

DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

COMPANY INFORMATION

Director D Rennie

A Scott

K James-Castle Dr K Prince T Jones S Walker

Secretary R L Frankenberg

Company number 02143658

Registered office The Glades

Festival Way Festival Park Stoke on Trent Staffordshire ST1 5SQ

Accountants DJH Mitten Clarke Limited

The Glades Festival Way

Festival Park Stoke on Trent Staffordshire ST1 5SQ

CONTENTS

	Page
Report of the Trustees	1 - 4
Independent Examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 16

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report for the year ended 31 March 2021

Administrative Details

Directors / Trustees

D Rennie

A Scott

K James-Castle Dr K Prince

T Jones

I Onol S Walker (Resigned 4 August 2020)

(Appointed 25 April 2020)

Trustees are appointed in accordance with the Articles of Association of the Company.

Chair

A Scott

Secretary

R L Frankenberg

Treasurer

M Warne

Bankers

The Cooperative Bank plc Central Commercial Branch

PO Box 250 Skelmersdale WN8 6WT

Accountants

DJH Mitten Clarke Limited

The Glades Festival Way Festival Park Stoke on Trent Staffordshire ST1 5SQ

Principal Office

72 Hartshill Road

Stoke

Staffordshire ST4 7RB

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Structure, Governance and Management

Structure

Beavers Arts Limited is a company limited by guarantee and not having a share capital under the Companies Acts 2006 (registration number 02143658) and is registered with the Charity Commissioners as a charity (registration number 1068736) under the Charities Act 2011.

Trustees Responsibilities

The trustees (who are also directors of Beavers Arts Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Recruitment of Trustees

As a matter of policy the Trust would normally expect to advertise for new trustees in both the local and national press to ensure that the most suitable candidates are selected for interview by the Board. In some cases the Board may become aware of someone with particular qualifications and may invite such a person to apply for Trusteeship.

All new Trustees receive the Charity Commission's booklet giving guidance on being a charity trustee as well as following a formal induction programme. In appropriate cases, by agreement with the Trustees and the applicant, a trustee designate may attend up to three trustee meetings before his/her appointment is confirmed.

Key risks affecting the Business

The Company operates a risk adverse policy in all areas of operation. Overall responsibility for identifying and managing risk rests with the Board. All major risks to which the charity is exposed have been reviewed and systems have been established to manage those risks.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Objectives and Activities

Charitable Objectives

The main objective of the Charity is to promote, maintain, improve and advance the education of the public in the arts.

Activities

The Charity aims to achieve the objectives by way of increasing the availability of arts and to promote, encourage and increase the appreciation of the arts generally. Activities and events are planned and performed in which the arts are promoted to the general public and which can be either standalone projects or annual events. These are mainly supported by local authorities and grant making trusts.

Beavers Arts Ltd (B arts) objects are to work creatively for change with individuals and communities by employing artists and creative professional in work that is innovative, intelligent and meaningful and that leads to a process of greater cultural democracy. The company continued to deliver well against its charitable objects of promoting and increasing the availability of the arts during the year 20 - 21 despite continuing challenges in the wider cultural and public sectors.

In particular the company responded well to the challenges of the global COVID-19 pandemic, and adapted activity to ensure the company continued to promote participation in the arts. B arts activities reached beneficiaries face to face and online, and had a positive impact on communities within Stoke on Trent, Newcastle under Lyme and North Staffordshire. In total the company worked with 1,053 participants, 10 volunteers and 6 placements, and reached an online audience for its work of 14,000, and a physical audience of 500. B arts employed 4 permanent staff, a Creative Engagement worker on a 4yr contract, and 71 contracted artists to reach those beneficiaries.

Within 2020/21 B arts worked across the following themes, which together form the company's core activities:

Neighbourhood

While some projects were postponed due to COVID-19, the company continued to develop partnership relations with the National Trust property Shugborough Estate, Fegg Hayes Community Hub, and Emma Bridgewater Pottery, Silverdale Parish Council, making plans for Lantern parades in the next financial year (21-22).

