

**BLACKPOOL MENCAP**

**ANNUAL REPORT AND ACCOUNTS**  
**1 OCTOBER 2019 TO 30 SEPTEMBER 2020**

**Charity Commission Reference Number 249596**

## **BLACKPOOL MENCAP**

### **CONTENTS**

	<b><u>Page</u></b>
Title Page	1
Contents	2
Trustees Report	3 & 4
Charity Information	5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Accounts	9 – 13



## **BLACKPOOL MENCAP** **TRUSTEES' REPORT**

The Trustees present their report together with the financial statements of the charity for the year ended 30<sup>th</sup> September 2020. The financial statements have been prepared in accordance with the accounting policies set out on page 9 and comply with the current statutory requirements, the Statement of Recommended Practice – Accounting and Reporting by Charities' (SORP FRS102).

### **Structure, Governance and Management**

Details of Trustees can be seen on page 5. Appointment of Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new Trustees to fill vacancies arising through the resignation or death of an existing Trustee.

### **Investment Policies**

The Trust Deed authorised the Trustees to make and hold investments using the general funds of the Charity.

### **Objectives and Activities**

The Society was established under a Trust Deed in order to work and promote the social awareness and integration into society for people with learning disabilities.

The Policy of the Society continues to be to seek additional finance and support to continue to provide care and to make available further properties within the locality as funds permit.

### **Achievements and Performance**

The Trustees consider that the performance of the Charity this year overall has been satisfactory, the charity has had a year of investment with money being spent on the upgrade of the centre on Whitegate Drive and considerable repairs being made to the other properties held.

The Charity would not be able to provide such a wide service to our beneficiaries without the continued support of a large number of willing support staff who give their services voluntarily.

### **Financial Review**

Incoming Resources have fallen to £39,043 from £54,123 last year.

Resources expended have reduced to £97,415 from £132,069 This has resulted in an overall deficit this year of £62,094 compared to a deficit last year of £72,213.

Total unrestricted funds of the charity have reduced to £1,428,403 from £1,490,497 in 2019.

Total unrestricted funds are sufficient to permit the Charity to continue in operation in the medium to long term given the continued support of volunteers.

### **Risk Assessment**

The main risk to funds of the Charity is the investment held.

The trustees identified this risk and moved the funds to lower risk funds with Fidelity Funds Network in September 2008.

### **Departure from Accounting Standards**

The Trustees of the Society have approved the decision, not to depreciate land and buildings as shown on page 13 of the financial statements, as this would not show the Society in a true and fair situation.



## BLACKPOOL MENCAP

### TRUSTEES' REPORT


#### Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- to value assets and liabilities in accordance with the Statement of Recommended Practice Accounting by Charities.

The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the Charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Society, and to enable them to ensure that any statements of account comply with the requirements of the Charity (Accounts and Reports) Regulations 1995. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 24/3/21 and signed on their behalf by Ms L. Hinds (Trustee).

 Ms L. Hinds

**BLACKPOOL MENCAP**

**CHARITY INFORMATION**  
**Charity Commission Number – 249596**

**Officers**

**Chairperson:** Mrs. S Scholey

**General Secretary:** Mr. S Hinds

**Treasurer:** Ms L Hinds

**Trustees:**

Mr. R Sharples  
Ms. K Dodgson  
Miss E Hinds  
Mr. N Sharp  
Mrs. J Ellison  
Mr. P Burrows  
Miss O Grant  
Ms. A Maunder  
Miss K Kidd

**Advisors**

**Bankers:** HSBC Bank  
1 Newhouse Road  
Oxford Square  
Blackpool  
FY4 4YH

**Accountants:** Goss & Co. Chartered Certified Accountants  
15 Olympic Court  
Boardmans Way  
Blackpool  
FY4 5GU

**Solicitors:** Vincent Waring & Co., Cedar Square, Blackpool

**Property Valuers:** Bentley Higgs & Co.  
49 Whitegate Drive, Blackpool  
FY3 9DG

**Registered Office:** 86 Whitegate Drive  
Blackpool



**BLACKPOOL MENCAP**

**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2019**

**Independent examiner's report to the Trustees of  
Blackpool Society for Mentally Handicapped Children and Adults**

I report on the accounts of the Trust for the year ended 30 September 2020, which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the "Charities Act") and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

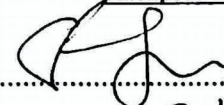
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

**C. F. Goss FCCA**  
**Goss & Co.**  
**Chartered Certified Accountants**  
**15 Olympic Court, Boardmans Way**  
**Whitehills Business Park**  
**Blackpool FY4 5GU**

