
COMMUNITY SOLUTIONS NORTH WEST LTD
(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

COMMUNITY SOLUTIONS NORTH WEST LTD
(A company limited by guarantee)

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COMMUNITY SOLUTIONS NORTH WEST LTD
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees

Famida Beckett
Paul Counsell, Chair
David Dean
Samuel Duerden
Katharine Kendall
Mark Ruth

Company registered number

07516227

Charity registered number

1180530

Registered office

Elmfield Hall, Gatty Park, Accrington, Lancashire, BB5 4AA

Accountants

CW Accountants Limited, Office 5, 45 Railway Road, The Boulevard Centre, Blackburn, Lancashire, BB1 1EZ

Bankers

The Co-Operative Bank, 1 Balloon Street, Manchester, M60 4EP

COMMUNITY SOLUTIONS NORTH WEST LTD
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the company for the 1 April 2020 to 31 March 2021. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. POLICIES AND OBJECTIVES

Community Solutions North West Limited is an incorporated not for profit charity and a company limited by guarantee, which provides a range of services to those who are typically socially excluded and to promote and protect good health of those who for many reasons may become isolated.

The charity aims of Community Solutions are:

1. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. 'Socially excluded' means being excluded from society, or parts of society, because of one or more of the following factors: unemployment; financial hardship; youth or old age; ill-health (physical or mental); discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation, or gender re-assignment; poor educational or skills attainment; relationship and family breakdown.
2. The preservation and protection of good health amongst people who are isolated because of age, disability, or poor health by providing activities that have a proven benefit to health, both physical, mental and spiritual.

b. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT

In accordance with its aims, the charity planned and delivered a range of activities and services throughout the year. These activities were planned with due regard to the Charity Commission's guidance on public benefit, and in particular, the Trustees have considered how planned activities and services will contribute to its aims and objectives as set out in the governing document and agreed by the Charity Commission.

Achievements and performance

a. REVIEW OF ACTIVITIES

The charity's role in the community and its effective reach and support for those most vulnerable and lonely residents was no more evident than when the COVID-19 pandemic hit the county. We were best placed and able to respond in a flexible and agile way. Due to the pandemic, Community Solutions adapted its support services to enable continuing support for its participants, many of whom were isolated or vulnerable prior to the pandemic and were the hardest hit as a result. Funds were secured that enabled practical adaptations to the building, the purchase of essential PPE and investment in digital solutions and ICT equipment.

In this year, at the annual Hyndburn Business Awards we were awarded Medium Business of the Year, the Workplace development Award, the Beacon Award, and our CEO, Deborah Clark, was awarded Enterprising

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

Woman of the Year.

Throughout the year Community Solutions North West has provided services and activities which further the aims and objectives of the charity. The pandemic has, though, impacted on expected diversification of income streams in 2020/21. Services and activities are predominately funded by grant funding. In the reported year 96.0% of income is through grants, reflecting the financial impact of the pandemic. This is an increase on 2019/20, the previous year, when grant funding totalled 81.5%, which was down from 88% in 2018/19. However, it is an organisational priority to reduce the dependence on grant funding, and strategic steps are being taken to achieve this. The target is to reduce grant funding to 60% by the end of the financial year 2022/23 by increasing the income through enterprise, sponsorship, and donations to 40%. We are investing in this priority, through our Enterprise Development Manager, our Enterprise Development intern who was appointed in March 2021, and a new Marketing Officer who was appointed in August 2020. We have also invested in building capacity in the senior management team. A new Social Care Manager was appointed in October 2020 to manage the delivery team, enabling our Projects Manager at the time to take on a new Strategic Business Manager role, focussing on finance and contract management. Funding and access to a network of experts through Lloyds' School for Social Entrepreneurs is building our CEO's knowledge and expertise. During the year only 12.3% of funding was used to provide the back office and support functions (down from 18.8% in 2019/20 and 19.7% in 2018/19), with 87.6% of all funding directed to the charitable aims (up from 81.2% in 2019/20 and 80.3% in 2018/19). The reduction in the percentage of funding used for back office and support functions was due to a significant increase in income, much of this relating to COVID and building improvements, a small reduction in overhead costs, and a 30.9% increase in salaries recovered through project funds.

