

Charity Registration No 800930

THE DAY FOUNDATION

**ANNUAL REPORT AND UNAUDITED FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 30 JUNE 2021

THE DAY FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	S F Pott (Chair) S J Bickers T Thomas Rev Helen Norris
Charity manager	C Martin
Charity number	800930
Principal address	Haysel House Mary Day Close Coddtenham Ipswich Suffolk IP6 9SR
Independent examiner	Helen Rumsey Ensors Accountants LLP Connexions 159 Princes Street Ipswich Suffolk IP1 1QJ
Bank	Santander 1-3a Carr Street Ipswich Suffolk IP4 1DS
Investment managers	Orwell Securities Ipswich Limited Cleveland House 5 Sorrel Horse Mews Ipswich Suffolk IP4 1LN
Website	https://www.coddtenham-parish.uk/website-supporters/the-day-foundation/

THE DAY FOUNDATION

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THE DAY FOUNDATION

TRUSTEES' REPORT

The trustees present their report and financial statements for the year ended 30 June 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's objects are:

- i) to provide and support directly or indirectly at the discretion of the trustees, homes for elderly people in need of suitable accommodation and in particular those who live or have lived in Coddendam or in the neighbouring or surrounding areas;
- ii) to pay or apply the income of the trust fund and also so much of the capital of the trust fund as the settlor may from time to time by notice in writing to the trustees determine to such charities or for such charitable purposes as the settlors direct; and
- iii) after the death of the settlors to such charities or for such charitable purposes as the trustees may at their uncontrolled discretion determine.

In furtherance of these objectives the Charity's trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's published general and relevant sub-sector guidance concerning the operation of the Public Benefit requirement under that Act.

Achievements and performance

The charity continues to administer twenty bungalows and apartments for elderly people, and a Day Centre at Mary Day Close. The latter is widely used by both residents and other people in Coddendam for various activities, although this has been curtailed by Covid-19 restrictions. We also provide general advice and support to elderly villagers, particularly with online forms.

The Charity also has two further properties in Coddendam High Street for occupation as starter homes by young people from the village and surrounding area.

The charity continues to support Coddendam Community Centre and other local community organisations.

Financial review

The charity has generated income of £184,102 (2020: £181,873) in the year with £134,813 (2020: £128,626) being generated from resident contributions and £30,347 (2020: £42,709) being generated from investment income, the remaining income of £18,942 (2020: £10,538) is in other income.

The charity has raising funds costs of £12,652 (2020: £10,121) in respect of investment manager fees.

The charity has charitable activity expenditure of £168,021 (2020: £176,496) which includes £142,225 (2020: £140,683) of property based expenditure, £10,576 (2020: £17,652) in respect of donations made and £9,330 (2020: £10,701) of support costs.

The charity generated a surplus before investment movements of £3,430 (2020: deficit of £4,744). There was a gain on investments of £215,546 (2020: loss of £116,127) meaning the charity's net position was an increase in net assets of £218,975 (2020: reduction of £120,871). This investment gain is partly due to a reversal, in line with stock markets, of last year's market losses as a result of Covid-19.

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TRUSTEES' REPORT

Reserves policy

The charity's reserves are all held in unrestricted funds and amounted to £6,140,796 (2020: £5,921,821). The free reserves, being the unrestricted funds net of the tangible assets held, amounted to £1,715,564 (2020: £1,496,043).

This level of reserves is required due to the charity's need to hold a number of properties in order to fulfil its charitable purpose, along with the investments held to support the ongoing maintenance costs of those properties.

Investment policy

The trust deed gives the trustees discretionary power to acquire and dispose of investments as they see fit. The charity engages Orwell Securities Ipswich Limited as investment managers who manage the day-to-day running of the portfolio on behalf of the trustees.

The investments at the year end were valued at £1,650,854 (2020: £1,460,102).

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Plans for the future

The charity plans to continue to provide the current property portfolio as homes for the benefit of the elderly people from Coddenham and the surrounding area for the foreseeable future.

Structure, governance and management

The charity is governed by the Trust Deed dated 27 January 1987, as varied by a supplemental deed dated 25 January 1989.

The trustees who served during the year were:

S F Pott
S J Bickers
T Thomas
J Keeble (resigned 30 Sept 2021)

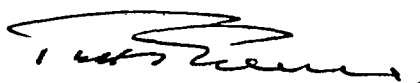
It is with great sadness the Trustees report the death of Mr John McNally on 25 December 2020, after a long illness. He had been a trustee from inception of the Foundation, and will be sorely missed. Rev Helen Norris was appointed a trustee on 17 June 2021. The trustees will regularly review the make-up of the Trustee Body to determine whether additional skills, knowledge, experience or diversity might be beneficial to carrying out the charity's aims and objectives.

The trustees' report was approved by the Board of Trustees on 9 December 2021.

