



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2020		31	03	2021

Section A Reference and administration details

Charity name Wrexham Foodbank / Banc Bwyd Wrecsam

Other names charity is known by

Registered charity number (if any) 1162262

Charity's principal address Unit 1A Puleston Industrial Estate

Ruabon Road

Wrexham

Postcode

LL13 7RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Campbell Edmondson	Chair of Trustees		
2	Robert Oppen			
3	Gerard Doyle	Treasurer		
4	Suzanne Nantcurvis			
5	Margaret Monaghan		From 01/07/2020	The Board of Wrexham Foodbank Trustees
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	By invitation and election by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

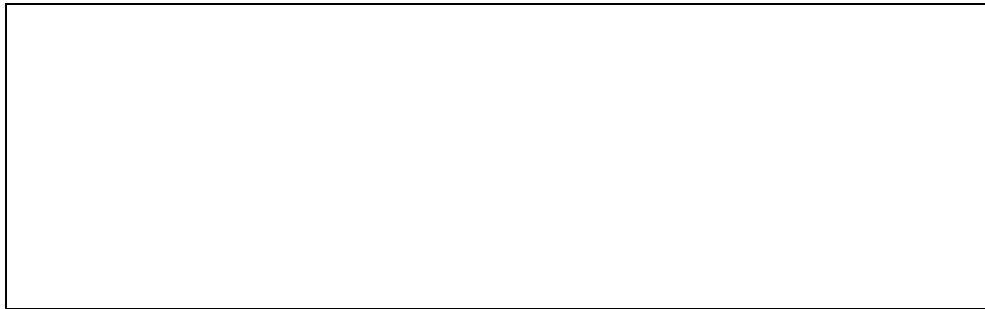
The Charity is affiliated to the Trussell Trust and draws on it for advice and policy matters from time to time. Many of the written policies of the Foodbank are derived from the Trussell Trust operating manual. The Trussell Trust has collaborations with Tesco, ASDA and Sainsburys supermarket groups and these provide a consistent source of financial income for the work of the Wrexham Foodbank. Food received by public donation is controlled and weighed in and out in accordance with policy agreed with the Trussell Trust. New Trustees are given written information from the Charity Commission on the roles & responsibilities of Trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve persons in Wrexham county borough that are in financial hardship in such ways as the Trustees from time-to-time think appropriate, in particular but not exclusively by:

- a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by other charities and organisations working to prevent or relieve poverty.
- b) such other means, including (but not limited to) the provision of support, or signposting to, relevant information and other advisory services.



Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of emergency food parcels; signposting for clients in need of debt management or other forms of personal support. Advice on budgeting and Eat Well Spend Less courses to provide clients with basic cookery skills to support cost savings.

Addressing issues of “Period Poverty” by providing sanitary products through collaboration with a local charity called WINGS.

Provision of baby food and other products for new mothers struggling to cope through our Baby Essentials programme in conjunction with local Health Visitors.

Budgetary and debt management support through our Community Money Advice Connect Centre.

In carrying out this work the Trustees have had due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Although we have two part time employees, a Project Manager and a Warehouse manager, the everyday delivery of the work of the Foodbank remains reliant on several teams of volunteers. In total there are between 80 -100 volunteers

These teams of volunteers are responsible for:

- a) sorting, dating and weighing of all food donations in our warehouse
- b) at satellite distribution centres, befriending clients and providing drinks for them together with signposting help and advice in addition to handing out food parcels
- c) preparation of food parcels
- d) participation in supermarket food donation collections
- e) transport of food donations to and from the warehouse
- f) running Eat Well Spend Less cookery & budgetary courses
- g) data input to our database recording the warehouse stock in /out and client voucher data.
- h) acting as drivers for our Home Delivery service
- i) acting as Money Mentors in the Community Money Advice Connect Wrexham centre.

Summary of the main achievements of the charity during the year

Despite the restrictions imposed by the Covid pandemic with the constraints on availability of volunteers due to lockdown (as over 65% of our volunteers are over 70 years old) and with the loss of access to the properties where we distribute food parcels we still managed to deliver on our core objectives.

- a) Food distribution: A total of 2981 vouchers were received from our referring agencies requesting food parcels. This represents 4407 adults and 2602 children, a total of 7009 people, being fed. A 20.5% increase from 2019-20. The main reasons for the request for a food parcel were similar to previous years however low income is now the major (and increasing) reason for requests followed by Benefit delays and changes. Debt and 'other reasons' remain the other two main drivers for referral. The demographics of those presenting with vouchers were essentially unchanged {Single Person 42.6%, Single Parent 19%, Family 17.8% and Couples 12.9%}.
- b) Food stock: at the beginning of this year there were initial difficulties in securing food supplies due to unavailability from a local wholesaler and tight restrictions on supermarket purchases. Donations via our collection bins in the local supermarkets were also significantly reduced and the annual Harvest collections in schools and churches were also severely negatively impacted by Covid restrictions. This necessitated establishing new supply lines through two distant wholesale outfits. As we progressed into May 2020 at a national level Tesco organised food deliveries to our warehouse in conjunction with British Gas and for several months of the lockdown period we received 1000kg per week of supplies. Despite these problems a total weight of 64,594.7 kilograms of food was received in the warehouse an increase of 23.7% from 2019-20. Despite the reduced number of volunteers at the warehouse the supply chain was effectively maintained, and we needed to secure extra storage space to cope with the supply. A total of 865 kgs of damaged or out of date stock (nominal value £1470) had to be disposed of. Compared to 2019-20 this was a significant decrease from 1305 kgs
- c) Distribution sites: The arrival of the Corona Virus pandemic and subsequent national restrictions had a significant impact on our ability to distribute food parcels as we did not have access to some of the buildings. Where possible, we continued to use our Satellite distribution locations but relied upon using outdoor areas (from our Foodbank van) at these centres to abide by prevailing restrictions. In addition, we established a Home Delivery service to ensure that clients who were forced to self-isolate or shield were still able to receive food deliveries. This was achieved through a partnership with a local business who provided the drivers and over 1500 deliveries were made in the 12 month period. This did impact negatively on our usual befriending and signposting of clients for additional help however as many agencies were not seeing clients face to face the impact of this is hard to quantify. We did include printed information on available support in all our parcels.
- d) Other activity: Eat Well Spend Less programmes to provide training in basic cooking skills using items from our standard foodbank parcels continued but in a much-restricted way due to the pandemic.