Support Services

In FY 2020/21, we supported 1,708 people, providing 10,430 welfare calls, 775 one to one support sessions, 249 digital support sessions, 198 counselling sessions, and, despite COVID, 222 hours of group support. Support remained face to face wherever possible. In addition, we have provided 1,691 welfare, food, and toiletries parcels, supporting over 600 households. In 2020/21, our work fell into several categories:

·Life Solutions – a continuation of our Transitions project funded primarily by the National Lottery Community Fund. Life Solutions supports people through life change. This is the first year of the project which started on 1st March 2020 and has been crucial in maintaining welfare support for our participants through the COVID-19 pandemic. It also supported the development of our digital support services, a lifeline for many with video links during the pandemic and enabling some of our training and groups to be delivered online. We were able to create a digital hub to facilitate this work. The Trusthouse Charitable Foundation supported investment in a new Social Care Manager and increasing the hours of our Support Assistant reflecting additional capacity needed to support the increased complexity of referrals and safeguarding issues arising.

·Crisis Prevention – supported by continuation funding from The Henry Smith Charity as well as from Tudor Trust, Duchy of Lancaster, The Leathersellers Company Charitable Fund, and the Veterans Foundation. This supports people in, or at risk of crisis, including relating to finance, benefits, homes and homelessness, household and educational essentials, family issues, and health diagnosis. In 2020/21, our crisis prevention support resulted in benefits to households with a value of £146,729, an increase of almost £32,000 (28%) over 2019/20, reflecting the impact of the pandemic and the complexity of referrals being received.

·Therapeutic interventions - including counselling through CBT, grief and loss and talking therapies and a new mentoring service being piloted from January 2021 in response to issues relating to anxiety and social isolation, for example, arising from our referrals as we began to emerge from the pandemic. We also continued our Pastoral Care service, which enabled additional bereavement support much needed during the pandemic. We were able to create and renovate a designated counselling suite to aid this service.

·Support for those in and leaving hospital - in addition to continuing our Visit Me support services, we piloted our Support NOW project with funding from the national Lottery Community Fund. Support NOW provided advocacy support for people leaving hospital with no one else to be their voice, ensuring that adequate care was in place

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

and essential home adaptations were made so the person was safe and comfortable in returning home, enabling their best recovery.

·Employment and volunteer services – our three Building Better Opportunities (BBO) projects (Age of Opportunity, Invest in Youth, and Changing Futures) were extended for a further two years in April 2020. They support people far from the labour market towards work, education, or training, and into volunteering. Additionally, our 120 volunteers have been supported to gain experience and have been essential, as always, in supporting the delivery of our services during this especially difficult year.

·Heritage – Supported by the National Lottery Heritage Fund, we have developed a heritage project, Gatty's Gift, supporting a team of dedicated volunteers to undertake research into the Gatty family and Elmfield Hall for a prestigious exhibition at the Haworth Art Gallery, postponed from August 2020 to May 2021 due to COVID. SuperSlowWay has supported Gatty's Gift with match funding that will enable much of the exhibition to be displayed at Elmfield Hall as a legacy. SuperSlowWay has also supported a new sewing group supporting continued interest and activities relating to textiles following on from Gatty's Gift.

·Other funds supported our work – Veterans were supported to access support services through The Veterans Foundation; the Pilgrim Trust, supported women to access services; Lancashire County Council has supported plans for the development of Elmfield Hall; and several funders have specifically supported us to work through and recovery from COVID including for PPE, building adaptations, digital solutions and equipment, gazebos and outdoor seating, and for participant, volunteer and staff welfare. Supporters include The Tudor Trust, Spring North, the Rank Foundation, the National Lottery Community Fund, Tesco Bags of Help, the Evan Cornish Foundation, Mind (through Maundy Relief), Onwards Homes, The Clothworkers Foundation, Lancashire County Council's Access Fund, Warburtons, the Gannett Foundation, The Henry Smith Charity, Screwfix, Postcode Local Trust, B & Q, and Hyndburn Borough Council.