  
.....  
24/8/21

**BLACKPOOL MENCAP**  
**YEAR ENDED 30TH SEPTEMBER 2020**

**Statement of Financial Activities**

	Notes	2020 <u>Unrestricted Funds</u> £	2019 <u>Unrestricted Funds</u> £
<b>Incoming Resources</b>			
Incoming resources from generated funds			
Donations and legacies	2	5,753	13,656
Other trading activities	4	1,974	1,456
Income from investments	5	30,008	36,330
Income from charitable activities	3	1,308	2,681
Other incoming resources		-	-
<b>Total incoming resources</b>		<u>39,043</u>	<u>54,123</u>
<b>Resources Expended</b>			
Expenditure on raising funds	7	-	-
Expenditure on Charitable activities	6	80,613	115,647
Governance costs	8	<u>16,802</u>	<u>16,422</u>
<b>Total resources expended</b>		<u>97,415</u>	<u>132,069</u>
Net (losses)/gains on investments		(3,722)	5,733
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<u>(62,094)</u>	<u>(72,213)</u>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>			
		(62,094)	(72,213)
<b>Other recognised gains/losses</b>			
Gains/(losses) on revaluation of fixed assets for charity's own use		-	-
<b>Total gains / losses</b>		<u>-</u>	<u>-</u>
<b>NET MOVEMENT IN FUNDS</b>		(62,094)	(72,213)
Fund balances brought forward 1st October 2017		1,490,497	1,562,710
Transfer of realised profits		-	-
Fund balances carried forward 30th September 2018		<u>1,428,403</u>	<u>1,490,497</u>



**BLACKPOOL MENCAP**  
**YEAR ENDED 30TH SEPTEMBER 2020**

**Balance sheet as at 30th September 2020**

	Notes	2020 £	2019 £
<b>Assets and liabilities</b>			
<b>FIXED ASSETS</b>			
Fixed assets for charity use	9	947,389	971,747
Fixed asset investments	11	<u>120,240</u>	<u>123,962</u>
		1,067,629	1,095,709
<b>CURRENT ASSETS</b>			
Prepayments		-	-
Debtor - deposit		-	-
Cash at bank and in hand		<u>362,744</u>	<u>396,758</u>
		<u>362,744</u>	<u>396,758</u>
<b>CURRENT LIABILITIES</b>			
Creditors		470	470
Accrued expenses		<u>1,500</u>	<u>1,500</u>
		<u>1,970</u>	<u>1,970</u>
<b>NET CURRENT ASSETS</b>		<u>360,774</u>	<u>394,788</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><u>1,428,403</u></u>	<u><u>1,490,497</u></u>
<b>THE FUNDS OF THE CHARITY:</b>			
<b>UNRESTRICTED INCOME FUNDS</b>			
Unrestricted income funds		1,160,462	1,222,556
Revaluation reserve	10	<u>267,941</u>	<u>267,941</u>
Total unrestricted funds		<u><u>1,428,403</u></u>	<u><u>1,490,497</u></u>

APPROVED BY THE TRUSTEES ON ..... 20/11/21

AND SIGNED ON THEIR BEHALF BY:-

.....TRUSTEE



## **BLACKPOOL MENCAP**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED** **30 SEPTEMBER 2020**

#### **1. ACCOUNTING POLICIES.**

**Basis of Accounting.** The financial statements are prepared under the historical cost convention (as modified by the inclusion of Investments and Fixed Assets at valuation) and in accordance with the Financial Reporting Standard for Smaller Entities; the Charities Act 2011 and follow the recommendations of the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP FRS102).

#### **Charitable and Fund-raising.**

**Income.** Donations and legacies are accounted for when received by the Society. Other income is accounted for on an accruals basis as far as it is prudent to do so. Income includes income tax recoverable.

**Gifts in kind.** The charity receives the benefit of work carried out by volunteers, and receives the use of facilities and equipment without charge. No value is placed on these items. Where the benefit extends over several periods, they are valued and included in the balance sheet at a reasonable valuation.

**Grants.** Revenue grants are credited to the income and expenditure account as received.

**Depreciation.** Depreciation of Tangible Fixed Assets is provided at the following annual rates in order to write off each asset over its estimated useful life:-

Fixtures and fittings – 15% on net written down value

Improvements to property – 15% on a straight line basis

No depreciation is provided on freehold properties as the Society felt that as the Homes are kept to a very high standard of repair that no depreciation was necessary. Had depreciation been charged at 4% on a straight line basis, depreciation of £31,000 would have been charged in the accounts.

The trustees believe that not providing for depreciation is necessary for the accounts to give a true and fair view.

**Revaluation of land and buildings.** Land and buildings are stated at their most recent valuation as at the balance sheet date. Revaluation of the land and buildings is undertaken on the fifth anniversary or when there has been a material change in the property market, during the accounting period. A valuation was performed on 14 January 2014.

