

**ROYAL DOCKS LEARNING
& ACTIVITY CENTRE**
(A COMPANY LIMITED BY GUARANTEE)

**ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR
YEAR ENDED
31ST MARCH 2021**

COMPANY REGISTRATION No: 4061669

CHARITY REGISTRATION No: 1085818

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Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling lane
Bosham
PO18 8NF

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31ST MARCH 2021**

LEGAL AND ADMINISTRATIVE INFORMATION

PREVIOUS NAME	St John's Community Centre
COMPANY REGISTRATION NUMBER	4061669
CHARITY NUMBER	1085818
START OF FINANCIAL YEAR	1st April 2020
END OF FINANCIAL YEAR	31st March 2021
DIRECTORS (TRUSTEES) AT 31ST MARCH 2021	William Sid Keys (Honorary Chair) Christine Bowden (Chair) Chris Abell (Vice Chair) Naveen Sharma (Treasurer) Mary Davies (Users Representative) Gertie Duffy (Users Representative) John Johnson (Co-optee) Vincent Hayes Patrick Murphy Aaron Uthman Gail May (Co-optee from UEL) Vivek Gupta David Matson
REGISTERED ADDRESS	37 Rushey Green Catford LONDON SE6 4AS
DATE OF INCORPORATION	30th August 2000
GOVERNING DOCUMENT	Memorandum and Articles of Association incorporated 30th August 2000 as amended by certificate of incorporation on change of name dated 17th May 2010.
BANKERS	National Westminster Bank plc 15 Mary Rose Mall Frobisher Road Becton LONDON E6 5ZZ
ACCOUNTANTS & INDEPENDENT EXAMINER	P B Robinson MAAT FCIE Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF

ROYAL DOCKS LEARNING & ACTIVITY CENTRE (A COMPANY LIMITED BY GUARANTEE)

REPORT OF THE DIRECTORS (Continued) FOR THE YEAR ENDED 31ST MARCH 2021

Charitable Objects

a) to promote the benefit of the inhabitants of the Silvertown and North Woolwich areas of the London Borough of Newham and adjoining areas without distinction of sex, sexual orientation, race, political, religious or other opinions by associating together the residents of the area of benefit, the local and other public authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare, the advantage of education, recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants. b) to operate a community centre in Albert Road, London E16 known as St John's Community Centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other body or person) for activities promoted by the Company and its constituent bodies in furtherance of the above objects.

Principle Activities

RDLAC's Vision is to be at the heart of a vibrant & diverse Royal Docks Community, that is engaged with local issues, culture and learning, leading to the best quality of life.

Royal Docks Learning & Activity Centre aims to:

- 1). Ensure ongoing provision of high quality activities and services to all of the community
- 2). Strengthen and develop career skills and opportunities for our local community
- 3). Recognise and address arising issues that affect our local community
- 4). Collaborate with other support organisations to enhance community cohesion

This report reflects the range of activities provided by the charity during 2020-21

After School Club

- 32 children attending, as well as regular open access attendees
- We run children's fun days and After School Club from September 2020, following the lockdown
- We ran a joint Christmas tree lighting & carol singing with St John's Church, which we shared online due to Covid.
- ELBA kindly donated high-quality Christmas presents suitable for all ages, which were given out to children at the After School Club, as well as children of foodbank clients. To help combat holiday hunger, we also provided hot meals for families and children.

In partnership with ELBA - We were able to provide laptops and raspberry pi's to children as part of our digital inclusion project.

