



THE METHODIST CHURCH
ANNUAL REPORT AND ACCOUNTS
(ACCRUALS BASIS)
for the year ended 31 August 2021

Sutton Methodist Circuit

Registered Charity - Registration number

1135076

District No / Circuit No 35/39

Ministers

Rev Dr David Dickinson
Rev Gill Long
Rev Ung Soon Nguang
Rev Rosemary Richter
Rev Catherine Hutton
Rev Dr Philip Richter
Rev Desmond C Williamson

Circuit Stewards

Dr David Gooch
Mrs Maureen Patel
Mr Ka Fai Man
Mr Vijendran Asirwatham

Circuit Treasurer

Mr Richard Smith

Sutton Methodist Circuit Trustees' Annual Report

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Sutton Methodist Circuit TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

Introduction

Sutton Methodist Circuit covers an area in north east Surrey. It is part of the London District. It is registered with the Charity Commission, number 1135076, and its affairs are governed by Deed of Union (1932) and Methodist Church Act (1976). It has been registered at Charities Commission as Sutton Methodist Circuit.

The Mission of the Circuit

The Mission statement of the Sutton Circuit

- enable the churches to proclaim the Gospel of Christ and further God's Kingdom.
- be aware of God's presence through the Holy Spirit in all we do in God's name.
- support each Church in its endeavours to fulfil its potential in responding to opportunities of service and growth.
- enable the staff of the Circuit both ministerial and lay to fulfil their potential in a supportive Circuit environment.
- support ecumenical ventures and to encourage further ecumenical work.

The ministers concentrate on the mission of their local churches but support each other through monthly staff planning and support meetings. The work of the ministers and lay members is supported with prayer. The Circuit Leadership Team (staff and stewards) meet formally at least twice a year to plan and agree policy, and also meet socially on occasions. The Circuit Stewards meet 5 times a year, with the Circuit Superintendent Minister, to oversee the ongoing work of the Circuit and to address the needs of the Circuit and the staff.

Review of the year

- **Monitor the effects of the Covid 19 pandemic on the circuit churches and develop a support strategy.**

The attendance at worship at all the churches in the circuit either did not take place or was severely curtailed by the restriction imposed due to Covid-19. Consequently giving was reduced and the finances of all the churches was affected. The circuit decided to allow the churches to reduce their share offers so that they could manage their finances. The circuit agreed to provide an extra £53,000 from reserves to support this loss of income.

- **Review the effects of the Covid 19 pandemic on Church and Circuit Finances. Monitor adherence to the revised 2020/21 budget and produce a budget for 2021/22.**

Because of the loss of income, there was a deficit on the circuit general fund of £44,338. This was taken from the general fund reserves. With the continuation of the restrictions caused by the pandemic, the circuit agreed to allow this reduction to continue for a further year into 2021/22.

- **Review future circuit staffing and formulate stationing strategy for September 2022.**

The circuit is losing Revd Rosemary Richter (full time) and Revd Philip Richter (part time) when Rosemary 'sits down' in August 2022. An appointment profile for a presbyter to minister to the Carshalton, Wallington and Banstead churches from September 2022 has been produced and will be submitted to the September Circuit Meeting for approval and forwarding to the Stationing Committee.

Revd Ung Soon Nguang has indicated a wish to extend his ministry for a further two years from September 2022. A recommendation to approve this will be submitted to the September Circuit Meeting.

- **Discuss and agree the updated Circuit Development Plan with church leaders by July 2022.**

It was not possible for the leaders to meet in July 2021 due to the pandemic. The Circuit Development Plan will be addressed in the summer of 2022.

- **Determine the future direction of Wallington Methodist Church by June 2021.**

Due to further options being proposed concerning the use of the Wallington church site, discussions have continued and it is hoped to have a formal plan during 2022.

Sutton Methodist Circuit

TRUSTEES' ANNUAL REPORT (continued)

- **Determine by March 2021 the future beyond August 2021 of the Bandon Hill Methodist Centre.**
The centre has been operating under the auspices of Wallington Methodist Church during 2020/2021, providing continuity for the organisations using it at the time of the closure of the church. It has been successful and has maintained a sound financial status. Proposals for expanding the work of the centre have been developed in collaboration with Sutton Community Action. Building work has taken place to install toilets between the church sanctuary and the rear corridor so that the church sanctuary itself is self-contained. A budget has been put in place for 2021/22 with the inclusion of funding for a part-time community outreach worker and a job description will be submitted to the September Circuit Meeting for approval. An application has been made to the District Advance Fund for support finance.

Financial Review

Budget

Each year the circuit sets a budget for income and expenditure which is approved by the Circuit Meeting.

Income

- The shares have been received from all the churches.
- The interest received of £1,416 is reported in the SOFA.
- The use of 37 Tattenham Way by the Chinese presbyter has provided an income of £21,000.
- 7 Waverley Way was sold in June 2021 for £700,000. There were expenses of £10,597 and the levy on the sale by TMCP was £255,761. Hence the net receipt was £433,642. This was placed in the Model Trust Fund 8744 and is available across the circuit for grant support for churches. If the need arose, funds could be drawn from this to replace losses on the general fund reserves caused by Covid-19.

Expenditure

- Stipend expenditure has increased each financial year in line with conference approved increases. £61,464 (17.7%) of expenditure is the Circuit contribution to the District and Connexion, of which a significant part is used to fund the work of the wider Methodist Church. The new Manse Fund has enabled the circuit to budget with greater awareness of the costs of manse repairs and refurbishments. During the year £15,957 was spent on the manses. The main expense was £3,880 to complete the work required following the arrival of Rev Catherine Hutton. The current balance is £78,908.
- All other items of expenditure were within budget.

Conclusions

All items in the accounts were close to budget. There was an expected deficit on expenditure on budgeted items in the General Fund of £44,338. A further £50,000 deficit is expected in 2021/22.

Financial effect of significant events

The advent of Covid-19 has had a significant effect on the circuit's finances. This had been expected and allowance made for a deficit of over £50,000. This enabled all the churches to reduce their share offers to help them in their own finances. Many of the churches have not had full collections each Sunday and have also lost letting income. The shortfall on the budget is being met from circuit reserves. It is fortunate that there are sufficient funds to enable this and still to leave the expected balance at 31st August 2021 above the reserves level (£165,214 over £130,000). This does indicate that the circuit could support the churches for a further year if the Covid-19 pandemic continues for longer than expected.

