

**REGISTERED COMPANY NUMBER: 4184061 (England and Wales)**

**REGISTERED CHARITY NUMBER: 1087513**

**Report of the Trustees and  
Audited Financial Statements for the Year Ended 31 March 2021  
for  
VOLUNTARY IMPACT NORTHAMPTONSHIRE LTD**

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Key to abbreviations used in the accounts

AGM	Annual General Meeting
BBO NEP	Building Better Opportunities – Northamptonshire Local Economic Partnership
CCG	Clinical Commissioning Group
CSF	Collaborative Stakeholder Forum
Countywide S & D	Countywide Support and Development
DWP (ESF)	Department of Work and Pensions (European Social Funding)
ESF – NEP	European Social Fund – Northamptonshire Local Economic Partnership
FRS	Financial Reporting Standard
FFWB	First for Well Being
Goodwill CIC	Goodwill Community Interest Company
ICT	Information and Communication Technology
ICAN	Integrated Care Across Northamptonshire
ICS	Integrated Care System
NAVCA	National Association of Voluntary and Community Associations
NCVO	National Council for Voluntary Associations
NHS	National Health Service
NHS Nene CCG	National Health Service Nene Clinical Commissioning Group
NBC	Northampton Borough Council
NCT	Northampton Community Transport
NDDS	Northampton Door to Door Service
NGH	Northampton General Hospital
NHCP	Northampton Health Care Partnership
NCC	Northamptonshire County Council
NHCP	Northamptonshire Healthcare Foundation Trust
NEP WRAP	Northamptonshire Local Economic Partnership Work Readiness Action Programme
PAYE	Pay As You Earn
SEMLEP	South East Midlands Local Economic Partnership
SOTP	Statement of Recommended Accounting Practice
TA (ESF)	Technical Assistance (European Social Funding)
UoN	University of Northampton
VAT	Value Added Tax
VCS	Voluntary and Community Sector
VCSE	Voluntary, Community and Social Enterprises
VIN	Voluntary Impact Northamptonshire

**Report of the Trustees  
for the Year Ended 31 March 2021**

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**Reference and Administration**

The Trustees are pleased to present their Report and Accounts for Voluntary Impact Northamptonshire Ltd (VIN) for the year ended 31 March 2021. The Trustees are responsible for ensuring that financial statements are prepared which provide a true and fair view of the state of affairs of VIN and this report and the financial statements are presented in accordance with the Statement of Recommended Practice (SORP 2015).

The Trustees are accountable for the proper administration of the organisation and for ensuring that as a charitable company it complies with the regulations of the Charity Commission and Companies House.

**Structure, governance and management**

Trustees are recruited to ensure that the Board benefits from a wide range of identified skills and knowledge that will strengthen our capacity and governing abilities and also reflect VIN's diversity policy. Trustees serve for three years, after which they are eligible to stand for a further three-year term which may be extended by a further year in exceptional circumstances. Formal board meetings are held four times a year to coincide with the financial cycle. New Trustees are expected to undertake an induction programme, and to take part in occasional training sessions.

The day to day running of VIN and the execution of the organisational objectives is delegated to the Chief Executive, who is also the Company Secretary. The Chief Executive is responsible for ensuring that services are delivered within the framework of the plans and policies established by the Trustees.

**Wider networks**

VIN provides infrastructure support services to the local voluntary and community sector and is also part of an extensive network of national, regional and local organisations. Valuable national and regional networking derives from our membership of Volunteering England, The National Association of Voluntary and Community Associations (NAVCA), the Value of Infrastructure group in National Council for Voluntary Organisations (NCVO) and our collaboration with SEMLEP. Locally, our ongoing close collaboration with partners such as NHFT, the University of Northampton, Northampton Borough Council and NCC help us in our ongoing work to provide improved services for connection to the voluntary and community sector (VCS).

**Risk management**

The Trustees regularly examine business and operational risks which the organisation may encounter and ensures that systems are in place to mitigate these risks.

**Objectives and Activities**

**Vision**

We will lead and champion the changing needs of local communities and act as a catalyst for change, innovation and best practice in a complex and challenging landscape.

**Mission**

VIN strives to build strong and sustainable communities focusing on equality, fairness and health. We want to make a difference by creating opportunities to help people reach their potential in an inclusive and adaptable way. VIN has a role to play in supporting, guiding and influencing both communities and community organisations.



