



Trustees' Annual Report for the period

From **01/04/2020** Period start date To **31/03/2021**
Period end date

Charity name: Whitehill Village Hall

Charity registration number: 267564

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a Village Hall for use by local residents in Whitehill and Bordon without distinction of political, religious or ethnic grounds. Whitehill Village Hall is held in trust for use by the whole community for meetings, lectures, sports facilities and other forms of recreation. Its purpose is to improve the quality of life for all individuals and create a vibrant, inclusive local community centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A full and varied open access community programme with opportunities for all is offered. A list of activities is held on the web site, together with links to more detailed information about each regular group.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees consider these activities to be consistent with Charity Commission guidance on providing for the public benefit. The objectives have been pursued during the activities of the charity during the year.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>All Trustees work on a voluntary basis to administer the workings of the hall.</p> <p>The majority of the regular groups are also completely run by volunteers.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Since it was officially opened in 1988, Whitehill Village Hall has become a focal point in the town, bringing the community together in a range of activities.</p> <p>The focus is on providing activities for all age groups and cultures, especially the elderly who are socially isolated or vulnerable, in the local area.</p> <p>The trustees aim to develop and encourage the community to use the facilities available at the hall. They are ready to meet the demands made by the regeneration of Bordon and Whitehill and able to expand further to welcome new members of the community.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. This has been achieved during the past year with:</p> <ul style="list-style-type: none"> • capital expenditure grants from East Hampshire District Council S106 and Hampshire County Council for a new extension • government grant support with restricted income has covered basic running costs
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Whitehill Village Hall has historic reserves held in a NS&I Account,
Amount of reserves held	Para 1.22	£4,200
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>Government restrictions during the Coronavirus pandemic caused the hall to restrict hiring out, especially parties.</p> <p>The hall is in a good financial position to operate again once regulations allow.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The main source of funds is usually the hiring of the hall, café and activity rooms, together with the use of the well equipped kitchen.</p> <p>Grants to fund refurbishment of the building and grounds improvement have been obtained from EHDC Councillors and S106 funding, and Hampshire County Council.</p> <p>Grants have also been received to cover the cost of Covid-19 restrictions.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	Contributions made by hall users are set to achieve this. The income from letting usually covers the operating/running costs during the year.

A description of the principal risks facing the charity	Para 1.46	<p>Loss of income due to:-</p> <ul style="list-style-type: none"> • Covid-19 Government restrictions • Loss of regular bookings following the pandemic, as users regain confidence in attending group activities in the hall. • Finding new Trustees and Officials to replace those retiring each year.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Eight trustees are elected, to serve for one year, at the Annual General Meeting held in June. These trustees form the basis of the Management Committee of the Village Hall which has the power to co-opt up to 3 further members on an annual basis.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted:</p> <ul style="list-style-type: none"> - Health & Safety Policy - Safeguarding Policy for Children and Vulnerable Adults - Equal Opportunities Policy - Reserves Policy - CCT Policy - Customer Service Policy - Hiring Agreement
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The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Whitehill Village Hall
Other name the charity uses	Whitehill Village Hall Committee
Registered charity number	267564
Charity's principal address	Sutton Field, Whitehill, Bordon, Hants, GU35 9BW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Waterhouse	Chair		
2	Davina Hudson	Vice-Chair		
3	Peter Benson	Treasurer		
4	Kevin Halstead			
5	Beryl Parsons	Booking Clerk		
6	Valerie Bywater	Administrator		
7	Andrew Kosinski	IT Support		
8	Paul Burgess			

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Whitehill Town Council hold lease for land owned by EHDC		

WHITEHILL VILLAGE HALL ACCOUNTS YEAR ENDING 31/03/2021

2019/20	2020/21	INCOME	SOURCE
643.00			Body Blitz
198.00	42.00		Alton Community - Tai Chi
791.00	38.00		Babies & Toddlers
1733.00	66.50		Bordon Bridge
570.00	15.00		British Legion
	38.00		Brownies
	500.00		Community First - Parking
	139.00		Community First-Timebank
2071.00	867.00		Creative Form - Pilates
97.50			Dancers Forget me not
120.00			Dididance
78.75	94.50		Igneus
653.75	105.00		La Leche - Breast feeding
307.25			MHA
	225.00		Peer Talk
453.50			Rainbow Partnership
2829.75	142.50		Religious Groups
2185.00	95.00		RVS Lunch Club
7600.50	1361.00		Slimming World
2364.00			St Matthews
	225.00		The Phoenix Dance Picnic
2399.00	99.00		USA inc Groups
388.25			Ukanhop
1740.91			Wed at Whitehill
1364.00	586.00		Weight Watchers
868.25	38.75		WI including group
3864.98	546.25		Private Hire inc Sat van.
672.00			Elections
59.75			Political
1492.84	660.30		Refund Elec/Water
1229.09			Refund Elec/Gas
	£ 1,555.68		AVIVA Insurance payout
	1440.00		EHDC Green Loop repay
£ 36,775.07	£ 8,879.48		Rental Income

