

Belmont Community Association

Charity No 1177041



Annual Report 2021





Hallmark 3 achieved



Belmont Community Association, Belmont Community Centre, Sunderland Road, Gilesgate Moor, Durham, DH1 2LL.

© 0191 3866659 (Community Centre)
© 0191 3751252 (School Sports Centre)
isolate belmontca@live.co.uk

Website: www.belmontcommunityassociation.org.uk



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Overview and Mission Statement

1 Belmont Community Association was established in 1971, and celebrated its Golden Anniversary in 2021. Unfortunately, owing to Covid-19 celebrations were put on hold!

BCA operates from Belmont Community Centre, a purpose built community centre located at Gilesgate Moor, on the outskirts of the city of Durham. The community centre consists of a sports hall and three meeting rooms which are used for many different purposes, an office, kitchen and washrooms. There is also an external (enclosed) play area.

3 The Community Centre accommodates Belmont Parish Council office.

4 The centre has been extensively modernised in recent years.

5 The community centre is surrounded by a park which comprises playing fields (football and cricket), a children's play area, tennis and basketball courts and a bowling green. Footpaths around the park are popular with dog walkers. A car park, owned by Durham County Council, is adjacent to the community centre and can accommodate approximately 50 cars.

6 Belmont Community Association has a "shared use" agreement with Belmont Community School, located on Buckinghamshire Road and approximately half a mile from the centre. Here the facilities include a large sports hall which can accommodate four badminton courts, a gymnasium, performing arts block, sports fields, classrooms and a floodlit five a side football court. BCA is able to make use of the facilities outside of normal school hours. 90% of surplus made is paid to the school as a contribution towards the upkeep of facilities.

7 Both the Community Centre and the school site are located close to bus stops, with frequent services to Durham, Sunderland, Seaham, Peterlee & Sherburn Hill. Durham railway station is approximately two miles from the centre, and well served by buses. The A1M motorway is also approximately two miles away, in the opposite direction!

8 Since 2016 Belmont Community Association has had a Hallmark Level 3 award (the highest possible). In September 2019 the Association was re-assessed, with a Hallmark Level 3 award once again being attained.

9 While our facilities are not continually staffed, the school facilities are staffed when in use; at the community centre, a member of staff is present each morning. An answering machine is in operation when offices are not staffed.

10 BCA has a website (www.belmontcommunityassociation.org.uk) which gives details of facilities, notifications of "what's on" and the opportunity to make bookings.

11 The mission statement of Belmont Community Association is to "work in partnership with Belmont Community School to provide a community centre for

recreational use and a wide range of sports facilities at affordable cost to the residents of Belmont, Carrville, Gilesgate Moor and the surrounding areas."

12 Belmont Community Association is firmly committed to diversity and equality in all of its activities. We are committed to promoting equality of opportunity within our Association and with partners. We recognise that the strength of the Association is built upon the understanding of individual strengths and differences and seeks to respect these. We recognise that certain groups and individuals in society are disadvantaged because of discriminations experienced. We seek to ensure that our Association respects and includes everyone, and that no user, partner, employee or job applicant receives less favourable treatment on the basis of age, disability, marital status (including civil partnerships) race, religion or belief, sexual orientation, pregnancy and maternity, trade union membership, political views or affiliations.



Governance

1 Trustees are drawn from the community and user groups. Officers are elected at the Annual General Meeting, which is held (under normal circumstances) on the second Wednesday in March. The 2021 AGM was delayed by a month because of Covid-19.

2 Regular bi-monthly meetings are held, with additional "reserve" dates in intervening months, should additional meetings be deemed necessary. The Trustees are responsible for the governance of the Association; Under certain circumstances the Officers (all of whom are also trustees) may be called upon to determine certain decisions.