**Report of the Trustees  
for the Year Ended 31 March 2021**

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**Values**

We passionately believe in the value volunteers can bring to local communities and community based organisations. We will act professionally in all aspects of our operation, and in achieving our objectives.

In our dealings with individuals and groups we are a caring organisation that respects the diversity of the people we work with.

In our role as a trusted partner we will continue to display the values of honesty and integrity.

**The activities undertaken by VIN to deliver this vision and mission are:**

- The provision of a range of services and support for voluntary and community sector organisations to enable them to operate more effectively and efficiently.
- Working with people at a point of place to help them develop and increase their capacity to become involved in local community action.
- The provision of information and advice about volunteering to a wide audience but especially to potential volunteers, who also receive one to one guidance and support to become engaged in local volunteering initiatives.
- Working with and providing support for volunteers with extra support needs to enable them to engage in mainstream volunteering. This work includes the guidance and training of individuals to introduce a wider perspective, and to assist them to progress towards reaching their potential.
- To be an advocate for the voluntary and community sector by raising issues that affect the voluntary and community sector on the agenda locally and leading challenge where necessary. VIN contributes to strategic planning in Northampton and the County in partnership with other voluntary and statutory organisations in relation to these developments.
- Providing direct services through volunteers to disadvantaged people at a point of place and thereby contributing to sustainable communities.
- Leadership and representation for VCS organisations at a senior strategic level.
- Support to build collaborations and partnerships of local community providers around the concept of people and places.
- Delivering place based initiatives.

**Achievements and performance**

2020/2021 has been yet another challenging year for the VCSE Sector in general and as a result for VIN. As we enter into a second full year with COVID, VIN has continued to achieve and work towards its core Mission Position which has a number of key workstreams:

- To continue to support volunteering initiatives in all its forms.
- To continue to support community organisations with advice, information, and knowledge.
- To continue to advocate on behalf of seldom heard voices.
- To support and deliver Placed Based Initiatives.
- To deliver projects and activities which connect People to Places.
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Achievements for the year are described more fully in our Condensed Annual Snapshot to be issued in January 2022.

- We delivered 8 training courses and 27 online Peer to Peer Network Sessions.
- We supported 90 volunteers over the period of the pandemic, helping them to gain confidence and knowledge leading to placements with local community organisations.
- Our Volunteer Car Scheme delivered 9546 volunteer hours throughout the 12-month period.
- Our NCT (Northampton Community Transport) undertook 9965 passenger journeys, assisting those most vulnerable to remain connected within our community.
- Our Volunteer Car Scheme undertook 5810 passenger journeys.
- In support of the pandemic, we delivered 67 Food Parcels to vulnerable individuals and 29 Prescription collections.
- We recruited 70 new volunteers to our Happy at Home Befriending Service.
- We delivered 464 Support Calls to Individuals deemed to be lonely or isolated.

The work that VIN undertakes has been extremely successful in a number of areas:

Voice and Advocacy: VIN continues to host and develop the VCSE Assembly as a route to greater VCSE strength and depth. The Assembly Governance Board has now been convened and several Thematic Groups are developing.



**Report of the Trustees  
for the Year Ended 31 March 2021**

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The Unitary Authorities: VIN continues to work predominantly with the West Unitary authority and has built relationships with key networkers, influencers and policy makers.

Health: VIN sits at the NHCP Board and has been working with several key partners on elements of the new ICS (Integrated Care System).

Strategic Influence: VIN sits at the NHCP Board, the Health and Well Being Board (West Northamptonshire) and the CSP.

SEMLEP: VIN continues to support participation between the VCSE sector and Economic plans for the area driven by SEMLEP. Group Support: VIN, like many other charities moved to a digital offering and reached more organisations at a time and date of their choosing from the comfort of their own homes.

We are well-placed to continue our highly respected work in North and West Northamptonshire

**Organisation as a whole**

The organisation has continued to show its sustainability and flexibility. 2020/21 has been a year of challenge and expectation. We are constantly assessing our place in the market and how we secure the resources to deliver the support that our VCS users so clearly need. In these difficult times, we continue to review our efficiency and look for innovative ways of generating the income we need to deliver the key outcomes our beneficiaries need. This allows us to put more into our designated reserves. As an example, to sector organisations, we are mindful of our costs to be sure we can provide the best value.