Community Projects

- 50+ Lunch Club e.g. Christmas Lunch takeaway
- Parent & Toddler group - on line arts & crafts
- Weekly online Tai Chi, yoga, pilates, coffee mornings and Computer Classes
- Telephone Befriending, keeping in touch with older and vulnerable community members during Covid
- Online Computer Workshops: run by Salmagundi Films to teach our older centre user's digital skills
- Online Heritage Project as part of Newham Heritage Month - movies from memories, a project exploring the rich history of Tate & Lyle and other factories in the royal docks area
- We ran online events, including a Remembrance Sunday Service, an online Ferry Festival offer complete with Christmas musical show and Royal Docks History Club talks

ROYAL DOCKS LEARNING & ACTIVITY CENTRE (A COMPANY LIMITED BY GUARANTEE)

REPORT OF THE DIRECTORS (Continued) FOR THE YEAR ENDED 31ST MARCH 2021

Career Progression Hub - online

- CV support
 - Career Progression Advice
 - Career Coaching
 - Volunteer role placement and support
- Online Events - including a resilience workshop

We have limited the number of volunteers working at the Centre at any one time during Covid, to enable social distancing.

Fundraising

Successful Funding over 2020/21 included:
Emergency Funding from the National Lottery
Wave 2 of the London Community Response, supported by The City Bridge Trust
Tate & Lyle
LCY
Grow Back Greener, for a greening & biodiversity project

Staffing: we successfully recruited a Food Hub coordinator

- In partnership with muf & VIY we continued local environmental improvements and ran socially distanced outdoor green fun days
- The St John's Kiosk ran over the summer and winter providing food for local community members, as well as supporting the foodbank
- We have worked in partnership with many other local organisations including; The Newham Food Alliance, The Newham Social Welfare Alliance, OneNewham, Pan-Newham, Staywell (150 Club), The West Ham Foundation, The Beckton & Royal Docks moving market, The Ascension Church Trust, West Silvertown Foundation, Fight for Peace & LBN's Becton & Royal Docks Community Neighbourhood Team.

RDLAC response to the COVID-19 Crisis

RDLAC (The Royal Docks Learning & Activity Centre, Charity no. 1085818) has been on the frontline coordinating and responding to the COVID pandemic in the Royal Docks community. We applied for various emergency funding to be agile as the crisis continues to evolve. We are providing food and essentials to vulnerable people, maintaining community morale through digital participation programmes and offering childcare for key workers. We are part of the London Borough of Newham's chosen charity partners through the Newham Food Alliance to provide the community response, but we have needed greater support to help cover the emerging budget. RDLAC and our staff team are ensuring that food and vital services are continued to help stop the spread of infection and minimise its impact on our community.

Since the lockdown was declared in 2020, we have pivoted our essential services to tackle the difficulties that the community are facing with the Coronavirus. RDLAC has specifically shaped our services to provide the best possible support to the local community in this uncertain situation, and made sure that the community minimises the spread of the infection. All donations in and out of the Centre, as well as deliveries to vulnerable people are no contact.

RDLAC has continued and expanded our essential Food bank service as well as started a free cooked hot meal service and telephone befriending.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

RDLAC response to the COVID-19 Crisis (continued)

Our staff team have sustained relationships with our food bank clients as well as keeping in regular contact with all our Centre members to monitor their needs and provide emergency food supplies and essentials where needed. We have identified key demographics that need our support and we have focused on supporting older and vulnerable community members. However with increasing unemployment and long term furloughed workers throughout 20-21, we have seen a significant increase in the demand.

RDLAC is proud of our partnership work, we are collaborating with other local organisations, providing them with emergency food supplies to distribute to their members. Our food supplies mostly relied on donations (eg from LBN, supermarkets, fareshare, city harvest & community food enterprise) to provide these emergency supplies. Our staff are all working extremely hard, alongside volunteers to ensure this level of support as well as the safety of all.

COVID-19: Maintaining community morale

We have also set up a joint online community hub for online activities, <https://www.facebook.com/royaldockscommunityhub/> This is a platform for us and other organisations to share online activities aimed at keeping people active and engaged during this tumultuous time. We are utilising social media and digit technology to run the activities by WhatsApp, Zoom, FB and Instagram.

