



Trustees' Annual Report for the period

Period start date

From

Period end date

To

**1st
April
2019**

**31st
March
2020**

Section A

Reference and administration details

Charity name

GRANTHAM AND DISTRICT SCOUT COUNCIL

Other names charity is known by

GRANTHAM AND DISTRICT SCOUTS

Registered charity number (if any)

522369

Charity's principal address

Richard Street

307, Dysart Road

Grantham, Lincs

Postcode

NG31 7LR

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

Mrs A M McNeish
Secretary

1

Mr M L Hall
Chairman

2

Mr A Dowie

3

Mr G Bedenham

4

Mrs C M Pridmore

Mrs S Newbatt

Mr R Holland
President

Mrs E Booth
District Commissioner

Mr S Prosser

6

7

8

9

Mr R Street
Treasurer

10

11

12

13

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association

How the charity is constituted
(eg. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(eg. appointed by, elected by)

The Trustees are appointed in accordance with The Policy, Organisation and Rules of The Scout Association

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair Treasurer and Secretary together with the District Section Leaders, and independent Group Leaders and meets every two months.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District Property and other Assets:

The raising of subscriptions and passing them to the County Scout Executive for onward transmission to The Scout Association;

The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing District Administrators and Advisors, other than those who are elected, and assisting and advising groups within the District to recruit Leaders and operate effectively.

Risk and Internal Control

The District assists Groups in mitigation of risk of injury to Leaders, helpers, supporters and members and undertake Risk Assessments where necessary.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss: these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the District Council are to support the groups which are members of The Scout Association.

The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Investment policy

The District's Income and Expenditure is very small and, as a consequence, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has, therefore, adopted a 'low-risk' strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure that it obtains maximum value and income from its banking arrangements.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Position (eg Secretary, Chair, etc)

Date

Grantham and District Scout Council
As at 31st March 2020
Statement of Financial Activities

	2020	2019
Income		
Membership subscriptions	28,848	22,677
less paid to Lincolnshire Scout Council	(23,920)	(21,941)
Investment income	33	33
Activities	25,727	10,897
Fundraising and donations	250	400
Sales	8,290	9,327
Total income	<u>39,228</u>	<u>21,393</u>
Expenditure		
Purchases	(8,063)	(15,979)
Opening stock	(5,347)	(5,627)
Closing stock	6,354	5,347
Donations	(50)	(191)
Fundraising costs	-	-
Distribution of fundraising income	-	-
Activities	(26,113)	(12,760)
Administration	-	(1,121)
Premises	-	-
Climbing Tower	-	-
Write offs	-	-
Training	-	-
Total expenditure	<u>(33,219)</u>	<u>(30,331)</u>
Guide Association share of income and expenditure	-	-
Net income/(expenditure)	<u><u>6,009</u></u>	<u><u>(8,938)</u></u>

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Independent Examiner's Report to the Trustees of Grantham and District Scout Council

I report on the accounts of the District for the year ended 31 March 2020, which comprises the Statement of Assets and Liabilities, the Statement of Financial Activities and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the 2011 Act);
- To follow the procedures laid down in the general Directions given by the Charity Commissioners (under Section 145(5) (b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John A. Jackson

Name: John Jackson

Address: Derwent, Church Street, Barkston. NG32 2NB

Date:

03-11-21