# THE ALICE ELLEN COOPER DEAN CHARITABLE FOUNDATION TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Edwards & Keeping

**Chartered Accountants** 

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# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and the audited financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on October 2019.

#### Objectives and activities for the public benefit

The Foundation's objects as set out in the trust deed are the relief of poverty, distress and sickness and the advancement of education, religion and charitable purposes of benefit to the community.

The trustees aim to achieve these objects by making grants as described in the grant making policy and process paragraph below.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Foundation's aims and objectives and in planning and setting the grant making policy for the year.

The Foundation carries out these objects by donating funds to a wide variety of charitable bodies registered with the Charity Commission or with equivalent status to enable them to carry out their charitable purposes as defined by the Charities Act.

#### **Grant making policy and process**

The Foundation considers applications for funding of projects and appeals from local and national charitable bodies registered with the UK Charity Commission or bodies with equivalent status. Applicants are asked to provide a summary of the project together with costings, financial accounts and details of fundraising activities. The trustees have direct contact with a number of applicants. Each application is initially reviewed by one trustee before being put to the full Board of Trustees for consideration. On occasion a visit is made by a trustee to an individual applicant to see the work first hand. Each application is judged on its merits with special consideration given to any which benefit the community in Dorset and West Hampshire.

The Foundation makes grants on a regular basis to certain charitable bodies to assist with their development and to ensure their continued existence.

The charity requests reports on the progress of each project which it supports.

No grants are made to individuals.

#### Coronavirus Disease (COVID-19)

The World Health Organisation declared COVID-19 a "global pandemic" on 11 March 2020.

The trustees were conscious of the resulting reduction in income from listed investments during the year ending 31 March 2021.

The trustees had also recognised that the number of grant requests from charitable bodies (to enable them to carry out their charitable purposes) was likely to be at an increased level whilst COVID-19 is affecting their activities.

As a result, the trustees undertook virtual meetings on a more frequent basis to identify those charitable bodies at most urgent and immediate need of the grants. In doing this, the trustees monitored the charity's unrestricted income fund (to match its grants made to its investment income), and whilst the charity can distribute capital (from the expendable endowment fund), its wish to avoid doing so continued.

For the period since 31 March 2021, the trustees have reverted to quarterly meetings, though continue to monitor the charity's investment income to ensure that grants are only being made from the unrestricted income fund.

On this basis, the trustees consider the charity a going concern.

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### Achievements and performance

During the year the Foundation made grants totalling £731,000 to 109 charitable bodies compared with £1,121,500 to 142 charitable bodies for the previous year - the reduction reflects the prudent approach taken by the trustees during a year where investment income was adversely impacted by COVID-19. A summary of grants made to charitable bodies is given in note 16. In addition to supporting local and national charities, the Foundation has made overseas grants to advance education, relieve poverty, sickness, and suffering some of which have been caused by conflict and disasters.

#### Financial review

The Foundation is dependent on income from its investments. It generated gross income of £1,248,383 in the year to fund total grants and costs of £1,040,695 thus increasing Income Funds available at 31 March 2021 by £207,688 to £600,726. The level of expenditure on grants decreased from £1,121,500 in 2019/20 to £731,000 in 2020/21. During the year under review £33,248 was spent on repairing and maintaining properties (note 5) and £120,766 was spent on capital improvements to properties (included within additions in note 9a). Five properties were sold during 2020/21 and one property was purchased.

In accordance with the Foundations trust deed, the trustees have discretion as to how the Endowment and Income Funds are expended. It is the trustees' policy to maintain the Endowment Fund and the value of the investments as far as possible to enable the income therefrom to increase year upon year.

Professional fees relating to quoted investments and the property portfolio are charged to income apart from those which relate to the purchase or sale of quoted investments and properties which are treated as part of the acquisition or reduction on the return on the disposal of the assets concerned. The management of the property portfolio requires considerable professional time and expertise which substantially contributes to the high level of the cost of generating funds in comparison to non property owning charities.

Many of the properties originally given to the Charity or subsequently acquired by it have been subject to the enfranchisement legislation. As a result many of the Charity's property investments have been acquired by third parties and the Trustees have had to re-invest the compensation received. The Trustees are conscious of the long term impact of this trend and will keep this under review.

The value of the Expendable Endowment Fund at 31 March 2021 increased by £4,254,206 to £37,141,902 due to the realised and unrealised gains on investments (as shown in note 7).

The trustees continue to closely monitor the performance of the Foundation's investments and, as a result of the potential ongoing impact on income as noted on page 1 ('COVID-19'), have taken the appropriate measures to satisfy themselves that the Foundation's affairs will not be impaired.