**Quality standards**

We currently hold the NAVCA and the Investing in Volunteers Quality Marks. We were also the first Volunteer Centre in the UK to be awarded our Volunteer Centre Wave 4 certificate (a higher level of accreditation given by NCVO which contains the latest elements of Good Practice in relation to Volunteering and is widely recognised by funders and commissioners).

**Strategic direction for VIN**

VIN will continue to support local voluntary and community action through its strap line of Support, Guide and Influence. We will continue to act as a catalyst for change, innovation and best practice.

**The four key areas for development and their strategic actions are:-**

**1. Through a growing and respected profile, VIN provides leadership, capacity-building and good practice for the sector locally and regionally.**

- The continuing development of local partnerships.
- The development of leadership within the VCS to influence decision-making and change.
- The development of frameworks and mechanisms which underpin strong representation for the sector.

**2. To develop a culture of innovation within the organisation with a focus on operating as a sustainable business.**

- The development of best practice internally to enable innovation within the constraints of landscape, context and financial pressures.
- The continued approach to risk-benefit profiling.

**3. To develop key partnerships and collaborations to enable VIN and other organisations to achieve their mission.**

- To continue to review the VIN Commsortia arrangement.
- To continue to develop regional partnerships.
- To continue to identify new partnership opportunities and areas of work.
- To fully understand the marketplace in which we work and offer services based on need, local circumstance and those which add value to statutory interventions.

# **VOLUNTARY IMPACT NORTHAMPTONSHIRE LTD**

## **Report of the Trustees for the Year Ended 31 March 2021**

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### **Covid-19**

During C19 all staff have been working remotely and conducting their business virtually. This has been the case since March 2020 and is likely to continue for the foreseeable future. In financial terms, VIN has been able to apply for and has received some funding to support the varied number of Covid 19 initiatives that have been on offer. We have also begun to deliver our training and network sessions through a digital platform which has ensured we continue to provide the sector with training, advice and support.

### **Reference and administrative details**

**Registered Company number** 4184061  
(England and Wales)

**Registered Charity number**  
1087513

### **Registered office**

15 St Giles Street  
Northampton  
Northamptonshire  
NN1 1JA

### **Reference and administrative details**

#### **Trustees**

Mrs C Neilson	Appointed 28 January 2021	
Mr T J Birch	Appointed 28 January 2021	
Mr S J Barter	Appointed 28 January 2021	
Mr G M Beckett	Appointed 28 January 2021	
Mr C D Pallot	Resigned 28 January 2021	
Mr M Rutherford	Resigned 28 January 2021	
Ms C A Maryon		
Mr C Whyld		
Mr C D Williams		
Mrs D Mayhew	Resigned 23 September 2021	
Ms R Ashraf	Appointed 28 January 2021	
Mrs A Murray	Appointed 28 January 2021	Resigned 19 May 2021

#### **Company Secretary**

Mr R Rolph

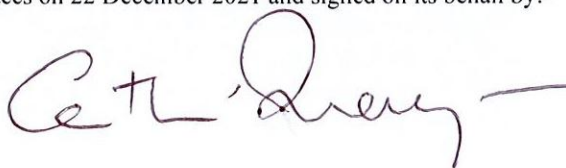
#### **Auditor**

J R Watson & Co  
Chartered Accountants  
Chancery House  
52 Sheep Street  
Northampton  
NN1 2LZ

The Trustees are accountable for the proper administration of the organisation and for ensuring that as a charitable company it complies with the regulations of the Charity Commission and Companies House.

Approved by the Board of Trustees on 22 December 2021 and signed on its behalf by:-

Catherine Maryon  
Chair of Trustees/Directors





## VOLUNTARY IMPACT NORTHAMPTONSHIRE LTD

### Trustees' Responsibilities Statement for the Year Ended 31 March 2021

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The trustees (who are also directors of Voluntary Impact Northamptonshire Ltd for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

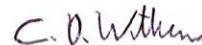
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Board of Trustees on 22 December 2021 and signed on its behalf by:-

Mr C D Williams - Treasurer





## **VOLUNTARY IMPACT NORTHAMPTONSHIRE LTD**

### **Independent Auditors' Report to the Members of Voluntary Impact Northamptonshire Ltd**

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#### **Opinion**

We have audited the financial statements of VIN (the 'charitable company') for the year ended 31 March 2021 which comprise the profit and loss account, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



**Independent Auditors Report to the Trustees of  
Voluntary Impact Northamptonshire Ltd**

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**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

