



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 May 2020 to 30 April 2021**

Charity name: **HORSHAM & SHIPLEY COMMUNITY PROJECT**

Charity registration number: **1178797**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. To promote community participation in healthy recreation particularly, but not exclusively by provision of facilities for football.2. To provide facilities for leisure time occupation of people who have need of such facilities with the aim of improving their conditions of life.3. To promote other charitable purposes at the Trustees' discretion.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Walking Football Club – for men / women of any age, meeting once a week for 60 mins of walking football (in the winter on 3G and in the spring, summer and autumn on grass). After the football there is time for social interaction.• Men's Shed – a safe, interesting place for primarily, but not exclusively, men to socialise and be busy making things of their choice. During the period of this report the Shed was operating one day a week (because of lockdown).• Pétanque Club – for men and women of any age, providing a low impact sport opportunity, one day a week, two sessions, including plenty of opportunities for socially distanced social interaction as well as fresh air and keeping active. Played on purpose-built pétanque pistes.• Green Project – available once a week for those who like to work outside, including gardening and rockery development, as well as hedge and general grounds maintenance.• Health Walks – available to anyone who can walk over 3 miles.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In organising and operating these activities the Trustees have read and have had regard to the public benefit guidance issued by the Charity Commission.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Some members of the clubs and activities described above also volunteer to “lead” sessions, in which case they receive the necessary First Aid training and Safeguarding training, and include DBS checks. The volunteers are fully supported by the Trustees.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>At the beginning of the period the veteran (age over 35) football team officially moved away from HSCP and into a local, established football club which comprises adult mens’ teams, a women team, U23, U18. The club has the structure to be able to accommodate the veteran team’s progress in the FA league with accommodation, equipment and access to funding. HSCP is very proud to have nurtured the veteran football initiative for the local community into the successful and well supported entity that it is now.</p> <p>This year has been blighted by coronavirus lockdowns which necessitated a halt to all activities and gatherings for much of the year. During all lockdowns or Tier restrictions, HSCP Trustees worked really hard to keep in touch with it’s members by way of regular Zoom calls within each section and Zoom quizzes. We also launched a page on the website which was updated weekly through the whole of the first lockdown. It contained puzzles, quizzes, maths problems, links to interesting activities online, a poem competition, photographs taken by members, and so on. We had a really good response to this including quite a number of non-members taking advantage of the page!</p> <p>When activities were allowed to restart we followed all guidance and were able to run limited pétanque sessions in very small groups, socially distanced. To facilitate this, we added extra sessions so that everyone who wanted was able to play in small groups. We ran socially</p>

		<p>distanced walking football sessions with limited numbers (therefore two sessions) of training only – until more contact was allowed. The Shed remained closed inside, but eventually we created work-stations outside which enabled small numbers of “Shedders” to come along to restart their interest. The Green Team met on a Monday when restrictions allowed and enjoyed gardening and grounds maintenance as a way of getting fresh air and exercise, while keeping the site in good order.</p> <p>In all cases we were fastidious in cleaning all equipment that was used. The clubhouse remained locked for many months and only when rules were relaxed slightly were we able to start to provide some refreshments on a take-away basis, outside.</p> <p>At Christmas (during Lockdown II) we held a Zoom Christmas Party including a paperless raffle, quiz, drinks toasts! Members wore Christmas jumpers and Christmas hats, and it was a lot of fun despite being distanced.</p> <p>Our members showed a variety of reactions to lockdown and the pandemic, with some remaining extra cautious as a result of their own vulnerability or loved ones. Others were less cautious, urging activities to restart and being keen to get back as soon as it was allowed. The Trustees worked very hard to make sure that government guidance was followed at all times. Overall this was appreciated by the members.</p> <p>As a primarily outdoor-activity organisation were fortunate to be able to restart activities earlier than other clubs which have to operate indoors. This was of benefit to our local community.</p> <p>The excellent work of the Green Team means that the new football pitch is now ready to be played on by local 9-a-side junior teams who struggle to find football facilities in Horsham. Horsham Tigers U9s started using the pitch for their home games and HSCP is responsible for maintenance.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Significant donations were received during the year that enabled HSCP to show a surplus for the year. The cash received was largely used to reduce a historic loan balance. Lockdowns resulted in a lower level of activities and fundraising. However, the periods were used to undertake further valuable development of the site.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserves policy has been approved ahead of filing this annual return. While the reserves of the charity are negative during this period, the Trustees are planning to change this position over time such that there are reserves retained to deal with any unforeseen circumstances in order that activities can continue with regards to the constitution and public benefit guidance.
Amount of reserves held	Para 1.22	NIL
Reasons for holding zero reserves	Para 1.22	The Reserves are currently negative
Details of fund materially in deficit	Para 1.24	The Reserves are currently negative. A loan offsets the amount and the intention is to seek further donations to fully repay the loan.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising, whether by way of donations, grants or other sources is very important to the Charity and we have a Trustee dedicated to the task.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Trustee governance is guided by the constitution which is reviewed annually.</p> <p>The charity is managed and governed by the Trustees who are volunteers.</p> <p>There are no paid staff.</p> <p>Policies, which are reviewed annually, inform and guide the Trustees' approach to safeguarding, health and safety, equal opportunities, privacy and financial reserves</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity works with the UK Men's Shed Association and participates in national and local discussions.</p> <p>HSCP has a relationship with the local Alzheimer's Association and Age UK.</p> <p>HSCP has a relationship with the local District and County Councils, as well as NHS staff working as Social Prescribers in the area.</p> <p>HSCP has a relationship with the Parish Council in Shipley and also Thakenham, who take an interest in the operations.</p> <p>HSCP has a relationship with TD Shipley Football Club to whom a monthly rental fee is paid and facilities are shared.</p>
Relationship with any related parties	Para 1.51	