S F Pott



T Thomas



THE DAY FOUNDATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of The Day Foundation for the year ended 30 June 2021.

Responsibilities and basis of report

As the charity trustees of The Day Foundation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- a) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- b) the accounts do not accord with those records; or
- c) the accounts do not comply with applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Helen Rumsey FCA
Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
Suffolk
IP1 1QJ

Dated: 31 January 2022

THE DAY FOUNDATION

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 30 JUNE 2021

		Total Unrestricted 2021	Total Unrestricted 2020
	Notes	£	£
Income from:			
Charitable activities	3	134,813	128,626
Investments	4	30,347	42,709
Other		18,942	10,538
Total income		184,102	181,873
Expenditure on:			
Raising funds	5	12,652	10,121
Charitable activities	6	168,021	176,496
Total expenditure		180,673	186,617
Net gain/(loss) on investments	10	215,546	(116,127)
Net movement in funds		218,975	(120,871)
Reconciliation of funds:			
Total funds brought forward		5,921,821	6,042,692
Total funds carried forward		6,140,796	5,921,821

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities and relate to the unrestricted fund.

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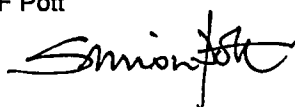
BALANCE SHEET

AS AT 30 JUNE 2021

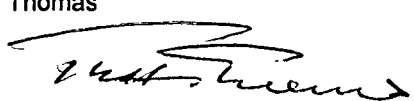
		2021		2020	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	12		4,425,232		4,425,778
Investments	13		1,650,854		1,460,102
			<u>6,076,086</u>		<u>5,885,880</u>
Current assets					
Stock	14	3,856		3,504	
Cash at bank and in hand		<u>71,464</u>		<u>50,064</u>	
		75,320		53,568	
Creditors: amounts due within one year	15	<u>10,610</u>		<u>17,627</u>	
Net current assets			64,710		35,941
Net assets			<u>6,140,796</u>		<u>5,921,821</u>
Funds					
Unrestricted funds			6,140,796		5,921,821
			<u>6,140,796</u>		<u>5,921,821</u>

The financial statements were approved by the Trustees on 9 December 2021.

S F Pott



T Thomas



THE DAY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

1. Accounting policies

1.1 Charity information

The Day Foundation is a registered charity governed by the trust deed dated 27 January 1987, as varied by a supplemental deed dated 25 January 1989.

The charity's registered office is Haysel House, Mary Day Close, Coddensham, Ipswich, Suffolk, IP6 9SR.

1.2 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of investments. The principal accounting policies adopted are set out below.

1.3 Going concern

At the time of approving these financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees have continued to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

General funds are unrestricted funds, which are available for use at the discretion of the trustees in the furtherance of the charity's objectives.

1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Contributions from residents are receivable monthly and the income is recognised in the month that the monies are due.

Investment income including interest on funds held on deposit is recognised when receivable and the amount can be reliably measured by the charity. This is normally upon notification of the investment income or interest being receivable.

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NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2021

1. Accounting policies (continued)

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenditure including support costs and governance costs are allocated to the applicable expenditure headings.

Support costs consist of the office costs of the charity, apportioned on the estimated time spent on the charitable activity of the charity.

Governance costs are those associated with the governance arrangements of the charity and in relation to strategic as opposed to day to day management of the charity.

The charity is not VAT registered therefore all amounts are shown gross of VAT.

1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of the assets less their residual values over their useful lives on the following basis:

Land and property	-	see below
Furniture, fixtures and fittings	-	20% reducing balance

It is the charity's policy to maintain all its land and property in good repair, the costs of maintenance being charged to the Statement of Financial Activities. Consequently the trustees consider the lives of the properties to be so long and the residual values, based on costs or subsequent valuations, so high that there is no significant annual depreciation.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the income / (expenditure) for the year.

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income / (expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting date the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exist, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

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NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2021

1. Accounting policies (continued)

1.11 Stock

Stock consists of the heating oil and is valued at its cost price.

1.12 Pension

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include debtors, cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities include creditors and are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of the assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

Property depreciation – based upon the upkeep and high residual values the properties are not depreciated on an annual basis, as in the trustees' opinion the depreciation charge would not be significant.

