

FOR THE YEAR ENDED 31 MARCH 2021

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

HARPENDEN SPOTLIGHT ON AFRICA

CHARITY REGISTERED NUMBER:117585



HARPENDEN SPOTLIGHT ON AFRICA

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Number:

1117585

Chair:

Dr Bethan Rees

Treasurer:

Michael Harrison (resigned 1 December 2020)
Sandra Meyer (appointed 1 December 2020)

Trustees:

Dr Bethan Rees
Robin Bradley FCA
Lesley Davies (retired 2020)
Wendy Howson
Laura Bailey
William Treasure (appointed 29 September 2020)

Patrons:

Lord Anthony St John of Bletso
Bim Afolami MP
Hefin Rees QC
Prof Andrew Mayo

Secretary:

Sallyann Boschetti

Registered Office:

Annables Grange
Annables Lane
Harpenden
Hertfordshire
AL5 3PR

Independent Examiner:

David Talbot

Bankers:

HSBC
1 High Street
Harpenden
AL5 2RS

HARPENDEN SPOTLIGHT ON AFRICA

FOR THE YEAR ENDED 31 MARCH 2021

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INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HARPENDEN SPOTLIGHT ON AFRICA

FOR THE YEAR ENDED 31 MARCH 2021

I report to the Trustees on my examination of the Financial Statements of Harpenden Spotlight on Africa (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Trust, you are responsible for the preparation of the Financial Statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's Financial Statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the Financial Statements do not accord with those records; or
3. the Financial Statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the Financial Statements to be reached.

David Talbot
6 Grant Gardens
Harpenden
AL5 4QD

Dated: 12/01/22

HARPENDEN SPOTLIGHT ON AFRICA

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2021

Harpenden Spotlight on Africa is an unincorporated charity, constituted under a Trust Deed dated 17th December 2006.

How We Work

The work of Harpenden Spotlight on Africa (HSA) is overseen by a Board of Trustees who are supported by subcommittees (Events, Fundraising, Marketing/Communications) which are run by volunteers. Funds are raised through donations, events, appeals, sponsored activities and Trust/Grant Funds. Regular trustee, subcommittee, team and strategic meetings are held.

The UK team are all volunteers and 95% of all funds raised are channelled towards the work in Uganda. HSA works in partnership with an experienced team on the ground in Uganda called Spotlight on Africa-Uganda Foundation (Spotlight on Africa), a registered NGO in Uganda. Alongside Mbale local government and local community leaders Spotlight on Africa delivers projects in very challenging environments in the Mbale District of Eastern Uganda, transforming the lives of some of the poorest people in Africa.

The Ugandan Board is an experienced team that includes the Chair Professor Pius Mwalye who is a retired senior lecturer at Makerere University; Mr Richard Okoteli, Executive Director who has extensive experience of development work in Uganda; Dr Edith Fomum, a medical officer working for TASO a specialist AIDS/HIV organisation; Mr Michael Malomo, treasurer, who is a qualified accountant; Mr Peter Ayo whose specialist area is agriculture; Mrs Lornah Wamono, secretary, who is a social worker; Mr Hebin Rees QC who leads on construction projects and provides legal advice; and Dr Bethan Rees, GP Partner and Chair of Harpenden Spotlight on Africa.

The work to relieve poverty is having great impact on the local community of Bukasakya, which has a population of around 30,000.

Charity Background

Spotlight on Africa started work in 2006 in a village in the Bukasakya region called Musoto. This was a very challenging area to start work as the people there are displaced from war-torn North Eastern Uganda, and South Sudan. The area is a swampy area with very little infrastructure or amenities.

Charity Work

Spotlight on Africa's work in four project areas provides a holistic approach that effects transformation with long term goals and outcomes.

Education:

Spotlight on Africa built a primary and nursery school in 2012 and continues to support the school which now educates and feeds 1,000 children, transforming the lives of these children who would otherwise face no education, illiteracy, hunger, malnutrition, child labour and early marriage. These children are vulnerable to abuse and would be trapped in poverty without our school and other projects. An Orphan and Vulnerable Child programme ensures that the most vulnerable children are lifted up and supported. Significant improvements were made to the school last year to include the

purchase of teachers accommodation, the school site was fenced to improve security and a new dining hall and dormitory (with separate shower/toilet block) were erected.