**Fund-raising and Charitable Objectives Costs.** Fund-raising expenditure comprises costs included in inducing people and organisations to contribute financially to the Charity's work.

**Management and Administration.** Expenditure on management and administration of the Charity included all expenditure not directly related to the charitable activity of fund-raising ventures. This included costs of running the office and accountancy charges.

**Taxation.** As a registered charity, the Society benefits from Rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

**Investments.** Realised gains and losses are taken to the Income and Expenditure Account. All investments have been valued at market value at the Balance Sheet date. All increases and decreases in value during the year are shown on the Statement of Financial Activities.

**BLACKPOOL MENCAP**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDED 30th SEPTEMBER 2020**

**2. Donations and legacies**

	Society	6/6a Roseberry Ave	The Lodge	4 Roseberry Ave	Fourth Ave	Argyll Court	Total	2019 total
Donations	5,753	-	-	-	-	-	5,753	5,656
Unknown	-	-	-	-	-	-	-	-
Legacies	-	-	-	-	-	-	-	8,000
<b>Totals</b>	<b>5,753</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,753</b>	<b>13,656</b>

**3. Income from charitable activities**

	Society	6/6a Roseberry Ave	The Lodge	4 Roseberry Ave	Fourth Ave	Argyll Court	Total	2019 total
Outings & events tickets	1,308	-	-	-	-	-	1,308	2,681
Rent	-	-	-	-	-	-	-	-
Fees	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>1,308</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,308</b>	<b>2,681</b>

**4. Other trading activities**

	Society	6/6a Roseberry Ave	The Lodge	4 Roseberry Ave	Fourth Ave	Argyll Court	Total	2019 total
Raffles and draws	304	-	-	-	-	-	304	306
Membership subscriptions	1,670	-	-	-	-	-	1,670	1,150
<b>Totals</b>	<b>1,974</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,974</b>	<b>1,456</b>

**5. Investment Income**

	Society	6/6a Roseberry Ave	The Lodge	4 Roseberry Ave	Fourth Ave	Argyll Court	Total	2019 total
Deposit account interest	-	-	-	-	-	-	-	-
Rental income	-	8,108	2,262	7,102	7,084	5,400	29,956	35,544
Dividends	52	-	-	-	-	-	52	786
<b>Totals</b>	<b>52</b>	<b>8,108</b>	<b>2,262</b>	<b>7,102</b>	<b>7,084</b>	<b>5,400</b>	<b>30,008</b>	<b>36,330</b>



**BLACKPOOL MENCAP**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDED 30th SEPTEMBER 2020**

**6. Charitable activities**

	Society	6/6a Roseberry Ave	The Lodge	4 Roseberry Ave	Fourth Ave	Argyll Court	Total	2019 total
Events and outings	13,502	-	-	-	-	-	13,502	53,730
Council tax	-	657	-	-	43	-	700	1,400
Light & heat	-	-	427	252	-	-	679	298
Sundries	348	-	-	-	-	-	348	475
Repairs and renewals	3,766	12,617	412	10,400	3,200	600	30,995	26,378
Gardening, cleaning and laundry	-	-	-	-	-	-	-	-
Insurance	-	355	794	356	356	355	2,216	2,272
Lodge running costs	-	-	965	-	-	-	965	1,261
Site fees	-	-	6,850	-	-	-	6,850	6,650
Depreciation	12,040	2,819	-	1,384	2,935	5,180	24,358	24,583
bank charges	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>29,656</b>	<b>16,448</b>	<b>9,448</b>	<b>12,392</b>	<b>6,534</b>	<b>6,135</b>	<b>80,613</b>	<b>117,047</b>

**7. Expenditure on raising funds**

	Society	6/6a Roseberry Ave	The Lodge	4 Roseberry Ave	Fourth Ave	Argyll Court	Total	2018 total
Licences	-	-	-	-	-	-	-	-
Events and outings	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**8. Governance costs**

	Society	6/6a Roseberry Ave	The Lodge	4 Roseberry Ave	Fourth Ave	Argyll Court	Total	2019 total
Accountancy fees	2,760	-	-	-	-	-	2,760	2,760
Secretary costs	-	-	-	-	-	-	-	-
Bookkeeping and admin	-	-	-	-	-	-	-	-
Postage, printing and stationery	754	-	-	-	-	-	754	514
MENCAP	260	-	-	-	-	-	260	260
Insurance - office	479	-	-	-	-	-	479	62
Telephone	-	-	-	-	-	-	-	-
Light & heat	2,368	-	-	-	-	-	2,368	2,328
Water	391	-	-	-	-	-	391	905
Rates	3,280	-	-	-	-	-	3,280	2,107
Cleaning	1,142	-	-	-	-	-	1,142	1,640
Bank charges	-	-	-	-	-	-	-	-
Repairs	-	-	-	-	-	-	-	-
Honorarium	-	-	-	-	-	-	-	-
Trustee expenses	1,370	-	-	-	-	-	1,370	1,383
Legal & professional fees	3,998	-	-	-	-	-	3,998	4,463
<b>Totals</b>	<b>16,802</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,802</b>	<b>16,422</b>



