

Empire Hall Trustee Report 2021 (1st Jan 2020 to 31st Dec 2021)

Regular Activities at the Hall.

The hall is now the venue for a comprehensive number of services and activities including the post office, now 6 different fitness classes, a foot health care clinic and an osteopath. It is the home of the Parish Council, Empire Movies, the Lunch Club, the Thursday Club and used as a venue by many other village clubs and organisations.

Self-Funding

Due to Covid the Hall has been closed for most of this year, apart from the Post Office and Health Treatments, which were allowed to carry on as usual. We have applied and received several COVID grants from the Chichester Council.

Hall Enhancement Project

All projects have now been completed well within budget

Fund Raising for Major Hall Maintenance

The hall is 113 years old and whilst always gets complimented by visitors and users, will need regular maintenance. The next major items are anticipated to be a new roof within the next 10 years and re-plastering/decorating within the next 5 years. One fund raising activity has taken place this financial year an Easter Market all done by Zoom over £3,000.00 was raised.

Thanks to the self-funding status of the hall, these funds have all been allocated towards the maintenance activities.

THE EMPIRE HALL, GRAFFHAM (CHARITY NO 305376)
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

RECEIPTS					PAYMENTS				
	2021		2020			2021		2020	
	£	£	£	£		£	£	£	£
General Fund					General Fund				
Hiring of Hall		3,443		9,929	Heating oil	743		2,461	
Covid Grant		10,000		-	Phone	396		-	
Other income					Electricity & water	697		895	
Dividends COIF (Capital Fund)	140		132		Repairs	1,010		856	
Interest COIF (Deposits)	-		75		Cleaning, bins, grass & hedgecutting	1,143		1,518	
Sundry	-		284		Rates	-		489	
		140		491	Insurance	-		1,039	
					Annual inspections & services	180		281	
					Professional fees	100		100	
					Sundries	113		161	
		13,583		10,420			4,382		7,801
Appeal Fund					Appeal Fund				
Donations	511		298		Professional fees	293		3,336	
Profit from fundraising events	- 517		7,260		Hall improvements\building works	37,178		165,405	
Sundry	-		334		Grant to Graffham Festival	-		-	
Grants	31,065		160,590		Repairs and maintenace	409		386	
					Sundries	407		294	
					Promotions Officer	6,372		2,411	
		31,059		168,482			44,659		171,832
Capital Fund (COIF Income shares)					Capital Fund (COIF Income shares)				
Nil activity		-		-	Nil activity		-		-
Summary					Summary				
					Total payments		49,041		179,633
					Excess receipts over payments				
					Annual Surplus General Fund	9,201		2,619	
					Annual Surplus Appeal Fund	(13,600)		(3,350)	
							(4,399)		(731)
Total receipts		44,642		178,902			44,642		178,902
Opening and closing balances					Total funds as at 31 March represented by;				
Opening Total funds at 1 April		41,071		41,802	General fund	Nat West bank account	1,233	951	
						Barclays bank account	5,733	2,829	
						COIF deposit account	90	90	
Excess receipts over payments							7,056		3,870
Annual Surplus General Fund	9,201		2,619		Appeal Fund	Nat West bank account	756	845	
Annual Surplus Appeal Fund	(13,600)		(3,350)			Barclays bank account	26,860	34,496	
						COIF deposit account	934	794	
							28,550		36,135
					Capital Fund	COIF income shares (at cost)	1,066		1,066
Closing funds 31 March		36,672		41,071			36,672		41,071

Signed on behalf of the Trustees:

Trustee

Trustee

Date



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Empire Hall, Graffham

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

305376

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*

Signed:

Date:

15 Nov 2021

Name:

C Homan

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

Spring Cottage, Trotton, Petersfield

Hampshire

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.