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NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2021

3. Charitable activities

	Total 2021 £	Total 2020 £
Contributions from residents	134,813	128,626
	<hr/>	<hr/>
	134,813	128,626

4. Investments

	Total 2021 £	Total 2020 £
Income from listed investments	30,347	42,709
	<hr/>	<hr/>

5. Raising funds

	Total 2021 £	Total 2020 £
Investment manager fees	12,652	10,121
	<hr/>	<hr/>

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NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2021

6. Charitable activities

	Property costs £	Donations £	Total 2021 £	Total 2020 £
Repairs & maintenance	62,661	-	62,661	68,199
Lighting & heating	3,197	-	3,197	3,855
Management charges	46,315	-	46,315	44,761
Gardening & site expenses	17,356	-	17,356	16,794
Rates & water	926	-	926	1,291
Cleaning expenses	216	-	216	270
Insurances	4,200	-	4,200	3,823
Welfare expenses	5,710	-	5,710	-
Depreciation	1,554	-	1,554	1,690
Loss on disposal of fixed assets	90	-	90	-
Donations	-	10,576	10,576	17,652
	142,225	10,576	152,801	158,335
Support costs (see note 7)	9,330	-	9,330	10,701
Governance costs (see note 7)	5,890	-	5,890	7,460
	157,445	10,576	168,021	176,496

7. Support costs

	Support costs £	Govern- ance costs £	Total 2021 £	Total 2020 £
Printing & stationery	528	-	528	721
Telephone & internet	1,179	-	1,179	858
Subscriptions & donations	330	-	330	548
Sundry expenses	7,293	-	7,293	8,574
Accountancy fees	-	1,890	1,890	2,460
Trustees' expense allowances	-	4,000	4,000	5,000
	9,330	5,890	15,220	18,161

Accountancy fees include £1,890 (2020: £2,460) in respect of independent examiners' fees.

8. Trustees

During the year the Trustees have received expense allowances of £4,000 (2020: £5,000), no other remuneration or benefits have been received.

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NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2021

9. Employees

Number of employees:

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Client manager	<u>1</u>	<u>1</u>

Employment costs:

	Total 2021 £	Total 2020 £
Wages and salaries	35,190	36,112
Social security costs	3,642	3,787
Other pension costs	868	832
	<u>39,700</u>	<u>40,731</u>

There were no employees whose annual remuneration was £60,000 or more.

10. Net gain/ (loss) on investments

	Total 2021 £	Total 2020 £
Revaluation of investments	215,546	(116,127)
	<u>215,546</u>	<u>(116,127)</u>

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NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2021

11. Financial instruments

	Total 2021 £	Total 2020 £
Carrying amount of financial assets		
Measured at fair value through income and expenditure	1,650,854	1,460,102
Measured at amortised cost	4,500,552	4,479,346
	<u> </u>	<u> </u>
Carrying amount of financial liabilities		
Measured at amortised cost	10,610	17,627
	<u> </u>	<u> </u>

12. Tangible fixed assets

	Land and properties £	Furniture, fixtures & fittings £	Total 2021 £
Cost			
Balance at 1 July 2020	4,419,017	64,584	4,483,601
Additions in the year	-	1,098	1,098
Disposals in the year	-	(672)	(672)
	<u> </u>	<u> </u>	<u> </u>
Balance at 30 June 2021	4,419,017	65,010	4,484,027
	<u> </u>	<u> </u>	<u> </u>
Depreciation			
Balance at 1 July 2020	-	57,823	57,823
Charge for the year	-	1,554	1,554
In respect of disposals	-	(582)	(582)
	<u> </u>	<u> </u>	<u> </u>
Balance at 30 June 2021	-	58,795	58,795
	<u> </u>	<u> </u>	<u> </u>
Net book value			
As at 30 June 2021	4,419,017	6,215	4,425,232
	<u> </u>	<u> </u>	<u> </u>
As at 30 June 2020	4,419,017	6,761	4,425,778
	<u> </u>	<u> </u>	<u> </u>

THE DAY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2021

13. Fixed assets investments

Listed investments

	Total £
Valuation	
Balance at 1 July 2020	1,460,102
Investment income	30,347
Withdrawals	(42,489)
Valuation movement	215,546
Investment manager fees	(12,652)
Balance at 30 June 2021	1,650,854
Carrying amount	
As at 30 June 2021	1,650,854
As at 30 June 2020	1,460,102

Breakdown of investments:	Total 2021 £	Total 2020 £
Cash or cash equivalents	24,598	27,526
Listed investments	1,626,256	1,432,576
	1,650,854	1,460,102

Material investments

	Total 2021 £	Total 2020 £
Baring Global Agriculture	131,630	93,900
Jupiter Merlin Income I acc	284,052	264,959
BNY Mellon Global income W inc GBP	138,909	124,297
Pictet Global Environmental Opp 1dy GBP	153,146	42,319
Fundsmith Equity I acc	88,772	-
Trojan Ethical O acc	85,416	-
M&F unit trust	-	208,915
Artemis Global	-	90,669
Eden Tree Higher Income	-	223,650
BMO Gbl Asset Mgmt UK Propy Feeder 2 Acc	-	103,424
	881,925	1,152,133

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NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2021

14. Stock

	Total 2021 £	Total 2020 £
Stock of heating oil	<u>3,856</u>	<u>3,504</u>

15. Creditors: amounts falling due within one year

	Total 2021 £	Total 2020 £
Other creditors and accruals	<u>10,610</u>	<u>17,627</u>