



*Happy Faces Pre-School
Blenheim Park Primary School
Sculthorpe
Fakenham
Norfolk
NR21 7PX*

Tel 07940990592

HAPPY FACES AGM to be held in the pre-school garden

29th September 2020

1.00pm

Attendees

Thelma Bambridge - Pre-school Manager

Jade Battrick - Chair person

Gemma Dodman- Treasurer

Sarah Pruden

Hannah Hurn

Marie Spooner

Alana Wright

Apologies

Rebecca Bambridge

Sally Hawkins

1. 1.00pm Welcome
2. Minutes of last AGM
Approved
3. Presentation of Accounts for 2019/2020
4. **Awaiting approval**
5. Adopt Constitution
6. **Approved**
7. Adopt Policies and Procedures
8. **Approved**
9. Any other business

Fees remained the same in an effort to keep in line with funding amounts. This will be monitored and reviewed regularly. Approval for government funding for eligible two, three and four year olds has been confirmed following the submission of the local agreement. Happy Faces is sustainable for the coming year with the worry of Covid 19 pressures.

10. New Committee for 2020 – 2021

Jade Battrick – Chairperson
Alana Wright – Secretary
Gemma Dodman-Treasurer
Lucy Belton
Sarah Pruden
Rebecca Bambridge

HAPPY FACES PRE-SCHOOL
RECEIPTS & PAYMENTS ACCOUNTS FOR YEAR ENDING 31st AUGUST 2020

RECEIPTS	2020	2019
Parents fees/Reg/Uniform	5,492.60	7,566.48
Vouchers	49,933.40	38,032.50
Grants	0.00	0.00
Misc. Income (inc Bank transfers)	0.00	0.00
Interest Received	0.00	0.00
	<hr/>	<hr/>
		55,426.00
		45,598.98
 PAYMENTS		
Charitable Activity Direct Expenditure		
Salaries	46,055.00	38,205.20
Consumables	1,923.00	843.72
	<hr/>	<hr/>
		47,978.00
		39,048.92
 OTHER EXPENDITURE		
Rent	1,520.00	2,280.00
Equipment	92.00	0.00
Postage/Stationery/Advertising	132.00	423.05
Telephone	100.00	60.00
Training	0.00	260.00
Professional Fees/Insurance/Licence	1177.00	601.02
Uniform	0.00	168.60
Accountancy	362.00	275.00
Bank charges	0.00	90.00
Sundries	0.00	0.00
Kitchen Utensils	0.00	0.00
Cleaning	217.00	0.00
Assets	0.00	349.97
	<hr/>	<hr/>
		3,600.00
		4,507.64
 NET RECEIPTS FOR THE YEAR		
		<hr/>
		3,848.00
		<hr/>
		2,042.42
 Balance at 1st September 2019		
Deposit Account at 1st September 2019	282.60	282.60
National Westminster Bank at 1st September 2019	45,469.99	45,469.99
Cash in hand at 1st September 2019	472.46	472.46
Accruals at 1st September 2019	-300.00	-300.00
	<hr/>	<hr/>
		43,882.63
		43,882.63
		<hr/>
		45,925.05
		45,925.05
 Balance at 31st August 2020		
Deposit Account at 31st August 2020	283.60	283.60
National Westminster Bank at 31st August 2020	49,844.20	49,844.20
Cash in hand at 31st August 2020	7.20	472.20
Accruals at 31st August 2020	-362.00	-362.00
	<hr/>	<hr/>
		49,773.00
		49,773.00

HAPPY FACES PRE-SCHOOL

These accounts have been examined by an independent assessor as set out below

I have examined these accounts and based on the information given, find they comply with the Charity's Act 2011

Signature..

Name; Karen Butler FCCA

DocuSigned by:
Karen Butler
4A6A9E49B2E34E9...

Tax Return Online Services Ltd

Kemp House

152-160 City Road

London

EC1V 2NX

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