Sutton Methodist Circuit
TRUSTEES' ANNUAL REPORT (continued)

Fund balances

General Fund

As at 31st August 2021 the net current assets of the Circuit were £162,264, giving more than 6 months cover for expenditure not including funds in the CMTF.

Circuit Model Trust Fund

This is an unrestricted fund and can be applied to for appropriate capital items or projects.

Factors affecting the financial future of the circuit are mainly the guarantee of income from the shares from each church. Whereas the circuit seeks to be able to be self-sufficient from these shares, in the event that there is a shortfall which cannot be recovered from, it is permitted to seek approval to raise funds from the Model Trust Fund. Due to the income from St George's and the sale of 7 Waverley Way, the Model Trust Fund has enough funds to be able to support the circuit.

Valuation of Properties

The manses were included in the balance sheet at historical cost for the first time in 2015/16. The original total of £270,450 was reduced to £132,950 with the sale of 7 Waverley Way (value £137,500). Hence their value of £132,950 will be used in future. No comparison with previous years is required.

Reserves Policy

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full Circuit Assessment from churches.

Reserves of the Circuit

The balance of funds in the circuit at the end of the year was £1,497,017. Of this £132,950 is now the historical value of the manses. The balance comprises £167,958 in the general fund, £708,591 in the Model Trust Fund, £78,908 in the manse fund and £413,793 in the Bandon Hill Methodist Centre fund. A further £511 is held in a restricted fund (total £1,497,017). Though the manses have been valued at historical level, their sale in the current climate would probably realise over £2m.

Volunteers

The Church is heavily reliant on volunteers who contribute their skills, time and money in the furtherance of the work of the Church. In the Circuit the principal contribution is by serving on committees of the Circuit that deal with mission, manses, finance, policy, grants, training, safeguarding and risk. We are grateful to all of them for their help and commitment. No attempt has been made by the Circuit to value the non-monetary contributions to the Circuit in monetary terms.

Plans for 2021/22

Circuit financial plans for the coming year have been prepared on the basis that there remain 4 full time ordained staff and one lay pastor in the English and Chinese speaking congregations with anticipated cost of living stipend increases combined with an increase in the assessment paid to the district. It is anticipated that there will be a shortfall on the annual costs of about £50,000 and it has been agreed that the reserves in the general fund can be drawn upon to enable this.

The following issues will be focused upon during the 2021-2022 year.

- Assess the effects of the Covid 19 pandemic on the circuit churches and develop a support strategy.
- Review the effects of the Covid-19 pandemic on Church and Circuit Finances. Monitor adherence to the revised 2021/22 budget and produce a budget for 2022/23.
- Review future circuit staffing and formulate a stationing strategy for September 2023.
- Appoint a lay worker and caretaker for the Bandon Hill Methodist Centre. Establish a new management structure for September 2022. Monitor the financial performance and effectiveness of the centre.
- Discuss and agree the updated Circuit Development Plan with church leaders by July 2022.
- Determine the future direction of Wallington Methodist Church by June 2022.

Sutton Methodist Circuit
TRUSTEES' ANNUAL REPORT (continued)

Basis of preparation and legal framework

The Charity's annual report and accounts for the year ended 31 August 2021 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2019 as applicable to the Financial Reporting Standard (FRS 102).

Full Name of Charity	Sutton Methodist Circuit
Registration Charity Number	1135076
Date of registration	22nd March 2010
Main communication address	Dr David Gooch c/o Circuit Administrator, Sutton Trinity Church, Cheam Road, Sutton, Surrey, SM1 1DZ

The members of the Sutton Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Full membership is shown in Appendix A to this report.

Circuit Ministers and officers

Active Circuit Ministers	Rev Dr David Dickinson Rev Catherine Hutton Rev Gill Long Rev Ung Soon Nguang Rev Rosemary Richter Rev Dr Philip Richter Rev Desmond Williamson
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Circuit Lay Worker	Mr Chris Shaw
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Circuit Stewards	Dr David Gooch Mrs Maureen Patel Mr Ka Fai Man Mr Vijendran Asirwatham
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Administrator	Mr Paul Gotts
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Mr Richard T Smith acted as the principal officer overseeing the day to day financial management and accounting for the circuit during the year.

Auditor	Jacob, Cavenagh & Skeet 5 Robin Hood Lane, Sutton, SM1 2SW
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Investment Bankers	Central Finance Board of the Methodist Church 9 Bonhill Street, London EC2A 4PE Trustees for Methodist Church Purposes Central Buildings, Oldham Street, Manchester M1 1JQ CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
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Sutton Methodist Circuit
TRUSTEES' ANNUAL REPORT (continued)

Aims and organisation

Charity objective is to act as a resource provider within the area around the London Borough of Sutton and the Epsom & Ewell Borough Council for the Methodist Church:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The Sutton Circuit shall seek to:

Advance the Christian faith by supporting individual churches in the circuit.

Provide facilities for public acts of worship open to members and non-members alike.

Enable pastoral care throughout the circuit for the benefit of members and non-members alike with respect to the teaching of Christianity and visiting the needy by appointing ministers, organising preaching, appointing and guiding lay leaders.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Structure, Governance and Management

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership team along with the Local Preachers meeting and the Circuit Stewards.

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

Related Parties

The Circuit is part of the London District and is also accountable to the Methodist Conference.

The following Methodist Churches are linked to the circuit:

Sutton Trinity (Methodist/URC LEP)

Wallington

Carshalton

Banstead

Epsom

Cheam

St John's (Anglican/Methodist LEP)

St Mark's (Anglican/Methodist LEP)

Sutton Methodist Circuit
TRUSTEES' ANNUAL REPORT (continued)

Risk Management

There is a regular annual review process undertaken and recorded of risks identified within the circuit. This is carried out by an independent Risk Assessment Group which reports to the Trustees.

The following are the major risks in the circuit:

1. Church closures
2. Not enough lay staff to take on circuit responsibilities. Staff and volunteers who leave cannot easily be replaced.
3. There is a reduction in presbyters.
4. Circuit expenditure consistently exceeds income, leading to inadequate reserve levels.
5. Circuit Churches are unable to meet the budget with their shares, leading to shortfall in income to circuit.

Arising from these identified risks, the circuit is aware of them all and takes them into consideration when the circuit stewards meet as a managing group and the full circuit leadership team meets to discuss policy and the future.

Factors affecting the financial future of the circuit are mainly the guarantee of income from the shares from each church. Whereas the circuit seeks to be able to be self-sufficient from these shares, in the event that there is a shortfall which cannot be recovered from, it is permitted to seek approval to raise funds from the Model Trust Fund. This has been enhanced by the sale of 7 Waverley Way.

Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The Sutton Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Sutton Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' Annual Report was approved by the Circuit Meeting on 3rd February 2022 and signed on behalf of the trustees by:

Rev Dr David Dickinson
Circuit Meeting Chairman

Statement of Financial Activities (SOFA) for the year ended 31 August 2021

	Notes to the accounts	Unrestricted funds (General Fund)	CMTF, Manses BHC (Unrestricted)	Restricted Funds (Chinese Ministry)	Total 2020-21	Total 2019-20
		£	£	£	£	£
Income and endowments from:						
Donations and legacies						
Donations and legacies	2			61,502	61,502	62,073
Shares from churches	3	175,845			175,845	243,815
Bandon Hill Methodist Church funds	2		59,343		59,343	
Bandon Hill Methodist Church valuation			365,000		365,000	
Other trading activities						
Lettings	4	410	23,378		23,788	1,092
Investments						
Interest	5	377	1,039		1,416	4,469
Other income						
Net surplus on disposal of 7 Waverley Way			551,903		551,903	
Total income		176,632	1,000,663	61,502	1,238,797	311,449
Expenditure on:						
Raising funds						
Trust fund management charges	6		896		896	913
Levy on sale of 7 Waverley Way	5		255,761		255,761	-
Charitable activities						
Ministerial stipends and expenses	7 8	188,601		37,724	226,325	220,759
Ministerial invitations	8	-			-	5,269
Manse maintenance and servicing	9	24,240	49,914	3,199	77,353	49,313
Grants to circuit churches	10	-	21,500		21,500	-
Administration	11	8,129	503		8,632	4,442
Total		220,970	328,574	40,923	590,467	280,696
Net gains/(losses) on investments		-	-	-	-	-
Net income/(expenditure)		(44,338)	672,089	20,579	648,330	30,753
Transfers between funds	12	(154,000)	175,000	(21,000)	-	-
Other recognised gains/(losses)						
Gains/(losses) on revaluation of fixed		-			-	-
Actuarial gains/(losses) on defined benefit pension schemes						
Other gains/(losses)					-	-
Net movement in funds		(198,338)	847,089	(421)	648,330	30,753
Reconciliation of funds						
Total funds brought forward		493,552	354,203	932	848,687	817,934
Total funds carried forward		295,214	1,201,292	511	1,497,017	848,687

Balance brought forward from last year

Offerings/Gifts - received for External Organisation

Offerings/Gifts - passed to External Organisations

Balance carried forward

-	-
8,959	10,442
8,959	10,442
-	-

Statement of Financial Activities (SOFA) for the year ended 31 August 2020

	Notes to the accounts	Unrestricted funds (General Fund)	CMTF & Manse (Unrestricted)	Restricted Funds (Chinese Ministry)	Total 2019-20	Total 2018-19
		£	£	£	£	£
Income and endowments from:						
Donations and legacies						
Donations and legacies	2			62,073	62,073	309,102
Shares from churches	3	243,815			243,815	271,948
Other trading activities						
Letting of manse(s)	4	1,092			1,092	-
Investments						
Interest	5	1,984	2,485		4,469	4,852
Total income		246,891	2,485	62,073	311,449	585,902
Expenditure on:						
Raising funds						
Trust fund management charges	6		913		913	930
Charitable activities						
Ministerial stipends and expenses	7 8	183,378		37,381	220,759	245,326
Ministerial invitations	8	5,269			5,269	-
Manse maintenance	9	22,946	23,274	3,093	49,313	47,859
Grants to circuit churches	10	-				15,000
Administration	11	2,810	1,632		4,442	7,699
Total		214,403	25,819	40,474	280,696	316,814
Net gains/(losses) on investments		-	-	-	-	-
Net income/(expenditure)		32,488	(23,334)	21,599	30,753	269,088
Transfers between funds	12	(16,500)	37,500	(21,000)	-	-
Other recognised gains/(losses)						
assets						
benefit pension schemes						
Other gains/(losses)						
Net movement in funds		15,988	14,166	599	30,753	269,088
Reconciliation of funds						
Total funds brought forward		477,564	340,037	333	817,934	548,846
Total funds carried forward		493,552	354,203	932	848,687	817,934

Balance brought forward from last year

Offerings/Gifts - received for External Organisation

Offerings/Gifts - passed to External Organisation:

Balance carried forward

-
10,442
10,442
-

-
10,259
10,259
-

Balance Sheet as at 31 August 2021

		Unrestricted (General Fund) £	CMTF, Manses BHMC (Unrestricted) £	Restricted (Chinese Ministry) £	Totals this year £	Totals last year £
Tangible Fixed Assets*						
	Notes					
Circuit Manses & Equipment	BS1	132,950			132,950	270,450
Bandon Hill Methodist Centre			365,000		365,000	
Investments	BS2				-	-
Total fixed assets		132,950	365,000	-	497,950	270,450
Current Assets						
Debtors	BS3	17,759			17,759	17,991
Loans by the Circuit						
Trustees for Methodist Church Purposes	BS2		684,268		684,268	251,370
Central Finance Board Deposits	BS4	195,432	113,779	511	309,722	367,565
Cash at Bank and in hand	BS4	11,478	38,245		49,723	3,705
Total current assets		224,669	836,292	511	1,061,472	640,631
Current liabilities						
Creditors (due in under 1 year)	BS5	62,405			62,405	62,394
Net current assets (liabilities)		162,264	836,292	511	999,067	578,237
Total assets less current liabilities		295,214	1,201,292	511	1,497,017	848,687
Creditors and Accruals including any loans (due after more than 1 year)					-	
Net assets		295,214	1,201,292	511	1,497,017	848,687
Funds of the Circuit						
General Fund (Unrestricted)	BS6.1	295,214			295,214	493,552
Circuit Model Trust Fund (Unrestricted)	BS6.2		1,201,292		1,201,292	354,203
Restricted funds	BS7			511	511	932
Total Funds		295,214	1,201,292	511	1,497,017	848,687
*Details - see Note 11						
Summary of the Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose.						
Internal Organisations		Opening balance	Receipts	Payments	2021	2020
Chinese Ministry Fund	BS7	932	61,502	61,923	511	932
Bandon Hill Methodist Centre		-	82,750	33,957	48,793	-
Total		932	144,252	95,880	49,304	932

The financial statements were approved by the trustees on 3rd February 2022 and were signed on their behalf