In response to cancelled programming, B arts launched a programme of work called 'Care', which commissioned 10 artists with finding new ways to engage audiences and participants during COVID-19 restrictions on social distancing. 'Care' in total comprised 5 commissions: Behind the Line' (interviews and photo portraits of black frontline workers), 'You Don't Know Me But' (working with care home residents to create a telephone theatre piece), 'Sounds From Another Town' (interviews with people in Fenton/Stoke town), 'Things I Heard in Spar' (doorstep theatre interventions in Fegg Hayes), 'Depository of the Dull' (online participant-upload gallery of the seemingly mundane items at home)

International Work

The company continued to work with partners beyond the UK, in particular Reclaim the Neighbourhood (Germany, Ukraine) funded by Erasmus/EU, with trips planned for 21-22.

Bread in Common

The bakery continued to carry out retail (moving online), bread courses, catering and education/training projects. B arts ran two face-to-face training programmes (Chatty Café, Rise) and also developed digital cook-a-longs. The Children in Need funded 'holiday hunger' programme, 'Little School of Improbable Cooking' was adapted to remote delivery, renamed 'Little School at Home', and families were sent food packages, a video, and a creative activity to trial from home. The videos were made available online.

Bread in Common also responded to the needs of local community during the pandemic, increasing the level of Fareshare food donations received, to enable the company to deliver food packages to people in need.

REPORT OF THE TRUSTEES cont... FOR THE YEAR ENDED 31 MARCH 2021

Strategic

B arts was instrumental in supporting Stoke Creates to develop as a strategic landing platform for regional, national and international resources, and the company's Artistic Director sits on the board.

B arts has continued to develop partnership relations with local uiniversities and education providers, continuing to: hold student placements for Keele University Medical Students; mentor and lead workshops as part of the CREATE training programme for the arts; invited to be a partner in a new collaborative theatre MA course delivered by Staffordshire University in 21-22, involving mentoring and placements.

Organisation Development

Within this year the company achieved significant funding from the governments Cultural Recovery Fund, which enabled the company to survive the pandemic. The money covered core costs, project costs and enabled B arts to replenish company reserves. It also supported the development of a targeted youth work strand, exploring methods for detached creative youth work in public spaces.

B arts also achieved additional funding from significant funders Paul Hamlyn Foundation, and a smaller year-long fund awarded by Esmee Fairbairn Foundation to support the organisation through the pandemic, and to develop a larger application to submit in 21-22.

Financial Review

The Charity's financial position is laid out in the balance sheet and financial statements. The total funds of the charity at 31 March 2021 are £150,906 (2020; £80,051).

Reserves of £150,906 represent restricted funds of £19,234 comprising capital projects and unrestricted funds of £131,672.

Trustees Investment Powers and Policy on Reserves

The Trustees have power to invest and expend the funds of the Charity in such a manner, as they shall consider most beneficial for the achievement of the objects in accordance with the Articles of Association of the Charity.

Reserves in this context constitute all funds held in cash, at the charity's bankers, or in the form of other current, medium or long term investments, which form part of the Trust's unrestricted funds available for expenditure on the Trust's charitable purposes.

The Board considers that it is desirable to hold a minimum of three months' total operating expenditure in reserve, with the strategic aim of building reserves up to twelve months, in order to smooth the effect of any adverse fluctuations in income.

The policy is reviewed annually by the Board, and reserve levels quarterly by the treasurer.

Approved by the Trustees on

A Scott Chair

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEAVERS ARTS LIMITED FOR THE YEAR ENDED 31 MARCH 2021

We report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 6 to 15.