RDLAC is running various online activities including:

- Virtual coffee mornings
- Exercise sessions (yoga, mobility pilates, tai chi, relaxation)
- Computer classes (aimed at setting up isolated older community members to be online, to help them participate as well as communicate easier with family and friends)
- Employment support & blog
- Arts & Crafts, adult art classes
- Children's activities

We recognised that with more and more people in isolation and Newham having one of the highest death rates in the country, we were well placed to take some of the immediate pressure off our NHS staff and frontline workers.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

Statement of Director's responsibilities:

Company law requires the directors to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the company and of the profit or loss of the company during that period. In preparing those financial statements the directors are required to:

- (i) select suitable accounting policies and then apply them consistently,
- (ii) make judgements and estimates that are reasonable and prudent,
- (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report the directors have taken advantage of special provisions of the Companies Act 2006 relating to small companies.

I approve the attached statement of financial activities and balance sheet for the year ended 31st March 2021, and confirm that I have made available all information necessary for its preparation.

Dated13 / 12 / 2021.....

Signed byChristine H Bowden.....

Print NameCHRISTINE H. BOWDEN.....

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

Incorporating income and expenditure account

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/20 £	TOTAL 2020/19 £
INCOME & ENDOWMENTS FROM:					
Donations and Grants	3a	170,342	74,170	244,512	116,008
Trading Activities	3b	5,732	0	5,732	54,024
Investments	3c	105	0	105	84
Charitable Activities	3d	8,560	0	8,560	104,344
TOTAL INCOME		184,739	74,170	258,909	274,460
EXPENDITURE ON:					
Charitable Activities	4	200,092	58,461	258,553	274,047
TOTAL RESOURCES EXPENDED		200,092	58,461	258,553	274,047
NET INCOMING/ (OUTGOING) RESOURCES		-15,353	15,709	356	413
Transfer	10	15,709	-15,709	0	0
Total Funds Brought Forward		116,907	2,934	119,841	119,428
TOTAL FUNDS CARRIED FORWARD		117,263	2,934	120,197	119,841

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 16 form part of these financial statements.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**BALANCE SHEET
AS AT 31ST MARCH 2021**

		Unrestricted Funds	Restricted Funds	31-Mar 2021 Total	31-Mar 2020 Total
	Note	£	£	£	£
Fixed Assets					
Tangible assets	2	1	0	1	1
Current Assets					
Debtors	6	123	0	123	14,392
Cash at bank and in hand	5	215,290	7,923	223,213	127,469
Total Current Assets		215,414	7,923	223,336	141,861
Creditors: amounts falling due within one year	8	98,151	4,989	103,140	22,021
NET CURRENT ASSETS		117,263	2,934	120,196	119,840
TOTAL ASSETS less current liabilities		117,264	2,934	120,197	119,841
NET ASSETS		117,264	2,934	120,197	119,841
Funds of the Charity					
Unrestricted Funds	13	117,263	0	117,263	116,907
Restricted Funds		0	2,934	2,934	2,934
Total Funds		117,263	2,934	120,197	119,841


For the year ended 31st March 2021 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to small companies.

Directors' Responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, of the Companies Act 2006.
- acknowledged their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of Accounts.
- The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Directors on 13/12/2021 and

Signed on behalf of the Board by 

Print Name CHRISTINE H. BOWDEN

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

1. ACCOUNTING POLICIES

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The costs resulting from any voluntary help received is included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment gains and losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the Directors' meetings and cost of any legal advice to Directors on governance or constitutional matters.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Assets

Tangible fixed assets for use by the charity:

These are capitalised if they can be used for more than one year, and cost at least £2,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a reducing balance over their estimated useful lives. The rates applied per annum are as follows:

Motor Vehicles	25%
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Basis of preparation:

The financial statements are prepared on the historical cost basis convention (as modified to include the revaluation of investments) in accordance with the Charities Act 2011, "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on a going concern basis. The charity meets the definition of a public benefit entity under FRS 102.

The Charity has claimed exemptions available in Section 1a of FRS 102 not to prepare a cash flow statement since it is a small charity.