Rev Dr David Dickinson

Statement of Cash Flows for year ended 31st August 2021

	2021	2020
	£	£
Cashflows from operating activities		
Net cash (used in)/provided by operating activities	(269,746)	4,568
Cashflows from investing activities		
Interest receivable	1,416	4,468
Proceeds on sale of freehold property	689,403	-
Net cash provided by investing activities	690,819	4,468
Change in cash & cash equivalents in the reporting period	421,073	9,036
Cash and cash equivalents at the beginning of the reporting period	622,640	613,604
Cash & cash equivalents at the end of the reporting period	1,043,713	622,640
Classified on the Balance Sheet as:-		
Investments with TMCP	684,268	251,370
Central Finance Board Deposits	309,722	367,565
Cash at bank and in hand	49,723	3,705
	1,043,713	622,640
Reconciliation of net income/(expenditure) to net cashflow from operating activities		
Net income/(expenditure) from reporting activities (as per the Statement of Financial Activities)	648,330	30,753
Adjustments for:-		
Non-cash donations	(365,000)	-
(Gains)/losses on sale of freehold property	(551,903)	-
Interest receivable	(1,416)	(4,468)
(Increase)/decrease in debtors	232	(1,205)
Increase/(decrease) in creditors	11	(20,512)
Net cash (used in)/provided by operating activities	(269,746)	4,568

Notes to the Accounts

1 Basis of accounting and accounting policies**i Basis: SORP and Standards**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019, SORP(FRS102), and the Financial Reporting Standard applicable in the UK and Republic of Ireland, FRS 102.

ii Public benefit entity

The Sutton Methodist Circuit meets the definition of a public benefit entity under FRS 102. The Circuit is an unincorporated charity and its official address is Sutton Trinity Church, Cheam Road, Sutton, SM1 1DZ. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s) below.

iii Basis

These accounts have been prepared on the basis of historical cost. The accruals basis has been used and trustees present accounts that show a true and fair view of the Circuit's financial position and activities. The accounts are prepared in pounds sterling rounded to the nearest pound.

iv FRS102 SORP2019 (applies to 2016-17 onwards)

These accounts are compliant with FRS102 and with the FRS102 SORP 2019. The financial statements have been prepared under the Charities Act 2011 and the 2008 accounting and reporting regulations made thereunder, based on the current version of the Charities SORP (SORP(FRS102)), as disclosed above, in order to be able to show a true and fair view, as permitted by the regulations.

v Going concern

Based on the monetary assets and human resources available at 31 August 2021, the trustees believe that the Circuit is a going concern and there are no material uncertainties affecting this conclusion.

vi Consolidation

The Circuit has denominational regulatory oversight in respect of the work of the Churches within the Circuit but has no legal or operational control of those Churches and their governing bodies except in extreme circumstances. For this reason, the financial statements of Churches within the Circuit are not consolidated into these financial statements.

vii Income recognition

Income is brought into account when there is entitlement and the amount is reliably measurable once it is more likely than not that the economic benefit of the income will be forthcoming.

The Circuit acts as agent in three matters:

The collection from Churches and payment over of their contributions to various Funds controlled and administered by The Methodist Church - "Connexional Funds"

The administration of a payroll service for employees in Churches in the Circuit. The Circuit will carry out the payroll duties in accordance with HMRC requirements and will pay the employees from Circuit funds. This payment will be reimbursed to the Circuit during the same Connexional year so that payment of salaries, NIC and tax to HMRC will be reimbursed in the same accounting period. The amount paid and received, an equal amount, will be recorded in the SOFA as equal income and expenditure.

The administration (application, collection and disbursement) of grants requested by Churches within the circuit from, but not limited to, the District and Connexion.

In all these matters the transactions are not reflected in the SOFA because they are the income of either the Connexion or Churches as appropriate. Instead the transactions are disclosed in the Notes to the Accounts as required by SORP(FRS102).

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised. Further information on this matter is provided in the Trustees' Annual Report.

viii Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, where the amount is reliably measurable and it is considered more likely than not that there will be an outflow of economic benefit.

ix Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement to make a grant without performance conditions or as and when the Circuit accepts that there is a legal or operational obligation to make the payment if it is subject to performance conditions. When the grant to be accrued is recurrent over more than one year the balance payable in future years, discounted to net present value where the difference is material, is treated as a provision for future commitments in the balance sheet against the appropriate fund, the provision being released in future years in accordance with the originally agreed terms.

x VAT

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

Notes to the Accounts**xi Tangible fixed assets**

These are capitalised if they can be used for more than one year, and individually cost at least £1,000.

The freehold and/or long leasehold residential property is shown in the accounts at deemed historical cost representing each property's gross carrying value at time of being built or purchased. No depreciation is provided because the trustees consider the residual value of the property in its present condition to be not less than its insurance cost and, in the absence of any evidence of impairment, any depreciation provision for the buildings component of the property would be immaterial.

xii Monetary Investments

The Circuit's investments are deposited with TMCP as custodian trustees. The valuations, at market value, are those provided by TMCP.

xiii Receivables and Payables; Bank and Cash

Debtors are stated at the amounts owed to the Circuit or prepaid. Creditors are recognised at the amount expected to be settled.

xiv Methodist Connexional Funds

The Methodist Church Connexion raises assessments against Circuits and these are paid quarterly to their Districts. The Circuits raise assessments against Churches in the Circuit. The District quarterly remits to The Methodist Church Fund most of the sum received from the Circuits. A small sum is retained by the District to meet its own costs. The Circuit may act as agent for ad hoc collections for various funds controlled and administered by the Methodist Church. These are detailed in Note BS9 below.

xv Minister's manse costs

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are expected to occupy the manse provided for them. The Circuit bears the cost of repairs, maintenance, buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits-in-kind for ministers as HMRC does not seek to tax these receipts in the hands of ministers.

Notes to the Accounts

2 Donations and legacies	General	Unrestricted	Model Trust & Manse Fund	Restricted	2021	2020
Donations	-	-	-	61,502	61,502	62,073
Balance of BHMC account transferred to Sutton Circuit	-	59,343	-		59,343	-
Valuation of BHMC		365,000				
Legacies	-	-	-	-	-	-
Total	-	424,343	-	61,502	120,845	62,073

The Chinese ministry was supported by grants from the Methodist Connexion (£20,000), the Malaysian Conference (£6,002) and donations from the Chinese Congregation (£35,500). These total £61,502.

The Bandon Hill Methodist Centre was incorporated into the Sutton Methodist Circuit accounts with a balance of £59,343. It was valued at £365,000. £244,550 for the building and £120,450 for the land.

