



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2020 To 31 March 2021

Charity name: Bentley Community Association

Charity registration number: 266216

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Establish, maintain and manage the Bentley Memorial Hall as a Community Centre for the local community
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Hall is hired out to local educational, social and recreational groups in order to earn a revenue for the maintenance and upkeep of the building. Notably a nursery school, local social and sports clubs, and children's parties.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity provides public benefit to the people of Bentley village and surrounding areas. The charity meets all its legal requirements.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity continues to maintain and manage the Bentley Memorial Hall as a Community Centre for the local community by hiring the facilities to commercial organisations and local individuals. The charity also hosts occasional events in the Hall for the local community. Any profits are used to maintain and improve the building.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see attached accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any reserves are held for repairing and/or upgrading the building.
Amount of reserves held	Para 1.22	Please see attached accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are elected at the AGM, which can be attended by anyone in the 'area of influence'.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bentley Community Association
Other name the charity uses	N/A
Registered charity number	266216
Charity's principal address	Bentley Memorial Hall, Alton Road, Bentley, Farnham, GU10 5NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Fice	Chairman		
2	Malcolm Macnaghten	Secretary		
3	Nigel Clark	Treasury		
4	Graham Owlett			
5	Glyn Barfoot			
6	Ellen Saunders			
7	Richard Greenway			
8	Richard Edwards		Joined November 2020	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Bentley Community Association

Trustees Annual Report for year to 31 March 2021

	March 2021	March 2020
INCOME		
Arts and Crafts		£147.00
Dance and Fitness	£410.50	£3,416.50
Sports and Games	£558.00	£3,706.72
Toddlers and Nursery	£15,812.50	£16,609.13
Parties	£0.00	£1,054.30
Charity Events		£46.75
Commercial Events		£724.10
Income from BCA events		£690.00
Clubs and Societies	£24.00	£743.60
Parish and Other Govt		£1,258.50
Donations		£100.00
100+ Club income	£1,608.00	£1,829.00
Hire of equipment	£10.00	£226.60
Grants	£10,000.00	£500.00
Bank Interest	£6.88	£8.03
TOTAL	£28,429.88	£31,060.23
EXPENDITURE		
Repairs and Maintenance	£2,688.94	£5,468.40
Equipment	£2,242.76	£1,982.22
Expenses for BCA events		£356.20
Compliance and Safety	£1,137.61	£566.95
Services	£615.39	£785.40
Cleaning	£5,390.61	£5,421.42
Utilities including water	£5,962.80	£6,358.39
Rates		£241.92
Insurance	£1,948.00	£1,897.96
100+ club prizes	£663.85	£827.87
New boiler and central heating installation	£11,985.60	
Conversion to CIO	£4,989.60	
Write off debt		£29.60
TOTAL	£37,625.16	£23,936.33
EXCESS (SHORTFALL) OF INCOME OVER EXPENDITURE	-£9,195.28	£7,123.90

Bentley Community Association

Balance sheet at 31 March 2021

Year		2021	2020
Fixed Assets			
	Freehold Property	£460,000	£460,000
Current Assets			
	Debtors	£2,275	£3,639
	Bank accounts	£28,201	£35,760
	TOTAL CURRENT ASSETS	£30,476	£39,399
Less Current Liabilities			
	Creditors	£508	£146
	Pre-paid bookings	£0	£90
	TOTAL CURRENT LIABILITIES	£508	£236
	NET CURRENT ASSETS	£29,968	£39,163
TOTAL NET ASSETS		£489,968	£499,163
Represented by			
	Surplus on Revaluation on freehold	£459,592	£459,592
	General Fund	£7,376	£16,571
	Buildings and Projects Reserve Fund	£23,000	£23,000
TOTAL RESERVES		£489,968	£499,163

Bentley Community Association

Funds Details at 31 March 2021

Year	2021	2020
General Fund		
Opening Balance	£16,571	£32,447
Surplus (Deficit) during year	-£9,195	£7,124
Transfer to (from) Reserve Fund	£0	£23,000
Closing Balance	£7,376	£16,571
Buildings and Projects Reserve Fund		
Opening Balance	£23,000	£0
Grants Received during year	£0	£0
Transferred from (to) General Account	£0	£23,000
Expenditure during the year	£0	£0
Closing balance	£23,000	£23,000

Bentley Community Association

Independent Examiner's Report to the Trustees of the Bentley Community Association

I report on the accounts of the Trust for the year ended 31st March 2021, which are set out on the attached pages.

Respective Responsibilities of Trustee Examiner

As the charities trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on procedures specified in the General Directions given by the Charity Commissioners under Section 43(7) of the Act, whether particular matters have come to my attention.