Training

•Despite COVID, 29 courses were delivered through the year enabling 188 learners (an increase of 14% from the 165 learners in 2019/20). This supported participants, volunteers, and staff, both from Community Solutions and from partners including the Police and the East Lancashire Clinical Commissioning Group, for example. Courses included Employability Skills, Smart Budgeting, Mindfulness, Volunteer Induction, Digital Befriending Induction, Grief & Loss, Safeguarding, Strength Based Training and Functional Skills (IT, Maths & English) and the CSCS Card Course provided by Procure Plus. We were also able to signpost many additional participants to the training available online by partner agencies throughout COVID.

Enterprise

·Year 2 of the Rank Foundation's support for our Enterprise Development Manager has continued to support improved marketing and promotion including through social media, which has hugely increased cafe and room hire income generation (when permitted due to COVID). It has also significantly increased our capacity for networking and created new supportive partnerships. Unfortunately plans for income generation were impacted by the pandemic, although £1,473 has been generated through sales including Hug Tokens, and Christmas Hampers & Christmas Eve boxes. A further £2,083 was secured through hosting successful CSCW Card training (£250 per successful candidate @ £250 Including VAT), and £1,389 was generated through room hire. The target to achieve 40% of income through enterprise remains a priority.

·Further investment through Rank's Time to Shine leadership intern programme enabled the appointment of an Enterprise Development Coordinator in March 2021. Their role is to develop new enterprise revenue streams including through the sales of goods and services in an online shop.

Staff and Volunteers

·In this year we have invested in a new Social Care Manager, restructuring the Management Team to create a new Strategic Business Manager role leading on finance, business development, data and evaluation. We have

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FOR THE YEAR ENDED 31 MARCH 2021

also invested in our new Enterprise Development Coordinator, and a new part-time Marketing Officer. The extension of the BBO projects enabled our Operations Coordinator to move up, and their role was replaced through the appointment of a longstanding volunteer in June 2020. There was a change in Crisis Prevention Coordination mid-year, but this has been smooth, and this area is growing.

·We continue to support staff with training and ongoing professional development, including hosting several staff away days throughout the year including training and team building.

·We fulfilled the student placements that were taking place prior to COVID, and 2 students completed their placements in September 2020.

Financial

·Grant funding has increased for this year in response to the pandemic enabling the continuation of support services throughout. Some staff were necessarily furloughed (Elmfield Hall team).

·Elmfield Hall Development - Some of the COVID recovery funds were used to support the development of plans for the completion of the restoration of Elmfield Hall. Plans and costings have been updated following completion of 2D and 3D scans of the building. A fundraising and development strategy are being developed. Although a significant project, once completed the restoration will provide new spaces for heritage activities and displays, Community Solutions support services and spaces to lease to other social enterprises and room hire opportunities generating sustainable income.

·Business Plan development – Plans to increase enterprise income are being developed, supported by investment through the Rank Foundation in the Enterprise Development Coordinator and Manager. An Enterprise Development Plan has been developed to monitor investment, income and profit.

·Robust financial planning and processes continue to support improved financial management and performance. In 2021/21, 92.4% of staff costs were funded through project income, a 25% increase compared with 2019/20. Also in 2020/21, projects' contribution to overheads exceeded costs, generating an operating surplus enabling a contribution to reserves, compared with 96.3% of overheads being recovered in 2019/20.

·We continue to invest in improving Zoho, our project management system, to enable improved monitoring of participants' and volunteers' data, and improved analysis of outcomes and impacts.

Community

·Elmfield Hall continues as a hub for community support and services that was much required during the pandemic by the most vulnerable and isolated in our community facing isolation, anxiety, loss and crisis.

·Events – Few events were able to take place due to COVID, although with social distancing we celebrated the 100th anniversary of the Gatty family gifting Elmfield Hall to the community in June 2020. V E Day celebrations occurred in May with veterans being filmed on their doorsteps and shared a remembrance video to honour them and those that served from our community. Whilst no service was held for Remembrance Sunday a socially distanced gathering took place on 11th November.

