

**Compton & Shawford Community Association
Annual Report and Accounts**

For the Year Ended 31st March 2021

Charity number 296640

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GENERAL INFORMATION

Registered Address:

Shawford Parish Hall
Pearson lane
Shawford
Winchester
Hampshire
SO21 2AA

Village Hall Address:

Shawford Parish Hall
Pearson Lane
Shawford
Winchester
Hampshire
SO21 2AA

Bank:

Lloyds Bank
49 High Street
Winchester
Hampshire
SO23 9BU

Independent Examiner:

Ledger Accounting Services Limited
12 West Links.
Tollgate
Chandlers Ford
Eastleigh
Hampshire
SO53 3TG

TRUSTEES' ANNUAL REPORT

The Trustees of the Compton & Shawford Community Association ("the Association") present their twenty second annual report together with financial statements for the year ended 31st March 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The objects and powers of the Association together with the structure and operation of the Board of Trustees was adopted at its annual general meeting on 12th November 2004. The Association is a charity registered with the Charity Commission, registered number 296640. Its registered address and principal place of operation is shown on page 2

The following served as Trustees throughout the year unless otherwise stated:

Mrs Alison Witheyman	Chairman
Mr Richard Sorsbie	Treasurer
Mrs Annie Woodward	Secretary
Mr Mick Davies	
Mrs Myra Wilkinson	
Mrs Jean Millar	

Mrs Alison Witheyman has told the Association that she will not be seeking re-election at the following AGM. Mrs Myra Wilkinson has taken on the role of acting Chairperson until a new Chairman is elected.

OBJECTS AND ACTIVITIES

The objects of the Association remain:

- (a) to promote the benefit of the inhabitants of the area of the civil parish of Compton & Shawford, without distinction of sex or political, religious or other opinions, by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation with the object of improving the condition of life of the said inhabitants,
- (b) to maintain and manage Shawford Parish Hall and any other centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

The Association is non-party in politics and non-sectarian in religion.

ACHIEVEMENTS AND PERFORMANCE

In the year ended 31st March 2021 the Association maintained a good financial position. The principal activity remains the management of Shawford Parish Hall which provides the local and wider community with an excellent venue for many and varied hiring activities. During the year we continued to provide facilities for over fifty user groups. At the date of this report, the hall is open but under current Covid regulations.

FINANCIAL REVIEW

The results for the year reflected in the accounts are summarised as follows:

	2020/21	2019/20
	£	£
(Deficit)/Surplus on unrestricted funds	6,925	(3425)
Deficit on Restricted funds	-	-
Net Surplus/(Deficit) for the year	£6,925	£(3425)

Reserves

The Association has a policy to set aside money from its general reserves to provide funds in the unrestricted Maintenance Fund to meet major repairs and maintenance. At 31 March 2021 the balance on the fund was £ 22,474. (2020 £22,474)

Risks

A comprehensive Risk Register was maintained and reviewed by the management committee during the year. To comply with COVID-19 regulations, a risk assessment was carried out and implemented in order to facilitate safe usage of the hall. Subsequently, the hall was closed to comply with UK Government lockdown regulations.

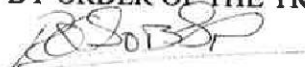
PLANS FOR THE FUTURE

During the year to 31st March 2006, the Association received a detailed report carried out to determine the level of funding that will be required to provide for the long term maintenance of the Hall. The Trustees are considering updating this Report. It looks at the areas likely to require attention over a 25 year time span and advises on the cost implications. Accordingly a maintenance and associated funding plan is ongoing to ensure the Hall remains in good condition and the overall user experience is enhanced. The Trustees continue to consider what works may need to take place over the next two to three years which may include insulation of the Hall roof and upgrading of the Caretaker's cottage. The Trustees are happy that adequate reserves are in place to meet foreseeable obligations.

INDEPENDENT EXAMINER

In accordance with the Charities Act 2011 a resolution proposing the re-appointment of Ledger Accounting Services Limited as Independent Examiner to the charity will be put to the Annual General Meeting.

BY ORDER OF THE TRUSTEES



Richard Sorsbie

Treasurer

(10th January 2022)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE COMPTON AND SHAWFORD COMMUNITY ASSOCIATION

I report to the charity trustees on my examination of the accounts of Compton & Shawford Community Association ("the Association") for the year ended 31st March 2021.