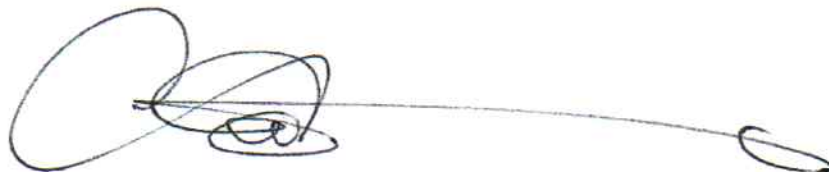
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented to those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not present an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements to
 - keep accounting records in accordance with Section 41 of the Act; and
 - prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



1/12/21

Eric Hutchings
Associate of the Chartered Institute of Management Accountants
Daylesford
Longley Road
Farnham

Bentley Community Association

Trustees Annual Report for year to 31 March 2021

	March 2021	March 2020
INCOME		
Arts and Crafts		£147.00
Dance and Fitness	£410.50	£3,416.50
Sports and Games	£558.00	£3,706.72
Toddlers and Nursery	£15,812.50	£16,609.13
Parties	£0.00	£1,054.30
Charity Events		£46.75
Commercial Events		£724.10
Income from BCA events		£690.00
Clubs and Societies	£24.00	£743.60
Parish and Other Govt		£1,258.50
Donations		£100.00
100+ Club income	£1,608.00	£1,829.00
Hire of equipment	£10.00	£226.60
Grants	£10,000.00	£500.00
Bank Interest	£6.88	£8.03
TOTAL	£28,429.88	£31,060.23
EXPENDITURE		
Repairs and Maintenance	£2,688.94	£5,468.40
Equipment	£2,242.76	£1,982.22
Expenses for BCA events		£356.20
Compliance and Safety	£1,137.61	£566.95
Services	£615.39	£785.40
Cleaning	£5,390.61	£5,421.42
Utilities including water	£5,962.80	£6,358.39
Rates		£241.92
Insurance	£1,948.00	£1,897.96
100+ club prizes	£663.85	£827.87
New boiler and central heating installation	£11,985.60	
Conversion to CIO	£4,989.60	
Write off debt		£29.60
TOTAL	£37,625.16	£23,936.33
EXCESS (SHORTFALL) OF INCOME OVER EXPENDITURE	-£9,195.28	£7,123.90

Bentley Community Association

Balance sheet at 31 March 2021

Year		2021	2020
Fixed Assets			
	Freehold Property	£460,000	£460,000
Current Assets			
	Debtors	£2,275	£3,639
	Bank accounts	£28,201	£35,760
	TOTAL CURRENT ASSETS	£30,476	£39,399
Less Current Liabilities			
	Creditors	£508	£146
	Pre-paid bookings	£0	£90
	TOTAL CURRENT LIABILITIES	£508	£236
	NET CURRENT ASSETS	£29,968	£39,163
TOTAL NET ASSETS		£489,968	£499,163
Represented by			
	Surplus on Revaluation on freehold	£459,592	£459,592
	General Fund	£7,376	£16,571
	Buildings and Projects Reserve Fund	£23,000	£23,000
TOTAL RESERVES		£489,968	£499,163

Bentley Community Association

Funds Details at 31 March 2021

Year	2021	2020
General Fund		
Opening Balance	£16,571	£32,447
Surplus (Deficit) during year	-£9,195	£7,124
Transfer to (from) Reserve Fund	£0	£23,000
Closing Balance	£7,376	£16,571
Buildings and Projects Reserve Fund		
Opening Balance	£23,000	£0
Grants Received during year	£0	£0
Transferred from (to) General Account	£0	£23,000
Expenditure during the year	£0	£0
Closing balance	£23,000	£23,000

Bentley Community Association

Independent Examiner's Report to the Trustees of the Bentley Community Association

I report on the accounts of the Trust for the year ended 31st March 2021, which are set out on the attached pages.

Respective Responsibilities of Trustee Examiner

As the charities trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on procedures specified in the General Directions given by the Charity Commissioners under Section 43(7) of the Act, whether particular matters have come to my attention.

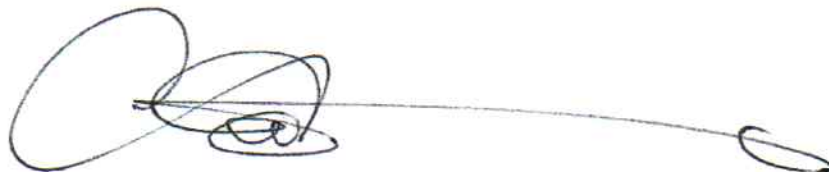
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented to those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not present an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements to
 - keep accounting records in accordance with Section 41 of the Act; and
 - prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



1/12/21

Eric Hutchings
Associate of the Chartered Institute of Management Accountants
Daylesford
Longley Road
Farnham