Patrons

·We continue to benefit significantly from the support of our patrons. Whilst not formally a patron, although considering the opportunity, the Cardboard Box Company became a patron this year with Ken Shackleton and his team continuing to be stalwart supporters. They provided the boxes for our welfare packages and for Mr Gatty's Tea Room. Liz Pollard supports with coaching and training, as well as hosting much of her training at Elmfield Hall. WHN Solicitors has been contacting participants all throughout lockdown to support with legal issues. Nori HR Consultancy has provided us with advice regarding furloughing and new staff recruitment and

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contracts and Jason Govindji-Bruce, one of their directors, has raised significant funds through sponsored events. Many of the team joined in his 155k in May challenge also raising funds.
Organisation.

·The governance of the organisation sits with the board of trustees and follows the Governance Model which was introduced to ensure that the generation, flow and review of key data, and subsequent decisions made, are robust, ethical, and consistent with the charity's objects.

·During the year all policies and procedures are reviewed and updated where appropriate. The Safeguarding Policy is reviewed and kept current in line with latest regulations, best practice, and professional advice. Guidance on suicide prevention is a live issue in line with current changes to the needs of our community.

Considerations arising from the COVID-19 pandemic

During FY 2020/21 there were many effects of the COVID-19 pandemic. Even though during the year there were periods of 'Working from Home', Elmfield Hall closures and restrictions on social interactions, Community Solutions continued to support the people referred and continued the levels of support to all the participants. We were amongst the few organisations that maintained high levels of face to face where possible.

During the period that the building was closed the services were delivered online. The flexibility of the staff and volunteers allowed the organisation to still deliver a full range of support and services, albeit not face-to-face for periods of time. The Government's furlough scheme was only employed for the Elmfield Hall team, where it was not possible to remain open during the period of the lockdown.

Several funders have generously provided additional funds to cover lockdown losses, enhance online and remote capability and to provide additional support to vulnerable people, and those in difficult situations who needed the help of CSNW. The organisation's financial position is constantly monitored but given this additional funding the finances are healthy and sufficient to continue to deliver the contracted services and support at the appropriate levels and quality.

The Trustees and officers have continued to follow Government guidance and have adopted a considered approach, fully respecting the latest national guidance and cognisant of the local situation, in the planning and execution of the return of all staff to working from Elmfield Hall.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. RESERVES POLICY

The Charity has a Reserves Policy which identifies a prudent level of reserves, based on holding an amount equal to three to six months' salary bill for core staff.

Additional to this is a value held in reserve for the operational costs to deliver the services contracted for the same duration.

The Reserves Policy is reviewed annually to ensure that it remains fit for purpose, with the most recent review in October 2021.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

a. CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Trust deed .

The company is constituted under a Trust deed and is a registered charity number 1180530.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The trustees of the charity are responsible for the governance and leadership of the charity to fulfil the objects of the charity in line with ethical principles and legal requirements. Appointment of additional trustees is the responsibility of the existing trustees.

c. REMUNERATION POLICY

The remuneration levels of comparable organisations in the sector and location are taken into consideration in determining the remuneration packages of the senior officers. Basic salaries are set having regard to each senior officer's responsibilities and pay levels for comparable positions. In 2020/21, trustees agreed to pay the real living wage as a minimum. Staff on the minimum wage, therefore, received an increase, and a 2% cost of living increase was agreed for all other staff. In addition, an internal pay scale was developed reflecting local benchmarking of roles and the National Joint Council (NJC) pay scale. This was adopted by the trustees to provide a framework for trustees and senior managers in considering other pay increases and progression for staff salaries within roles. It was adopted from 1st April 2021. Several salaries were adjusted to align to this pay scale. Trustees further considered the salaries of the three senior managers and approved pay increases to reflect the roles and responsibilities.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

Strategic direction and key decision making is the responsibility of the trustees, working with the Chief Executive and senior management team. Responsibility for day to day management and decision making is delegated to the Chief Executive. Community Solutions direction and service delivery are driven by its vision and values and in response to the needs of our participants and local community. Strategic direction and development priorities that reflect the vision and values are set out in the organisation's Business Plan and are managed and monitored by the trustees and management team through a Growth Framework and other financial and progress and key performance indicators and statistics.

e. RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. These are reviewed and updated to a programme or when there is a significant change in operations or a new service or activity is instigated. Risks are measured in terms of probability and impact, and appropriate mitigation actions put in place, as required.