0.00	19907.43		EHDC Coronavirus
3629.99	1883.78		EHDC Councillors
79998.00	21698.00		EHDC S106 Extension
1726.24			HCC Councillor
10000.00			HCC Extension
0.00	2990.00		HIWCF Chair Aerobics
0.00	3000.00		HIWCF Wed at Whitehill
30.61	4.38		Interest NS&I + CAF GOLD
0.00	73.00		Lottery
250.00			Taylor Wimpey
304.00	333.00		Waitrose
	3000.00		Whitehill Town Council
£ 95,938.84	£ 52,889.59		Grant Income

£ 132,713.91 £ 61,769.07 Total Income

2019/20	2020/21	EXPENDITURE	TYPE
936.23	200.24		Admin Expenses
90.00	168.00		Boiler Maintenance
5372.22	0.00		Building Improvements
4604.77	2406.19		Building Maintenance
	226.70		Christmas Events
6718.51	3510.91		Cleaning Services
287.28	0.00		Community Charge
	1378.81		COVID 19
2224.00	2210.00		Electricity
1240.82	753.41		Gas
1271.00	1696.30		Grounds Maintenance
831.20	947.17		Insurance
	900.61		IT Equipment & Licences
40.08	46.18		Kitchen Costs
462.60	288.60		Security
	1667.80		Table Tennis
846.50	840.88		Waste Disposal
4404.35	125.21		Water
3427.00	492.30		Wed at Whitehill
362.41	379.13		WiFi & Telephone
89423.26	12559.09		S106 Extension
1504.46	0.00		Burst Pipe Repair
850.69	0.00		Car Park
322.32	0.00		Chair Cleaning
£125,219.70	£30,797.53		Expenditure

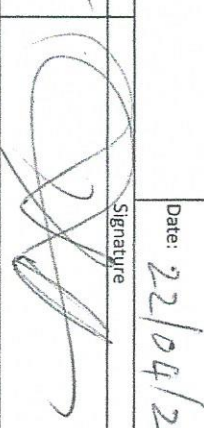
2019/20	2020/21	TYPE
	59.00	Bank Charges
300.00	200.00	Party Deposit refund
	1440.00	EHDC Green loop loan
£ 300.00	£ 1,699.00	Other Expenditure

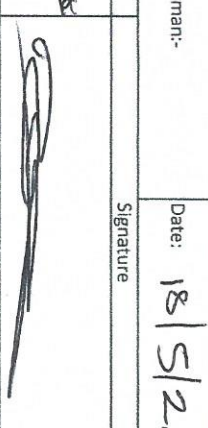
£125,519.70 £ 32,496.53 Total Expenditure

STATEMENT OF ACCOUNTS	2019/20	2020/21
Total Income	£ 132,713.91	£ 61,769.07
Total Expenditure	£ 125,519.70	£ 32,496.53
Gain or Loss	£ 7,194.21	£ 29,272.54

STATEMENT OF ASSETS	2019/20	2020/21
HSBC Current a/c	£ 16,557.93	£ 5,967.68
CAF Bank Current a/c	£ -	£ 29,570.97
CAF Bank Gold a/c	£ -	£ 10,004.48
Post Office Savings	£ 4,251.33	£ 4,251.33
Cash	£ -	£ -
Uncashed Cheques	£ 1,612.82	£ -
Outstanding Payments Due	£ 1,175.50	£ 486.25

TOTAL ASSETS £ 20,371.94 £ 50,280.71

Accounts approved:-	Date: 22/04/21
Print Name	Signature
T. SCOTT	

Accounts accepted by Chairman:-	Date: 18/5/21
Print Name	Signature
A WATERHOUSE	

5, Birch Grove
Whitehill, Bordon
Hants. GU35 9DG
Tel: 01420 474249

To whom it may concern,

I am a retired Army Officer, having served in the R.E.M.E. from 1958 to 1987.

Since becoming Service Funds Accounts trained in 1972, I have continually been associated with monetary accounts in both Army and civil life, including many local community accounts in Aldershot, Arborfield and Bordon.

Currently I am an account holder of one account associated with R.E.M.E and an examiner of two others.

Yours sincerely,


Theodore Scott
Capt (ret'd)

5, Birch Grove
Whitehill, Bordon
Hants. GU35 9DG
Tel: 01420 474249

To Whom it may concern

I confirm that I have examined the Whitehill Village Hall accounts for the Financial Year ending 31/03/2021 and find them to be in good order reflecting a true picture of the state of affairs.

All receipts from charges raised and grants received were properly actioned, recorded and banked.

All payments for services rendered to the Hall by utilities/contractors were properly actioned and recorded.

This report is based on the information supplied to me to undertake this examination.


Theodore Scott

22nd April 2021