2. TANGIBLE FIXED ASSETS

		Unrestricted £	Restricted £	Total £
Motor Vehicle				
Cost	01-Apr-20	27,000	0	27,000
Additions		0	0	0
Cost at	31-Mar-21	27,000	0	27,000
Depreciation	01-Apr-20	26,999	0	26,999
Charge		0	0	0
Depreciation at	31-Mar-21	26,999	0	26,999
Net Book Value	31-Mar-21	1	0	1
Net Book Value	31-Mar-20	1	0	1

The Motor Vehicle has been fully depreciated and is shown in the accounts valued at one pound to indicate its existence. There are no annual commitments under non-cancelling operating leases or capital commitments.

3. INCOME AND ENDOWMENTS FROM:

a) Donations and Grants

	LGPS	Ferry Festival	Community Food Bank	Older People & Health & Parent Integration	Employment Project & Women Support	.Full Care Play Project	Centre and Core	TOTAL 2021/20	TOTAL 2020/19
	£	£	£	£	£	£	£	£	£
Royal Docks Trust - RDT	-	-	-	-	-	-	-	-	35,000
City Bridge Trust	-	-	15,813	-	-	-	11,910	27,723	-
Culture seeds	-	-	-	-	-	-	500	500	-
The National Lottery Community Fund	-	-	15,622	4,826	21,597	33,069	58,713	133,827	-
East End Community Grant	-	-	-	12,867	-	-	-	12,867	-
Trust For London	-	-	-	-	-	-	-	-	25,000
National Heritage fund	-	-	-	10,000	-	-	-	10,000	-
Create London	-	-	-	-	-	-	-	-	2,000
Ground Works london	-	-	-	-	-	-	-	-	4,500
GLA	-	-	-	-	-	-	-	-	11,800
Greener City	-	-	-	-	-	-	6,580	6,580	10,897
Awards for all	-	-	-	4,980	-	-	-	4,980	9,980
Furlough Scheme Grant	-	-	-	-	-	20,623	5,077	25,700	-
Go for it	-	-	2,500	-	-	-	-	2,500	-
Street Party	-	-	-	-	-	-	-	-	9,573
L B Newham	-	1,000	1,128	400	-	-	10,000	12,528	-
Other (Unrestricted)	-	-	-	-	-	-	1,450	1,450	208
Small Funds	-	-	-	-	-	-	-	-	-
Fight for Peace	-	-	-	-	-	357	-	357	-
City Air Port	-	-	-	700	-	-	3,000	3,700	5,480
The Sea development	-	-	400	-	-	-	-	400	-
Cooperates	-	-	-	-	-	-	-	-	1,570
Neighbourly	-	-	400	-	-	-	-	400	-
Serco Community Grant	-	-	-	-	-	-	1,000	1,000	-

b) Trading Activity

Centre Generated Income: Lettings	-	1,000	35,863	33,773	21,597	54,049	98,230	244,512	116,008
Centre Generated Income: Partnership	-	-	-	-	-	-	2,255	2,255	39,740
Activity Income	-	-	-	-	-	-	2,859	2,859	7,638
Community Café	-	-	-	-	-	-	618	618	6,358
	-	-	-	-	-	-	-	-	291

c) Investment Income

Bank Interest	-	-	-	-	-	-	5,732	5,732	54,027
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d) Charitable Activities

Centre Income (Play Project)	-	-	-	-	-	6,560	-	6,560	104,344
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Total 2020/21

	-	1,000	35,863	33,773	21,597	60,609	104,067	256,909	274,463
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**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

3. INCOME & ENDOWMENTS FROM:	Notes 10 & Page 11	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/20 £	TOTAL 2020/19 £
a) Donations and Grants					
Grants		170,342	74,170	244,512	116,008
		170,342	74,170	244,512	116,008
b) Trading Activity					
Centre Generated Income					
Lettings		2,255		2,255	39,740
Partnership		2,859		2,859	7,635
Activity Income		618		618	6,358
Community Café				0	291
		5,732	0	5,732	54,024
c) Investment Income					
Bank Interest		105		105	84
		105	0	105	84
d) Charitable Activities					
Play Project Generated Income		8,560		8,560	104,344
		8,560	0	8,560	104,344