RESPONSIBILITIES AND BASIS OF REPORT

As Trustees of the Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act'). You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Association's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the requirements of the applicable Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect :

1. Accounting records were not kept in respect of the Association as required by section 130 of the 2011 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached



Mrs Heidi Grimes
Ledger Accounting Services Limited
12 West Links, Tollgate,
Chandlers Ford
Eastleigh, Hants SO53 3TG

31st January 2022

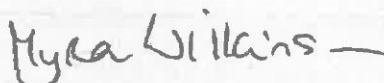
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021

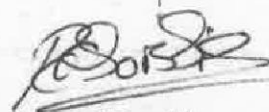
	<u>Unrestricted funds</u> £	<u>Restricted funds</u> £	<u>Total funds 2021</u> £	<u>Total funds 2020</u> £
INCOME FROM				
Charitable Activities:				
• Hall Lettings	3,783	-	3,783	25948
Other trading activities:				
• Fundraising events (note 4)	0	-	0	0
Other Income	19,907		19,907	0
Grant Income				
• Bank Interest	376	-	376	326
TOTAL INCOME	24,066		24,066	26274
EXPENDITURE ON				
Charitable activities:				
• Hall running expenses (note 5)	15,039	-	15,039	27804
• Repairs to caretaker's cottage	-	-	-	-
• Depreciation of fixed assets (note 6)	841	-	841	695
	15,880		15,880	28499
Other:				
Administration	453		453	425
• Independent examiner's fee	432	-	432	432
• Trustees Indemnity Insurance	376		376	343
	1261	-	1261	1200
TOTAL EXPENDITURE	17,141	-	17,141	29699
NET INCOME/EXPENDITURE	6,925	-	6,925	(3425)
Balances brought forward as at 1 st April 2020	65,467	-	65,467	68892
BALANCES CARRIED FORWARD AS AT 31ST MARCH 2021	£72,392	£-	£72,392	£65467

BALANCE SHEET AT 31ST MARCH 2021

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total funds 2021</u>	<u>Total funds 2020</u>
	£	£	£	£
FIXED ASSETS (note 6)	2,461	-	2,461	2784
CURRENT ASSETS				
Debtors (note 7)	3,368	-	3,368	3685
Cash at bank and in hand	67,627	-	67,627	60879
	70,995	-	70,995	64564
CURRENT LIABILITIES				
Less: amounts falling due within one year (note 9)	1,064	-	1,064	1881
NET CURRENT ASSETS	69,931	-	69,931	62683
NET ASSETS	£72,392	£-	£72,392	£65467
FUNDS				
Unrestricted				
• General fund	47,457	-	47,457	40209
• equipment reserve	2,461	-	2461	2784
• maintenance fund	22474	-	22474	22474
Total unrestricted funds (note 10a)	72392	-	72392	65467
Restricted				
• equipment reserve	0	0	0	0
• maintenance fund	0	0	0	0
Total restricted funds (note 10b)	-	-	-	-
	£72392	£-	£72392	£65467

These accounts were approved by the Trustees on 10th January 2022
and are signed on behalf of the Trustees by;


Mrs Myra Wilkinson
Acting Chair


Richard Sorsbie
Treasurer

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

a) Basis of Accounting

The accounts are prepared on the historical cost basis of accounting and in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities (SORP) (effective 1st January 2015). There are no adjustments required to the comparative figures as a result of the change in the SORP.

b) Income

Account has been taken of income from letting Shawford Parish Hall during the year, and of fundraising events held during the year, irrespective of the date of receipt. Grants and donations are accounted for when the Association becomes certain of receiving a measurable amount.

c) Fixed assets

Expenditure on the refurbishment of Shawford Parish Hall has been undertaken by Compton & Shawford Parish Council, the freeholder, and the costs, whether on the building itself or on fixed plant and equipment, have not therefore been capitalised. Material expenditure on other fixed assets is depreciated over its estimated useful life of 10 years in equal instalments.

d) Unrestricted funds:

THE EQUIPMENT RESERVE represents funds which have been utilised in the purchase of equipment for use in Shawford Parish Hall, to the extent that the expenditure has not been met wholly or partly from funds raised specifically for the purpose (see (e) below). THE MAINTENANCE FUND represents the amounts which the Committee has designated for long term maintenance of Shawford Parish Hall, based on expected expenditure in the foreseeable future.