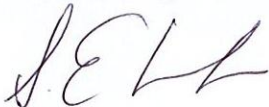
We have been appointed as auditor under section 144<sup>3</sup> of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Susan Leathem  
Senior Statutory Auditor  
J R Watson & Co

Chartered Accountants  
Chancery House  
52 Sheep Street  
Northampton  
NN1 2LZ

23 December 2021

*J R Watson & Co is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.*



**Statement of Financial Activities for  
the Year Ended 31 March 2021**

		Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Donations</b>	2	44,570	19,896	64,466	12,328
<b>Charitable activities</b>	3				
Direct services	3	-	10,862	108,662	34,054
Contract work		-	302,062	302,062	337,452
Project and services	4	27,700	248,607	276,307	221,023
<b>Other activities</b>	5	101,884	29,168	131,052	75,277
<b>Investment income</b>	6	326	-	326	583
<b>Transfer of NDDS funds</b>		-	-	-	261,653
<b>Total</b>		174,480	708,395	882,875	942,370
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Direct services	7	94,369	169,096	263,465	186,323
Contract work	7	-	327,596	327,596	317,133
Depreciation	7	19,159	-	19,159	17,570
Project and services	7	166,969	150,682	317,651	251,994
Support costs governance	8	16,256	-	16,256	16,858
<b>Total</b>		296,753	647,374	944,127	789,878
<b>NET (EXPENDITURE)/INCOME</b>		(122,273)	61,021	(61,252)	152,492
<b>Transfers between funds</b>	16	49,979	(49,979)	-	-
<b>Net movement in funds</b>		(72,294)	11,042	(61,252)	152,492
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		793,073	125,706	918,779	766,287
<b>TOTAL FUNDS CARRIED FORWARD</b>		720,779	136,748	857,527	918,779

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

## Summary income and expenditure accounts for the year ended 31 March 2021

	2021	2020
	£	£
Income	882,549	941,787
Interest and investment income	<u>326</u>	<u>583</u>
<b>Gross income</b>	<b><u>882,875</u></b>	<b><u>942,370</u></b>
Expenditure	924,968	772,308
Depreciation of fixed assets	<u>19,159</u>	<u>17,570</u>
<b>Total expenditure</b>	<b><u>944,127</u></b>	<b><u>789,878</u></b>
Net (expenditure)/income	<u>(61,252)</u>	<u>152,492</u>



**VOLUNTARY IMPACT NORTHAMPTONSHIRE LTD**

**Balance Sheet  
At 31 March 2021**

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021 Total funds</b>	<b>2020 Total funds</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>					
Tangible assets	<b>13</b>	548,829	-	548,829	566,974
<b>Current Assets</b>					
Debtors	<b>14</b>	26,763	49,925	76,688	108,954
Cash at bank and in hand		<u>245,732</u>	<u>282,760</u>	<u>528,492</u>	<u>430,809</u>
		272,495	332,685	605,180	539,763
<b>Creditors</b>					
Amounts falling due within one year	<b>15</b>	100,545	195,937	296,482	187,958
<b>Net current assets</b>		<u>171,950</u>	<u>136,748</u>	<u>308,698</u>	<u>351,805</u>
<b>Total assets less current liabilities</b>		<u>720,779</u>	<u>136,748</u>	<u>857,527</u>	<u>918,779</u>
<b>Net Assets</b>				<u>857,527</u>	<u>918,779</u>
<b>Funds</b>					
Unrestricted funds				720,779	795,869
Restricted funds				<u>136,748</u>	<u>122,910</u>
<b>Total funds</b>				<u>857,527</u>	<u>918,779</u>

The notes on pages 13 to 21 form part of these financial statements

**Balance Sheet - continued at 31 March 2021**

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These financial statements have been prepared in accordance with the charities SORP 2019 (FRS 102) with regard to the Companies Act 2006 where appropriate.

