## TREVERBYN COMMUNITY TRUST

## **Annual Report 2020 - 2021**



## Our Charitable Objectives

The objectives of the CIO are to establish and run a community hall and to promote, for the benefit of the community of the Parish of Treverbyn without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, the provision of facilities for recreation or other leisure time occupation. This includes individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or the wider public in the interests of social welfare and with the objective of improving life conditions for everyone in the community.

## **Trustees for 2020/21**

Chair

Gill Wilson

Carole Boag Donald Boag Treasurer
Paul Brown Jane Cox Secretary

Judi HarrisonChris StarnesDoug StewartSue Waterfield

"When I become Chairperson for the first time in October 2020 Covid was still with us. Our infection rates were low in Cornwall but the whole country was locked down after Christmas which meant adapting again. In April life and the hall were beginning to emerge and we reopened our doors very slowly, following covid guidelines. It has been lovely to see it bloom into a busy hub, welcoming people back, many we hadn't seen for over a year. As the Chair of trustees, I would like to say a sincere thank you to every member of staff and all our volunteers for their dedication, adaptability and believing in Treverbyn Community Trust." Gillian Wilson, Chair of Trustees

#### Transition from TCH to TCT

Treverbyn Community Trust (TCT) registered as a Charitable Incorporated Organisation in November 2019 and the period of transferring staff and assets from Treverbyn Community Hall to TCT commenced.

The 1st November 2020 was the date agreed by trustees for all operational elements to be transferred to TCT. However due to COVID and the restrictions of the furlough scheme continuing into the next financial year it was decided to continue staff employment through TCH so that they could remain on renumerated furlough if necessary. This ceased on the 1st July 2021 to coincide with the new financial year.

The transfer to TCT of land owned by TCH was completed early 2021, our thanks to Judi Harrison for leading us through this lengthy process.

Final transfer of all assets and liabilities was completed in September 2021.

The operational work of TCT started on the 1st November 2020, continuing to support the community through the COVID pandemic through a number of projects. The following report provides a an overview of how TCT continues to work to meet its charitable objectives

#### HABITAT CREATION

This project helps tackle the ecological emergency by improving our community for wildlife. It has meant that local people have been able to install 146 wildlife boxes for hedgehogs, bats, robins, blue tit & great tits boxes and bees. Ultimately making more gardens in the parish wildlife friendly and helping to create more 'wildlife corridors'. Feedback from the project participants has been amazing. One third took part in our survey. 46% of respondents expressed concern about local wildlife and 83% said they were happy or very happy that they were now able to help wildlife in their gardens.



Boxes were installed by all the classes at Treverbyn School, at Menacuddle well which is publicly accessible and at other schools in the local area. A local business donated 50 bee houses to be given out free to all schools in our area.

Throughout the year Habitat Creation lead, Nic Anderson, also wrote a series of nature articles regularly published in the St Austell Voice. News of the project's success has resulted in approaches by numerous groups to ask us to advise them on delivering their own wildlife projects in their own areas.

#### **ENVIRONMENT MATTERS**

This Youth Climate Action project, funded through Cornwall Community Foundation's #iwill grant, offers a wide variety of events for young people to engage with to strengthen their understanding around environmental science. More than 60 children participated in 16 different events.



#### THE OLD CHAPEL

The investigative work funded by The Rank Foundation through their Time to Shine programme ultimately resulted in a decision not to take on a lease for this building. The costs of bringing it up to standard, amidst a huge amount of uncertainty on income caused by the COVID pandemic meant that the risks associated with such a project were too high. The surveys, draft lease and discussions have been archived for now with the possibility of revisiting at a future time.

