

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 5 APRIL 2021**

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
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YEAR ENDED 5 APRIL 2021**

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**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
REFERENCE AND ADMINISTRATION DETAILS
YEAR ENDED 5 APRIL 2021**

Trustees

I D Penny
A R J Penny

Principal address

2 Market Street
Crediton
Devon
EX17 2AL

Independent examiner

Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 5 APRIL 2021**

The Trustees present their Report for the year ended 5th April 2021.

REFERENCE AND ADMINISTRATION DETAILS

Details of the charity's Trustees, advisors and other reference and administration details are given on page 1.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the Charity's governing document

William Frederick John Blackford Deceased is governed by a Will dated 5th July 1989, and Probate which was granted on 15th December 2000. The Trust effectively came into being in March 2006 on the sale of the property of the late W F J Blackford. Formal charitable status was achieved on 7th September 2007.

Trustee selection methods

The Trustees were originally the Executors of the late W F J Blackford's Will. They were appointed as Trustees when the Trust effectively came into being upon the disposal of the property, part of the deceased's Estate. There has been no change to the Trustees and the current Trustees are Mr Ian Penny of Veitch Penny Solicitors (part of Gilbert Stephens LLP) and Mr Alex Penny.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

W F J Blackford Trust is a Trust that sets out to apply available funds, in such a manner that the Trustees think fit, for or towards the upkeep and repair of the Parish Church of St. John the Baptist in Witheridge, Devon, and also for the maintenance of the graveyard and monuments of the said Church. Through undertaking this ongoing maintenance, the Trust sets out to encourage the occupation and use of the Church as a place of public worship, for the benefit of the Parishioners and the wider community.

Summary of the main activities in relation to these objects

During the course of the year the Trustees have again taken due regard to the Charity Commission's guidance on public benefits. As in previous years, the majority of expenditure undertaken by the Trustees was in respect of repair work to the Church and general upkeep of the Church grounds. The Trustees have additionally made available grants to carry out day to day repairs and maintenance and outgoings within the Church.

The Coronavirus pandemic has had a significant impact on funding for the Church and during the course of the year the Trustees agreed with the PCC that they would help to contribute to ongoing costs within the Church such as heating and electricity. This may well be reviewed moving forward, but it is in recognition of the fact that PCC funds are very restricted as no Service or regular Church activities have been permitted during much of the year. It was also noted that Trustee meetings were not held on such a regular basis for the simple reason that the lockdown restricted movements, but the Trustees were kept fully in the picture by the PCC with regard to ongoing commitments to the Church.

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Summary of the main achievements of the charity during the year

The impact of the coronavirus pandemic has made a significant impact on church finances. The extended lockdown meant that no Church services were held and it was not possible to enter into any major fund raising events. As a result of this, the Trustees agreed that on a forward basis they would help the Church to cover running costs in order to safeguard the general environment within the church for the maintenance and upkeep of the church.

The following activities took place during the course of the year. At the November meeting, the Trustees formally approved the Annual Report to be submitted to the Charity Commissioners and this forms part of the Minutes for the meeting held.

- The PCC had received the annual insurance premium for the Church, but the insurance company had indicated that they would be prepared to offer a significant discount if a working roof alarm system and security cameras were installed. The Trustees agreed that it seemed sensible to make further investigations relating to this as the insurance premium quoted would half if the proposed system were put in place and would further protect the church.
- The Trustees made payments to the PCC in respect of both electricity and oil, in recognition of the difficulties faced in conventional fund raising.

Payments paid out by the Trustees during the course of the year were split and expenditure on capital items was inevitably limited as detailed below.

Capital Expenditure

May 20	Works to organ	£965
Aug 20	Final instalment Knotweed infestation	£246
Jan 21	Roof alarm installation	£4,235

The only significant expenditure during the year was in respect of the installation of the roof alarm system. This expenditure was approved by the Trustees since it meant a reduction in insurance premiums for the church premises combined with additional protection for the fabric of the building.

The pandemic meant that only one formal Trust meeting was held during the course of the year but the Trustees wanted to thank the PCC for keeping them advised of any developments within the church during an extremely difficult year.

