Side By Side Theatre Company Stourbridge

Est.1997 Charity No. 1113540

Multi-Award Winning Company of Learning Disabled Actors and Dancers.

Trustees Annual Report from September 1st 2020 To August 31st 2021.

In line with our legal requirements, we submit our annual report along with the published accounts.

Address for correspondence; 49 Greyhound Lane,

Norton, Stourbridge, West Midlands DY8 3AD

The Trustees for this accounting period were; Susan Wallin, Emma Francis, Mark Williams and Derek Lidington.

For this accounting period Susan Wallin acted as Chairperson and Derek Lidington, Vice Chair/ Treasurer.

Our Objectives and Activities, as described in our Constitution, remain unchanged.

At the AGM held on Wednesday February 9^{th} 2022 the Annual Accounts were approved, the Advisory Management Committee voted in, with these members all having individual practical experience and skills required by a theatrical company. In addition our Trustees were also elected/ re-elected to serve a three year period from the 1^{st} September 2022 all as defined in our Constitution. All our committee members and Trustees are volunteers.

1. Objectives and Activities.

As detailed in our Constitution, our objectives are 'to promote, maintain, improve and advance the education of the public, in particular those people with a physical or learning disability, in the Arts generally and in particular by the production of plays. The encouragement of the Arts, including (by way of example only and not limitation) the arts of Drama, Mime, Creative Writing, Set Design and Construction'.

All our learning disabled actors continue to be fully engaged in helping to devise and then perform in productions. Members of all abilities are valued equally and through this process their life chances are improved with enhanced social and work skills, generating self confidence and self esteem.

In line with our objectives, over the past year we have continued to give our members, who all have learning disabilities, the opportunity to rehearse in readiness to perform in live theatre productions to audiences covering a broad cross-section of the general public.

Our budgeting for the financial year was based on 'a best guess 'basis due to the unprecedented 'Covid' conditions we were all facing. How many weeks would we have to meet up with our members on Zoom? And how many weeks would we be able to meet at our recently refurbished premises..The SideSpace at St John's?

We basically have had to plan our finances around the changing conditions and had to invoice our fees out to members at the end of the terms as opposed to before each Term started.

Fortunately our financial position, carefully managed, allowed us to meet these new challenges . Fees for teaching on Zoom were obviously lower than the usual fees for when we occupied The SideSpace.

Following our previous expansion and prior to Covid as reported it has again, out of necessity, been a period of consolidation to ensure that we could still maintain a high level of activity. We are very fortunate in having a very committed group of volunteers and Teachers who pass on their enthusiasm, for the work we are carrying out, to our learning disabled actors/dancers.

We were still, prior to Covid, at full capacity in our classes but obviously a few of our members were unable to connect with us when we were on the Zoom classes. This not only caused extra work for the teachers when they were trying to rehearse but also meant we were losing income from those members who could not connect with us.

As reported in our previous Annual Reports we were successfull in obtaining our own premises and have been able to renovate the premises internally to suit the needs of our members and have been able to bring all of our operations under one roof! Including all our props, costumes and sets which are now stored on the mezzanine floor. This has proven to be a wise investment as ,when conditions allowed, we have been able to open up the SideSpace as and when we were able to for rehearsals and also ensured we could comply with all the Covid restrictions in place at the time.

A particular plus for our members has been the start up of a Digital Media Class where they can develop their IT skills via i-pads and also take part in producing podcasts which have then been put on our web site for viewing. This, as with our other classes, has been a mixture of working on Zoom or at The SideSpace as and when circumstances allowed.

2. Future Activities.

We were in the early rehearsal stages of our new production 'Alice in Underland' when we all went into lockdown so the production was shelved for the foreseeable future and we decided to rehearse shorter works which we hoped we would be able to perform at The SideSpace as and when conditions allowed.

We were able to perform in front of a socially distanced audience comprising only of parents/carers/support workers of our members in June 2020 much to the enthusiastic delight of all involved!

3. Financial Review.

Our basic financial position, considering the circumstances this past year has again been stable. The Company has benefitted from fund raising events held throughout the year and also the generosity of private trusts and organisations we have approached.

We have prepared our accounts to reflect our fund raising activities.

