



**BARNET MULTICULTURAL COMMUNITY CENTRE LIMITED**  
(A company limited by guarantee)

**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
For the Year ended 31st March 2021

Charity number: **1063521**  
Company number: **3335686 England & Wales**

**Contents****Page**

Reference and Administrative Information	3
Structure, Governance and Management	4-5
Centre Activities	6
Centre Manager Report	7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Accounts	11-12

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

The trustees are pleased to present their report together with the financial statements of the charity for the year ending 31st March 2021.

### REFERENCE AND ADMINISTRATIVE DETAILS

Charity name:	Barnet Multicultural Community Centre (BMCC)
Charity registration number:	1063521
Company registration number:	03335686
Registered Office and operation address:	Barnet Multicultural Community Centre Algernon Road Hendon, London NW4 3TA

### BOARD OF TRUSTEES:

Chairman	Mr. Chunilal Kakad	Barnet Asian Old Peoples Association
Company Secretary	Mr. Abdirahman Salah	Barnet Somali Community Group
	Ms. Catherine Okrafo-Smart	Barnet African Caribbean Association
	Dr. Sharad Mehta	Barnet Asian Old Peoples Association
	Mr. Aweys Yusuf	Barnet Somali Community Group
	Mr. Jayantilal Kotecha	Barnet Asian Old Peoples Association
	Mr. Jama Abdi Ahmed	Barnet Somali Community Group

**FINANCIAL MANAGEMENT**      Treasurer, Chairman and Centre Office staff

**CENTER STAFF:**              Miss Bahar Mohsini              Full-time Centre Manager  
                                         Mr Ferron (John) McDuffus      Caretaker/Cleaner

**INDEPENDENT EXAMINER:**      Issa Associates  
                                         Cumberland House, Suite 116, 80 Scrubs Lane, London, NW10 6RF

**BANKERS:**                      Charities Aid Foundation (CAF Ltd), 25 Kings Hill Avenue, Kings Hill, West Malling,  
                                         Kent, ME19 4JQ

# STRUCTURE, GOVERNANCE AND MANAGEMENT

## GOVERNING DOCUMENT

A report and account for the year ending 31<sup>st</sup> March 2021 is presented on behalf of the Board of Trustees of Barnet Multicultural Community Centre Limited.

The company is limited by guarantee, incorporated on 19<sup>th</sup> March 1997 and was registered as a charity with the Charities Commission on 21<sup>st</sup> July 1997.

The affairs of the company are governed by Memorandum and Articles of Association. The liability of the board in the event of the company being wound up is limited to £1.

The Board holds responsibility for governance of the charitable company, delegating responsibility for delivery of activities and services to the Centre Administrator. Directors may be co-opted at any time, but then must be elected by a quorum of members at an Annual or Extraordinary General Meeting.

The Board meets every three months and receives an update from the Centre Administrator.

No trustee received any remuneration for services as a trustee during the current or comparative year. No trustee had any beneficial interest in any contract with the charity during the year.

## RECRUITMENT AND APPOINTMENT OF BOARD OF TRUSTEES

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association

1. The Board of Trustees shall be comprised as follows:
  - a. Not more than three people nominated by Barnet Asian Old Peoples Association (BAOPA)
  - b. Not more than three people nominated by Barnet Somali Community Group (BSCG)
  - c. Not more than three people nominated by Barnet African Caribbean Association (BACA)
  - d. Such other persons may be invited into membership from time to time at the discretion of the Board of Trustees under Article 3.
2. The Chairperson will be appointed as follows:
  - a. At the Annual General Meeting (AGM) of the Company the members of the Company shall appoint from amongst themselves a Chairperson, who shall serve from one AGM to the next. Appointments shall be made in strict rotation of the members.
3. The Secretary will be appointed as follows:
  - a. The Board shall appoint a Secretary of the Company for such term at such remuneration and upon such conditions as they think fit, and any secretary so appointed may be removed by them.

## ORGANISATIONAL CHART

- Barnet Multicultural Community Centre (BMCC) has a Board of Trustees made up of seven members who are responsible for the strategic direction and policy of the charity. During lockdown, the Board were regularly updated by the centre manager via emails and zoom meetings as necessary.
- The Treasurer post is filled by Nigel Abrahams from NAB Bookkeeping Ltd.
- A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Centre Manager.

