

### Trustees' Annual Report for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
From	01	April	2020	To	31	March 2021

## Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

SGA Community Services Ltd

SGA

1119486

54 St James Street

Liverpool

Merseyside

Postcode L1 0AB

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Hopkins	54 St James Street Liverpool L1 0AB	1/04/2020- 31/03/2021	
2	Jade Agatha	54 St James Street Liverpool L1 0AB	1/04/2020- 31/03/2021	
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution and constituted by association

Trustee recruitment and appointment

Elected from membership:

SGA Community Services Ltd is a charitable voluntary organisation governed by a constitution; it is also a registered company Limited by guarantee. Each year at the general meeting, elections for trustees are held. Appointment of new trustees can be from former trustees or individuals showing an interest in the work of the charity, who are willing to serve the objectives of SGA Community Services Ltd.

## Objectives and activities

Charitable purposes

The Objects:

The Association's objects (the Objects) are

"To advance education and training and to relieve poverty, in particular but not exclusively amongst Africans through the provision of English classes, translation services to speakers of other languages, computer courses and training, an internet café and such other means as the trustees deem fit."

Summary of the main activities in relation to these objects

SGA Community Services has achieved these in the financial year in question: by providing introduction to basic ITC and ESOL provision to meet the needs of local community groups. SGA Community Services Ltd has been instrumental in initiating the skills for work programme to address high levels of unemployment within the local community. Provision of community energy conservation measures and climate control education and training programmes.

## Achievements and performance

### Summary of the main achievements of the charity during the financial period

Considering the continuation of austerity measures and high levels of funding cuts: SGA Community Services have achieved the following objectives during this financial year: the introduction to basic ITC and ESOL provision has aided and facilitated 77 local community members to improve their computer and literacy skills to gain employment opportunities.

The skills for work programme and community creativity & innovation project has contributed in improving local unemployed community member's chances of obtaining employment: 20 service users have gained employment as a result of attending the skills for work provision. 16 service users have embarked upon creating and running their own businesses. 97% of service users have increased literacy levels because of attending the outreach learning provision.

The provision of community energy conservation measures and climate control education and associated training programmes have aided community members and other service users to adopt a greater consciousness of environment issues, help curb carbon emissions, reduce house hold waste and engage in the green economy opportunities.

## Financial review

### Brief statement of the charity's policy on reserves

The Trustees have set a reserves policy to take effect at the next financial year which requires: - Reserves are maintained at a level which ensures that 6 months of organisation's core activity could continue during a period of unforeseen difficulty for the current year this is estimated to equate to £20,000. - A proportion of reserves are maintained in are readily realisable form. A decision has been taken to develop a designated reserve of £20,000. For the purpose of ensuring that the running costs of the organisation are met.

The trustees consider that for a small charity like SGA Community Services Ltd this reserve is currently at a reasonable Level.

However, as the charity grows, the trustees have also resolved that the reserve level should be increased to £20,500 for the 2021-2022 financial year in order to cover the risks associated with increased running costs of future community education, training projects and development and promotion of social enterprise ventures.

#### Details of any deficit

None

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## APPENDIX 1

### Other optional information

The Trustees and Directors are responsible for preparing the Trustees Annual Report and the Financial Statements in accordance with applicable law and regulations. The Financial Statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these Financial Statements, the Trustees and directors are required to:

- select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- The Trustees and Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the Financial Statements comply with Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the
- Prevention and detection of fraud and other irregularities.

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Anthony Hopkins

J Agatha

<b>Full name(s)</b>	Anthony Hopkins	Jade Agatha
<b>Position (e.g. Chair)</b>	Trustee	Trustee
<b>Date</b>	16/12/2021	16/12/2021

**SGA COMMUNITY SERVICES LTD**

(A Company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31ST MARCH 2021**

**ACCOUNTING POLICIES**

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

**Basis of preparation**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16<sup>th</sup> July 2014; updated 2<sup>nd</sup> February 2016 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and charities Act 2011.

**Cashflow statement**

The director has taken advantage of the exemptions in Financial Reporting Standard No 1 from including a cash flow statement in the financial statements on the grounds that the company is small.

**Taxation**

The company is a voluntary organisation and is not subject to UK Corporation tax.

INDEPENDENT EXAMINER'S REPORT OF THE TRUSTEES OF SGA COMMUNITY  
SERVICES FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021

I report on the accounts on the charitable company on the year ended 31<sup>st</sup> March 2021, which are set on pages 5 and 6

**Respective responsibilities of Trustees and Examiner**

The trustees and Directors are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the charities act 2011(the 2011 act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under 145 of the 2011 act.
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view of the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in, any material respect, the requirements :

- To keep accounting records in accordance with section 386 of the Companies act 2006 and,
- And to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies act 2006 and with the methods and principles of the Statement and Recommendation Practice: Accounting and Reporting Charities, have not been met; or (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr David V. Recuerda

*D V Recuerda*

Relevant professional qualification or body: CIMA

Address: 23 Beaumont Street, Liverpool L8 0UX

Dated: 21/12/2021