



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 st April 2020	To	31 st March 2021

Section A Reference and administration details

Charity name

Voces Academy

Other names charity is known by

Registered charity number (if any)

1166868

Charity's principal address

15 Dukesbridge Court

Duke Street

READING

RG1 4SA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chika Robertson			
2	Neil Ferris		01/04/20 – 19/03/21	
3	Peter Hanke			
4				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Victoria Ely – Executive Director

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 3 rd May 2016
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	We seek individuals with a balance of arts management and board governance experience. Additionally, charity development experience is prioritised. We also aim for a gender balance of trustees. Selection is dependent on the Voces Academy strategy need.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

To advance education in the arts for the public benefit, particularly in but not exclusively choral and other music by providing:

- a) vocational training courses, workshops and development programmes and
- b) performances, concerts and recordings of high artistic merit to the general public

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning activities for the year, trustees kept in mind the Charity Commission's guidance on public benefit during meetings.

Due to the COVID-19 pandemic, Voces Academy has been unable to continue with its normal schedule of training courses, workshops and development programmes.

The cohort of students that was in place at the start of the pandemic were provided with an online alternative for continued development for the period up until the end of the academic year (July 2020).

Voces Academy has not undertaken any further activities since this time due to restrictions on in-person activities and concerns around health and safety.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

From the start of the pandemic until the end of the academic year (July 2020), Voces Academy ran a series of curated online development sessions for the cohort of students current at the time.

The purpose of these sessions was two-fold:

1. To keep a thread of continued learning for the conducting students
2. To maintain a support group for the students as the arts industry was shut-down, providing a space for the conductors to freely discuss the psychological impact of the lockdown, share ideas and stay connected.

Due to the COVID-19 pandemic, Voces Academy has been unable to undertake any additional activities and therefore did not run any further events, workshops or activities during the 2020-21 year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Longer term the policy on reserves is to develop a three-month balance of cash for expected liabilities. Finances continue to be reviewed regularly.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The financial situation of the charity has been severely affected by the COVID-19 pandemic. The activities of the charity rely heavily on in-person meetings and therefore were unable to go ahead throughout the year.

Due to the loss of income due to the pandemic, the executive director was first given a 50% reduction in fees and eventually the cessation of payment entirely. There has been a hold on all other unnecessary expenses of the charity.

No further increase of liabilities incurred through start-up costs. The loan provided for start-up is not secured against any assets of the charity and is not under any immediate requirement for repayment (only as and when the charity is financially able to do so).

Section F

Other optional information

With the event of the COVID-19 pandemic still continuing, there has been no activity for Voces Academy during this year. It has continued to be difficult to plan and understand how the vocational training programmes will develop during this time. The charity has focussed on reducing costs in an effort to survive and is currently undergoing a reassessment of activities for post-pandemic conditions.

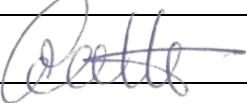
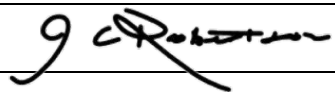
As such, there are no planned activities for the 2021-22 year at present.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Hanke	Chika Robertson
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	26/01/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Voces Academy

No (if any)
1166868

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2020

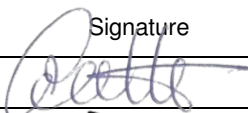
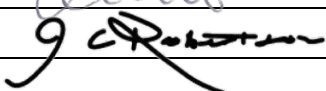
To

Period end date
31st Mar 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Activities for Generating Funds	-	-	-	-	-
Receipts from Charitable Activities	795	-	-	795	31,020
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	795	-	-	795	31,020
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	795	-	-	795	31,020
A3 Payments					
Cost of Activities for Generating Funds	-	-	-	-	-
Cost of Charitable Activities	7,121	-	-	7,121	46,124
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	7,121	-	-	7,121	46,124
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,121	-	-	7,121	46,124
Net of receipts/(payments)	- 6,326	-	-	- 6,326	- 15,104
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 6,326	-	-	- 6,326	- 15,104

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	3,571	-	-
		-	-	-
		-	-	-
	Total cash funds	3,571	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Account Receivable	1,014	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Long term liability - start up capital	Unrestricted - Exart Performances	-	Unspecified
	Long term liability - start up capital	Unrestricted - Voces Academy Denmark	-	Unspecified
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Peter Hanke	24/01/2022
			Chika Robertson	26/01/2022

Voces Academy

Registered Charity

1166868

Notes on Receipts and Payments Accounts

For the period from 1st April 20
to 31st Mar 21

Section B Statement of assets and liabilities at the end of the period

B5 Liabilities

Loans were extended privately for the purposes of providing start-up capital. No immediate repayment is demanded. No liability is secured by an express charge on any of the assets of Voces Academy.