Reference and Administrative details

Charity name	Horsham & Shipley Community Project
Other name the charity uses	HSCP
Registered charity number	1178797
Charity's principal address	69 Earles Meadow Horsham, West Sussex RH12 4HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Gibbs	Chair		Trustees
2	Russell Wood	Treasurer		Trustees
3	Richard Harris			Trustees
4	Dawn Baker			Trustees
5	Helen Gibbs			Trustees
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Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Russell Cooke	2 Putney Hill, London, SW15 6AB
Accountant	Carpenter Box	2 Peveril Court, 6-8 London Rd, Crawley, RH10 8JE

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

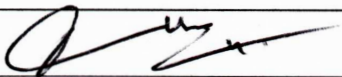
Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Gibbs	
Position (eg Secretary, Chair, etc)	Chair	

Date 24 February 2022



Statement of Financial Activities for the period ending 30th April 2021

	2021	2020
Income from:	£	£
Donations	26,267	70,726
Charitable activities:		
Subscriptions	692	1,235
Trading Income	841	1,905
Events Income	3,692	9,278
Grants and Other Income	3,514	13,156
	=====	=====
Total Income	35,006	96,300
	=====	=====
Expenditure on:	£	£
Raising funds	6,445	16,028
Charitable activities:		
Shipley site development	8,407	3,994
Trustee/Volunteer Training	156	645
	=====	=====
Total Expenditure	15,008	20,667
	=====	=====
Net Income/Expenditure	19,998	75,633
	=====	=====



Balance Sheet as at 30th April 2021

	2021	2020
	£	£
FIXED ASSETS		
Tangible Fixed Assets	8,904	8,242
	=====	=====
CURRENT ASSETS		
Sundry Debtors	60	60
Cash at Bank	11,783	16,338
LIABILITIES		
Grants deferred	7,273	5,364
Amounts falling due within one year	125	55
	=====	=====
NET CURRENT ASSETS	4,445	10,979
	=====	=====
LIABILITIES		
Amounts falling due within more than one year	65,203	91,073
	=====	=====
NET ASSETS	(51,854)	(71,852)
	=====	=====
TOTAL CHARITY FUNDS	(51,854)	(71,852)
	=====	=====

Russell Wood

Honorary Treasurer

Philip Gibbs

Chairman

Registered Charity Number 1178797



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THE HORSHAM
& SHIPLEY
COMMUNITY
project

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	=====	=====
NET ASSETS	(51,854)	(71,852)
	=====	=====
TOTAL CHARITY FUNDS	(51,854)	(71,852)
	=====	=====

I confirm that I have checked these Accounts and I have been able to inspect the Charity's records that I considered necessary.

I am satisfied that these Accounts provide a true and correct record of the financial transactions of The Horsham and Shipley Community Project for the year ended 30 April 2021.

Peter Rowell FCA, Independent Examiner 20/02/2022

The Accounts were approved at a Trustees Meeting on 20/02/2022 and signed on their behalf by:

Russell Wood (Hon Treasurer)

Philip Gibbs (Chairman)