#### **YOUTH ACTIVITIES**

A wide variety of youth projects have been supported by Treverbyn Community Trust this year, including :

Youth Cafe, a weekly drop in session for children aged 10–16

YJRNL, a weekly mindfulness art journaling group

Time to Move, a summer holiday programme offering physical activity and food Wonder Girls, a series of dance based sessions run with Dance Centred

#### TREVERBYN COMMUNITY HALL

Despite the various openings and closings of community facilities across the country, Treverbyn Community Hall (TCH) has remained a place of much activity. Even when the doors were shut the staff and volunteers were kept busy supporting the most vulnerable people within our communities. Figuring out ways in which some of the classes could take place online, helping activity leaders and participants with tech queries and just keeping things ticking along while also making sure everything was in order so that the building could reopen safely as soon as possible.

Over recent months activities have started to resume, with some old favourites returning alongside an even wider range of events, classes and groups; today there are more than 19 different weekly activities and 2 monthly events to choose from. More are being planned for the coming year.

More organisations are using TCH to offer services too. So alongside the micro library provided by Cornwall Library Service, Citizen's Advice Bureau now have a digital access point at the hall and PLUSS have an office base at Treverbyn, enabling residents to benefit from the wide range of employment support that they can offer too.



## **Amazing Volunteers**

One of the highlights of the last year was winning the Award for Community Spirit as part of the Devon & Cornwall Police Awards. This was given in recognition of the huge amount of time and support that our volunteers have given in recent times to help ensure that our community stayed safe, strong and connected.

## INTERNATIONAL WOMEN'S GROUP

The past year has been a particularly challenging time to deliver what was already an ambitious project. The funders have been very supportive in allowing this funding to be used to support the migrant women at Minorca Lane in whichever way was needed during the pandemic. The project lead worked diligently throughout the year to help a number of women, from enabling them to access healthcare and dentistry appointments, crisis support, emergency food, help with housing queries, access winter clothing & bedding.



#### **COMMUNITY LARDER NETWORK**

In the past 12 months the work of the Community Larder Network has really developed. Starting in the main hall at Treverbyn it quickly became apparent that the need for this project was going to be sustained with neither food waste or food poverty going away any time soon. As the hall needed to reopen to accommodate pre covid activities a new base for the Community Larder Network was found at Victoria and is now lovingly referred to as 'The Hub'.

This hub provides a vital temporary storage of surplus food. Donations come in from organisations such as FareShare, Cafe Chaos, Cornwall Gleaning Network and Cornwall Food Action and is then shared between a growing number of grassroots organisations for onward distribution to local communities.

The Hub also provides a home for the Mobile Community Larder and a space for Treverbyn's Food Club, both projects that help tackle food waste and rural food poverty. The Mobile Community Larder now visits 12 communities in the China Clay area and helps 100s of people every week. Latest figures show that this project has redistributed more than 40 tonnes of food in the past year.

Working with trusted partners, additional support is offered to many people accessing the food bags. This includes helping to tackle debt and budgeting problems, housing issues, health and wellbeing support and employment support.

#### **GREENSPACE**

The Greenspace group was one of the first to get up and running again once COVID restrictions had lifted; in part because it is outside, but mainly because everyone is just so enthusiastic. Over recent months the group has grown in numbers with 10+ people coming every week to help look after Treverbyn Community Garden and the Five Acres site.

This year the group have created some no-dig beds to grow veg in, sharing it out amongst themselves and donating it to Treverbyn's Community Larder. They've also been busy improving the access across the Five Acres site, literally shifting tonnes of stone to help with drainage around the footpaths.



## Thank you to our supporters

None of the work we do to support and improve our community would be possible without our supporters, those that give us money and those that give their time. Every penny helps make a difference, from significant grants from funders like The National Lottery and Cornwall Community Foundation to a 10p put in the donation pot at a Community Larder. Every person that volunteers and every moment that they give makes a difference. Penny by penny and moment by moment we are working to improving the health, wellbeing and resilience of our community.

## **Treverbyn Community Trust**

Treverbyn Road, Stenalees, St Austell PL26 8TL

Tel: 01726 858657 email: info@thehall.org.uk web: www.thehall.org.uk Charity registration 1186284

Treverbyn Community Trust CIO
Report and Unaudited Accounts
30 June 2021

#### **Treverbyn Community Trust CIO**

#### Independent Examiners's Report to the Trustees of Treverbyn Community Hall

We report on the accounts of the charity for the year ended 30 June 2021 which are set out on the following pages.