3 Shares from Churches

The circuit is comprised of 8 churches. Each church is invited to offer a share towards the stated budget of the circuit to meet the overall costs. In making its share requirement, budgeted income from investment income, (including property letting) is taken into account. The circuit aims to cover its net core costs from the total of the shares offered. For 2020/21 this has not been possible because every church's finances has been affected by Covid-19. The circuit has agreed to underwrite reduced share offers from the churches by £53,000 by drawing on its general fund reserves.

Shares from churches are made quarterly in advance and are treated as a prepayment on a receivable basis. If any church has not paid its share by the due date the sum in question is treated as a debtor.

Share monies contributing to the district assessment paid from church to district via circuit are not recognised as income/expenditure in the accounts of the circuit. The circuit is acting as agent and monies passing through are netted off. The reported figure (£175,845) is the total share income (£237,309) less the assessment paid to and through the district (£7,676 and £53,788).

Church	2021	2020
Sutton Trinity	45,000	60,000
Wallington	28,000	34,943
Bandon Hill	-	12,000
Carshalton	28,000	35,000
Banstead	20,000	24,000
Epsom	104,000	124,000
Cheam	9,750	9,750
St John's	1,160	1,160
St Mark's	1,399	1,746
Total	237,309	302,599

	2021	2020
Assessment	237,309	302,599
Deduct for:		
District	7,676	10,580
Connexion	53,788	48,204
Net income	175,845	243,815

4 Income from other trading activities

	General	CMTF & Manse	Restricted	Transfers	2021	2020
Rental income	410			21,000	21,410	22,092
BHMC Lettings		23,378			23,378	-
Total rental income	410	23,378	-	21,000	44,788	22,092

The trustees have determined that the property at 37 Tattenham Way is to be made available as a manse for the minister of the Chinese Congregation. Since the Chinese Congregation's finances are separated because of identifying and separating grant income, the contribution from the Chinese Congregation is considered as a rent totalling £21,000 for the year. In addition, the supernumerary minister originally residing at 7 Waverley Way paid a lower rent for the manse until his retirement home was ready for occupation.

5 Income from investments and sale of property

£1,416 (2019/20 £4,459) was received as interest from TMCP trusts and CFB funds.

7 Waverley Way was sold for its asking price of £700,000. The costs were estate agents (£7,560), solicitors (£2,557), survey (£480), a net receipt of £689,403. There was a levy of £255,761 by TMCP on the sale leaving a net surplus of £433,642.

6 Trust Fund Management Charges

District Assessment & Levy

The District Assessment is calculated relative to the proportion of church members and staffing (Presbyters and lay staff graded by hours worked per week) of all Circuits in the London District. 65% of the overall cost is calculated using relative membership proportions, 25% using relative staff proportions and 10% using each circuit's reserves.

The Levy is calculated on a sliding scale as a percentage of the Circuit's CMTF account balance as at 31 August the previous accounting year. It is taken by the Trust for Methodist Church Purposes and paid to the district in which the circuit resides for the District Advance Fund for making grants to churches in the district.

	General	CMTF & Manse	2021	2020
District Expenses	7,676		7,676	10,588
Methodist Church Fund (MCF)	53,788		53,788	48,204
Levy on CMTF Funds	13	896	909	913
Totals	61,477	896	62,373	59,705

The charges listed above are taken by the Trust for Methodist Church Purposes and are paid to the district in which the circuit resides for the District Advance Fund for making grants to churches in the district.

7 Salaries and associated costs

Stipends were paid to 3 English presbyters, 1 Chinese presbyter and 1 lay pastor.

Circuit presbyters & lay pastor	2021	2020
Stipends	147,453	141,077
National Insurance Contributions	13,680	13,428
Pension Fund Contributions	28,966	28,556
URC Levy	11,016	10,856
Computers for ministry	676	495
Travelling	2,195	3,639
Telephone	4,375	4,927
Removal, Stationing & Relocation Costs	-	5,269
Apprenticeship Levy	547	493
Sundry Expenses	2,458	2,148
Supernumeraries preaching	101	266
Total	211,467	211,154
Circuit administrator - part time		
Salary	14,124	14,124
National Insurance Contributions	734	750
Pension Fund Contributions	-	-
Total	14,858	14,874
Total for all staff	226,325	226,028

In addition, the circuit employs an active supernumerary and a circuit administrator, a total of 7 employees.

Pensions

Most ordained presbyters and deacons are members of the Methodist Ministers' Pension Scheme (MMPS). This is a defined benefit scheme. The Supreme Court held in 2014 that Methodist ministers (which term includes presbyters and deacons) are not employees of the Church. For simplicity, however, when dealing with National Insurance Contributions and pension contributions, the terms 'employer' and 'employee' are used as they would be in an employing body.

On the other hand lay employees are contractually employees and have the option of joining a pension scheme which the circuit has arranged with in this case Scottish Widows. This is a defined contribution scheme and the Circuit contributes as employer to this scheme.

The Connexion accounts for both pension schemes and shows the figures in the annual Methodist Church in Great Britain accounts. The MMPS is in deficit but a plan for removal of the deficit has been proposed and is being implemented. No employees received benefits over £60,000 in the year.

7a Cost of Superintendent, Presbyters and Trustees

The Superintendent of the Circuit, the other Presbyters and the remaining members of the Circuit Leadership Team (CLT) are considered as Key Management Personnel. The Superintendent chairs meetings of the CLT and Circuit Meetings. The members of the Circuit Meeting are trustees of the Circuit. The stipends, employer's NIC and employer's pension contributions and other expenses of the Presbyters of the Circuit are paid by the Connexion but funded by the circuit.

The manses are provided by the Circuit and the Circuit maintains the property. The value of the council tax and water charges paid by the circuit is not disclosed here as HMRC does not regard this as a benefit-in-kind in the hands of the minister.

Each Presbyter is entitled to a 3 month sabbatical every 7 years and the expenses incurred by the Presbyter are met by the Connexion with the Circuit continuing to pay the stipend. During the year there have been no sabbaticals. The Circuit does not accrue for holiday pay cover as the remaining staff cover the holidays as needed without extra pay. Had additional cover been required the cost of this is met by the Circuit.

8 Invitation expenses

	Unrestricted	2021	2020
Travel and associated expenses	-	-	649
Removals	-	-	4,620
Total	-	-	5,269

9 Property

The Circuit is managing trustee for 5 manses of which 4 are occupied by ministers stationed in the circuit. One manse (116 Manor Green Road) is now occupied by a Lay Pastor at the Epsom church who is considered to be one of the Circuit staff. With the exception of the manse for the Lay Pastor (from September 2017), the Circuit is responsible for the payment of Council Tax, Water charges and Insurance. The Epsom church pays these expenses as part of their support of the Lay Pastor through their Circuit Share.