#### Reserves policy

It is the policy of the Foundation to endeavour to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to up to three months unrestricted expenditure. This provides sufficient funds to cover management and administration costs and to respond to emergency applications for grants which may arise from time to time. The Trustees have agreed that an amount of £220,000 equates to approximately three months expenditure in a normal year and they use this amount when making decisions regarding expenditure at each Trustee meeting. The level of reserves at 31 March 2021 exceeded this target.

#### Investment powers, policy and performance

Under the Declaration of Trust the trustees have uncontrolled discretion as beneficial owners as to the manner in which the trust's assets are invested.

Under a Charity Commission Order dated 30 April 1990 the trustees may take a notional stake in companies which have special voting rights on issues of particular importance to the Foundation's interest in properties leased to those companies. They may also retain the 100 ordinary shares of £1 each in Laverstock Properties Limited which is a dormant company in case of need.

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### Investment powers, policy and performance (continued)

Charles Stanley & Co. Ltd continue to act as stock market investment advisors on a discretionary management basis. The policy is still to adopt a medium low risk strategy but maximising income.

The performance of the portfolio is benchmarked against the MSCI WMA Private Investor Income Index. During the year to 31 March 2021, the portfolio produced an income return of 3.55% and a capital return of 20.19% giving a total return of 23.74%. This compares with the benchmark return for both income and capital of 19.68%.

The trustees consider the performance of the portfolio to be adequate and the objectives of the investment policy to have been met.

Symonds & Sampson LLP, Chartered Surveyors together with Preston Redman LLP, Solicitors, continue to act as property advisers and manage the properties on behalf of the trustees.

#### **Risk Management**

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

For non-property investments, the trustees (in conjunction with the charity's investment managers) have considered the most appropriate policy for investing funds on the charity's behalf. As stated above, the policy is to adopt a medium low risk strategy but maximising income with the portfolio diversified in various asset classes (primarily UK Equity, Fixed Income and International Equity) and sectors. The charity further reduces its risk by holding cash where it considers that the timing of the investment thereof might not be appropriate. The major risks to which the charity is exposed are a general downturn in the economy (including the unpredictability of Covid-19) and ongoing uncertainties relating to Brexit. Where market conditions are reducing the charity's income, the charity is mitigating this by reducing the level of grant payments.

For investment properties, the trustees (in conjunction with the charity's property advisers) have considered the most appropriate policy for managing those properties on the charity's behalf. The major risks to which the charity is exposed are a fall in the property market (including those which might result from regular proposals for changes in legislation, and which the trustees, along with the charity's property advisers, keep under review) and vacant properties, and this risk is reduced by holding a diversified property portfolio of both residential and commercial properties in areas where rental demand is good. Property maintenance projects are budgeted to be met out of income. If market conditions were to reduce rental income, the charity would mitigate this by reducing the level of grant payments. The trustees have instructed their property advisors to advise them in respect of Health & Safety requirements in so far as within their expertise to do so and to obtain specialist advice as appropriate. Any third party contractors used are engaged by the property advisors acting in the capacity of agent on behalf of the trustees.

Overall, the trustees look to spread risk by maintaining a diversified portfolio including investment properties and a portfolio investing in equities, fixed interest and cash, and by seeking good professional advice to properly manage those investments.

#### Plans for future periods

The Charity is a lasting testimony to the generosity and charitable concerns of Miss Alice Ellen Cooper Dean and Miss Sylvia Bowditch, the donors. The trustees continue that charitable concern and receive many more applicants for donations than they can meet.

The trustees intend that all the income earned from the various investments, less costs, and a reserve equivalent to three months unrestricted expenditure, is utilised by carrying out the Charity's objects by donating funds to a wide variety of charitable bodies. As noted on page 1 ('COVID-19'), the trustees acknowledge that they could be working with a reduced income available for grant making during the current year ended 31 March 2022.

The trustees do not intend to distribute capital other than in very exceptional circumstances. No such occasion has arisen previously.

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### Plans for future periods (continued)

With the assistance of advisors every effort is made to maintain and enhance the value of the Charity's stock exchange and property investments to ensure that the Endowment Fund will continue to produce a level of income in the longer term to enable a greater level of donations to be made for the foreseeable future.

Priority will continue to be given to registered charities and similar organisations that benefit the community in Dorset and West Hampshire.

#### Structure, governance and management

The Foundation is a registered charity, number 273298, and is constituted under a trust deed dated 7 March 1977 supplemented by a Scheme approved by the Charity Commission in 1985 and Charity Commission Orders in 1990 and 2000. The Foundation was established by an initial gift from Miss Alice Ellen Cooper Dean and supplemented by a legacy following her death in 1984.