The financial statements were approved by the Board of Trustees on 22 December 2021 and were signed on its behalf by:

Mr C D Williams - Treasurer



The notes on pages 13 to 21 form part of these financial statements



**VOLUNTARY IMPACT NORTHAMPTONSHIRE LTD**

**Cash Flow Statement  
for the Year Ended 31 March 2021**

	Notes	£	2021 £	£	2020 £
<b>Cash flows from operating activities</b>					
Cash generated from operations			98,371		256,029
<b>Investing activities:</b>					
Purchase of tangible fixed assets		(1,014)		(23,960)	
Interest received		<u>326</u>		<u>583</u>	
<b>Net cash used in from investing activities</b>			<u>(688)</u>		<u>(23,377)</u>
<b>Net increase in cash and cash equivalents</b>			97,683		232,652
Cash and cash equivalents at beginning of year			<u>430,809</u>		<u>198,157</u>
<b>Cash and cash equivalents at end of year</b>			<u>528,492</u>		<u>430,809</u>

**RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2021 £	2020 £
<b>Net (expenditure)/income for the reporting period (as per the statement of financial activities)</b>	(30,102)	152,492
<b>Adjustments for:</b>		
Depreciation charges	19,159	17,570
Interest received	(326)	(583)
Decrease/(increase) in debtors	32,266	(29,254)
(Decrease)/increase in creditors	<u>77,374</u>	<u>115,804</u>
<b>Net cash provided by operating activities</b>	<u>98,371</u>	<u>256,029</u>

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

Voluntary Impact Northamptonshire Ltd is an incorporated charity governed by a constitution in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered address is given in the charity information on page 4 of these financial statements. The nature of the Charity's operations and principal activities are as detailed on pages 1-4 of these financial statements.

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

**Allocation and apportionment of costs**

Costs are apportioned between restricted and unrestricted funds.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 50% on cost
Long leasehold	- Straight line over 99 years
Fixtures and fittings	- 50% on cost
Motor vehicles	- Straight line over 3 years

**Debtors and creditors receivable/payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**Taxation**

The charity, as a registered charity, is exempt from corporation tax on any surpluses recognised in the statement of financial activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the terms of the donation or grant or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.



## 1. ACCOUNTING POLICIES

### Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 9.

### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

## 2. JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the Charities accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	<u>64,466</u>	<u>12,328</u>

## 4. INCOME FROM CHARITABLE ACTIVITIES

	Activity		
Other income:	Direct services	108,662	34,054
	Contract work	<u>302,062</u>	<u>337,952</u>
		<u>410,724</u>	<u>371,506</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

	2021 £	2020 £
<b>5. PROJECTS &amp; SERVICES</b>		
Grants	<u>276,307</u>	<u>221,023</u>
Grants received, included in the above, are as follows:		
Big Lottery Happy at Home	116,199	109,573
Big Lottery VCSE	20,526	-
Big Lottery Countywide Support and Development	42,958	-
Big Lottery Covid Grant	2,000	-
Commsortia	4,843	-
NAVCA	11,357	-
NBC Countywide Support and Development	30,000	30,000
ESF – NEP (delivery)	27,427	29,575
NCF – Covid recovery	9,500	-
NCF Good neighbours	9,763	-
TA (ESF)	1,734	1,870
Goodwill CIC	-	5
NHS Nene CCG	<u>-</u>	<u>50,000</u>
	<u>276,307</u>	<u>221,023</u>
	2021 £	2020 £
<b>6. OTHER ACTIVITIES</b>		
Car scheme and NDDS income	<u>131,052</u>	<u>75,277</u>
<b>7. INVESTMENT INCOME</b>		
Deposit account interest	<u>326</u>	<u>583</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

		2021	
		£	
<b>8. Charitable activities</b>			
	<b>Direct costs</b>	<b>Support costs</b>	<b>Totals</b>
Direct services	263,465	-	263,465
Contract work	327,596	-	327,596
Depreciation	19,159	-	19,159
Project and services	<u>317,651</u>	<u>-</u>	<u>317,651</u>
	<u>927,871</u>	<u>-</u>	<u>927,871</u>
<b>9. Support costs</b>			
<b>Governance costs</b>		<b>2021</b>	<b>2020</b>
		£	£
Other resources expended		<u>16,256</u>	<u>16,858</u>
<b>10. Net income</b>		<b>2021</b>	<b>2020</b>
Net income is stated after charging		£	£
Depreciation on owned assets		<u>19,159</u>	<u>17,570</u>

**11. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 (year ended 31 March 2020 £nil).

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 (year ended 31 March 2020 £nil).



Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 12. STAFF COSTS

	2021 £	2020 £
Wages and salaries	563,283	495,166
Social security costs	40,477	36,485
Other pension costs	16,784	17,079
Redundancy costs	11,448	-
Agency staff and consultants	18,815	20,296
	<u>650,807</u>	<u>569,026</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Full time	12	12
Part-time	16	16
Agency staff and consultants	1	1
	<u>29</u>	<u>29</u>

No employees received emoluments in excess of £60,000.