THE GENERAL FUND represents funds which are expendable at the discretion of the Committee in the furtherance of the objects of the Association. The policy is to maintain the fund to cover planned short-term maintenance and three month's normal expenditure.

e) Restricted funds:

THE EQUIPMENT RESERVE represents equipment for the use in Shawford Parish Hall, the cost of which has been met wholly or partly from funds raised specifically for the purpose.

THE MAINTENANCE FUND represents the amount contributed by Compton & Shawford Parish Council for long term maintenance of Shawford Parish Hall.

2. TRUSTEES

No trustee receives any remuneration from the Association.

3. COMPTON AND SHAWFORD PARISH COUNCIL

The Association works closely with Compton & Shawford Parish Council to maintain Shawford Parish Hall as a facility for the inhabitants of Compton and Shawford. The hall as an asset remains in the ownership of the Parish Council who are ultimately responsible for its maintenance. A member of the Council is also a member of the Association's management committee.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021 (continued)

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total funds 2021</u>	<u>Total funds 2020</u>
	£	£	£	£
4. FUNDRAISING				
Pantomime	0	-	0	0
Xmas party	-	-	-	-
	£0	£-	£0	£0
5. HALL RUNNING EXPENSES				
Rent, water, gas and electricity	4,595	-	4,595	6,363
Maintenance and cleaning	1,003		1,003	6039
Donations	0	-	0	0
Insurance	2320	-	2320	2293
Staff costs	6437	-	6437	12491
Telephone	684	-	684	618
	£15,039	£0	£15,039	£27804
6. FIXED ASSETS				
FURNITURE AND EQUIPMENT				
COST				
At 1 st April 2020	20,028	6,720	26,748	26271
Additions	518	-	518	477
At 31 st March 2021	20,546	6,720	27,266	26,748
DEPRECIATION				
At 1 st April 2020	17,244	6720	23,964	23,269
Disposals	0	-	0	0
Provided in the year	841	-	841	695
At 31 st March 2021	18,085	6720	24,805	23,964
NET BOOK VALUE				
At 31 st March 2021	£2,461	£0	£2,461	£2,784
At 31 st March 2020	£2,784	£0	£2,784	£3,002

7. DEBTORS	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
Letting fees due	2,577	-	2,577	2535
Prepayments	791	-	791	1150
Total Debtors	3,368	-	3,368	3685

8. STATEMENT OF FINANCIAL ACTIVITIES.

The requirements of the 2015 Charity SORP require a comparative statement be produced for the Statement of Financial Activities in order to show the movement on the restricted funds in the prior year. This is summarised below.

The results for the year reflected in the accounts are summarised as follows:

	2020/21 £	2019/20 £
(Deficit)/Surplus on unrestricted funds	6,925	(3425)
Deficit on Restricted funds		
Net Surplus/(Deficit) for the year	£6,925	£(3425)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021 (continued)

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total funds 2021</u>	<u>Total funds 2020</u>
	£	£	£	£
9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
Trade creditors	200	-	200	1017
Accruals	864	-	864	864
	<u>£1064</u>	<u>£-</u>	<u>£1064</u>	<u>£1881</u>

10. MOVEMENTS ON FUNDS AND ANALYSIS OF ASSETS BETWEEN FUNDS

a) UNRESTRICTED FUNDS	<u>General fund</u>	<u>Equipment reserve</u>	<u>Maintenance fund</u>	<u>Total</u>
	£	£	£	£
Balance at 1 st April 2020	40,209	2784	22474	65467
Net loss	7248	(323)	-	6925
Net profit				
Balance at 31 st March 2021	<u>£47457</u>	<u>£2461</u>	<u>£22474</u>	<u>£72392</u>

Represented by:

Tangible fixed assets	-	2461	-	2461
Current assets	48521	-	22474	70995
Current liabilities	(1064)	-	-	(1064)
	<u>£47457</u>	<u>£2461</u>	<u>£22474</u>	<u>£72392</u>

b) RESTRICTED FUNDS

	<u>Equipment reserve</u>	<u>Maintenance fund</u>	<u>Total</u>
	£	£	£
Balance at 1 st April 2020	0	0	0
Net incoming / (-)outgoing resources after transfers	0	0	0
Balance at 31 st March 2021	<u>£0</u>	<u>£0</u>	<u>£0</u>

Represented by:

Tangible fixed assets	0	-	0
Current assets	-	-	0
	<u>£0</u>	<u>£0</u>	<u>£0</u>