



11th November 2019

## Trustee's Annual Report

Acorns Pre-school and Before and After school club provides childcare for children aged 2 – 4 years of age as well as offering wrap around care outside of school hours for children aged 4 – 10 years. We provide a stimulating, caring environment for children from the local community and surrounding area. A dedicated team of staff and active voluntary committee oversee the running of Acorns.

The committee members are elected at the annual general meeting and serve on the committee for one year, at which time they may be voted to serve for a further period. We adopted the Pre-school Learning Alliance Constitution on 1<sup>st</sup> September 2015. The committee meet half termly to discuss the running of the setting and make decisions, requiring a majority number in a vote.

During the last year our numbers have been good. The pre-school has provided for the education and development of children under statutory school age and strives to encourage parents to take part in their learning. We are active in participating in community activities and in return the community support us. The before and after school club provides extended care for those children of working families. We offer opportunities for physical activities balanced with time for the children to relax after the school day. Breakfast and a light tea are provided for the children. We aim to offer equal opportunities to all.

Acorns has an extensive range of policies, explaining our practice, which are available to all parents. These include a financial policy which details our charging procedure and information on the reserve balance we hold. This balance is to cover emergency closure when staff will need to be paid to retain them until we can re-open. A reserve to cover three months closure expenses will be held. We continue to work to build a further reserve which is earmarked to fund the extension of our building. Increased space will enable us to accommodate more children and meet the ever growing demand for childcare in our community. We have advertised our services in the local community and surrounding area and ensure we maintain our well trained staff, offering them the opportunity for professional development.

The trustee's confirm that they have complied with their duty and given due regard to the guidance on public benefit published by the charity commission. Major risks to which the charity is exposed have been identified and systems put in place, through or policies and procedures adopted, to manage these risks.

Acorns & Conkers, Spooner Row Primary School, Station Road, Wymondham, Norfolk,  
NR18 9JR,

Tel 01953 605551 or 07747886868

Registered Charity No: 1105491

email: [acorns@spoonerow.norfolk.sch.uk](mailto:acorns@spoonerow.norfolk.sch.uk)



Name..... Position.....

Signed..... Date .....

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Spooner Row Acorns Pre-school & Conkers Out of school Club

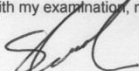
Receipts & Payment Account  
For the Year Ended 31 August 2019

Unrestricted Funds  
2019 2018

	£	£	£	£
<b>Income</b>				
Acorns Income				
Fees		10,162		17,563
NCC Funding		47,228		32,080
Fundraising		1,424		1,704
Grants & donations		383		468
Bank interest		111		8
Other		0		-
Subtotal		59,307		51,823
Conkers Income				
Fees		26,844		24,112
Fundraising		0		-
Grants & donations		0		-
Other		0		-
Subtotal		26,844		24,112
<b>Total Income</b>		<b>86,151</b>		<b>75,934</b>
<b>Expenditure</b>				
Acorns Expenditure				
Wages (inc. PAYE/NIC & pension)	46,764		43,786	
Equipment	78		909	
Consumables/Refreshments	582		111	
Fundraising	164		208	
Utilities	687		831	
Insurance	771		865	
Membership & Subscriptions	90		-	
DBS Checks	192		26	
Training	350		405	
Hall Hire	33		41	
Repairs & Maintenance	994		428	
Printing & stationery	0		85	
Outings & Presents & Other	162		1,100	
Subtotal		50,868		48,573
Conkers Expenditure				
Wages (inc. PAYE/NIC)	16,811		15,590	
Equipment	0		160	
Consumables/Refreshments	2,793		2,200	
Utilities	0		-	
Maintenance	0		-	
Insurance	0		-	
Rent	1,280		780	
DBS Checks	144		-	
Training	22		-	
Outings & Presents	0		-	
Subtotal		21,050		18,731
<b>Total Expenditure</b>		<b>71,918</b>		<b>67,303</b>
<b>Net Receipts for the Year</b>		<b>14,233</b>		<b>8,631</b>
Cash & Balances B/F	58,382		49,751	
		58,382		49,751
Cash & Bank Balances C/F		<u>72,615</u>		<u>58,382</u>
<b>Represented by:</b>				
Acorns Current Account		10,277		19,948
Conkers Current Account		14,200		23,407
Deposit Account		48,105		15,027
Reserve Account		33		15,027
		<u>72,615</u>		<u>58,382</u>

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination in connection with my examination, no matters have come to my attention.

Signature:



Print Name: Shaun Moore FMAAT

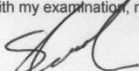
Date: 29.10.19.

Spooner Row Acorns Pre-school & Conkers Out of school Club

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