Plans for future periods

a. FUTURE DEVELOPMENTS

Future development priorities and opportunities are set out in the organisation's Business Plan, supported by the Growth Framework and financial forecasts. Whilst priorities and direction are the responsibility of the trustees,

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the Chief Executive and senior management team are responsible for fundraising and progression development opportunities. Current priorities focus on recovery from the impact of COVID-19, the diversification of income sources and on increasing organisational capacity through the completion of the restoration of Elmfield Hall, which will include potential for generating sustainable income streams.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Community Solutions North West Ltd for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 8 December 2021 and signed on their behalf by:

Paul Counsell
Chair of Trustees

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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY SOLUTIONS NORTH WEST LTD (the 'company')

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 March 2021.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 8 December 2021

Courtney Wright BA Hons ACCA

Office 5, The Boulevard Centre, 45 Railway Road, Blackburn, Lancashire, BB1 1EZ

COMMUNITY SOLUTIONS NORTH WEST LTD
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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
INCOME FROM:					
Donations and legacies	2	4,524	-	4,524	8,597
Charitable activities		98,127	445,648	543,775	344,198
Other trading activities:					
Trading activities	3	22,834	-	22,834	59,230
TOTAL INCOME		125,485	445,648	571,133	412,025
EXPENDITURE ON:					
Raising funds	3	6,308	-	6,308	13,213
Charitable activities	5	107,169	447,916	555,085	391,789
TOTAL EXPENDITURE	6	113,477	447,916	561,393	405,002
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		12,008	(2,268)	9,740	7,023
NET MOVEMENT IN FUNDS		12,008	(2,268)	9,740	7,023
RECONCILIATION OF FUNDS:					
Total funds brought forward		572,951	19,643	592,594	585,571
TOTAL FUNDS CARRIED FORWARD		584,959	17,375	602,334	592,594

The notes on pages 13 to 27 form part of these financial statements.

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REGISTERED NUMBER: 07516227

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	£	2021 £	£	2020 £
FIXED ASSETS					
Intangible assets	11		449,133		452,910
Tangible assets	12		16,125		19,990
			465,258		472,900
CURRENT ASSETS					
Debtors	13	12,841		13,586	
Cash at bank and in hand		373,060		167,197	
		385,901		180,783	
CREDITORS: amounts falling due within one year	14	(248,825)		(61,089)	
NET CURRENT ASSETS			137,076		119,694
NET ASSETS			602,334		592,594
CHARITY FUNDS					
Restricted funds	15		17,375		19,643
Unrestricted funds	15		584,959		572,951
TOTAL FUNDS			602,334		592,594

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 8 December 2021 and signed on their behalf, by:

Trustee

The notes on pages 13 to 27 form part of these financial statements.

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STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash provided by operating activities	17	207,360	68,129
Cash flows from investing activities:			
Purchase of tangible fixed assets		(1,497)	-
Net cash used in investing activities		(1,497)	-
Change in cash and cash equivalents in the year		205,863	68,129
Cash and cash equivalents brought forward		167,197	99,068
Cash and cash equivalents carried forward	18	373,060	167,197

The notes on pages 13 to 27 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Community Solutions North West Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £- per member of the company.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (continued)

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

1.6 Turnover

Turnover comprises revenue recognised by the company in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

1.7 Intangible fixed assets and amortisation

Intangible assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment.