Respective responsibilities of trustees and auditors

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- · examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006;
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and reporting by charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The Glades Festival Way Festival Park Stoke on Trent Staffordshire ST1 5SQ

DJH MITTEN CLARKE LIMITED

Chartered Accountants Registered Auditor

13/12/21

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income from:					
Donations	3	72,535	300,563	373,098	331,137
Charitable activities	4	54,557	-	54,557	88,446
Investment income	5	125	-	125	313
Other income		300	_	300	6,338
Total Income		127,517	300,563	428,080	426,234
Expenditure on:					
Raising funds	6	26,691	28,901	55,592	57,385
Charitable activities	7	26,125	275,508	301,633	373,888
Total Expenditure		52,816	304,409	357,225	431,273
·					
Net Income/(Expenditure)		74,701	(3,846)	70,855	(5,039)
Transfers between funds		-	-	-	-
Net movement in funds		74,701	(3,846)	70,855	(5,039)
Reconciliation of funds					
Fund balances at 31 March 2020		56,971	23,080	80,051	85,090
Fund balances at 31 March 2021	13	131,672	19,234	150,906	80,051

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on the annexed pages form an integral part of these financial statements

BALANCE SHEET

AS AT 31 MARCH 2021

			2021	•	2020
	Notes	£	£	£	£
Fixed assets Tangible assets	10		27,446		32,216
Current assets Debtors Cash at bank and in hand	11	6,236 279,402		27,416 120,050	
		285,638		147,466	
Creditors: amounts falling due within one year	12	(<u>162,178)</u>		(<u>99,631)</u>	
Net current assets			123,460		47,835
Total assets less current liabilites			150,906		80,051
Capital and reserves Restricted funds			19,234		23,080
Unrestricted funds					
Designated funds Unrestricted funds		80,000 <u>51,672</u>			
			131,672		56,971
Shareholders' funds	13		150,906		80,051

For the financial year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors and authorised for issue on $\bigcirc 2.111121$ and are signed on its behalf by:

A Scott Chair K James-Castle Director

Company Registration No. 02143658

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies

Company information

Beavers Arts Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Festival Way, Festival Park, Stoke on Trent, Staffordshire, ST1 5SQ.

1.1 Accounting convention

Beavers Arts Limited is a company, limited by guarantee in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are described in the Trustee's Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 as applicable to companies subject to the small companies regime and UK Generally Accepted Practice as it applies from 1 January 2015. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest \mathfrak{L} .

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Accounting policies cont.....

1.3 Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure. Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'. Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

Income from charitable activities represents the provision of activites in furtherance of the charity's objects.

Investment income is earned through holding assets for investment purposes. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method .

Other income represents those items not falling into the above categories.

1.4 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes all direct and indirect costs of fundraising.
- Expenditure on charitable activities includes all direct and indirect costs of delivering the objects of the charity. This includes expenditure on props and costumes, which have no realisable value, but are reusable on future projects. These costs are written off in the financial statements, but are considered by the directors to be capable of generating a future income stream, the amount and timing of which cannot be quantified.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose, otherwise costs are shown net of VAT where appropriate.

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Accounting policies cont.....

1.5 Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and governance costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery

10% per annum of net book value

Computer equipment

33% per annum of cost

1.7 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash at bank and in hand 1.8

Cash at bank and in hand are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

1.9 Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in the statement of financial activities.

1.10 **Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Accounting policies cont.....

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basis financial liabilities

Basic financial liabilities, including creditors and loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

1.12 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

1.14 Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.15 Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

2.	Net increase in funds				
				2021 £	2020 £
	Net (decrease)/increase in fund	ds is stated after cha	arging:	~	~
	Depreciation			<u>5,713</u>	<u>6,729</u>
3.	Income from donations				
		Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
	Grants receivable Donations and gift aid Gifts in kind	71,200 1,335	300,563 - -	371,763 1,335	328,853 2,284
		72,535	300,563	373,098	331,137
	Income from charitable activ	ities			
		Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
	Project work	54,557		54,557	88,446
		54,557		54,557	88,446
	Investment Income				
		Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
	Interest received	125	-	125	313