As mentioned in previous reports all our classes are usually self funded ie. The fees we charge our members cover the weekly out goings during the academic year. We do not rely on grants etc. to ensure we can carry out our day to day work with the members We will be monitoring closely our income and expenditure for the present financial year to ensure we can still maintain this financial stability even though we are still experiencing and expecting many uncertainties in the market place.

We look forward with cautious confidence to further expanding our activities, which is our objective, as and when circumstances permit.

The Trustees declare that they have approved the Trustee's Report above.

Signed on behalf of the Charity's Trustees;

Signed,

Full Name; Derek Roland Lidington

Position; Vice Chairman/Trustee

Date: 9th February 2020.

CHARITY NUMBER: 1113540

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

SIDE BY SIDE THEATRE COMPANY STOURBRIDGE EST. 1997 CHARITY NO. 1113540

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CHARITY NO. 1113540

ACCOUNTANTS REPORT FOR THE YEAR ENDED 31 AUGUST 2021

We report on the accounts for the year ended 31st August 2021.

Respective responsibilities of trustees and accountants

As the charity's trustees you are responsible for the preparation of the financial statements; you consider that the audit requirements of section 43 (2) of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to our attention.

Basis of our report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Reporting accountants' statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act;
 - to prepare accounts in accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) in which, in our opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

FOLKES WORTON LLP

Folkes Worton LLP Chartered Accountants

15 & 17 Church Street Stourbridge West Midlands DY8 1LU

Date: 1st November 2021

EST. 1997

CHARITY NO. 1113540

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

INCOME AND EXPENDITURE

| | Note | <u>Unrestricted</u> <u>Funds</u> | Restricted Funds | <u>Total Fur</u> <u>2021</u> | <u>1ds</u> 2020 |
|-----------------------------------------------------------------------|------|-------------------------------------|---------------------|---------------------------------|--------------------|
| Income | (1) | 31,315.44 | 35,898.00 | 67,213.44 | 82,758.71 |
| Expenditure | (2) | 18,606.18 | 17,307.20 | 35,913.38 | 24,957.59 |
| Excess of Income over Expenditure (Excess of Expenditure over Income) | | 12,709.26 | 18,590.80 | 31,300.06 | 57,801.12 |
| Funds Brought Forward at Start of Year | r | 202,501.34 | - | 202,501.34 | 144,700.22 |
| Transfer of Funds | | - | - | - | |
| Funds Carried Forward at End of Year | | 215,210.60 | 18,590.80 | 233,801.40 | 202,501.34 |

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CHARITY NO. 1113540

| BALANCE SHEET | | Unrestricted | Restricted | 2021 Total | 2020 Total |
|---------------------|-----|--------------------------|--------------|-------------------|-------------------|
| | | Funds | Funds | Funds | Funds |
| | | $\underline{\mathbf{t}}$ | £ | £ | £ |
| FIXED ASSETS | (2) | 225 202 04 | | 225 202 04 | 210 202 04 |
| Tangible Assets | (3) | 225,202.94 | - | 225,202.94 | 210,202.94 |
| CURRENT ASSETS | | | | | |
| Lloyds Bank Account | | 10,007.66 | 18,590.80 | 28,598.46 | 12,298.40 |
| Prepayments | | - | - | - | - |
| | | 10,007.66 | 18,590.80 | 28,598.46 | 12,298.40 |
| | | 10,007.00 | 18,390.80 | 20,390.40 | 12,298.40 |
| CURRENT LIABILITIES | | | | | |
| Accruals | | - | - | - | - |
| Loan | | (20,000.00) | _ | (20,000.00) | (20,000.00) |
| | | (20,000.00) | - | (20,000.00) | (20,000.00) |
| NET CUDDENT ACCETS | | (9,992.34) | 18,590.80 | 8,598.46 | (7,701.60) |
| NET CURRENT ASSETS | | (9,992.34) | 18,390.80 | 8,378.40 | (7,701.00) |
| NET ASSETS | | 215,210.60 | 18,590.80 | 233,801.40 | 202,501.34 |
| | | | | | |
| | | | | | |
| REPRESENTED BY | | | | | |
| Restricted Funds | | | | 18,590.80 | _ |
| | | | | | |
| Unrestricted Funds | | | | 215,210.60 | 202,501.34 |
| | | | | 233,801.40 | 202,501.34 |
| | | | | 233,001.40 | 202,301.34 |