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

4. EXPENDITURE ON:	Notes	Unrestricted Funds	Restricted Funds	TOTAL 2021/20	TOTAL 2020/19
Charitable Activities	7	£	£	£	£
Community Projects					
LGPS				0	9,573
Ferry Festival			1,000	1,000	9,380
Community Foodbank			35,864	35,864	1,273
Employment Project			21,597	21,597	25,001
Older People and Health		33,772		33,772	44,653
Centre and Core		103,711		103,711	81,835
Full Care Play Project		62,609		62,609	102,332
		200,092	58,461	258,553	274,047
5. CASH AT BANK AND IN HAND		Unrestricted Fund	Restricted Fund	Total 31-Mar 2021	Total 31-Mar 2020
		£	£	£	£
RDLAC Current		100		100	100
Petty Cash		16		16	77
RDLAC Reserve		215,174	7,923	223,097	127,292
		215,290	7,923	223,213	127,469
6. DEBTORS AND PREPAYMENTS		Unrestricted Fund	Restricted Fund	Total 31-Mar 2021	Total 31-Mar 2020
		£	£	£	£
Create London				0	10,897
Street Party				0	27
Activity Income (Event)		18		18	25
Centre Income					
Letting (Other)				0	1,610
Partnership (Other)				0	30
Play Project (Other)				0	1,803
Bank Interest		105		105	0
Prepayments				0	0
		123		123	14,392

7. SUPPORT COSTS

Charitable Activities	Notes	LGPS	Ferry Festival	Older People				Total Full Care Play Project	Centre and Core	TOTAL 2021/20	TOTAL 2020/19
				Community & Foodbank	& Health & Parent Integration	Project & Women Support	£				
Activities/ Events		-	-	-	175	-	50	12,989	£	13,214	26,593
Activities/ Events - Others		-	1,000	-	-	-	-	4,800	£	5,800	-
Art/ Play Materials		-	-	-	-	-	283	-	£	283	388
Books, Membership and Subscriptions		-	-	-	-	-	-	728	£	728	813
Centre database - Upshot		-	-	359	359	-	718	958	£	2,394	-
Centre HR - Citrus HR		-	-	190	146	43	380	506	£	1,265	-
Community Café - Ingredients		-	-	2,792	-	-	-	301	£	3,093	183
Cleaning Items/ Service Contra		-	-	544	143	123	103	1,345	£	2,258	1,977
Fax/ Internet/ IT Equipment		-	-	139	31	123	261	1,136	£	1,690	1,366
Finance and Audit	8	-	-	210	210	-	420	560	£	1,400	1,400
Gas and Electricity		-	-	1,123	686	437	624	2,122	£	4,992	8,187
Health & Safety		-	-	464	222	242	246	1,265	£	2,439	759
Insurance - Buildings & Content		-	-	995	497	-	497	1,326	£	3,315	3,938
Legal and Professional		-	-	401	203	401	810	810	£	2,625	2,220
Letting Refund/ Deposit		-	-	-	-	-	-	680	£	680	-
Minibus Repairs/ Maintenance		-	-	-	-	-	1,119	-	£	1,119	1,183
Postage/ Printing/ Stationary		-	-	-	-	-	-	202	£	202	713
Publicity/ Promotions (Newsletter)		-	-	-	-	25	-	-	£	25	924
Recruitment		-	-	-	-	-	-	-	£	-	98
Refreshment		-	-	1,874	-	-	-	-	£	1,874	1,570
Rent/ Rates/ Refuse/Water		-	-	1,367	684	1,106	1,827	3,502	£	8,486	7,883
Repairs, Maintenance & Security		-	-	631	234	361	219	1,847	£	3,292	4,360
Staff Salaries and Wages	9	-	-	22,843	29,589	18,499	54,278	60,160	£	185,369	198,999
Telephones		-	-	1,086	593	159	528	1,581	£	3,947	2,275
Staff Travel		-	-	204	-	18	76	292	£	590	2,658
Staff Training		-	-	-	-	60	-	1,519	£	1,579	-
Staff Welfare		-	-	-	-	-	-	1,975	£	1,975	2,130
Staff phone/ data		-	-	-	-	-	-	798	£	798	-
Trips and Outings		-	-	-	-	-	-	-	£	-	495
Materials for Centre		-	-	-	-	-	-	30	£	30	1,423
St Johns Kiosk		-	-	-	-	-	-	1,304	£	1,304	107
Payroll Charges		-	-	-	-	-	-	900	£	900	-
Volunteer Costs - Other		-	-	642	-	-	170	75	£	887	1,405
Total 2020/19		-	1,000	35,864	33,772	21,597	62,609	103,711		258,553	274,047