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Investment Policy

During the course of the year the Trustees have maintained their stance with regard to the split they hold on long term capital investments and also cash. The pandemic has meant that few major projects have been dealt with however and cash reserves are therefore still high, despite the fact that interest rates remain at historically low levels. During the course of the year, the Trustees have again taken views on the ethical criteria to be considered. The returns on capital holdings are summarised below:

	05.04.21	05.04.20
	£	£
BNY Mellon	641,340	529,382
M&G Charifund	308,018	155,527
Fidelity	403,255	356,436
Charles Stanley	<u>191,556</u>	<u>242,540</u>
	1,544,169	1,283,885
Cash Holdings	<u>118,309</u>	<u>111,112</u>
	1,662,478	1,394,997

Income received on investment holdings:

	£
Charles Stanley	6,818
Fidelity	8,117
M&G Charifund	8,392
New Growth	<u>12,564</u>
	35,891
Cater Allen Interest	<u>117</u>
	36,008

The pandemic has continued to affect investment returns generally and this can be seen in the reduction in dividend yield on the capital holdings when compared to last year (£51,110). For this reason, the Trustees were mindful to hold higher cash reserves than might otherwise have been the case in case any major capital expenditure was required within the church in addition to the maintenance costs now being supported by the Trust.

The structure of the capital investments remains unaltered and is still viewed by the Trustees as a medium risk investment strategy. Capital values have increased slightly as hopes that the pandemic will ease have seen some improvements in equity markets.

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Charles Stanley Portfolio

The direct equity portfolio continues to be managed by Charles Stanley stockbrokers and there has been an increase in the overall capital value over the last 12 months, although this is against a reduction in dividend yield.

Fidelity Portfolio

The Fidelity portfolio is made up in the main of cautious fixed interest arrangements and/or other lower risk holdings. The aim of this sector within the capital portfolio is to balance out the higher volatility which is expected from the Charles Stanley portfolio and the two higher income yielding arrangements with M & G and New Growth.

M &G Charifund

In January 2019 the Trustees looked to dilute the New Growth holding and transferred monies into M & G to try to diversify the capital portfolio overall. The fund itself has seen significant growth over the period of this report and has also yielded an excellent income stream to the Trustees.

New Growth (now BNY Mellon)

This fund too has shown considerable growth over the past year and is also yielding a reasonable income stream from the holding.

Overall, the Trustees have maintained the existing stance on capital investments and would see no reason to be making any changes at the current time. The capital investments continue to yield sufficient income to cover day to day requirements at the church and this has been particularly endorsed during the past year when the Trustees have assisted the PCC with additional contributions to running expenses.

Change of Financial Adviser

For many years, the overall lead Financial Adviser to the Trustees had been the Professional Financial Centre. This business was in fact sold and has now become part of the J Edward Sellars partnership. In light of this the Trustees had asked J Edward Sellars to look in detail at the Fidelity holdings, with a view to these monies being transferred over to JES to manage on a discretionary basis moving forward.

The rationale here was that the Trustees were happy with the overall split on investment holdings, but JES offered a discretionary service and the Trustees felt this would be more appropriate on a forward basis, in line with the portfolio managed by Charles Stanley stockbrokers.

Cash Reserves

The past 12 months have been extremely difficult for the economy in general and the church in particular. Lockdowns introduced during the year have meant that many fund raising activities normally held within the church have been severely curtailed, resulting in significant difficulty for the church in handling day to day affairs.

The Trustees have therefore held larger reserves than might have been the case in the past, as they agreed to support the PCC wherever possible to cover the running costs of the church. They have therefore used the cash reserves to cover expenses such as heating, oil and electricity costs.

At 5 April 2021 the cash reserves stood at £118,309. Whilst interest rates remain low, the Trustees were hopeful that ongoing contract work would soon be able to resume and therefore felt comfortable holding this sum. It was also to be utilised to cover ongoing maintenance costs as agreed.