Miss Sylvia Bowditch, a former trustee of the Foundation, created the Holdenhurst Charity to be the beneficiary of her residuary estate and of the Riverside Settlement, a trust she established during her lifetime.

In July 2008, with the approval of the Charity Commission, the beneficial interests of the Holdenhurst Charity in the estate of the late Miss Sylvia Bowditch and in the trust fund of the Riverside Settlement were assigned to the trustees of the Foundation to be held as additions to its trust fund.

The Foundation does not fundraise and seeks to continue the charitable work desired by the donors through the careful stewardship of its existing resources.

The management of the Foundation and its assets is vested in the trustees. The trustees who served during the year are listed on page 5. The trust deed states that the number of trustees shall not be less than three. The power of appointment of new trustees is vested in the continuing trustees for the time being (excluding any retiring trustee). The trustees meet at approximately three monthly intervals to assess grant applications and donations are made on a regular basis (though as noted on page 1 ('COVID-19'), the trustees undertook virtual meetings on a more frequent basis during the year ended 31 March 2021). The initial processing of grant applications prior to consideration by the trustees is delegated to one trustee.

#### Policy for recruitment, induction and training of trustees

When the Trustees have a vacancy they seek to identify skill shortages among the board of trustees and endeavour to fill the gaps and replace outgoing trustees by recruiting new members with relevant knowledge and experience which will benefit the future administration of the Foundation.

During the year, no new trustees have been appointed and one resigned.

New trustees are provided with detailed background information of the Foundation and its ethos, and copies of the Charity Commission guidance "The essential trustee: what you need to know, what you need to do" (CC3) and the "Charity Governance Code" (which replaced "The Hallmarks of an Effective Charity" (CC10) in July 2017). They are also asked to give details of any appointments or positions which may give rise to conflicts of interest.

If considered necessary, the Foundation will endeavour to provide further education to ensure the trustees continue to make an effective contribution to the charity.

# REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### Reference and administrative information

Charity Name The Alice Ellen Cooper Dean Charitable Foundation

Charity Number 273298 (England and Wales)

**Trustees** The trustees who served during the year were:

D J E Neville-Jones (appointed 29 April 1991)

Mrs E J Blackburn (appointed 03 February 2001)

J R B Bowditch (appointed 15 October 2003)

Mrs L J Bowditch (appointed 21 May 2004)

A E Cowen (appointed 01 April 2011, then

resigned 29 March 2021)

R M Wedgwood (appointed 12 July 2018)

R J King (appointed 10 December 2018)

Principal address Unity Chambers

34 High East Street

Dorchester Dorset DT1 1HA

Auditors Scott Vevers Ltd

**Chartered Accountants** 

65 East Street

Bridport Dorset DT6 3LB

Agents Symonds & Sampson LLP

Chartered Surveyors Burraton House 5 Burraton Square

Poundbury Dorchester Dorset DT1 3GR

Investment managers Charles Stanley & Co. Limited

2 Westover Road Bournemouth

Dorset BH1 2BY

# REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### Reference and administrative information (continued)

**Solicitors** Preston Redman LLP

Hinton House Hinton Road Bournemouth

Dorset BH1 2EN

Accountants Edwards & Keeping

**Chartered Accountants** 

Unity Chambers 34 High East Street

Dorchester Dorset DT1 1HA

Bankers (principal) Handelsbanken

198 Bridport Road

Poundbury Dorchester Dorset DT1 3BN

Bankers (other) CCLA Investment Management Ltd

COIF Charity Funds

80 Cheapside London EC2V 6DV

# REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales/Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities(Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 17 January 2022 and signed on their behalf by :-

R J King (trustee)

### INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ALICE ELLEN COOPER DEAN CHARITABLE FOUNDATION

#### **Opinion**

We have audited the financial statements of The Alice Ellen Cooper Dean Charitable Foundation (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cashflows and Notes to the Financial Statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- · have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusion relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the Report of the Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Report of the Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate accounting records; or
- · the financial statements are not in agreement with the accounting records and returns; or
- · we have not received all the information and explanations we require for our audit.

# INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ALICE ELLEN COOPER DEAN CHARITABLE FOUNDATION (CONTINUED)

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the FRC's website at: <a href="https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor/E2%80%99s-responsibilities-for-the-auditor/s report.">https://www.frc.org.uk/auditors/audi

#### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Scott Vevers Ltd**

Chartered Accountants & Statutory Auditors 65 East Street Bridport Dorset DT6 3LB

Date: 20 January 2022

Scott Vevers Ltd is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted income fund 2021	Expendable endowment fund 2021 £	Total funds 2021 £	Total funds 2020 £
Income					
Investment income Rent from investment properties Investments	2	755,743 492,640	- -	755,743 492,640	749,638 616,090
Other	3	-	-	-	6,580
Total income		1,248,383	-	1,248,383	1,372,308
Expenditure					
Cost of raising funds Investment management costs Property management costs	4 5	43,671 219,983	-	43,671 219,983	44,311 255,473
		263,654	-	263,654	299,784
Charitable activities Grants to institutions Support costs Governance costs	6 6 6	731,000 10,968 35,073 777,041	- - -	731,000 10,968 35,073 777,041	1,121,500 8,217 35,600 1,165,317
Total expenditure		1,040,695	-	1,040,695	1,465,101
Income less expenditure Gains/(losses) on investment assets	7	207,688	- 4,254,206	207,688 4,254,206	(92,793) (1,797,058)
Net movement in funds		207,688	4,254,206	4,461,894	(1,889,851)
Reconciliation of funds					
Net income/(expenditure) Total funds brought forward		207,688 393,038	4,254,206 32,887,696	4,461,894 33,280,734	(1,889,851) 35,170,585
Total funds carried forward	13	600,726	37,141,902	37,742,628	33,280,734

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 13 to 28 form part of these financial statements.

# BALANCE SHEET AS AT 31 MARCH 2021

£
397,925
397,925
32,843
182,687
515,530
32,721)
882,809
280,734
387,696
393,038
280,734
1 - 3 - 3 -

The notes on pages 13 to 28 form part of these financial statements.

The financial statements were approved and authorised for issue by the Board on 17 January 2022.

Signed on behalf of the board of trustees

### R J King (trustee)

### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021	2020
		£	£
Cash flow from operating activities			
Net cash flow from operating activities	12	(825,831)	(1,135,384)
Cash flow from investing activities			
Payments to acquire investments		(3,106,764)	(3,432,675)
Receipts from sales of investments		3,113,275	3,441,971
Interest received		143,948	165,560
Dividends received		342,138	444,167
Payments of investment management costs		(42,057)	(45,158)
Rents received from investment properties		758,748	772,608
Payments of property management costs		(201,343)	(232,608)
Net cash flow from investing activities		1,007,945	1,113,865
Net increase/(decrease) in cash and cash equivalents		182,114	(21,519)
Cash and cash equivalents at 1 April 2020		482,687	504,206
Cash and cash equivalents at 31 March 2021		664,801	482,687
Cash and cash equivalents consists of:  Cash at bank		664,801	482,687
Cash and cash equivalents at 31 March 2021		664,801	482,687

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 1 Accounting policies

#### 1.1 Basis of preparation and assessment of going concern

The Alice Ellen Cooper Dean Charitable Foundation is an unincorporated charity constituted under a trust deed dated 7 March 1977 supplemented by a Scheme approved by the Charity Commission in 1985 and Charity Commission Orders in 1990 and 2000 and is registered as a charity in England and Wales.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared on a going concern basis (as the trustees believe that no material uncertainties exists) under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest  $\pounds$ .

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### 1.2 Funds structure

The Expendable Endowment Fund represents the gifts made by Miss Alice Ellen Cooper Dean and Miss Sylvia Bowditch, as detailed on page 3, which have been used for income generation. This fund includes all subsequent gains and losses, both realised and unrealised arising from fixed asset investments. The fund is expendable and may at the discretion of the trustees be applied for the purpose for which the endowment was given.

The unrestricted Income Fund can be spent on any purpose within the Foundation's objects at the trustees' discretion. The trustees have the discretion to transfer funds to the Expendable Endowment Fund.

#### 1.3 Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 1 Accounting policies (continued)

#### 1.4 Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. For more information on this allocation refer to note 1.5 below. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants payable are payments made to third parties in furtherance of the charitable objects of the charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled conditions attaching to that grant are outside the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of the grant payable.

A provision for a multi-year grant is recognised at its present value where settlement is due over more than one year from the date of the award, there are no unfulfilled performance conditions under the control of the charity that would permit the charity to avoid making the future payment(s), settlement is probable, and the effect of discounting is material. The discount rate used is the rate offered on government bonds (Gilts) for a commensurate or similar time period offered in the year in which the grant award is made.

#### 1.5 Support and governance costs

Support costs have been differentiated between governance costs and other support costs. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with other costs relating to the trustee Board meetings.

#### 1.6 Costs of generating funds

The cost of managing quoted investments is charged to the Income Fund as is the cost of managing properties. Any costs associated with the sale or purchase of quoted investments and properties are treated as part of the acquisition or reduction on the return on disposal of the assets concerned.