f) Our Community Money Advice (CMA) Connect Centre opened in December 2020. 7 volunteers were trained to become Money Mentors in order to give help and support for individuals struggling with their monthly budgets and to facilitate access to trained debt adviser at the CMA Hub. Our intention was to provide face to face appointments however within 6 weeks of start-up the lockdown restrictions meant we were unable to do so until May 2021. Despite attempts to assist clients remotely via Zoom or WhatsApp this proved largely ineffective.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees ensure there is minimum of 6 months calculated budget in our accounts to cover rent, utilities and other essential outgoings which includes salaries for 2 part time employees. This has been achieved throughout this financial year thanks to a significant increase in income.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The onset of the pandemic brought unprecedented financial support in addition to our normal annual income from i) the Trussell Trust which provides funds via collaboration with Tesco, ASDA and Sainsburys supermarkets ii) individual (public) donations and iii) church donations. We were also in receipt of grants from the Trussell Trust to finance part of our salary costs and the extra warehouse storage. Several large corporations donated significant sums and there was also a major increase in both individual regular and ad hoc donations. We also had 2 bids for funding from The Wales Community Fund and one from The Peoples Postcode Lottery approved. Expenditure included the continued employment of a part time Project Manager (PM) and a Warehouse Manager. These appointments have facilitated all aspects of the Foodbank activity from volunteer training, rota management and increased public awareness of our work through local media and social media. Through the efforts of our PM we have been able to expand our electronic (e)-referral system from agencies which was especially important during lockdown and an essential component of our Home Delivery Service. The warehouse is efficiently managed thereby ensuring our distribution satellites are reliably stocked. The Peoples Postcode lottery funding enabled all the costs of setting up the CMA Connect Centre to be met. The initial Wales Community Funding enabled us to maintain our service and covered our month to month revenue costs whilst the second grant award stream, entitled Repair and Recovery, is aimed at facilitating development of our CMA Connect project

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>W Campbell Edmondson</i>
Full name(s)	William Campbell Edmondson
Position (eg Secretary, Chair, etc)	Chair
Date	21/01/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Wrexham Foodbank / Banc Bwyd Wrecsam

No (if any)
1162262

CC16a

Receipts and payments accounts

For the period from	Period start date 1st April 2020	To	Period end date 31st March 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Public Donations	86,037	-	-	86,037	35,891
Trussell Trust / ASDA Grants	3,435	16,184	-	19,619	25,477
Corporate donations and Grants	25,713	36,560	-	62,273	28,150
Community donations	3,848	-	-	3,848	-
Church donations	1,312	-	-	1,312	-
Gift Aid	1,913	-	-	1,913	-
Interest Received	243	-	-	243	-
Sub total (Gross income for AR)	122,501	52,744	-	175,244	89,518
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	122,501	52,744	-	175,244	89,518
A3 Payments					
Staff Wages / pension	9,555	14,884	-	24,439	23,132
IRIS Payroll	195	-	-	195	95
Phone /Broadband	677	-	-	677	768
Bank Charges	596	-	-	596	25
Fire / electric installation	-	-	-	-	2,079
Trussell Trust	360	-	-	360	360
Warehouse Rent	13,698	5,000	-	18,698	18,026
ExtraStorage		649	-	649	-
Eat Well Spend Less		710	-	710	346
Satellite essentials / rent	698	-	-	698	936
Stationery	885	-	-	885	414
Warehouse essentials	7,046	-	-	7,046	2,444
Sundries	518	-	-	518	197
Home deliveries	41	-	-	41	-
Clothing	730	-	-	730	474
Training	66	-	-	66	-
Public Liability/ Contents Insurance	230	-	-	230	221
Van (including fuel)	1,922	-	-	1,922	16,974
Outreach Parcels	118	-	-	118	-
Extra food		1,178	-	1,178	-
Travel & Delivery costs	-	-	-	-	382
CMA costs	-	3,931	-	3,931	-
Sub total	37,335	26,351	-	63,686	66,873
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,335	26,351	-	63,686	66,873
Net of receipts/(payments)	85,166	26,392	-	111,558	22,645
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,846	16,183	-	64,029	41,384

23/01/2022

CC16a Receipts and Payments (AR)

Cash funds this year end	133,012	42,575	-	175,587	64,029
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Reliance Bank Account	79,698	42,577	-
	PayPal	10,048	-	-
	Redwood Deposit Bank	43,243		
	Petty Cash	21	-	-
	Total cash funds		133,011	42,577
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>W Campbell Edmondson</i>	William Campbell Edmondson	20/01/2022	
	<i>Gerard Doyle</i>	Gerard Doyle	23/01/2022	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wrexham Foodbank

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

1162262

Set out on pages

1&2 attached

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *FP COLLINS*

Date: 25th January 2022

Name: Francis Peter Collins

**Relevant professional
qualification(s) or body
(if any):**

FCA Fellow of the Institute of Chartered Accountants in England & Wales

Address:

15 Acton Road

Wrexham

LL11 2NA

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).