1.8 Tangible fixed assets and depreciation

All assets costing more than £1000 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor vehicles	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (continued)

1.9 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.13 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

COMMUNITY SOLUTIONS NORTH WEST LTD
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES (continued)

1.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	4,524	-	4,524	8,597
<i>Total 2020</i>	8,597	-	8,597	

3. TRADING ACTIVITIES

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Charity trading income				
Charity trading income	22,834	-	22,834	47,437
Other trading activities	-	-	-	11,793
	22,834	-	22,834	59,230
Fundraising trading expenses				
Charity trading expenses	6,308	-	6,308	13,213
Net income from trading activities	16,526	-	16,526	46,017

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

4. DIRECT COSTS

	Activities £	Total 2021 £	Total 2020 £
Telephone and Internet	2,512	2,512	3,861
Printing, postage and stationery	459	459	1,510
Advertising and promotion	972	972	5,262
Computer and IT costs	2,940	2,940	5,253
Travel expenses	39	39	6,600
Utility costs	4,829	4,829	5,385
Legal and professional fees	410	410	5,624
Sundry costs	342	342	1,268
Project costs	121,799	121,799	25,007
Insurance	3,650	3,650	3,931
Health and safety costs	1,612	1,612	6,225
Staff/ volunteer training and resources	480	480	2,148
Repairs and maintenance	11,463	11,463	5,639
Subscriptions	364	364	1,336
Wages and salaries	361,620	361,620	279,192
National insurance	24,235	24,235	17,166
Pension cost	6,705	6,705	4,670
	<u>544,431</u>	<u>544,431</u>	<u>380,077</u>
<i>Total 2020</i>	<u>380,077</u>	<u>380,077</u>	

5. GOVERNANCE COSTS

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Audit costs	1,510	-	1,510	1,231
Bank Charges	5	-	5	19
Depreciation - tangible fixed assets	5,362	-	5,362	6,685
Amortisation - property	3,777	-	3,777	3,777
	<u>10,654</u>	<u>-</u>	<u>10,654</u>	<u>11,712</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

6. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE

	Staff costs 2021 £	Depreciation Amortisation 2021 £	Other costs 2021 £	Total 2021 £	Total 2020 £
Expenditure on charity trading	-	-	6,308	6,308	13,213
Costs of raising funds	-	-	6,308	6,308	13,213
Direct costs - Activities	392,560	-	151,871	544,431	380,077
Expenditure on governance	-	9,139	1,515	10,654	11,712
	392,560	9,139	159,694	561,393	405,002
Total 2020	301,028	10,462	93,512	405,002	

7. TURNOVER

All turnover arose within the United Kingdom.

8. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2021 £	2020 £
Depreciation of tangible fixed assets:		
- owned by the charity	5,362	6,685
Amortisation of intangible fixed assets	3,777	3,777

During the year, no Trustees received any remuneration (2020 - £NIL).

During the year, no Trustees received any benefits in kind (2020 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2020 - £NIL).

9. AUDITORS' REMUNERATION

The Independent Examiner's remuneration amounts to an Independent Examination fee of £ 480 (2020 - £ 585). - -

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

10. STAFF COSTS

Staff costs were as follows:

	2021	<i>2020</i>
	£	£
Wages and salaries	361,620	279,192
Social security costs	24,235	17,166
Other pension costs	6,705	4,670
	392,560	<i>301,028</i>

The average number of persons employed by the company during the year was as follows:

2021	<i>2020</i>
No.	<i>No.</i>
23	<i>20</i>

No employee received remuneration amounting to more than £60,000 in either year.

11. INTANGIBLE FIXED ASSETS

	Leasehold Improvements £
Cost	
At 1 April 2020 and 31 March 2021	472,188
Amortisation	
At 1 April 2020	19,278
Charge for the year	3,777
At 31 March 2021	23,055
Carrying amount	
At 31 March 2021	449,133
<i>At 31 March 2020</i>	<i>452,910</i>

Long-term leasehold property from the accounting year end 31st March 2018 has been re-classified as intangible leasehold improvements from the year ending 31st March 2019 as per the grant agreements received for improvements being completed on Elmfield Hall.