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

**8. CREDITORS AND DEFERRED INCOME:
AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar 2021 £	Total 31-Mar 2020 £
Deferred Income				
Ground Works London	24,717		24,717	0
East End Community Grant		4,989	4,989	0
The National Lottery Community Fund	29,150		29,150	0
LB Newham	8,948		8,948	0
Fight For Peace	10,000		10,000	0
Other Small Funds	3,536		3,536	0
Awards for all			0	4,980
City Airport	8,000		8,000	8,000
Creditors and Accruals				
Activities/ Events	4,150		4,150	
Travel	70		70	
Food Bank	301		301	
Salary & Wages	175		175	225
Professional Fees	600		600	600
Repairs & Maintenance	305		305	
St John's Kiosk - Water	49		49	
Other Creditors	6,750		6,750	6,816
Independent Exam & Accounting	1,400		1,400	1,400
	98,151	4,989	103,140	22,021

9. STAFF COSTS AND NUMBERS

	2021/20 £	2020/19 £
Gross Wages and Salaries on Payroll	175,512	187,724
Employer's National Insurance Costs	6,252	7,890
Pension Contributions	3,605	3,385
	185,369	198,999

There are 7 staff paid on an annual salary of which three are involved in management and administration and 7 in the various support programmes. On average 4 (6 - 2019/20) part time staff are also employed who are also involved in support activities.

Employees who were engaged in each of the following activities:

	2021/20 TOTAL	2020/19 TOTAL
Management and administration	3	3
Supporting programmes (full time equivalent)	5.5	6
	8.5	9

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE system.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

10. RESTRICTED FUNDS

	Balance 01-Apr 2019 £	Income £	Expend- iture £	Transfer £	Balance 31-Mar 2020 £
Community Centre and Projects	2,934	74,170	-58,461	-15,709	2,934
	2,934	74,170	-58,461	-15,709	2,934

Past financial statements have shown all income and expenditure as restricted but in reality only the grants provided for the charity are restricted funds, with Centre generated income being considered unrestricted and used to cover any shortfall if required.

A description of each of the activities provided by the Charity is contained in the Directors' report. The restricted funds are wholly represented by cash reserves of the charity.

11. DIRECTORS AND OTHER RELATED PARTIES

No payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

12. RISK ASSESSMENT

The directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

13. RESERVES POLICY

Due to the financial situation and in line with our reserve policy the Centre keeps almost all reserves as unrestricted and classified as follows:

Designated fund	£100,000	This is a contingency fund to cover 6 months running costs. Redundancies and 6 months core staff and 3 months project staff salary
Free Reserve	£17,263	Free reserve to cover any shortfall in a year or any major unfunded expenses
Total Reserve as at 31.03.19	£117,263	

14. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report on the accounts of the company the Royal Docks Learning & Activity Centre for the year ended 31st March 2021 set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 2011 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE
Independent Examiners Ltd
Unit 2 Broadbridge Business Centre
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Bosham
West Sussex
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Date: 21st December 2021