The cost of ongoing maintenance and improvements to all properties is funded through a manse repairs budget and £37,500 is set aside each year from the General Fund. The level of the budget is reviewed by the trustees each year. This will reduce to £31,500 for 2021/22 with the sale of 7 Waverley Way.

Expenditure on Manses

Manse	Maintenance Contracts	Repairs Maintenance Improvements	2021	2020
35 Arundel Road	1,080	1,825	2,905	1,992
29 West Hill Avenue	1,080	4,135	5,215	9,858
16 Hall Road	1,080	310	1,390	2,396
7 Waverley Way	720	1,050	1,770	966
116 Manor Green Road	1,080	2,374	3,454	6,549
37 Tattenham Way	1,080	143	1,223	1,511
Bandon Hill Methodist Centre		30,830	30,830	
Total	6,120	40,667	46,787	23,272

Council tax, insurance and utilities

Manse	Council Tax	Insurance	Water Supply	2021	2020
35 Arundel Road	3,001	1,431	525	4,957	4,759
29 West Hill Avenue	3,349	1,576	779	5,704	5,484
16 Hall Road	3,001	1,286	356	4,643	4,268
7 Waverley Way	1,872	816	16	2,704	2,889
116 Manor Green Road	2,903	995	614	4,512	4,359
37 Tattenham Way	2,944	1,053	255	4,252	4,107
Bandon Hill Methodist Centre		3,127		3,127	
Unallocated		667		667	175
Total	17,070	10,951	2,545	30,566	26,041
From Maintenance				46,787	23,272
Total				77,353	49,313

Letting Expenses

37 Tattenham Way was notionally let by the Circuit to the Chinese Congregation at Epsom for £1,750pcm. This realised a total of £21,000 for the Connexional year.

Circuit Model Trust Fund (CMTF) (Trusts 8744 13141 16141 CFB 02647030)

	2021	2020
Opening balance	296,841	296,901
Donations	(21,500)	-
Interest income	1,010	2,485
Sale of 7 Waverley Way	689,403	-
Levy on sale of 7 Waverley Way	(255,761)	-
Valuation of Bandon Hill Methodist church	365,000	
District levy	(506)	(506)
TMCP administration	(896)	(913)
St George's taxi	-	(1,126)
Closing balance	1,073,591	296,841

Manse Maintenance Fund

	2021	2020
Opening balance	57,362	43,136
Transfer from General Fund (budget)	37,500	37,500
Expenditure on manses	15,954	23,274
Balance of manse maintenance fund	78,908	57,362

Bandon Hill Methodist Centre

Opening balance	-	
Donations (funds included alongside MTF)	57,148	
Lettings	22,560	
Gift aid	2,197	
Interest	29	
Sundry	816	
Total income		82,750
Maintenance	(1,025)	
Caretaker	(1,301)	
Cleaning	(6,626)	
Utilities	(3,117)	
Insurance	(3,127)	
Building project	(18,150)	
Sundry	(611)	
Total expenditure		(33,957)
Closing balance		48,793

When Bandon Hill closed, it was decided that it could be reopened as a community centre for the benefit of the neighbourhood. This was followed through and for the first year its work was overseen by a management committee. It was felt that the existing groups using the building should continue and this has taken place. The Bandon Hill church funds were incorporated into the circuit accounts from 1st September 2020. The balance at the start was considered as a donation for accounting purposes. The table above shows that £57,148 was passed into the circuit accounts. Money has been spent during the year in bringing the premises up to a standard for community use - mainly the installation of toilets between the old sanctuary and the remainder of the premises. These have cost (as can be seen) £18,150 to date. There is still a small amount of work to complete. However, excepting this one-off cost, there was a surplus of £9,795 on the accounts.

Mr Michael Patel, the husband of the trustee Mrs Maureen Patel, received employee benefits of £1,301 during the year for his role as caretaker of Bandon Hill Methodist Centre.

Unrestricted Funds

	2021	2020
Manse Maintenance Fund	78,908	57,362
Circuit Model Trust Fund	571,091	296,841
Sale of 7 Waverley Way	137,500	-
Bandon Hill Methodist Centre transfer of funds	48,793	-
Bandon Hill Methodist Centre valuation	365,000	
Closing balance	1,201,292	354,203

10 Grants to circuit churches

There was one grant of £21,500 to St Mark's church during the year.

11 Office expenses

	General	CMTF	2021	2020
Local Preacher expenses	-		-	-
Quinquennial inspections	950		950	
Administration			-	100
Training	-		-	100
Auditor	4,836		4,836	960
Conference Minutes, CPD & Membership tickets	641		641	725
Administrator's expenses (travel and stationery)	209		209	744
Laptop for Circuit Administrator	170		170	-
Circuit service expenses	1,104		1,104	1,307
Website	135		135	
Banking	84		84	
TMCP Admin/investment Management Fees	-	503	503	506
Total	8,129	503	8,632	4,442

12 Transfers

The following transfers were made in the SOFA.

Rent for manse for Chinese minister	21,000
Budget for manse repairs	37,500
Book value of 7 Waverley Way	137,500

13 Trust Funds

Churches are able to seek grant funding for projects within their own church from Circuit Model Trust Fund monies. At 31st August 2021 these totalled £708,591. These funds are held in a CFB fund and 3 trust funds as detailed below.

Circuit CFB Fund 02647030	2021	2020
Balance at 1st September 2020	45,471	43,726
Interest	60	318
Interest from trusts 13141 and 16141	292	1,427
Grant to St Marks	(21,500)	
Balance in circuit CFB Fund 02647030 at 31st August 2021	24,323	45,471
Trust fund 13141		
Balance at 1st September 2020	202,325	201,354
Interest	681	1,729
Transfer taxi payment from 16141 to 13141		971
TMCP administration	(405)	(403)
Transfer of interest	(276)	(1,326)
Balance in trust fund 13141 at 31st August 2021	202,325	202,325
Trust fund 16141		
Balance at 1st September 2020	13,208	15,305
Interest	44	130
Taxi to and from Carshalton each Sunday for previous year from 13141		(971)
Taxi to and from Carshalton each Sunday for current year		(1,126)
TMCP administration	(26)	(31)
Transfer of interest	(16)	(99)
Balance in trust fund 16141 at 31st August 2021	13,210	13,208
Circuit Model Trust Fund 8744		
Balance at 1st September 2020	35,837	36,516
Interest	223	307
Sale of 7 Waverley Way	689,403	
TMCP administration	(73)	(73)
District levy	(896)	(913)
Levy on sale of 7 Waverley Way	(255,761)	
Balance in trust fund 8744 at 31st August 2021	468,733	35,837
Total amount available for grants		
Circuit CFB Fund 02647030	24,323	45,471
Trust fund 13141	202,325	202,325
Trust fund 16141	13,210	13,208
Circuit Model Trust Fund 8744	468,733	35,837
Total of funds available for grants at 31st August 2021	708,591	296,841

