



# **HISTORIC SWALE**

**FAVERSHAM - ISLE OF SHEPPEY - SITTINGBOURNE  
MUSEUMS & HERITAGE GROUPS**

Registered Charity No: 1177323

## **Annual Report for**

**Historic Swale CIO 1177323**

**Reporting period 26<sup>th</sup> Feb 2018 to 30<sup>th</sup> September  
2018**

### **Prepared by**

**Richard Emmett MSc, GCGI, PGDip-arch**

Trustee and Acting Chair, Secretary, Treasurer, Web Liaison, Fundraiser & Membership.

Dated on 30<sup>th</sup> September 2018.

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## 1. Governance

### 1.1. Trustees (during the period)

Jenny Hurkett – Chair – Blue Town Heritage Centre

Richard Emmett - Vice Chair - Historical Research Group of Sittingbourne

Ken Ingleton - Treasurer – Sheppey Minster Gatehouse

Harold Goodwin - Faversham Society

### 1.2. Voting Members and Management Committee (subject to formal account open

1. Blue Town Heritage Centre and Criterion Music Hall
2. Dolphin Barge Museum
3. Eastchurch Aviation Museum
4. Faversham Society
5. Historical Research Group Sittingbourne
6. Milton Regis Court Hall, Friends of
7. Minster Abbey Gatehouse Museum
8. Raybel Charters Community Interest Company
9. Rose Street Cottage of Curiosities
10. Sittingbourne & Kemsley Light Railway
11. Sittingbourne Heritage Museum

Registered address: Blue Town Heritage Centre, 69 High Street, Blue Town, Sheerness, ME12 1RW

During this period the following documents were prepared.

- A membership form
- Historic Swale Aims Poster
- Historic Swale Privacy Statement
- Historic Swale Complaints Policy

## 2. Public Benefit Statement, Aims and Objectives

Historic Swale operate under a Constitution of a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees using an Association Model Constitution approved and registered by the Charity Commissioners for England and Wales on 26<sup>th</sup> Feb 2018 which included the regulations for appointment of trustees.

### 2.1 Aims and Objectives

- 2.1.1. Historic Swale aims are:** The promotion of the efficiency and effective use of charitable resources of museums, archives, the arts and heritage organisations in the Swale area of Kent whose collections are open to the public and are operated on a not-for-profit basis with the aim of advancing education, the arts and local heritage for the benefit of the public by: a) promoting the highest professional standards of work and public service of such organisations; b) encouraging public education

through the promotion and maintenance of, and access to high quality museums, arts and heritage organisations; c) supporting the education, training and development of the staff and volunteers of such organisations and delivering other services to support the charitable work of such organisations; d) actively seeking partnership opportunities with heritage groups with similar interests; e) acting as a representative to other bodies; and f) to further such other purposes which may be charitable according to the law of England and Wales as the trustees see fit from time to time.

#### **2.1.2. Objectives:**

- 1.** Establish a Board of Trustees
- 2.** Open a bank account and collect membership fees
- 3.** Establish regular meetings for the trustees and membership
- 4.** Set up and maintain a website promoting the various members
- 5.** Hold a Heritage Fair and find networking opportunities
- 6.** To obtain an administrator to manage the group
- 7.** Identify all other interested groups for membership.
- 8.** Launch associate membership.
- 9.** Produce a marketing strategy
- 10.** Engage with Visit Kent
- 11.** Become self-sustainable
- 12.** Promotion of heritage across Swale

### **3. The AGM and Agenda**

As the bank account is yet to be opened, therefore the next members meeting on 30/9/2019 will be designated as the groups AGM .

### **4. Financial Report**

No financial report, as a bank account has yet to be opened.

