>	<u>—</u>

#### 20. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
General funds	<u>27,481</u>	<u>99,960</u>	<u>(64,356)</u>	<u>(713)</u>	<u>62,372</u>

  

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
General funds	<u>37,756</u>	<u>62,583</u>	<u>(72,858)</u>	<u>—</u>	<u>27,481</u>

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

#### 20. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
Junior Provision	9,516	–	(7,094)	–	2,422
Virgin Money Foundation	(713)	–	–	713	–
Stepping Stones	25,000	–	(25,000)	–	–
Sunderland Council Mental Health/ One to One Work	7,108	–	(7,108)	–	–
Connect	(34,033)	50,866	(33,830)	–	(16,997)
Tyne & Wear Community Foundation	13,765	–	(13,765)	–	–
Pennywell Youth Project Building	427,327	–	(15,036)	–	412,291
BBC Children in Need	391	12,402	(12,793)	–	–
Youth Investment Fund	33,437	37,943	(42,810)	–	28,570
People's Health Trust	13,184	19,070	(5,511)	–	26,743
Lloyds Foundation	19,149	–	(19,149)	–	–
SIB West	4,333	–	(4,333)	–	–
Sunderland Council SIB	421	–	(421)	–	–
Community Led Local Development	(6,829)	11,479	(19,677)	–	(15,027)
Volunteer CoOrdinator	–	9,997	(6,800)	–	3,197
Community Chest One Pot Peg	–	980	(980)	–	–
Community Foundation The Key	–	499	(81)	–	418
All Together	–	10,485	(10,485)	–	–
Community Events	–	1,200	–	–	1,200
LA6	–	12,000	(12,000)	–	–
Teach Team	–	3,160	(12,088)	–	(8,928)
Adult Learning	–	950	(788)	–	162
Community COVID	–	154,740	(97,628)	–	57,112
	<u>512,056</u>	<u>325,771</u>	<u>(347,377)</u>	<u>713</u>	<u>491,163</u>



# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

#### 20. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
Junior Provision	–	9,516	–	–	9,516
Virgin Money Foundation	(713)	–	–	–	(713)
Stepping Stones	20,338	58,996	(40,569)	–	38,765
Barbour Foundation	–	3,000	(3,000)	–	–
Sunderland Council Mental Health/ One to One Work	7,108	–	–	–	7,108
Community Foundation Growth & Resilience Connect	–	24,512	(24,512)	–	–
	(20,078)	43,886	(57,841)	–	(34,033)
Tyne & Wear Community Foundation	–	10,000	(10,000)	–	–
Pennywell Youth Project Building	442,363	–	(15,036)	–	427,327
BBC Children in Need	5,330	4,726	(9,665)	–	391
Youth Investment Fund	19,323	77,908	(63,794)	–	33,437
People's Health Trust	6,738	16,494	(10,048)	–	13,184
Lloyds Foundation	4,457	22,915	(8,223)	–	19,149
SIB West	4,875	11,102	(11,644)	–	4,333
Sunderland City Council	–	4,960	(4,960)	–	–
Sunderland Council SIB	421	–	–	–	421
NEET Sunderland	–	3,600	(3,600)	–	–
Community Led Local Development	(6,858)	23,343	(23,314)	–	(6,829)
	<u>483,304</u>	<u>314,958</u>	<u>(286,206)</u>	<u>–</u>	<u>512,056</u>

# Pennywell Youth Project

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

---

#### 21. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	16,130	412,291	428,421
Current assets	47,082	78,872	125,954
Creditors less than 1 year	(840)	—	(840)
<b>Net assets</b>	<b>62,372</b>	<b>491,163</b>	<b>553,535</b>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	21,507	427,327	448,834
Current assets	6,978	84,729	91,707
Creditors less than 1 year	(1,004)	—	(1,004)
<b>Net assets</b>	<b>27,481</b>	<b>512,056</b>	<b>539,537</b>

#### 22. Analysis of changes in net debt

	At 1 Apr 2020 £	Cash flows £	At 31 Mar 2021 £
Cash at bank and in hand	87,617	24,237	111,854