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**NOTES TO THE FINANCIAL STATEMENTS
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12. TANGIBLE FIXED ASSETS

	Motor vehicles £	Fixtures and fittings £	Total £
Cost			
At 1 April 2020	2,000	75,583	77,583
Additions	-	1,497	1,497
At 31 March 2021	<u>2,000</u>	<u>77,080</u>	<u>79,080</u>
Depreciation			
At 1 April 2020	1,619	55,974	57,593
Charge for the year	133	5,229	5,362
At 31 March 2021	<u>1,752</u>	<u>61,203</u>	<u>62,955</u>
Net book value			
At 31 March 2021	<u>248</u>	<u>15,877</u>	<u>16,125</u>
At 31 March 2020	<u>381</u>	<u>19,609</u>	<u>19,990</u>

13. DEBTORS

	2021 £	2020 £
Trade debtors	983	4,595
Accrued income	11,556	8,667
Prepayments	302	324
	<u>12,841</u>	<u>13,586</u>

14. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	5,786	2,044
Other taxation and social security (see below)	8,603	6,052
Other creditors	320	935
Accruals and deferred income	234,116	52,058
	<u>248,825</u>	<u>61,089</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

14. CREDITORS: Amounts falling due within one year (continued)

Other taxation and social security

	2021	<i>2020</i>
	£	£
PAYE/NI control	8,117	<i>5,548</i>
VAT control	486	<i>504</i>
	<hr/> 8,603 <hr/>	<hr/> <i>6,052</i> <hr/>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

15. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Unrestricted funds				
General Funds	572,951	125,485	(113,477)	584,959
Restricted funds				
BBO	707	65,901	(65,269)	1,339
#Iwill	2,500	-	(2,500)	-
Henry Smith Charitable Trust - Crisis Prevention	8,178	40,817	(49,022)	(27)
Buttle UK	488	1,381	(1,869)	-
The Veterans Foundation	3,750	-	(3,750)	-
Awards for All	20	-	(20)	-
Rank Foundation	4,000	22,500	(26,500)	-
National Lottery Community Fund	-	126,438	(112,818)	13,620
Duchy of Lancaster - Benevolent	-	2,083	(2,083)	-
National Lottery Heritage Fund	-	23,530	(23,530)	-
Trusthouse Charitable Fund	-	15,505	(13,827)	1,678
LCC Elmfield Hall Development	-	1,500	(1,102)	398
Rank Foundation - Emergency Fund	-	745	(745)	-
Spring North Covid 19	-	1,000	(1,000)	-
Community Foundation 1	-	2,000	(2,000)	-
Community Foundation 2	-	3,000	(3,000)	-
National Lottery Fund - Covid 19	-	18,596	(18,596)	-
Onward Homes	-	6,656	(6,322)	334
Clothworkers Foundation	-	4,960	(4,960)	-
LCC Connect/ Access Fund	-	5,000	(5,000)	-
Lottery Support NOW	-	24,898	(24,898)	-
Henry Smith - Support NOW	-	41,350	(41,350)	-
RANK Covid Recovery	-	25,000	(25,000)	-
Pilgrim Trust	-	3,333	(3,333)	-
Lloyds	-	2,750	(2,135)	615
Veterans Foundation	-	1,208	(1,821)	(613)
Rank Time to Shine	-	3,517	(3,486)	31
Postcode Lottery	-	1,980	(1,980)	-
	19,643	445,648	(447,916)	17,375
Total of funds	592,594	571,133	(561,393)	602,334

Restricted Funds

BBO - A three+ year grant funded project providing employment support, training and personal

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

15. STATEMENT OF FUNDS (continued)

development opportunities.

#iwill - A one year grant funded project to engage schools in marketing and fundraising activities for the community.

Henry Smith Charitable Trust - Crisis Prevention - A three year project to support vulnerable adults to overcome or avoid crisis situations relating to benefits, finance, housing or health for example.

NLCF National Lottery Community Fund (Life Solutions)- A three year project to support people through life transitions through befriending, group support, therapeutic interventions and crisis prevention.

Buttle UK - A grant given specifically to support a family including for practical items and to support parent's training and personal development.

The Veterans Foundation - A one year grant to support veterans through mentoring, befriending and group support.

Henry Smith Charity - Family Solutions - A three year project to support families.

Awards for all - A one year grant to support our community social and support groups.

Duchy of Lancaster - A three year grant project to support the crisis prevention work.

Rank Foundation (main grant) - A three year grant supporting enterprise development and a sustainable income strategy

Pilgrim Trust - A two year grant project to support our crisis prevention and support work to support vulnerable women and girls.