This year: teachers have now moved into the new teachers accommodation. This has been greatly appreciated and improved motivation of the teachers. Water provision has been greatly enhanced by the installation of a motor to the school borehole and piping, which for the first time provides running water through taps and showers. School hygiene has been greatly improved with this measure. The dining hall has been used for school examinations and school events and the community have also held events when lockdown measures have allowed. Sadly, the school has been closed in accordance with lockdown rules for significant periods of the year, but the teachers have continued to reach out for home schooling and provisions for the OVC children. School examination results for P7 have remained high despite the challenges.

The school ranked 7th position out of 280 schools in the Mbale District, for the final year examination results in January 2021.

Looking ahead: We are progressing with plans to build a secondary school on land already purchased in a nearby slum called Namatala. Some funds have been raised (2021/22) and this will be a major fundraising target for the next year (2022/23). The school will provide much needed progression to secondary education for the children that attend our primary school.

Health:

Spotlight on Africa trained 250 Community Health Promoters who as ordinary members of the community bring about changes in attitudes towards modern health care practices. They have been active in the community for over 10 years and they have changed the lives of the community through education, listening, support, guidance and commitment. The secret of their success lies in the fact that they are an integral part of the community effecting change. Their continued efforts support the work of the Bukasakya Health Clinic which Spotlight on Africa built in 2017. The Clinic opened in November 2017 and has over 50,000 patient contacts a year. The Clinic provides a comprehensive mortality rate in the area, one of the highest mortality rates in the world, a midwife-led delivery service supported by a Spotlight ambulance service was commenced last year at the clinic.

This year: UK Aid funding was granted in January 2021 to support the community health programme with a focus on childhood immunisation and maternal health care. The targets include delivering over 2,000 immunisations every year, increasing uptake of ante-natal appointments to over 800 a year attending 4 or more appointments and 500 deliveries in a recognised health establishment. The programme recognises the need to sensitise women and men to seek health care and there has been a lot of activity to engage with the communities that we serve to make this a reality. This is a very exciting and progressive project to work on. 30 new CHPs have been trained to join our large number of CHPs already trained which has increased our reach into new areas where the population was previously isolated from health care provisions. Extra training for existing CHPs has proved to be critical during lockdown when the CHPs were able to provide 'mini ante-natal checks' when travel to the clinic was difficult, thereby continuing to reach out to mothers at a time of great need.

Looking ahead: Funds have been raised through generous donations by individuals in Harpenden to build a Maternity Hospital on the same land as the clinic. This building is presently 50% complete (December 2021) with an opening date set in March 2022. This marks significant progress on a much-needed health facility where mothers needlessly die through a lack of maternal healthcare provision.

Clean Water:

Spotlight on Africa has dug 28 boreholes where the community previously relied on shallow wells with contaminated water. Each borehole provides a reliable clean water source for around 1,000 beneficiaries.

This year: the boreholes continue to provide clean water to the local communities. This is essential to support the work of the community health programme.

Economic Empowerment:

Spotlight on Africa has previously invested in a goat project, fish farming, agricultural farming, crafts and saving schemes. More recently we have empowered members of the community, previously destined for a lifetime of poverty, by training them with new skills to include tailoring and carpentry. The beneficiaries have successfully transitioned to employment status and independence. The testimonials are very powerful.

This year: the design centre continues to provide a hub of activity for trained tailors. New tailors and carpenters are trained in small groups in accordance with lockdown rules. These essential skills provide an essential income for the graduates and is noted to transform the lives of these people. Tailors were busy during lockdown making over 10,000 masks for the community. Please follow the following link: <https://vimeo.com/415072990>

Looking ahead: Having already worked on the roof for the school dining hall the carpenters will be involved with the construction of the roof of the Maternity Hospital.

Four Project Areas providing Holistic Work:

Community Health Promoters focus on health, hygiene and encourage school attendance; access to clean water is essential to put these teachings into practice and led to the eradication of Cholera in the region; tailors make school uniforms and carpenters make furniture for the clinic and the school. The fish farm in Aloit provides fish for the schoolchildren.

The complimentary inter-dependence between the four project areas inspires innovation and creates a palpable inherent energy of community ownership.

Collaborative Work

UK Aid; HSOA is working with UK Aid on a community health programme which prepares the community for the delivery of a Maternity Hospital. This work delivers a comprehensive immunisation programme to include a Covid-19 vaccination programme (to date over 2,000 Covid-19 vaccinations given) and reaches out to children and men as well as women with a particular focus on vulnerable groups such as the disabled.

Looking ahead: In 2021 CAUKIN; HSOA has worked with CAUKIN to design a modern African Maternity Hospital. The CAUKIN team have visited the projects in Uganda and have worked on the ground to ensure delivery of the project. Plans to design a secondary school in Namatala are in progress.