#### Respective responsibilities of trustee and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

#### Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

#### Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Bennett Jones & Co
Chartered Accountants
22 Victoria Road
St Austell
Cornwall
PL25 4QD
(Date)

## Treverbyn Community Trust CIO Statement of Financial Activities for the year ended 30 June 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £
Incoming resources Voluntary income:			
Donations and grants Capital grant released	2,319	78,759 17,343	81,078 17,343
Activities for generating funds: Fundraising activities Investment income	- 12		- 12
Charitable activities: Hall fees, cafe income etc	9,872	8	9,880
Total incoming resources	12,203	96,110	108,313
Resources expended			
Cost of generating funds		2,750	2,750
Charitable activities	16,619	147,138	163,757
Governance costs	1,997	2,874	4,871
Total resources expended	18,616	152,762	171,378
Net incoming resources before other recognised gains	(6,413)	(56,652)	(63,065)
Transfer in from Treverbyn Community Hall	108,150	86,015	194,165
Net movement in funds	101,737	29,363	131,100
Reconciliation of Funds  Total Funds brought forward	-	-	-
Total Funds carried forward	101,737	29,363	131,100

**Treverbyn Community Trust CIO** 

Registered charity number: 1186284

Balance Sheet as at 30 June 2021

	Notes		2021 £
<b>Fixed assets</b> Tangible assets	2		267,696
Current assets Debtors Cash at bank and in hand	3 _	14,602 247,037 261,639	
Creditors: amounts falling due within one year	4	(142,486)	
Net current assets	_		119,153
Total assets less current liabilities		_	386,849
Creditors: amounts falling due after more than one year	5		(255,749)
Net assets		_ _	131,100
Capital and reserves Restricted funds Unrestricted funds	6		29,363 101,737
Total funds		- -	131,100

The trustees are satisfied that the charity is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

There has been no requirement for the charity to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Trustee	
Approved by the board on	(Date)

#### 1 Accounting policies

#### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities:Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for a particular purpose.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through terms of an appeal.

#### Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

#### Tangible fixed assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Leasehold land and building improvements Plant and machinery Motor vehicles

over the remaining term of the lease over 3 years over 5 years

#### **Debtors**

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

#### **Creditors**

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

#### **Provisions**

Provisions (ie liabilities of uncertain timing or amount) are recognised when there is an obligation at the reporting date as a result of a past event, it is probable that economic benefit will be transferred to settle the obligation and the amount of the obligation can be estimated reliably.

#### Pensions

Contributions to defined contribution plans are expensed in the period to which they relate.

## 2 Tangible fixed assets

		Building improvements £	Plant and machinery etc	Motor vehicles £	Total £
	Cost Additions Transfer in	- 324,752	2,547 11,048	18,350 -	20,897 335,800
	At 30 June 2021	324,752	13,595	18,350	356,697
	<b>Depreciation</b> Charge for the year Transfer in	6,984 69,500	1,866 6,981	3,670	12,520 76,481
	At 30 June 2021	76,484	8,847	3,670	89,001
	Net book value At 30 June 2021	248,268	4,748	14,680	267,696
3	Debtors			2021 £	
	Trade debtors Other debtors			3,304 11,298	
				14,602	
4	Creditors: amounts falling due w	ithin one year		2021 £	
	Trade creditors Grants received in advance Deposits received in advance			32,410 107,734 2,342	
				142,486	
5	Creditors: amounts falling due af	ter one year		2021 £	
	Balance of capital grant			255,749	

6	Designation of funds	2021 £
	Provision for future maintenance and improvements Provision for salaries	10,000 37,000
	At 30 June 2021	47,000

These funds form part of Unrestricted Reserves on the Balance Sheet.

#### 7 Staff secondment

During the year, Treverbyn Community Hall seconded staff to Treverbyn Community Trust CIO, recharging the staff costs without profit margin.