## TRUSTEE INDUCTION AND TRAINING

New trustees are given the Memorandum and Articles of Association, the committee and decision-making processes and recent financial performance of the charity. They meet key employees and the other trustees. Our trustees are regularly brought up-to-date with the latest Centre matters, legislative requirements and a wide variety of issues affecting voluntary and community activity in London. The Board has an ongoing commitment to learning and development.

## **RESPONSIBILITIES OF THE MANAGEMENT COMMITTEE**

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as of 31<sup>st</sup> March 2021.

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year.

In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **INDEPENDENT EXAMINER**

Issa Associates were re-appointed during the year to carry out the Financial Independent Examination. This report has been prepared in accordance with the Statement of Recommended Practice (SORP 2002), "Accounting and Reporting by Charities" and applicable accounting standards.

## **MEMBERS OF THE MANAGEMENT COMMITTEE**

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3.

In accordance with company law, as the company's directors, we certify that: taken in so far as we are aware, there is no relevant financial information of which the company's independent examiner is unaware; and

- As the directors of the company, we have taken all the steps that we ought to have order to make ourselves aware of any relevant financial information and to establish that the
- Charity's independent examiner is aware of that information

## **BARNET MULTICULTURAL COMMUNITY CENTRE - ACTIVITIES**

BMCC is situated in an area of the London Borough of Barnet that has the highest levels of deprivation, a large elderly Asian and black minority ethnic and refugee population who are excluded through isolation, language difficulties and cultural identification. BMCC provides a safe and secure environment where these members can come and participate in numerous projects and activities as well as benefit from receiving important health and statutory information in a culturally sensitive way. So whether people are sharing stories, making art, doing exercise, viewing performances or exhibits, meaningful interaction and exchange is taking place allowing people to make friends, be more active and be healthier. Thus leading to reduced isolation and improved life chances across the community as well improved physical and mental wellbeing of the users.

### **RESIDENT GROUPS**

The **aims and objectives** of Barnet Multicultural Community Centre are as follows:

- To promote and develop opportunities for and participation of disadvantaged people.
- To work towards a better understanding between different cultural groups.
- To provide premises to voluntary organisations and the local community groups.
- To promote better race relations and community cohesion

BMCC is composed of the following three core groups who are permanently resident at the Centre: **Barnet African Caribbean Association, Barnet Asian Old Peoples Association, Barnet Somali Community Group.**

**BARNET AFRICAN CARIBBEAN ASSOCIATION (BACA)** *cater for day care needs of the elderly and sufferers of Alzheimer's and stroke in the African & Caribbean communities.*

During lockdown, they were not able to provide their normal activities, however they supported their members by:

- Running a befriending scheme, where support was provided in accordance with the government guidelines
- Providing a prescription collection service and establishing a shopping service to support those who were shielding
- Tablet Project using grants received from the London Community Foundation COVID-19 Fund (£5,040) and Brent Cross South Community Fund 2020 (£2,545), which enabled service users to attend online events and keep in touch with friends and family.
- Home meals delivery service in conjunction with Hazel's Kitchen Catering.
- In December 2020 service users enjoyed a lively online festive sing-along with Jenny Graham.

**BARNET ASIAN OLD PEOPLES ASSOCIATION (BAOPA)** *provides a welcoming day centre facility for the recreation, leisure and social welfare of the elderly in the Asian community.*

During lockdown, they were not able to provide their normal activities, however they supported their members by setting up:

- WhatsApp group for members to keep in touch with each other, forward online event information and any relevant updates
- Daily Yoga online classes with Zoom
- Live musical events broadcast through Zoom and Youtube
- Bereavement support for members through phone calls
- Befriending Scheme – calling members to provide support
- BMCC provided ready meals, food parcels and winter packs to the more vulnerable members who were shielding

**BARNET SOMALI COMMUNITY GROUP (BSCG)** *provides advice, information and support to refugees and asylum seekers from the Somali community as well as supplementary education for the Somali younger generation.*

During lockdown, they were not able to provide their normal face to face activities, however they supported their members by having one to one zoom/phone appointments to provide free advice and information about:

- Housing and welfare benefits
- Immigration
- Education and employment advice
- Translation and interpreting
- Health
- Helpline advice service

## **CENTRE MANAGERS REPORT**

BMCC during the Covid-19 pandemic and following government guidelines, had to close its doors for group activities and to its service users. Notwithstanding BMCC continued to provide support and services to the local community during the lockdown through its volunteers.