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 5 APRIL 2021**

Financial Review

During the year, the value of the Charity's investments increased by £260,284 to £1,544,169 (2020: £1,283,885) and the income earned from the investments amounted to £36,008 (2020: £51,110), enough to cover the total expenditure for the year of £27,878 (2020: £38,246).

The Charity recognised an overall surplus for the year of £265,085 (2021: deficit of £171,714) after an investment revaluation gain of £256,955 (2020: loss of £184,578).

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Declaration

The trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

I D Penny

Date: 25 January 2022

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF WILLIAM FREDERICK JOHN BLACKFORD DECEASED
FOR THE YEAR ENDED 5 APRIL 2021**

Independent examiner's report to the trustees of William Frederick John Blackford Deceased

I report to the trustees on my examination of the accounts of the William Frederick John Blackford Deceased ('the Trust') for the year ended 5 April 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Ferris BSc (Hons) FCA DChA

Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 25 January 2022

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2021**

	Note	Unrestricted Funds 2021 £	Unrestricted Funds 2020 £
Income			
Investment income:			
Bank interest		5,420	5,911
Dividends received		30,588	45,199
Total income		<u>36,008</u>	<u>51,110</u>
Expenditure			
Raising funds	2	5,330	4,648
Charitable activities	3	22,548	33,598
Total expenditure		<u>27,878</u>	<u>38,246</u>
Net income/(expenditure) before investment (losses)/gains		8,130	12,864
Gains/ (losses) on investments		256,955	(184,578)
Net movements in funds		<u>265,085</u>	<u>(171,714)</u>
Total funds brought forward		1,395,660	1,567,374
Total funds carried forward		<u><u>1,660,745</u></u>	<u><u>1,395,660</u></u>

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
BALANCE SHEET
AS AT 5 APRIL 2021**

	Note	2021 £		2020 £
Fixed assets				
Investments	4	1,544,169		1,283,885
Current assets				
Debtors and prepayments	5	3,427	3,947	
Cash at bank and in hand		118,309	111,112	
		<u>121,736</u>	<u>115,059</u>	
Creditors: amounts falling due within one year	6	<u>(5,160)</u>	<u>(3,284)</u>	
Net current assets		116,576		111,775
Net assets		<u>1,660,745</u>		<u>1,395,660</u>
 Represented by:				
Unrestricted funds		<u>1,660,745</u>		<u>1,395,660</u>

The accounts were approved by the Trustees on 25 January 2022

I D Penny
On Behalf of the Board of Trustees

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 5 APRIL 2021**

1 Accounting policies

Basis of accounting

The financial statements have been prepared in £ sterling on the historical cost basis and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)).

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Income

These are included gross of related expenditure in the Statement of Financial Activities ('SoFA') when the charity becomes entitled to the resources, is virtually certain they will receive the resources, and can measure the monetary value with sufficient reliability.

Investment income is recognised on a receivable basis.

Investment gains and losses include any gain or loss on the sale of investments, and any gain or loss resulting from revaluing investments to market value at the end of the year.

Income from tax reclaims are included in the SoFA at the same time as the interest to which they relate.

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Fixed asset investments

Investments are recognised initially at fair value which is normally the transaction price (but excludes any transactions costs). Subsequently, investments are held at market value, with all realised and unrealised gains and losses passing through the SoFA.

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 5 APRIL 2021**

Accounting policies (continued)

Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later). Realised and unrealised gains are not separated in the Statement of Financial Activities.

Debtors

Trade debtors and other debtors are recognised at the settlement amount due.

Cash at bank and in hand

Cash at bank and in hand comprise of cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Creditors

Creditors and provisions are recognised where the Trust has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Taxation

The Trust is a registered charity and is exempt from taxation on its income and gains where they are applied for charitable purposes. The Trust's tax exempt status was confirmed by H M Revenue & Customs on 6 August 2009.

Fund accounting policy

All funds held by the Trust are:-

- Unrestricted – these funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Financial instruments

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and liabilities of the charity and their measurements are as follows:

Financial assets – debtors and accrued income are basic financial instruments and are debt instruments measured at amortised cost and details in note 9. Investment portfolios are basic financial instruments measured at fair value through the income and expenditure account.