BS1 Manses & Other Property

Buildings comprise 5 manses located in the London Borough of Sutton (2), the Borough of Epsom & Ewell (2) and the Borough of Reigate & Banstead (1). The manse at 37 Tattenham Way was made available to the Chinese Congregation at Epsom for their presbyter. Because of their grant reliance finance structure they are accounted separately from the Circuit General Fund. They make an annual contribution of £21,000 (£1,750pcm) towards the manse.

The manses are valued at historical cost. Also reported for information is the insurance value of each manse.

Property	Type	Historical Cost	Year of Purchase	Insurance Value 2021	Insurance Value 2020
35 Arundel Road	manse	£4,850	1949	£493,971	£481,926
29 West Hill Avenue	manse	£450	1923	£562,577	£548,859
16 Hall Road	manse	£2,500	1962	£425,364	£414,992
7 Waverley Way	manse		1991	£0	£428,378
116 Manor Green Road	manse	£123,000	1994	£288,149	£281,123
37 Tattenham Way	manse	£2,150	1945	£315,592	£307,897
Bandon Hill Methodist Centre	Centre	£365,000			
Total		£497,950		£2,085,653	£2,463,175

	Opening cost	Additions	Disposals	Closing cost
Freehold property	270,450	365,000	(137,500)	497,950

From time to time the Circuit may hold residential property (formerly manses) which is surplus to its normal staffing requirements. Where this is the case and it is anticipated that the property is unlikely to be used as a manse within a period of one year, the property is classified as Investment Property (whether let out or not) and any lets are at market rates unless there is a compelling reason not to do so in the furtherance of the Circuit's charitable objectives.

BS2 Investment Assets (and Trustees for Methodist Church Purposes)

The funds that support the Circuit Model Trust Fund and the Circuit's other funds (as listed below) are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month. These are regarded as medium and long term investments. The Sutton Circuit holds three trusts at TMCP, numbers with balances 8744 (£468,734), 13141 (£202,325) and 16141 (£13,210). £24,322 is held in CFB fund 02647030 as funds made available for grants to enable payment of such grants and is a part of the CMTF funds held in the Central Finance Board recorded in BS4 below. The total available at 31st August 2021 is £708,591.

TMCP is the legal owner and custodian trustee of all Methodist model trust property, including legacies, endowments and accumulated funds. Trust property is held for and on behalf of local managing trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the managing trustees comply with charity law and Methodist law and policy as determined by the Methodist Conference.

BS3 Debtors and Prepayments

Trade Debtors	2021	2020
Water Insurance	990	1,290
Council Tax & Water Rates	1,457	1,374
Minutes of Conference etc	411	641
Other Debtors	194	-
Prepayments		
Stipends, Pension, NI	14,707	14,686
Total	17,759	17,991

BS4 Central Finance Board (CFB) and Bank balances

Monetary balances held at the Central Finance Board of the Methodist Church and at CAF Bank are all available on demand without loss of interest. The split of these balances across General, Designated and Restricted Funds is arbitrary but wherever possible balances are not shown as negative.

	General	CMTF	Restricted	2021	2020
Central Finance Board	195,432	113,779	511	309,722	367,565
CAF Bank	11,478	38,245	-	49,723	3,705
Total	206,910	152,024	511	359,445	371,270

BS5 Creditors, Accruals and Income in Advance

	2021	2020
Income in Advance		
Contributions from churches	56,540	60,290
Creditors and Accruals		
Grant to Epsom	-	-
Ministers' expenses	723	801
Connexional grant for officer	-	-
Auditor	4,800	960
Other expenses	342	343
Total	62,405	62,394

BS6 Unrestricted Funds

BS6.1 General Fund

Opening	Income	Expenditure	Transfers	Gain/Loss	2021
493,552	176,632	220,970	(154,000)		295,214

Opening	Income	Expenditure	Transfers	Gain/Loss	2020
477,564	246,891	214,403	(16,500)	-	493,552

The purpose of the fund is for use at the discretion of the trustees in the furtherance of the general objectives of the Circuit.

The Circuit Meeting is aware that grant applications must demonstrate public benefit and this is true for the fund.

BS6.2 Circuit Model Trust Fund, Manse Fund and Bandon Hill Methodist Centre Fund

	Opening	Income	Expenditure	Transfers	Gain/Loss	2021
Circuit (Model) Trust Funds	296,841	552,913	278,663	137,500		708,591
Manse Fund	57,362	-	15,954	37,500		78,908
Bandon Hill Methodist Centre	-	447,750	33,957			413,793
	354,203	1,000,663	328,574	175,000		1,201,292

	Opening	Income	Expenditure	Transfer	2020
Circuit (Model) Trust Funds	296,901	2,485	2,545	-	296,841
Manse Fund	43,136	-	23,274	37,500	57,362
	340,037	2,485	25,819	37,500	354,203

The purpose of the Model Trust fund is for use at the discretion of the trustees in the furtherance of the general objectives of the Circuit. Its main source of income is legacies and contributions from the sales of manses and churches buildings in the circuit. The funds are being made available for future developments in the circuit. The Manse Fund has sufficient funds available to complete the work at the Wallington manse following the change of presbyter in August 2022.

Although the Model Trust fund is technically an Unrestricted Fund under the control of the Circuit Meeting, prior approval is still required from the District to utilise the Model Trust funds. Methodist Standing Orders 930, 931 and 917(2) are applicable.

BS7 Restricted Funds (Chinese Ministry)

Opening	Income	Expenditure	Transfers	2021
932	61,502	40,923	(21,000)	511

Opening	Income	Expenditure	Transfers	2020
333	62,073	40,474	(21,000)	932

The only Restricted Fund is that for the Chinese Ministry. This fund pays for the stipend, housing and expenses of the minister in pastoral charge of the Chinese Congregation at Epsom. It is supported by occasional grants from the Methodist Connexion, a gift in lieu of a stipend from the Malaysian Conference and an annual contribution from the Chinese Congregation. Each year the Chinese Congregation will make their contribution to maintain a small balance in the fund.