BACA, BAOPA, BSCG and Cherry Lodge cancer care members who were shielding due to clinical vulnerability and/or going through chemotherapy/radiotherapy during this difficult time were provided with:

- I. Food distribution - distributing up to 200 cooked meals provided by Stonegrove Community Trust, every week from April 2020 until May 2021. The distributions were carried out in partnership Cherry Lodge Cancer Care
- II. Funding from the Community Respond Fund (£500) enabled:
  - Distribution of 45 winter packs, each containing a hot water bottle, blanket, hat, scarf and gloves
  - Food bank running for 6 months, distributing food parcels with the help of additional donations

BMCC was made Covid Safe following government guidelines by:

- installing sanitisation stations
- appropriate signage throughout the building
- implementing a one-way traffic system
- providing an NHS QR code for its users
- monitoring ongoing maintenance/services

This enabled the local community and businesses to hire BMCC for funerals and socially distanced workshops, in particular Covid training for businesses.

The Centre manager volunteered for the Warmer Winters project during Dec 20<sup>th</sup> to Christmas Eve. This project provides 10,000 healthy meals to Children in need over the Christmas holidays.

Due to Covid Lockdown, the resident groups could not provide any rental income, potentially leaving BMCC financially vulnerable. Through persistent endeavours of its volunteers BMCC procured a Business Rates Covid Grant of £40,286 and £8925 income was generated through venue hire. This has ensured that BMCC did not have to rely on its reserves to survive this pandemic.

In conclusion, through the difficult times and in the face of the pandemic BMCC still managed to uphold its objectives through volunteering, by providing services and help to the community and following all government guidelines.

A very special thanks is extended to the volunteers and part-time caretaker. Their dedication and flexibility have been integral to running the Centre.

BMCC looks forward to another year filled with service provision, activities and further development.

# BARNET MULTICULTURAL COMMUNITY CENTRE LIMITED

## Independent examiner's report

For the year ending 31 March 2021

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 13 to 14.

### *Respective responsibilities of trustees and examiner*

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

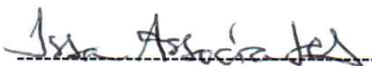
### *Basis of independent examiner's report*

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities; have not been met;



Issa Associates  
Chartered Certified Accountants  
40a Maygrove Road  
London NW6 2EB



Date: 14 December 2021

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## BARNET MULTICULTURAL COMMUNITY CENTRE LIMITED

## Statement of Financial Activities

For the year ended 31 March 2021

		2021	2020
	General Purpose	Total funds	Total funds
	£	£	£
<i>Income</i>	<i>Notes</i>		
<i>Income from activities in furtherance of objectives</i>			
<i>Grants and Donations</i>			
Business Rates Covid grant	40,286	-	-
Covid Furlough grant	22,280	-	-
Grants & donations -other	<u>500</u>	-	-
<i>Total Grants &amp; donations</i>		<i>63,066</i>	
<i>Hall Hire</i>			
Church of Christ	4,400		18,250
Finchley Music School	2,380		14,240
Hendon Satsang Mandal	-		4,950
Tae Kwon Doe	225		1,425
Hiring- other	<u>1,920</u>		<u>29,469</u>
<i>Total Hall Hire</i>		<i>8,925</i>	<i>68,334</i>
<i>Rent</i>			
BACA	-		4,388
BAOPA	-		8,161
BSCG	<u>-</u>		<u>585</u>
<i>Total Rent</i>		<i>-</i>	<i>13,133</i>
Sundry Income	-	-	100
Deposit retention	-	-	200
Bank Interest Received	53	53	94
<b>Total Income</b>	<b><u>72,044</u></b>	<b><u>72,044</u></b>	<b><u>81,861</u></b>
<i>Expenditure</i>			
Salaries and wages	26,445	26,445	29,408
Office Administrations	-	-	8,148
Telephone, Internet and fax	852	852	807
Business rates	-	-	1,584
Printing, postage and stationery	122	122	243
Light, heat & water	2,452	2,452	5,652
Building maintenance	3,235	3,235	3,754
Building repairs & refurbishment	446	446	2,781
Cleaning & waste removal	2,608	2,608	11,763
Fire maintenance	997	997	1,303
Governance costs	3 5,297	5,297	5,073
Insurance	3,055	3,055	1,436
Accountancy fees	800	800	890
Licenses, publications & subscriptions	56	56	246
Gifts and donations	150	150	238
Publicity and promotions	-	-	144
Bank charges	138	138	120
Travel & subsistence	-	-	111
Depreciation	4 -	-	961
<b>Total Expenditure</b>	<b><u>46,653</u></b>	<b><u>46,653</u></b>	<b><u>74,662</u></b>
Surplus/(deficit) for the year	25,391	25,391	7,199
Fund balance brought forward	<u>78,897</u>	<u>78,897</u>	<u>71,698</u>
	104,288	104,288	78,897
<b>Fund balances carried forward</b>	<b><u>104,288</u></b>	<b><u>104,288</u></b>	<b><u>78,897</u></b>