In 2021/22 PEAS; HSOA is currently working in partnership with PEAS to deliver a secondary school in Namatala.

Grateful Thanks to our Supporters

HSOA is fully dependent on the generosity of donors to fund its activities and the commitment of time by its many volunteers. We are particularly grateful to:

Topkins Pharmacy
Majestic Trees
Lainig Family Trust
The Kirby Foundation
The Funding Network
Souter Trust
Stewards Company
Hefin & Bethan Rees
The people of Harpenden, St Albans, Wheathampstead, Redbourn, Welwyn and surrounding areas for supporting our presence at many events.

Regulatory Statement:

The Trustees present their annual report for the year ended 31 March 2021 under the Charities Act 2011, together with the Financial Statements for the year, and confirm that the latter comply with the requirements of the Act, the Trust Deed, the Charities SORP (Financial Reporting Standard for Smaller Entities ("FRSSE")) 2015 and the Charities (Accounts & Reports) Regulations 2008.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

HARPENDEN SPOTLIGHT ON AFRICA

REPORT OF THE TRUSTEES (Continued)

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

Total income during the financial year was £215,435 (2020 £213,443) and expenditure was £145,081 (2020 £243,601), which resulted in a surplus for the year of £70,354 (2020 deficit of £30,158).

Due to Covid restrictions fundraising activities were limited. We had a very successful Abseil £4,220 and Golf Day £6,422 however all other fundraising activities were cancelled (2020 £6,192).

HSCA received donations of £9,600 (2020 £61,858) from Charitable Trusts which includes £5,000 from The Laing Family Trust, £3,000 from The Souter Trust and £1,600 from The Stewards Company. We had a successful Big Give Charity event in December 2020 raising £15,229 for our Orphan and Vulnerable Children. The Laing Family Trust donation will help fund a new Toilet and shower block, The Souter Trust towards MCS furniture and The Stewards Company has donated towards the OVC fund who were especially hit hard during Covid times.

Bethan and Hefin Rees have generously donated £32,075 within this financial year. This has been used for Multipurpose dining hall construction (£5,630) furniture (£2,200), Eco House construction (£2,490), Toilet and shower block (£2,109), funds have also been restricted to use on the construction of the maternity centre (£15,000) and helping various other construction and charitable activities.

Total support costs were £1,214 (2020 £1,611). In the current year there was no costs relating to staff as all fundraising and events are performed by volunteers. Governance costs were £465 (2020 £1,253).

Donations made to charitable activities in Uganda were £143,402 (2020 £240,737). Core costs in Uganda totaled £59,877 (2020 £48,507). Due to Covid there were no travel costs (2020 £13,100). The balance of expenditure can be broken down between our four main categories as follows:

- **Education** £12,198 (2020 £89,718), the school was closed for a large part of 2020 Children and teachers were supported through a bucket of funds that went to SOA Uganda support. University Sponsorship totaled £2,948 (220 £889).
- **Namatala Land** £10,538 An Eco House was started on the land to house the family who maintain and monitor the land, there was also a cost for the land registration.
- **Health** An emergency grant of £1,000 was given for PPE and other Covid provisions. The UK Aid grant has provided the rest of the health funding £6,895 (2020 £46,198). The UK Aid grant has purchased a tent and chairs which allowed social distancing during Covid times, has supported running the clinic, as well as training and mobilization of the volunteer Community Health Promoters Program. This includes training 30 new CHPs and further training on immunization to support the health clinic's immunization outreach program. Further funds have been allocated via the SOA Uganda support.
- **Construction** £49,946 this enabled the completion of the Multipurpose Dining Hall and the start of the toilet and shower block which is needed for the Boys Dormitory.

Investment policy

The trustees maintain a conservative investment policy, with funds kept on deposit at HSBC Bank, minimizing risk and investment management costs. With an average cash balance during the year of less than £150,000 it is not deemed appropriate to seek additional return by taking additional risk and incurring fund management costs.

HARPENDEN SPOTLIGHT ON AFRICA

REPORT OF THE TRUSTEES (Continued)

FOR THE YEAR ENDED 31 MARCH 2021

Reserves policy

It is our policy to maintain reserves of a minimum of three months' budgeted cash outflows. In view of the great need for our projects, the Trustees do not anticipate building significant reserves of cash, as in the event of unexpected increases in funds received it will be possible to bring forward items from the 5 year plan that had previously been allocated to ensuing financial years. Conversely the modular nature of our major project plans and the relatively low ongoing support commitment mean that if funds raised fall short of expectations the timetable can be managed to avoid having to cancel or abandon activities already in operation.