#### 1.7 Charitable activities

The expenditure on charitable activities includes grants made, governance costs and grant related support costs.

#### 1.8 Tangible fixed assets and depreciation

Assets costing more than £300 are capitalised and valued at historic cost.

Depreciation is charged on furnishings which are written off on a straight-line basis over their estimated useful life of five years.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 1 Accounting policies (continued)

#### 1.9 Fixed assets investments

Quoted investments are initially recognised at their transaction value and subsequently measured at fair value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Investment properties are initially recognised at their transaction value and subsequently measured at fair value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Unquoted investments are shown at the best estimate of fair value which is considered to be equal to cost.

#### 1.10 Realised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sale proceeds and their opening carrying value or their purchase value, if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

#### 1.11 Debtors and creditors receivable/payable within one year

Debtor and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2	Investment income (other than from properties)	2021	2020
		£	£
	Dividends - equities	300,115	393,300
	Dividends - unit trusts	48,911	57,231
	Interest - fixed interest securities	128,669	149,300
	Accrued interest	6,226	1,033
	Interest on cash deposits etc	8,719	15,226
		492,640	616,090
3	Other income	2021	2020
		£	£
	Dilapidations claims	<u> </u>	6,580

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4	Investment management costs	2021	2020
	•	£	£
	Investment manager's fees	43,671	44,311
5	Property management costs	2021	2020
		£	£
	Property management fees	100,985	84,396
	Legal fees	46,524	70,566
	Accountancy and administration fees	2,895	2,642
	Insurance	22,698	10,111
	Repairs and maintenance	33,248	63,188
	Miscellaneous property expenses	13,633	24,570
		219,983	255,473

#### 6 Analysis of charitable expenditure

The charity undertakes its charitable activities through grant making and awarded grants to a number of institutions in furtherance of its charitable activities.

021 2020
£
1,121,500
68 8,217
95 1,195
94 27,001
5,982
1,422
35,600
1,165,317
)

£
70,280
232,828
157,094
(135)
460,067
(332,534)
(1,924,591)
(2,257,125)
(1,797,058)
2020
£
17,389,000
12,702,301
100
2,806,524
32,897,925

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9	Movement in fixed asset investments		
а	Investment properties	2021	2020
		£	£
	Fair value at 1 April 2020	17,389,000	18,009,500
	Additions	1,237,295	262,034
	Disposal proceeds	(739,031)	(707,094)
	Realised gains on disposal	482,031	157,094
	Unrealised gains/(losses) on revaluation	555,205	(332,534)
	Fair value at 31 March 2021	18,924,500	17,389,000
	Cost at 31 March 2021	11,920,779	10,689,984

The investment properties have been appraised at 31 March 2021 by the Foundation's agent, Symonds & Sampson LLP, Chartered Surveyors. The appraisal was prepared as a "desktop" market appraisal outside the provisions of the 'RICS Valuation – Professional Standards'.

b	Quoted investments	2021	2020
		£	£
	Fair value at 1 April 2020	12,702,301	14,628,538
	Additions	2,664,940	2,191,758
	Disposal proceeds	(1,812,268)	(2,193,269)
	Realised gains/(losses) on disposal	114,283	(135)
	Unrealised gains/(losses) on revaluation	2,540,711	(1,924,591)
	Fair value at 31 March 2021	16,209,967	12,702,301
	Cost at 31 March 2021	13,599,500	12,590,683

The share portfolio was valued by Charles Stanley & Co. Limited based on the mid market price at 31 March 2021.

С	Unquoted investments	2021	2020
		£	£
	Laverstock Properties Limited - 100 ordinary shares of £1 each (at cost)	100	100

The company is incorporated in England and has an authorised and issued share capital of 100 ordinary shares of £1 each. The principal activity of the company will be to act as developers of property and in particular property owned by the charity which the trustees consider appropriate. It has remained dormant since incorporation.