EST. 1997

CHARITY NO. 1113540

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

| | Note | Note Unrestricted Restricted | | Total Funds | | |
|-----------------------------------|------|------------------------------|------------------------|------------------------|-----------|--|
| | | <u>Funds</u> | Funds | 2021 | 2020 | |
| (1) Income | | | | | | |
| Annual Subscriptions | (4) | 14,087.00 | - | 14,087.00 | 25,426.80 | |
| Town Hall Production | (4) | | - | | 10.40 | |
| Donations | | 16,259.55 | - | 16,259.55 | 6,062.31 | |
| Trips | | | - | | 337.50 | |
| Christmas Party / Calanders | | 330.00 | - | 330.00 | 577.00 | |
| St Johns Fundraising | | | 35,898.00 | 35,898.00 | 50,101.70 | |
| Edinburgh | | 60.00 | - | 60.00 | - | |
| Sale of DVD's | | 60.00 | - | 60.00 | 40.00 | |
| Christmas Raffle | | | - | | 116.00 | |
| Christmas Cards | (5) | 5.47.00 | - | 5.47.00 | 87.00 | |
| Ticket Sales | (5) | 547.00 | | 547.00 | | |
| Miscellaneous Income | | 31.89 | 25 909 00 | 31.89 | 92 759 71 | |
| | | 31,315.44 | 35,898.00 | 67,213.44 | 82,758.71 | |
| (2) Expenditure | | | | | | |
| Consultants Fees | | 7,050.00 | | 7,050.00 | 6,200.00 | |
| Town Hall Production | | | | | 513.50 | |
| Rent | | | | | 3,320.00 | |
| Edinburgh | | | | | - | |
| Trips | | | | | 285.00 | |
| Christmas Party | | | | | 550.00 | |
| St Johns Repairs | | | | | 1,289.67 | |
| Insurance Premium | | 8,663.10 | | 8,663.10 | 7,587.53 | |
| Water rates | | 888.34 | | 888.34 | 603.83 | |
| Heat & Light | | 1,696.86 | | 1,696.86 | 3,248.03 | |
| Christmas Cards | | 175.88 | | 175.88 | - | |
| Dudley Festival | | | | | - | |
| PPL/PRS Music | | | | | - | |
| Coomber CD Player | | 122.00 | | 100.00 | - | |
| NODA Medals | | 132.00 | | 132.00 | 36.00 | |
| NODA Subscription | | | | | 117.00 | |
| DRL Expenses | (6) | | 1 747 20 | 1 747 20 | 075.03 | |
| Sundry Expenditure | (6) | | 1,747.39 | 1,747.39 | 875.83 | |
| Website | | | 331.20 | 331.20 | 331.20 | |
| Printing, Stationary & Postage | | | | | - | |
| Mencap Insurance | | | | | - | |
| Cup Engraving Repairs and Renwals | | | 15 228 61 | 15 229 61 | - | |
| Repairs and Renwars | | 18,606.18 | 15,228.61 17,307.20 | 15,228.61 35,913.38 | 24,957.59 | |
| | | | | | | |
| Excess Of Income Over Expenditure | | 12,709.26 | 18,590.80 | 31,300.06 | 57,801.12 | |

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CHARITY NO. 1113540

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

| (3) Tangible fixed assets: | Cost | | Freehold land and buildings |
|----------------------------|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------|
| | At 1st September 2020 Additions Disposals | | 225,203 |
| | At 31st August 2021 | | 225,203 |
| | Depreciation | | |
| | At 1st September 2020 Charge for year Adjustment re disposals At 31st August 2021 Net book value | | - - - |
| | | | 225 202 |
| | At 31st August 2020 | | 225,203 |
| | At 31st August 2021 | | 225,203 |
| (4) Annual Subscriptions: | Monday / Tuesday Classes Wednesday / Thursday Cla Side Steps | | 6,207.00 7,175.00 705.00 14,087.00 |
| (5) Town Hall Production: | Income | Ticket Sales Raffle Income Programme Sales Ice Cream Sales | 547.00 - - - - - 547.00 |
| (6) Sundry Expenditure: | L Burgess K Ford - fire purchases D Lidinngton S Lidington K Horsfall | | 200.00 50.40 432.46 339.31 557.47 167.75 1,747.39 |

(7) Restricted Funds:

Funds have been collected for the purchase and rennovation of Saint John's Church.