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

6. Cost of raising funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Salaries and staff costs	12,513	3,567	16,080	13,912
Running costs	14,178	25,334	39,512	43,473
	26,691	28,901	55,592	57,385
7. Cost of Charitable Activities	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds 2021	Funds 2020
			Funds	Funds
Salaries and staff costs	Funds	Funds	Funds 2021	Funds 2020
Salaries and staff costs Project costs	Funds £	Funds £	Funds 2021 £	Funds 2020 £
	Funds £ 4,064	Funds £ 131,405	Funds 2021 £ 135,469	Funds 2020 £ 118,914
Project costs	Funds £ 4,064	£ 131,405 123,124	Funds 2021 £ 135,469 123,124	Funds 2020 £ 118,914 209,799

8. Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2020: £Nil).

The total amount of employee benefits received by key management personnel is £140,461 (2020; £124,672). The Charity considers its key management personnel compromise the members of the Management Team.

The trustees did not have any expenses reimbursed during the year (2020 - £Nil).

9. Staff costs and employee benefits

	2021 £	2020 £
Wages and salaries	140,461	124,672
Employment costs	9,265	6,302
Pension costs	1,823	1,853
	151,549	132,827

There were no employees who received total employee benefits of more than £60,000.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

9. Staff costs and employee benefits cont...

The average monthly number of employees and full time equivalent (FTF) during the year was as

	The average monthly number of employees and fullows:	ıll time equivale	ent (FTE) dui	ing the year	was as
		2021 Number	2021 FTE	2020 Number	2020 FTE
	Management team	10	10	8	8
		10	10	8	8
10.	Tangible fixed assets		Plant and		
		N	flant and flachinery et		
	Cost At 1 April 2020 Addition		90,933 94		
	At 31 March 2021		91,870	_	
	Depreciation At 1 April 2020 Charge for the year		58,71 _5,71		
	At 31 March 2021		64,429	<u>9</u>	
	Net book value At 31 March 2021		<u>27,446</u>	<u> </u>	
	At 31 March 2020		32,216	<u> </u>	
11.	Debtors				
		2021 £	2020 £		
	Trade debtors Other debtors	700 5,535	22,232 5,184		
		6,236	27,416		
12.	Creditors: amounts falling due within one year				
		2021 £	2020 £		
	Trade creditors Deferred incoming resources Taxation and social security Other creditors	8,345 144,297 2,913 6,623	20,770 63,112 10,856 4,893		
		162,178	99,631		

Deferred income relates to monies received in advance of the project work being undertaken.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

13.	Funds		
a.	Unrestricted Funds		
		2021	2020
	Unrestricted funds are represented by:	£	£
	Fixed assets	8,212	9,136
	Net current assets	123,460	47,835
		131,672	56,971
	The unrestricted funds include:		
	Designated funds		
	Contingency fund	50,000	=
	Redundancy costs	10,000	-
	Capital fund	20,000	
		80,000	-
	Unrestricted funds	51,672	
		131,672	-
b.	Restricted Funds	2021	2020
		£	£
	Minibus fund	4,569	5,077
	Computer equipment fund	4,080	3,890
	Car fund	10,585	14,113
		19,234	23,080
		2021	2020
		£	£
	Restricted funds are represented by:		-
	Fixed assets	19,234	23,080
		19,234	23,080
14.	Leases		
	Total future minimum lease payments under non-cancellable operati	ng leases are as follo	ows:
		2021	2020
		£	£
	Less than one year	17,000_	17,000
		17,000	17,000

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

15. Financial instruments

The carrying amounts of the charity's financial instruments are as follows:

Debt instruments measured at amortised cost:	2021 £	2020 £
- Debtors	700	22,232
Financial liabilities	700	22,232
Measured at amortised cost Creditors	14,281_	32,101
	14,281	32,101