10	Debtors	2021	2020
		£	£
	Other debtors	33,582	32,843
11	Creditors : amounts falling due within one year	2021	2020
		£	£
	Accruals and deferred income	35,166	21,364
	Other creditors	62,491	111,357
		97,657	132,721
12	Reconciliation of net income/(expenditure) to net cash flow	2021	2020
	from operating activities	£	£
	Net income/(expenditure) for the year - net movement in funds Adjustments for:	4,461,894	(1,889,851)
	(Gains)/losses on investment assets Investment income (investments and rent from properties held	(4,254,206)	1,797,058
	for investment)	(1,248,383)	(1,372,308)
	Investment management costs	43,671	44,311
	Property management costs	219,983	255,473
	(Increase)/decrease in debtors	(2,500)	8,554
	(Decrease)/increase in creditors	(46,290)	21,379
	Net cash flow from operating activities	(825,831)	(1,135,384)

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 13 Fund reconciliation

Unrestricted funds	Balance at 1 April 2020	Income	Expenditure	Transfers	Gains/ (losses)	Balance at 31 March 2021
	£	£	£	£	£	£
Unrestricted income fund	393,038	1,248,383	(1,040,695)	-	-	600,726
Expendable endowment fund	32,887,696	-	-	-	4,254,206	37,141,902
	33,280,734	1,248,383	(1,040,695)	-	4,254,206	37,742,628
Unrestricted funds	Balance at 1 April 2019	Income	Expenditure	Transfers	Gains/ (losses)	Balance at 31 March 2020
Unrestricted funds		Income £	Expenditure £	Transfers £		
Unrestricted funds  Unrestricted income fund	1 April 2019		_		(losses)	31 March 2020
	1 April 2019 £	£	£		(losses)	31 March 2020 £

#### **Funds description**

#### a. Unrestricted income fund

The unrestricted Income Fund can be spent on any purpose within the Foundation's objects at the trustees' discretion. The trustees have the discretion to transfer funds to the Expendable Endowment Fund.

#### b. Expendable endowment fund

The Expendable Endowment Fund represents the gifts made by Miss Alice Ellen Cooper Dean and Miss Sylvia Bowditch which have been used for income generation. This fund includes all subsequent gains and losses, both realised and unrealised arising from fixed asset investments. The fund is expendable and may at the discretion of the trustees be applied for the purpose for which the endowment was given.

14	Analysis of net assets between funds			
	At 31 March 2021	Unrestricted income fund	Expendable endowment fund	Total
		£	£	£
	Fixed assets	-	37,141,902	37,141,902
	Cash and current investments	664,701	100	664,801
	Other current liabilities	(63,975)	(100)	(64,075)
		600,726	37,141,902	37,742,628
	At 31 March 2020	Unrestricted income fund	Expendable endowment fund	Total
		£	£	£
	Fixed assets	-	32,897,925	32,897,925
	Cash and current investments	482,587	100	482,687
	Other current liabilities	(89,549)	(10,329)	(99,878)
		393,038	32,887,696	33,280,734

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 15 Related parties

- **a** Trustees are not remunerated and no trustee expenses have been incurred.
- **b** D J E Neville-Jones (trustee) is a consultant to Preston Redman LLP, with no share of its profit.
  - During the year, Preston Redman LLP provided legal services (net of those which were the responsibility of third parties) amounting to £33,043 (2020 £69,880) inclusive of VAT where irrecoverable.
  - In addition, various legal fees incurred by Preston Redman LLP in respect of work for the Foundation were the responsibility of third parties and were met by those third parties accordingly.
  - At 31 March 2021, the net amount owing to Preston Redman LLP was £11,222 (2020 £19,876).
- J R B Bowditch (trustee) is a trustee of Melplash Agricultural Society.
   During the year, donations made to Melplash Agricultural Society amounted to £14,000 (2020 £7,000).
- d R J King (trustee) is a trustee of Melplash Agricultural Society.

  During the year, donations made to Melplash Agricultural Society amounted to £14,000 (2020 £7,000).

16 Grants made to charitable bodies (instit	tutions)	2021	2020
·	-	£	£
Abby's Heroes		5,000	-
Absolute Music Trust		-	5,000
Action for Children Dorset Nightstop		15,000	-
Action for Kids		5,000	-
Age Concern North Dorset		5,000	-
Age Concern Sturminster Newton & North	Dorset	, -	5,000
AIM Community		15,000	-
Alabare Christina Care Centres		· -	10,000
Alcohol Education Trust		10,000	10,000
Alive Activities		, -	6,000
Alzheimers Society		10,000	10,000
Amateur Swimming Association		· -	5,000
Anthony Nolan		20,000	-
Ashley's Birthday Bank		-	5,000
Axe Valley & West Dorset Ring & Ride Sei	vice	5,000	-
Back-Up Trust		10,000	10,000
BASICS Dorset		5,000	-
Bipolar UK		6,000	-
Blandford Opportunity Group		-	5,000
Blandford Parish Church PCC (Transformi	ng Lives for Good)	-	-
BLESMA		1,000	-
Bourne Academy		10,000	10,000
<b>Bournemouth Community Church</b>		3,000	-
Bournemouth Town Centre Detached You	th Work Project	3,000	3,000
Bournemouth University - HMS Invincible F	Project	-	5,000
Brain Tumour Support		5,000	5,000
Brainwave		10,000	10,000
Breast Cancer Haven		-	5,000
Brendoncare Clubs		10,000	6,000
British Council for Prevention of Blindness		-	5,000
British Red Cross		20,000	-
British Wireless for the Blind Fund		-	3,000
B-Side Multi Media Festival		-	9,000
Burrough Harmony Centre		-	34,000
Bus Stop Club		5,000	5,000
Bwindi Community Project - Ride4aWoma	n	-	10,000
Cerebra		-	5,000
Chance for Childhood		-	5,000
CHASE Africa		-	10,000
Carried forward		178,000	201,000