The total employee benefits of key management personnel for the charity were £70,446.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	3,612	8,716	12,328
<b>Charitable activities</b>			
Direct services	-	34,054	34,054
Contract work	-	337,452	337,452
Projects and services	50,000	171,023	221,023
Other trading activities	55,383	19,894	75,277
Investment income	583	-	583
Transfer of NDDS funds	261,653	-	261,653
<b>Total</b>	<b>371,231</b>	<b>571,139</b>	<b>942,370</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Direct services	92,265	94,058	186,323
Contract work	-	317,133	317,133
Depreciation	17,570	-	17,570
Project and services	124,588	127,406	251,994
Support costs governance	16,846	12	16,858
<b>Total</b>	<b>251,269</b>	<b>538,609</b>	<b>789,878</b>
<b>NET INCOME/(EXPENDITURE)</b>	119,962	32,530	152,492
<b>Transfers between funds</b>	41,882	(41,882)	-
<b>Net movement in funds</b>	<b>161,844</b>	<b>(9,352)</b>	<b>152,492</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	634,025	132,262	766,287
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>795,869</b>	<b>122,910</b>	<b>918,779</b>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 13. Tangible fixed assets

	Freehold property	Long leasehold property	Fixtures and fittings	Motor Vehicles	Total
<b>Cost</b>					
at 1 April 2020	16,023	679,140	62,683	6,900	762,446
Additions	-	-	1,014	-	1,014
Disposals	(16,023)	-	-	-	(16,023)
<b>at 31 March 2021</b>	<b>-</b>	<b>679,140</b>	<b>63,697</b>	<b>6,900</b>	<b>747,437</b>
<b>Depreciation</b>					
at 1 April 2020	16,023	125,487	53,004	3,258	195,472
Charge for the year	-	6,860	9,999	2,300	19,159
Eliminated in respect of disposals	(16,023)	-	-	-	(16,023)
<b>at 31 March 2021</b>	<b>-</b>	<b>132,347</b>	<b>63,003</b>	<b>5,558</b>	<b>198,608</b>
<b>Net book values</b>					
<b>at 31 March 2021</b>	<b>-</b>	<b>546,793</b>	<b>694</b>	<b>1,342</b>	<b>548,829</b>
<b>at 31 March 2020</b>	<b>-</b>	<b>553,653</b>	<b>9,679</b>	<b>3,642</b>	<b>566,974</b>

## 14. Debtors: amounts falling due within one year

	2021	2020
	£	£
Accounts receivable	39,319	69,276
Prepayments and accrued income	37,369	39,678
	<u>76,688</u>	<u>108,954</u>

## 15. Creditors: amounts falling due within one year

Accounts payable	9,928	9,626
VAT and PAYE	36,095	32,640
Other creditors	2,554	2,321
Accrued expenses	216,755	143,371
	<u>265,332</u>	<u>187,958</u>



Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

## 16. Fund movement

## Restricted fund balances as at 31 March 2021

Countywide Support and Development	20,707
CSE Assembly	28,704
Car Scheme	6,553
Commsortia	17,784
NEP (Delivery)	3,186
Social Prescription Development Work	30,000
Happy at Home	29,814
<b>Total</b>	<b>136,748</b>

## 16. Movements in funds

	Income	Expenditure	Movement
<b>Unrestricted funds</b>			
General	63,082	(190,153)	(127,071)
NDDS	111,398	(106,600)	4,798
<b>Total</b>	<b>174,480</b>	<b>(296,753)</b>	<b>(122,273)</b>

## Restricted Funds

Countywide Support and Development	106,908	(94,455)	12,453
NDDS	99,807	(99,807)	-
Car Scheme	46,821	(35,609)	11,212
Commsortia	160,571	(156,607)	3,964
University of Northampton	14,466	(10,709)	3,757
NHFT	75,988	(61,047)	14,941
SEMLEP	7,875	(7,701)	174
NEP (Commsortia – Working Progress)	44	(44)	-
TA	1,764	(3,139)	(1,375)
NEP – (Delivery)	27,427	(24,135)	3,292
FFWB Team	-	(2,479)	(2,479)
Rutland	-	(2,158)	(2,158)
Social Prescription Dev Work	30,000	(22,938)	7,062
Happy at Home	116,198	(108,781)	7,417
VCSE Assembly	20,526	(17,765)	2,761
<b>Total</b>	<b>708,395</b>	<b>(647,374)</b>	<b>61,021</b>
<b>Total Funds</b>	<b>882,875</b>	<b>(944,127)</b>	<b>(61,252)</b>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