# BARNET MULTICULTURAL COMMUNITY CENTRE LIMITED

## Balance Sheet

For the year ended 31 March 2021

	Notes	£	2021 £	£	2020 £
<i>Fixed Assets:</i>					
Tangible	4		<u>-</u>	<u>-</u>	<u>-</u>
			-		-
<i>Current Assets:</i>					
Debtors	5	1,964		1,950	
Cash at bank and in hand		<u>110,617</u>		<u>81,129</u>	
		112,581		83,079	
<i>Current liabilities payable within 1 year:</i>					
Creditors and accruals	6	<u>(8,293)</u>		<u>(4,182)</u>	
<i>Net Current Assets</i>			<u>104,288</u>	<u>78,897</u>	
<i>Total Assets less current liabilities</i>			<u>104,288</u>	<u>78,897</u>	
<i>Funds:</i>					
Reserve funds			104,288	78,897	
			<u>104,288</u>	<u>78,897</u>	

For the financial year ended 31 March 2021, the company was entitled to exemption from audit under s477 of the Companies Act 2006; and no notice has been deposited under s476.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime. The financial statements on pages 13 to 16 were approved by the board and signed on their behalf by:

.....  
Nigel Abrahams  
Treasurer

Date: 14/12/21

# BARNET MULTICULTURAL COMMUNITY CENTRE LIMITED

## Notes to the Accounts

For the year ended 31 March 2021

### 1 Basis of accounting

The financial statements have been prepared under the historical cost convention, and have been prepared in accordance with Statement of Recommended Practice (SORP 2015), "Accounting and Reporting by Charities" and applicable accounting standards.

### 2 Accounting Policies

A summary of the principal accounting policies, all of which have been applied consistently throughout the year is set out below.

#### 2.1 Cash flow statement

The Company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

#### 2.2 *Incoming resources*

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 2.3 Resources expended

All expenditure is accounted for on accruals basis and has been classified under headings that aggregate all costs related to the category, and where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

#### 2.4 *Fund Accounting*

General funds are unrestricted funds which are available for use at the discretion of the trustees for particular purposes. The aim and use of each designated fund is set out in the financial statements

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted funds are set out in the Statement of Financial Activities.

#### 2.5 *Depreciation and diminution in value*

Depreciation is provided at the rates calculated to write off the cost less residual value of each asset over its expected useful life as follows:

Office equipment: 20% on straight line basis

#### 2.6 *Transfers between funds*

Where proportions of restricted grants have been allocated for general management and administration costs of the charity/company, these are indicated as transfers between funds in the Statement of Financial Activities.

#### 2.7 Gifts in kind

The charity received the benefit of work carried out by volunteers which is not costed.

# BARNET MULTICULTURAL COMMUNITY CENTRE LIMITED

## Notes to the Accounts

For the year ended 31 March 2021

### 3 Governance Costs

These relate to the general running of the charity. They allow us to operate and generate the information required for public accountability. Thus, they include, trustees' meeting costs as well as preparation of statutory accounts. The cost is calculated as 10% of salaries.

### 4 Tangible fixed assets

(2 new boiler units & 200 new chairs)

	Office equipment	Total £
<i>Cost</i>		
At 1 April 2020	13,531	13,531
Additions	-	-
At 31 March 2021	<u>13,531</u>	<u>13,531</u>
<i>Depreciation</i>		
At 1 April 2020	13,531	13,531
Charge for period	-	-
At 31 March 2021	<u>13,531</u>	<u>13,531</u>
<i>Net book values</i>		
At 31 March 2021	<u>-</u>	<u>-</u>
At 31 March 2020	<u>-</u>	<u>-</u>

### 5 Debtors and prepayments

	2021 £	2020 £
Other debtors (HMRC JRS)	<u>1,964</u>	<u>1,950</u>
	<u>1,964</u>	<u>1,950</u>

### 6 Creditors and accruals

	2021 £	2020 £
Hiring Clients' Deposits	2,777	2,777
Other creditors and accruals	<u>5,516</u>	<u>1,405</u>
	<u>8,293</u>	<u>4,182</u>