#### 8 Other information

Treverbyn Community Trust is a Charitable Incorporated Organisation and is based at Treverbyn Road, Treverbyn, near Stenalees PL26 8TL in Cornwall. It is registered at Companies House in England & Wales.

9 Total resources expended	Cost of generating	Charitable m activities	м Governance	2021 £
Costs directly allocated to activi	ties	724		724
Cafe purchases Weekly bulk food purchases		13,957		13,957
Consumables		10,557		10,557
Events		_		_
Fundraising costs		5,539		5,539
Crisis grant		1,610		1,610
Prizes and vouchers		-		-
Newsletter costs		-		-
Staff training and welfare		173		173
Uniform and protective clothing		517		517
Rent and rates		9,612		9,612
Light and heat Garden expenses		2,676		2,676
Cleaning		_		_
Waste removal		2,431		2,431
Insurance		2,183		2,183
Stairlift costs		110		110
Software		798		798
Repairs and maintenance		2,389		2,389
Depreciation		12,520	4.070	12,520
Accountancy fees		1,377	1,376	2,753
Solicitors fees Other legal and professional costs		35	501	501 35
Other legal and professional costs		33		33
Support costs allocated to activi	ties			
Wages and salaries	2,750	85,594	2,750	91,094
Session staff		9,436		9,436
Pensions		-		-
Temporary staff and recruitment		-		-
Volunteer expenses		1,683		1,683
Travel and subsistence		1,808		1,808
Motor expenses Telephone		2,258 568	63	2,258 631
Postage		7	1	8
Stationery and printing		1,010	112	1,122
Subscriptions and licences		414		414
Bank charges			68	68
IT and website costs		-		-
Advertising		4,004		4,004
Sundry		324		324
	2,750	163,757	4,871	171,378

## Treverbyn Community Trust CIO Profit and loss account for the year ended 30 June 2021

	2021 £
Income	108,301
Direct costs	(21,830)
Gross surplus	86,471
Administrative expenses	(149,548)
Operating deficit	(63,077)
Transfer from Treverbyn Community Hall Interest receivable	194,165 12
Surplus of income over expenditure	131,100

# Treverbyn Community Trust CIO Detailed profit and loss account for the year ended 30 June 2021

	2021 £
Income	
Revenue grants	78,759
Capital grant released	17,343
Activities	646
General donations	2,319
Serviced room use	9,214
Cafe Renewable Heat Incentive income	74 443
Other income	443 8
Sales discounts	(505)
Culco discounts	
	108,301
Direct costs	
Cafe purchases	724
Weekly bulk food purchases	13,957
Fundraising costs	5,539
Crisis grant	1,610
	21,830
Administrative expenses	
Employee costs:	
Wages and salaries	91,094
Session staff	9,436
Staff training and welfare	173 517
Uniform and protective clothing Volunteer expenses	1,683
Travel and subsistence	1,808
Motor expenses	2,258
Wold expended	106,969
Premises costs:	,
Rent and rates	9,612
Light and heat	2,676
Waste removal and cleaning	2,431
	14,719

# Treverbyn Community Trust CIO Detailed profit and loss account for the year ended 30 June 2021

	2021
One and administrative assessment	£
General administrative expenses:	004
Telephone and fax	631
Postage	8
Stationery and printing	1,122
Subscriptions and licences	414
Bank charges	68
Insurance	2,183
Stairlift costs	110
Software	798
Repairs and maintenance	2,389
Depreciation	12,520
Sundry expenses	324
	20,567
Legal and professional costs:	
Accountancy fees	2,753
Solicitors fees	501
Advertising and PR	4,004
Other legal and professional	35
	7,293
	149,548

Treverbyn Community Trust CIO
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**Treverbyn Community Trust CIO** 

Registered charity number: 1186284

Balance Sheet as at 30 June 2021

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#### **Debtors**

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#### **Creditors**

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#### **Provisions**

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	Balance of capital grant			255,749	

6	Designation of funds	2021 £
	Provision for future maintenance and improvements Provision for salaries	10,000 37,000
	At 30 June 2021	47,000

These funds form part of Unrestricted Reserves on the Balance Sheet.