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**16. MOVEMENT IN FUNDS - continued**

Restricted Funds

Car Scheme - Funded by NBC, NHS, registration fees and fundraising from trusts - Volunteer Drivers provide transport for elderly and disabled people to and from medically related appointments.

Countywide S&D - VIN holds the Voluntary Sector Support and Development contract for Northamptonshire.

The University of Northampton - A project in conjunction with the University of Northampton to encourage volunteering among their students.

Commsortia - Commsortia has been set up to enable a consortium of voluntary sector organisations bid for large public sector contracts they would not otherwise have access to. VIN is a member of Commsortia and hosts the Project Manager and gives administration support

Northamptonshire Health Foundation Trust - VIN has a Volunteering development worker based at the hospital, helping to manage the recruitment and retention of volunteers.

NEP (Northamptonshire Enterprise Partnership) - VIN is a partner in the Big Lottery building better opportunities fund which is aimed at preparing organisations to access European Funding

TA - This is an ESF funded project to help voluntary groups to prepare for the accessing of ESF money and to work in partnership.

Big Lottery – Happy at Home – this is an extension of the successful project started in Daventry, which matches up volunteer befrienders with older people who would enjoy the company to help relieve feelings of loneliness.

NDDS- on 1 November 2019 Northampton Door to Door Service (NDDS) merged with VIN, and all assets, liabilities, and employees of NDDS were transferred to VIN. VIN is carrying on the NDDS service together with its car scheme as Northampton Community Transport.

Operating leases

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

Within 1 year	51,206
Between 2 - 5 years	<u>82,248</u>
	<u>133,454</u>

# VOLUNTARY IMPACT NORTHAMPTONSHIRE LTD

## Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	2021	2020
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	64,460	12,328
Projects and services – grants	276,307	221,023
<b>Other trading activities</b>		
Car scheme and NDDS income	131,052	75,277
<b>Investment income</b>		
Deposit account interest	326	583
<b>Charitable activities</b>		
Other income – direct services	108,662	34,054
Other income – contract work	302,062	337,452
Acquisition of NDDS	-	261,653
<b>Total incoming resources</b>	<b>882,875</b>	<b>942,370</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Salaries	563,283	495,134
Social security	40,477	36,485
Pensions	16,785	17,043
Redundancy costs	11,448	-
Rent	4,092	6,887
Insurance	4,323	3,083
Light and heat	1,890	2,866
Postage and stationery	6,952	7,353
Agency staff and consultants	18,815	20,296
Volunteers' expenses	540	6,606
Travel expenses	975	1,093
Telephone	6,700	7,185
Staff training	194	456
ICT expenses	11,512	9,761
Repairs and renewals	846	3,508
Office costs	8,449	14,820
Staff recruitment	425	780
Meetings and events	4,341	11,702
Publications and subscriptions	1,653	1,531
Health and safety	3,098	434
Motor vehicle leasing	36,821	16,540
Motor expenses minibuses	14,386	10,422
Equipment leasing	-	553
<i>Carried forward</i>	<b>758,005</b>	<b>674,538</b>

This page does not form part of the statutory financial statements



# **VOLUNTARY IMPACT NORTHAMPTONSHIRE LTD**

## **Detailed Statement of Financial Activities for the Year Ended 31 March 2021**

	2021	2020
	£	£
<b>Charitable activities - continued</b>		
<i>Brought forward</i>	758,005	674,538
Bank charges	900	928
Bad debts written off	-	(700)
Other project costs	121,154	80,683
Input VAT repayable	31,150	-
Depreciation of fixed tangible assets	<u>19,159</u>	<u>17,570</u>
	930,368	773,019
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy fees	4,750	4,750
Legal fees	9,007	11,727
AGM costs	<u>-</u>	<u>382</u>
	13,757	16,859
<b>Total resources expended</b>	944,125	789,878
<b>Net income</b>	<u>(61,252)</u>	<u>152,492</u>

This page does not form part of the statutory financial statements