CHARITY NUMBER: 1113540

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

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have not been met; or

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Date: 1st November 2021

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CHARITY NO. 1113540

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

INCOME AND EXPENDITURE

| | Note | <u>Unrestricted</u> <u>Funds</u> | Restricted Funds | <u>Total Fur</u> <u>2021</u> | <u>1ds</u> 2020 |
|-----------------------------------------------------------------------|------|-------------------------------------|---------------------|---------------------------------|--------------------|
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| Transfer of Funds | | - | - | - | |
| Funds Carried Forward at End of Year | | 215,210.60 | 18,590.80 | 233,801.40 | 202,501.34 |

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CHARITY NO. 1113540

| BALANCE SHEET | | Unrestricted | Restricted | 2021 Total | 2020 Total |
|---------------------|-----|--------------------------|--------------|-------------------|-------------------|
| | | Funds | Funds | Funds | Funds |
| | | $\underline{\mathbf{t}}$ | £ | £ | £ |
| FIXED ASSETS | (2) | 225 202 04 | | 225 202 04 | 210 202 04 |
| Tangible Assets | (3) | 225,202.94 | - | 225,202.94 | 210,202.94 |
| CURRENT ASSETS | | | | | |
| Lloyds Bank Account | | 10,007.66 | 18,590.80 | 28,598.46 | 12,298.40 |
| Prepayments | | - | - | - | - |
| | | 10,007.66 | 18,590.80 | 28,598.46 | 12,298.40 |
| | | 10,007.00 | 18,390.80 | 20,390.40 | 12,298.40 |
| CURRENT LIABILITIES | | | | | |
| Accruals | | - | - | - | - |
| Loan | | (20,000.00) | _ | (20,000.00) | (20,000.00) |
| | | (20,000.00) | - | (20,000.00) | (20,000.00) |
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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

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| Trips | | | - | | 337.50 | |
| Christmas Party / Calanders | | 330.00 | - | 330.00 | 577.00 | |
| St Johns Fundraising | | | 35,898.00 | 35,898.00 | 50,101.70 | |
| Edinburgh | | 60.00 | - | 60.00 | - | |
| Sale of DVD's | | 60.00 | - | 60.00 | 40.00 | |
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| Ticket Sales | (5) | 547.00 | | 547.00 | | |
| Miscellaneous Income | | 31.89 | 25 909 00 | 31.89 | 92 759 71 | |
| | | 31,315.44 | 35,898.00 | 67,213.44 | 82,758.71 | |
| (2) Expenditure | | | | | | |
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| Town Hall Production | | | | | 513.50 | |
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| Edinburgh | | | | | - | |
| Trips | | | | | 285.00 | |
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| Christmas Cards | | 175.88 | | 175.88 | - | |
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| | | | | | | |
| Excess Of Income Over Expenditure | | 12,709.26 | 18,590.80 | 31,300.06 | 57,801.12 | |

EST. 1997

CHARITY NO. 1113540

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

| (3) Tangible fixed assets: | Cost | | Freehold land and buildings |
|----------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------|
| | At 1st September 2 Additions Disposals | 020 | 225,203 |
| | At 31st August 202 | 21 | 225,203 |
| | Depreciation | | |
| | At 1st September 2 Charge for year Adjustment re disp At 31st August 202 | osals | - |
| | Net book value | | |
| | At 31st August 202 | 20 | 225,203 |
| | At 31st August 202 | 1 | 225,203 |
| (4) Annual Subscriptions: | Monday / Tuesday Wednesday / Thurs Side Steps | | 6,207.00 7,175.00 705.00 |
| (5) Town Hall Production: | Income | Ticket Sales Raffle Income Programme Sales Ice Cream Sales | 547.00 |
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Funds have been collected for the purchase and rennovation of Saint John's Church.