The Clothworkers Foundation - A one year grant for the purchase of IT equipment.

Henry Smith Charity - Support Now - A one year grant towards the Support NOW project providing a range of support services for disadvantaged communities impacted by the COVID-19 pandemic in Hyndburn.

The Postcode Lottery Trust (Peoples Postcode) - A grant for the purchase of gazebos.

Lloyds Bank and Bank of Scotland - A grant to support enterprise development and leadership in growing social enterprise.

National Lottery Heritage Fund - A grant supporting the development and delivery of a heritage exhibition, Gatty's Gift, including volunteer and community research, training and personal development.

Trusthouse Charitable Foundation - A three year grant supporting our crisis prevention and social support services through a Social Worker and Support Worker.

Community Foundation for Lancashire - grants enabling ICT adaptations to respond to increased demand and continue to support vulnerable isolated and shielded people.

Onward Homes - Grants providing essential welfare and digital solutions and enabling improved partnership referrals and monitoring these.

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**NOTES TO THE FINANCIAL STATEMENTS
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15. STATEMENT OF FUNDS (continued)

LCC Connect (Access Fund) - A grant supporting the development of a digital hub.

Spring North - A coronavirus community support fund supporting adapting quickly to COVID-19 delivering telephone and video call support whilst working from home during the first national lockdown.

Co-Op Local Community Fund - A grant to support access to our social support groups.

STATEMENT OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2020 £</i>
General Funds	545,397	183,534	(155,980)	572,951
Restricted funds				
BBO	-	38,105	(37,398)	707
#Iwill	-	5,000	(2,500)	2,500
Henry Smith Charitable Trust - Crisis Prevention	-	27,250	(19,072)	8,178
NLCF	-	12,742	(12,742)	-
Buttle UK	-	488	-	488
The Veterans Foundation	-	5,000	(1,250)	3,750
Big Lottery	15,193	94,906	(110,099)	-
Henry Smith Charitable Trust - Family Solutions	16,530	-	(16,530)	-
Awards for All	8,451	-	(8,431)	20
Duchy of Lancaster	-	5,000	(5,000)	-
Rank Foundation	-	30,000	(26,000)	4,000
Pilgrim Trust	-	10,000	(10,000)	-
	<u>40,174</u>	<u>228,491</u>	<u>(249,022)</u>	<u>19,643</u>

SUMMARY OF FUNDS - CURRENT YEAR

	<i>Balance at 1 April 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2021 £</i>
General funds	572,951	125,485	(113,477)	584,959
Restricted funds	19,643	445,648	(447,916)	17,375
	<u>592,594</u>	<u>571,133</u>	<u>(561,393)</u>	<u>602,334</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

15. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2020 £</i>
General funds	545,397	183,534	(155,980)	572,951
Restricted funds	40,174	228,491	(249,022)	19,643
	<u>585,571</u>	<u>412,025</u>	<u>(405,002)</u>	<u>592,594</u>

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Intangible fixed assets	449,133	-	449,133
Tangible fixed assets	16,125	-	16,125
Current assets	368,526	17,375	385,901
Creditors due within one year	(248,825)	-	(248,825)
	<u>584,959</u>	<u>17,375</u>	<u>602,334</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Intangible fixed assets	452,910	-	452,910
Tangible fixed assets	347	19,643	19,990
Current assets	180,783	-	180,783
Creditors due within one year	(61,089)	-	(61,089)
	<u>572,951</u>	<u>19,643</u>	<u>592,594</u>

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NOTES TO THE FINANCIAL STATEMENTS
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17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021	2020
	£	£
Net income for the year (as per Statement of Financial Activities)	9,740	7,023
Adjustment for:		
Depreciation/ Amortisation charges	9,139	10,462
Decrease in debtors	745	3,585
Increase in creditors	187,736	47,059
Net cash provided by operating activities	207,360	68,129

18. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2021	2020
	£	£
Cash in hand	373,060	167,197
Total	373,060	167,197

19. RELATED PARTY TRANSACTIONS

There have been no related party transactions throughout the financial year.

20. POST BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year-end

21. CONTROLLING PARTY

Those trustees listed on page one of the accounts control the company.