**BLACKPOOL MENCAP****NOTES TO THE ACCOUNTS****YEAR ENDED 30th SEPTEMBER 2020****9. Fixed Assets**

	<b>Freehold Property</b>	<b>Leasehold Property</b>	<b>Improvements to property</b>	<b>Fixtures &amp; fittings</b>	<b>Total</b>
<b>Cost or valuation at 1/10/19</b>					
Society	170,000	-	88,468	8,652	267,120
Roseberry Ave 4	135,000	-	7,860	11,689	154,549
Fourth Ave	235,000	-	20,041	5,673	260,714
Roseberry Ave 6/6a	150,000	-	24,966	160	175,126
Argyll Court	85,000	-	34,536	-	119,536
Lodge	-	100,940	-	-	100,940
	<u>775,000</u>	<u>100,940</u>	<u>175,871</u>	<u>26,174</u>	<u>1,077,985</u>
<b>Additions/Disposals</b>					
Society	-	-	-	-	-
Roseberry Ave 4	-	-	-	-	-
Argyll Court	-	-	-	-	-
Roseberry Ave 6/6a	-	-	-	-	-
<b>Cost or valuation at 30/09/20</b>	<u>775,000</u>	<u>100,940</u>	<u>175,871</u>	<u>26,174</u>	<u>1,077,985</u>
<b>Depreciation</b>					
<b>At 1/10/2019</b>	-	-	84,714	21,524	106,238
Charge for year					
Society	-	-	11,184	856	12,040
Roseberry Ave 4	-	-	1,179	205	1,384
Fourth Ave	-	-	2,726	209	2,935
Roseberry Ave 6/6a	-	-	2,813	6	2,819
Argyll Court	-	-	5,180	-	5,180
<b>At 30/9/2020</b>	<u>-</u>	<u>-</u>	<u>107,796</u>	<u>22,800</u>	<u>130,596</u>
<b>Disposals</b>					
	<u>-</u>	<u>-</u>	<u>107,796</u>	<u>22,800</u>	<u>130,596</u>
<b>Net book value</b>					
<b>At 30/9/2020</b>	<u>775,000</u>	<u>100,940</u>	<u>68,075</u>	<u>3,374</u>	<u>947,389</u>
<b>At 30/9/2019</b>	<u>775,000</u>	<u>100,940</u>	<u>91,157</u>	<u>4,650</u>	<u>971,747</u>



## **BLACKPOOL MENCAP**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED** **30 SEPTEMBER 2020**

#### **10. TANGIBLE ASSETS, PROPERTIES VALUATION PLUS ADDITIONS.**

4 Roseberry Avenue, Blackpool	135,000
Duck View Lodge	100,940
2 Fourth Avenue, Blackpool	235,000
86 Whitegate Drive	170,000
6/6a Roseberry Avenue	150,000
Argyll Court	<u>85,000</u>
	<u>£875,940</u>

<b>Revaluation of Charities Assets.</b>	<b><u>2014 Valuation</u></b>	<b><u>2006 Valuation</u></b>
Whitegate Drive	£170,000	220,000
4 Roseberry Avenue	£135,000	170,000
Fourth Avenue	£235,000	310,000
6 Roseberry Avenue	£150,000	N/A

Revaluations were carried out in January 2014 by McDonald Bentley Higgs and Co Chartered Surveyors. The trustees believe there would be little difference between the Valuations and at the balance sheet date. The previous valuation was carried in March 2006.

#### **11. INVESTMENTS**

Investments are held with Fidelity funds Network.

Value as at 1 October 2019	£123,962
Decrease in value	£3,722
Value as 30 September 2020	<u>£120,240</u>

#### **12. STAFF COSTS.**

	<b>2019</b>	<b>2018</b>
Gross wages, Employers NI and redundancy costs	<u>£nil</u>	<u>£nil</u>

#### **13. INDEMNITY INSURANCE.**

An amount of £332 has been paid out of charity funds to indemnify the trustees against the consequences of any neglect or default on their part.

#### **14. TRUSTEE EXPENSES.**

Trustees receive small amounts from the charity for the re-imbursement of expenses  
2020 - £1,370 (2019 - £1,443).

#### **15. TRUSTEE RENUMERATION.**

The charity treasurer received an honorarium of £nil (2019 £nil) for the work she does on the bookkeeping of the charity including communication with the charity accountants.