16	Grants made to charitable bodies (institutions) (continued)	2021	2020
		£	£
	Brought forward	178,000	201,000
	Chernobyl Children in Need	-	5,000
	Chesil Sailing Trust	-	5,000
	Christ Church Creekmoor	10,000	7,000
	Christchurch Community Partnership	-	5,000
	Christchurch Open Awards Centre & Activities for Young People	-	10,000
	Citizens Advice Bournemouth & Poole	5,000	-
	Citizens Advice Central Dorset	5,000	12,000
	Combat Stress	5,000	-
	Computer Aid International	-	5,000
	Corpus Christ Parish Church on behalf of Boscombe Angels	-	1,000
	Country Trust	-	5,000
	Countryside Learning	-	5,000
	Creative Kids	15,000	-
	Crohns & Colitis UK	-	3,000
	Crossways Youth & Community Centre	-	3,000
	CRUMBS Project	5,000	-
	Cruse Bereavement Care	2,000	6,000
	Dentaid Ltd	5,000	-
	Devonshire & Dorset Military Museums Charity	-	10,000
	Diverse Abilities	10,000	10,000
	Dorchester Family Support	5,000	-
	Dorchester Opportunity Group	5,000	-
	Dorchester Poverty Action	-	2,000
	Dorchester Trust for Counselling & Psychotherapy	1,000	-
	Dorchester Youth & Community Centre	5,000	-
	DORPIP	5,000	5,000
	DORSAR	3,000	-
	Dorset Army Cadets League	2,000	4,000
	Dorset Blind Association	5,000	, -
	Dorset Children's Foundation	5,000	_
	Dorset County Hospital Charity	· -	100,000
	Dorset Healthcare Charitable Fund	-	5,000
	Dorset MIND	5,000	-
	Dorset Reading Partners	· -	5,000
	Dorset Search Dogs	3,000	-
	Dorset Youth Association	5,000	-
	Douglas Bader Foundation	· -	5,000
	Elizabeth Finn Care (Turn2Us)	-	5,000
	Carried forward	289,000	424,000

16	Grants made to charitable bodies (institutions) (continued)	2021	2020
		£	£
	Brought forward	289,000	424,000
	Engineering Development Trust	-	5,000
	Event Mobility	-	5,000
	Faithworks Wessex	5,000	10,000
	Faithworks Wessex - Bournemouth Christians Alongside Rough Sleepers	10,000	-
	Faithworks Wessex - Community Money Advice	-	9,000
	Families for Children Trust	7,000	7,000
	Fight Against Blindness	-	3,000
	Fine Cell Work	3,000	3,000
	Footprints Project	5,000	-
	Friends at Broadmayne School	-	15,000
	Friends of Guys Marsh Prison	5,000	-
	Friends of M V Freedom	-	25,000
	Frozen Light	-	3,000
	Happy Days	3,000	3,000
	Hardman Trust	-	5,000
	Hart (Hampshire Art for Recreation & Therapy)	-	1,000
	HCDC Memorial Fund (Concern America)	-	5,000
	Head2Head Theatre	2,000	-
	Health Bus Trust	10,000	_
	Home in Bridport	· <u>-</u>	7,000
	Home-Start Hampshire	-	5,000
	Home-Start South East Dorset	3,000	5,000
	Home-Start West Dorset	· <u>-</u>	5,000
	Hope & Homes for Children	-	5,000
	Hope Housing	10,000	12,000
	Hope UK	2,000	-
	HorseCourse	-	5,000
	Huntingdon's Disease Association	_	5,000
	Immanuel Church	5,000	, -
	Independence at Home	5,000	_
	Inspire Foundation	-	10,000
	Island Community Action	_	10,000
	It's Your Choice	5,000	5,000
	Jubilee Sailing Trust	5,000	5,000
	Julia's House	15,000	15,000
	Kids Cancer Charity	, -	10,000
	Lantern Trust	20,000	20,000
	Lewis-Manning Trust	-	10,000
	Carried forward	409,000	657,000