Cash at bank and deposit accounts– is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors and accruals are financial instruments, and are measured at amortised cost and detailed in note 9.

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 5 APRIL 2021**

2	<u>Raising funds</u>	2021 £	2020 £
	<u>Investment management costs</u>		
	Financial advice	920	-
	Portfolio management charges	4,410	4,648
		5,330	4,648
		5,330	4,648
3	<u>Charitable activities</u>	2021 £	2020 £
	Repairs to Church	10,440	21,928
	Repairs to grounds and monument	2,796	2,646
	Architects	-	1,584
	Insurance	545	538
	Governance costs	8,767	6,902
		22,548	33,598
		22,548	33,598
	Included within Governance costs	2021 £	2020 £
	Legal charges	7,200	5,415
	Accountancy	1,067	1,000
	Independent examination	500	487
		8,767	6,902
		8,767	6,902
4	<u>Investments</u>	2021 £	2020 £
	Market value		
	At 6 April 2020	1,283,885	1,264,187
	Additions	48,340	311,613
	Disposals	(48,340)	(111,613)
	Income re-invested	7,739	8,924
	Portfolio management charges	(4,410)	(4,648)
	Unrealised & realised (losses)/gains	256,955	(184,578)
		1,544,169	1,283,885
		1,544,169	1,283,885
	Represented by:		
	Global Growth & Income Fund for Charities	641,340	529,382
	Charles Stanley – Investment portfolio	308,019	242,540
	Fidelity – Investment portfolio	403,255	356,436
	M & G Investments - Charifund	191,555	155,527
		1,544,169	1,283,885
		1,544,169	1,283,885

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 5 APRIL 2021**

5 Debtors and prepayments

	2021	2020
	£	£
Debtors and accrued income	3,427	3,947
	<u>3,427</u>	<u>3,947</u>

6 Creditors and accruals

	2021	2020
	£	£
Accruals	5,160	3,284
	<u>5,160</u>	<u>3,284</u>

7 Trustees' and employee remuneration

None of the trustees were paid any remuneration or expenses by the charity during the year (2020: none).

The trust has no employees, and hence no key management personnel and none that receive remuneration of over £60,000 (2020: none).

8 Related party transactions

I D Penny, a trustee, is a consultant of Veitch Penny Solicitors (part of Gilbert Stephens LLP). During the year the trust paid Veitch Penny £7,200 (2020: £5,415) for legal services. At the year-end, £3,600 was due to Veitch Penny (2020: £1,815).

9 Analysis of net assets between funds

	Unrestricted funds	Total 2021
	£	£
Fixed assets	1,544,169	1,544,169
Debtors	3,427	3,427
Cash at bank and in hand	118,309	118,309
Creditors due within one year	(5,160)	(5,160)
	<u>1,660,745</u>	<u>1,660,745</u>

**WILLIAM FREDERICK JOHN BLACKFORD DECEASED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 5 APRIL 2021**

Analysis of net assets between funds - 2020

	Unrestricted funds £	Total 2020 £
Fixed assets	1,283,885	1,283,885
Debtors	3,947	3,947
Cash at bank and in hand	111,112	111,112
Creditors due within one year	(3,284)	(3,284)
	<u>1,395,660</u>	<u>1,395,660</u>

10 Financial instruments

Categorisation of financial instruments

	2021 £	2020 £
Financial assets measured at fair value through the income and expenditure account	1,544,169	1,283,885
Financial assets that are debt instruments measure at amortised cost	121,736	115,059
	<u>1,664,905</u>	<u>1,398,944</u>
Financial liabilities measured at amortised cost	5,160	3,284

Item of income, expenditure, gain or losses

	Income £	Net gains £
2021		
Financial assets measured at fair value through the income and expenditure account	35,952	256,955
	<u>35,952</u>	<u>256,955</u>
	Income £	Net losses £
2020		
Financial assets measured at fair value through the income and expenditure account	50,655	(184,578)
	<u>50,655</u>	<u>(184,578)</u>