#### 7 Staff secondment

During the year, Treverbyn Community Hall seconded staff to Treverbyn Community Trust CIO, recharging the staff costs without profit margin.

#### 8 Other information

Treverbyn Community Trust is a Charitable Incorporated Organisation and is based at Treverbyn Road, Treverbyn, near Stenalees PL26 8TL in Cornwall. It is registered at Companies House in England & Wales.

9 Total resources expended	Cost of generating	Charitable m activities	м Governance	2021 £
Costs directly allocated to activi	ties	724		724
Cafe purchases Weekly bulk food purchases		13,957		13,957
Consumables		10,557		10,557
Events		_		_
Fundraising costs		5,539		5,539
Crisis grant		1,610		1,610
Prizes and vouchers		-		-
Newsletter costs		-		-
Staff training and welfare		173		173
Uniform and protective clothing		517		517
Rent and rates		9,612		9,612
Light and heat Garden expenses		2,676		2,676
Cleaning		_		_
Waste removal		2,431		2,431
Insurance		2,183		2,183
Stairlift costs		110		110
Software		798		798
Repairs and maintenance		2,389		2,389
Depreciation		12,520	4.070	12,520
Accountancy fees		1,377	1,376	2,753
Solicitors fees Other legal and professional costs		35	501	501 35
Other legal and professional costs		33		33
Support costs allocated to activi	ties			
Wages and salaries	2,750	85,594	2,750	91,094
Session staff		9,436		9,436
Pensions		-		-
Temporary staff and recruitment		-		-
Volunteer expenses		1,683		1,683
Travel and subsistence		1,808		1,808
Motor expenses Telephone		2,258 568	63	2,258 631
Postage		7	1	8
Stationery and printing		1,010	112	1,122
Subscriptions and licences		414		414
Bank charges			68	68
IT and website costs		-		-
Advertising		4,004		4,004
Sundry		324		324
	2,750	163,757	4,871	171,378

## Treverbyn Community Trust CIO Profit and loss account for the year ended 30 June 2021

	2021 £
Income	108,301
Direct costs	(21,830)
Gross surplus	86,471
Administrative expenses	(149,548)
Operating deficit	(63,077)
Transfer from Treverbyn Community Hall Interest receivable	194,165 12
Surplus of income over expenditure	131,100

# Treverbyn Community Trust CIO Detailed profit and loss account for the year ended 30 June 2021

	2021 £
Income	
Revenue grants	78,759
Capital grant released	17,343
Activities	646
General donations	2,319
Serviced room use	9,214
Cafe Renewable Heat Incentive income	74 443
Other income	443 8
Sales discounts	(505)
Caroo arcocarrio	108,301
	100,301
Direct costs	
Cafe purchases	724
Weekly bulk food purchases	13,957
Fundraising costs	5,539
Crisis grant	1,610
	21,830
Administrative expenses	
Employee costs:	0.4.00.4
Wages and salaries	91,094
Session staff	9,436 173
Staff training and welfare Uniform and protective clothing	517
Volunteer expenses	1,683
Travel and subsistence	1,808
Motor expenses	2,258
co. cponeco	106,969
Premises costs:	
Rent and rates	9,612
Light and heat	2,676
Waste removal and cleaning	2,431
	14,719

# Treverbyn Community Trust CIO Detailed profit and loss account for the year ended 30 June 2021

	2021
On a supl a desirable to a superior	£
General administrative expenses:	004
Telephone and fax	631
Postage	8
Stationery and printing	1,122
Subscriptions and licences	414
Bank charges	68
Insurance	2,183
Stairlift costs	110
Software	798
Repairs and maintenance	2,389
Depreciation	12,520
Sundry expenses	324
	20,567
Legal and professional costs:	
Accountancy fees	2,753
Solicitors fees	501
Advertising and PR	4,004
Other legal and professional	35
	7,293
	149,548