BS8 Related Parties

All of the trustees are members of one or another Church within the Circuit, other Methodist Districts in Great Britain, CFB and TMCP.

BS9 Agency Collections and Payments

The Circuit acted as agent in collection for facilitation of the monies tabulated below. None of these collections was for related parties as defined in Note BS8 above. The Circuit carries out the payroll for lay employees in churches in the circuit, pays the 1 person and that Church then reimburses the Circuit for the exact amount. For the current year this totalled £32,461 (2020: £34,306).

Names of related parties	Party	Receipts 2021	Receipts 2020
Mission in Britain Fund	Connexion	1,230	1,163
Training Fund	Connexion	1,155	881
Property Fund	Connexion	3,699	2,380
Presbyters & Deacons Fund	Connexion	915	635
Ministers' Housing Fund	Connexion	1,960	1,361
World Mission fund	Connexion	-	22
Direct Transfer	Connexion	-	4,000
Total		8,959	10,442

BS10 Auditor

An accrual has been made for the fee of the auditor.

CIRCUIT MEETING MEMBERSHIP

Ex-Officio:

Circuit Ministers:

Rev Dr David Dickinson (Superintendent),
 Rev Catherine Hutton, Rev Rosemary Richter
 Rev Anne Rusbridge, Rev Gill Long
 Rev Ung Soon Nguang, Rev Dr Philip Richter (active supernumerary)

Lay Pastor

Mr Chris Shaw

Chairs of District:

Rev Nigel Cowgill, Rev Jongikaya Zihle

Circuit Stewards:

Dr David Gooch
 Mrs Maureen Patel, Mr Lyndon Man, Mr Vijendran Asirwatham
 Mr Richard Smith (Treasurer)

Ministers of other denominations authorised by Methodist
 Conference and serving Methodist people:

Rev Des Williamson, Rev Bethany Lewis

Circuit Meeting Secretary:

Mr Paul Gotts (not a trustee)

Circuit Manse Secretary

Mr Philip Sandiford

Secretary to Leaders of Worship and Preachers Meeting

Mr Paul Gotts (not a trustee)

Circuit Risk Management Chairman

Mrs Sue Forty

Elected Representatives from Churches:

Sutton

Deacons
 Treasurer
 Elected

Mrs Jacqueline John
 Mr Malcolm Booth
 Mr Richard Cornwell

St Johns

Steward
 Treasurer
 Elected

Mrs Eleanor Pinfold
 Mr Tony Woolfenden
 Mrs Eileen Rice

Wallington

Steward
 Treasurer
 Elected

Miss Judith Yates
 Mrs Christine Asirwatham
 Mr Stanley Jeyeraj, Mrs Nellie Showers

Epsom

Steward
 Treasurer
 Elected

Mrs Lisa Halstead
 Mr Richard Smith
 Mrs Val Imms

Carshalton

Steward
 Treasurer
 Elected

Mrs Caroline Kingsnorth
 Mrs Caroline Cook
 Mr John Kingsnorth, Miss Jacky Waite

Cheam

Steward
 Treasurer
 Elected

Mr David Worthington
 Mrs Audrey Saunderson
 Vacant

Banstead

Steward
 Treasurer
 Elected

Mr Philip Sandiford
 Mr Vernon Tucker
 Miss Elaine Bliss

St Marks

Steward
 Treasurer
 Elected

Mr John Miller
 Mr Martin Trenaman
 Mr Colin Batty

Sutton Methodist Circuit

Appendix B

The offices of the members of the Circuit Meeting (Managing Trustees) are shown in Appendix A.

The following are the trustees who served during the year and are appointed by the circuit as and when necessary.

Mr Segun Akindele (resigned 10/09/2020)	Mr Darren Murton (resigned 08/06/2021)
Mrs Christine Asirwatham	Rev Ung Soon Nguang
Mrs Jane Barden (resigned 08/06/2021)	Mrs Maureen Patel
Mr Colin Batty	Mrs Eleanor Pinfold
Miss Elaine Bliss (appointed 08/06/2021)	Mrs Eileen Rice
Mr Malcolm Booth	Rev Dr Philip Richter
Miss Shirley Breeden (appointed 08/06/2021)	Rev Rosemary Richter
Mrs Caroline Cook	Rev Anne Rusbridge
Mr Richard Cornwell	Mr Philip Sandiford.
Rev Nigel Cowgill	Mr Ravi Saravanamuttu (resigned 09/09/2021)
Mr John Dawson (resigned 10/09/2020)	Mrs Audrey Saunderson
Rev Dr David Dickinson	Mr Chris Shaw
Mrs Sue Forty	Mrs Nellie Showers
Dr David Gooch	Mr Richard Smith
Mrs Lisa Halstead (appointed 08/06/2021)	Mr Martin Trenaman
Rev Catherine Hutton (appointed 10/09/2020)	Mr Vernon Tucker
Mrs Val Imms	Miss Jacky Waite
Mr Alan Jameson (resigned 10/09/2020)	Rev Dr Mark Wakelin (resigned 31/08/2020)
Mr Stanley Jeyeraj	Rev Des Williamson
Mrs Jacqueline John	Mr Anthony Woolfenden (appointed 08/06/2021)
Mrs Margaret Kercher (resigned 08/06/2021)	Mr David Worthington
Mrs Caroline Kingsnorth	Mr John Wroe (resigned 09/09/2021)
Mr John Kingsnorth	Miss Judith Yates
Rev Bethany Lewis (appointed 08/06/2021)	Rev Michaela Youngson (resigned 09/09/2021)
Rev Gill Long	Rev Ernest Yu (resigned 09/09/2021)
Mr Lyndon Man (appointed 06/02/2020)	Rev Dr Jongikaya Zihle
Mr John Miller	

Sutton Methodist Circuit
DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Circuit and that they include all funds under the control of the Circuit Meeting

Signature of Treasurer

Date

3rd Feb 2022

Name

Richard T Smith

Address

13 Hazon Way, Epsom, Surrey, KT19 8HD

Presentation to the Circuit Meeting for approval.

I confirm that the Accounts have been presented to the Circuit Meeting on
and were approved.

3rd Feb 2022

Signature of the Chair of
the meeting

Name of
the Chair

Rev Dr David Dickinson

Date

3rd Feb 2022

Sutton Methodist Circuit

Independent auditor's report to the trustees of Sutton Methodist Circuit

Opinion

We have audited the financial statements of Sutton Methodist Circuit (the "Charity") for the year ended 31 August 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 August 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.