The Trustees believe that the Charity will be able to operate as a going concern at least for the next 12 months from the date the Financial Statements are signed. The process for reimbursing SOAUF is usually based on an agreed Budget for operating expenditure at the beginning of each financial year. This was agreed early in 2020, however adjustments had to be made once Covid restrictions were in place meaning the charity could not rely on fundraising. The Trustees and Treasurer looked at the financial position of the charity and agreed on an allowance to be paid across to Uganda to cover as many costs as possible. This has been a very difficult time and the allowance is constantly monitored to ensure that HSOA will be able to continue with the commitment for the next twelve months. As regards payments to Uganda beyond 31 March 2022, we are hoping this will be back to pre-covid and governed by a Budget for the year to 31 March 2023 which will be agreed in early 2022.

The 2022/23 Budget for operating expenditure will only be agreed to the extent HSOA's forecasted income for 2022/23 will be sufficient to meet budgeted expenditure in Uganda. To the extent it is not, the agreed Budget will be reduced to ensure it can be met out of expected resources in HSOA. This may require certain expenditure projects being cancelled or deferred in Uganda. As regards capital expenditure, since these are typically only allowed once specific grants have been received for the purpose, the Trustees believe that all capital projects can be funded as and when agreed.

HARPENDEN SPOTLIGHT ON AFRICA

REPORT OF THE TRUSTEES (Continued)

FOR THE YEAR ENDED 31 MARCH 2021

Accounting and reporting responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Charities SORP (FRSSE) 2015 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 29 November 2021 and signed on their behalf by:

Sandra Meyer
Honorary Treasurer

HARPENDEN SPOTLIGHT ON AFRICA

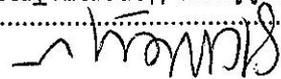
BALANCE SHEET

AT 31 MARCH 2021

	Note	2021	2020
		£	£
Current assets			
Debtors	2	35,281	-
Bank Accounts		94,452	59,379
Prepaid expenditure	2	2,000	2,000
Net current assets		131,733	61,379
Total assets less current liabilities		131,733	61,379
Net assets		£131,733	£61,379
Capital funds			
Unrestricted funds		86,336	58,137
Restricted funds	3	45,397	3,242
Total funds		£131,733	£61,379

These financial statements have been prepared in accordance with the special provisions relating to the small companies' regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015). Approved by the trustees on 29 November 2021 and signed on their behalf.

Sandra Meyer, Honorary Treasurer



The annexed notes form part of these Financial Statements

HARPENDEN SPOTLIGHT ON AFRICA

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

The Financial Statements have been prepared in accordance with the Charities SORP Financial Reporting Standard for Smaller Entities ("FRSSE") 2015 and the Charities (Accounts & Reports) Regulations the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The Financial Statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these Financial Statements are set out below. These policies have been consistently applied to all years unless otherwise stated.

Incoming resources
All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended
All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

2. Debtors and prepayments

Amounts falling due within one year:

	2021	2020
	£	£
Prepaid Expenditure (in respect of the June 2020 Annual Ball)	£2,000	£2,000
Gift Aid due to 31 March 2021	£35,281	-

3. Restricted Funds

Balance at 1 April 2020	£3,242
Voluntary Income (note 4)	£95,194
Expenditure on Charitable activities	(£53,039)
Balance at 31 March 2021	£45,397

The majority of the Restricted fund balance (£40,000) is for the Maternity Centre, see note 4.

HARPENDEN SPOTLIGHT ON AFRICA

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

4. Incoming resources

	Restricted Funds 2021	Unrest'd Funds 2021	Total Funds 2021	Total Funds 2020
Voluntary Income				
IR - generated funds - Voluntary income	28,519	120,241	148,760	151,585
Donations and Grants	66,675	-	66,675	61,858
	<u>£95,194</u>	<u>£120,241</u>	<u>£215,435</u>	<u>£213,443</u>
Activities for generating funds				
IR - generated funds - activities	-	£11,795	£11,795	£18,651

The gross restricted funds of £95,194 received during the year were designated to support: -

Orphans & Vulnerable Children	22,834
Community Health Promoters	7,285
Dining Hall Construction	7,850
Dining Hall and Boarding house Furniture	5,200
Toilet and Shower Block	5,000
Eco House	2,159
Maternity Centre	40,000
University/School Fees	4,235
Land Registration	631
	<u>£95,194</u>

5. Costs of generating funds

	2021	2020
Just Giving fees	216	232
Expenditure on Fundraising	998	1,379
	<u>£1,214</u>	<u>£1,611</u>