16	Grants made to charitable bodies (institutions) (continued)	2021	2020
		£	£
	Brought forward	409,000	657,000
	Life Changes Counselling	-	5,000
	Life Education Wessex	10,000	10,000
	Listening Books	6,000	-
	Livability	5,000	5,000
	MacDougall Trust	5,000	-
	Macmillan Cancer Support	-	5,000
	Macmillan Caring Locally	4,000	-
	Macular Society	3,000	4,000
	Magdalen Environmental Trust	-	5,000
	Marie Curie	10,000	_
	Mars Trust	5,000	_
	MARS Trust	-	7,000
	Melplash Agricultural Society	14,000	7,000
	Minstead Trust	5,000	- -
	Muir Maxwell Trust	· <u>-</u>	5,000
	Multiple System Atrophy Trust	5,000	5,000
	Myeloma UK	-	5,000
	MYTime Young Carers	5,000	, -
	National Youth Choirs of Great Britain	1,000	1,000
	Nepal Youth Foundation UK	· -	5,000
	Opera Circus	5,000	5,000
	Over the Wall	5,000	· <u>-</u>
	Parkstone United Reformed Church	-	12,000
	Pathways for All People	10,000	10,000
	People First Forum	-	10,000
	Police Community Clubs of GB	2,000	, -
	Poole Arts Trust	, -	7,000
	Poole Communities Trust	-	30,000
	Poole Refuge	2,000	_
	Pramacare	, -	15,000
	Prisoners Advice Service	_	5,000
	Project Harar	-	5,000
	Project Manna	-	2,000
	PSP Association	_	5,000
	Purbeck Arts Week Festival	_	2,000
	Purbeck Youth & Community Foundation	_	10,000
	RABI	10,000	-
	Read Easy	10,000	10,000
	Carried forward	531,000	854,000

16	Grants made to charitable bodies (institutions) (continued)	2021	2020
		£	£
	Brought forward	531,000	854,000
	Relate Bournemouth, Poole & Christchurch	-	5,000
	Rendezvous, Sherborne	20,000	20,000
	Respected	-	5,000
	Restore Support Network	3,000	-
	Revitalise Respite Holidays	-	2,000
	RNLI	-	10,000
	Royal Agricultural Benevolent Institution	-	10,000
	Royal Osteoporosis Society	5,000	-
	Safe & Sound	2,000	-
	Salisbury Cathedral Trust	-	5,000
	Salmon & Trout Conservation UK	-	5,000
	Samaritans	7,000	5,000
	Sarcoma UK	-	10,000
	School Readers	5,000	5,000
	SCOPE	10,000	10,000
	Shelter	10,000	10,000
	Sheltered Work Opportunities Project	-	10,000
	Shine Project	10,000	5,000
	Silverlinks	1,000	-
	Sir Henry Edwards Charities	-	16,000
	Somerford Alliance Resource Centre	-	15,000
	Somerford Youth & Community Centre (Christchurch Open Awards)	10,000	-
	Spina Bifida Hydrocephalus Information Networking Equality (SHINE)	-	5,000
	Spinal Injuries Association	10,000	10,000
	Sportability	-	2,000
	Sports Forum for the Disabled	-	5,000
	St John's Church, Holdenhurst	-	5,000
	St Margaret's Hospice	5,000	5,000
	St Mary's Church House Hall Trust & Management Committee	1,000	-
	Stable Family Home Trust	10,000	10,000
	Stand Against Violence	-	5,000
	Starfish Malawi	-	5,000
	STEPS Club for Young People	5,000	-
	Steve Charles Help A Friend Fund	-	5,000
	Stour Connect	5,000	-
	Street Scene Addiction Recovery	-	5,000
	Stroke Association	5,000	5,000
	Tall Ships Youth Trust	-	7,500
	Carried forward	655,000	1,076,500

16	Grants made to charitable bodies (institutions) (continued)	2021	2020
		£	£
	Brought forward	655,000	1,076,500
	Turn2Us	5,000	-
	Walking with the Wounded	-	5,000
	Water Lily Project	5,000	-
	Weldmar Hospicecare	10,000	-
	WESC Foundation - Specialist Centre for Visual Impairment	-	10,000
	Wessex Cancer Trust	3,000	-
	Wessex Childrens Hospice Trust	10,000	-
	Wessex Heritage Trust	3,000	5,000
	Weymouth Community Volunteers	5,000	5,000
	Weymouth Skatepark Association	10,000	15,000
	Wheels for Freedom	5,000	5,000
	YMCA Bournemouth	10,000	-
	Young Dorset	10,000	-
		731,000	1,121,500