At the Annual General Meeting of the Association held on April 14th 2021 the Trustees / Officers of the Association appointed were as follows:

Chair	Erica Denholm
Vice Chair	Phil Jackson
Treasurer	Mick Bennett
Secretary	Peter Corbett
Trustees	Patrick Conway, Anne Corbett, Eileen Finlay, Barbara Howarth, Phil Jackson, Stephen Laverick, Joe Knight & Mandy Stagg.

Auditor Tim Hardman

During the course of the year Phil Jackson & Eileen Finlay resigned as Trustees. Amy Wilson was appointed as a new Trustee with effect from July 14th 2021.

3 With effect from 1 January 2019, BCA began operating under a new Constitution, as a Charitable Incorporated Organisation (CIO) (Charity No 1177041).

4 Because of the pandemic of 2020-21, & with a severely reduced income, it was felt necessary for BCA to part company with our only salaried member of staff Community Development Manager Sue Smith.

The School Site Co-ordinator responsible for activities at the school site is Jacqui Miller, who is available during open hours.

The staff team attend to everyday running of the community centre and school facilities, ensuring that the Association's affairs are handled in a smooth and efficient manner. The Association further benefits from the contributions of many individuals who offer their services freely on a regular basis.



BCA in 2021

Reported at the meeting in April:

a) A £500 grant was received from Believe Housing

b) Social distancing measures were in place

c) The sports hall at the community centre has been painted, but the floor could do with buffing.

d) The foyer has been decorated and a new notice board has been installed.

e) The roof at the entrance foyer has been replaced

f) Staff have been provided with smart new uniforms

g) From March outdoor football has been permitted, but players are not able to have access to the dressing rooms at present, and toilet facilities are restricted to the accessible toilet in the foyer of the sports hall

h) Some wages had been paid, with assistance from the government furlough grants.

i) The Treasurer reported that BCA was effectively breaking even thanks to furlough payments and grants.

j) The auditor advised that a payment by cheque system is better, with two people involved.

k) It was agreed that hiring charges should increase by 5% with effect from January 1st 2022.

 Because of the disruption to activities (due to social distancing) no registration fees were to be charged in 2021.

m) It was decided that in future one off bookings will be required to pay in advance.

n) Plans were afoot to recreate a garden area. Aid has been received from the Royal Horticultural Society in the form of a grant. BCA could provide further financial assistance.

o) 2 park benches are on order, and quotes have been sought for planters.

p) Security fencing has been installed

q) Safeguarding training has been carried out

r) Shared use will continue until 2022

s) The WW1 project; the project has now ended. A booklet is in preparation. A memorial bench will be located at or near to the Community Centre. Any funds remaining will be donated to the Royal British Legion.

t) Risk assessments have been brought up to date. Steve was thanked for the fire risk assessment.

u) BCA's Facebook page is in the care of Lisa and Mandy. Users should not be placing un-monitored information on Facebook. Information should relate directly to activities provided through BCA facilities.

k) A suggestion was made that BCA should liaise with Belmont School on how the redevelopment of Belmont campus will have an impact on BCA.

I) Trustees debated the 50th anniversary this year.

Reported at the meeting in May:

a) The Duke & Duchess of Cambridge visited Cheesy Waffles, on what proved to be a wonderful afternoon.

b) Sports bookings were returning to the Belmont School site. Some groups were returning to the community centre too.

c) Funding was received from Banks Group. A report (with photograph) was included in an edition of the Northern Echo.

d) There had been a small fire at the Community Centre, adjacent to the boiler house entrance. Burnt logs were in evidence. Some damage occurred to plastic facia.

e) People had been on the roof, and the wheelie bins had been moved.

f) Grants have been received from Believe Housing.

g) From 17th May groups were returning to the Centre. Currently groups have a maximum of 6 people.

h) Plans were in place to replace the accessible toilet floor.

i) £150 was paid to unblock the drain. New taps were installed.

j) Indoor football returned, with adherance to restrictions relating to social distancing.

k) BCA had been receiving grants throughout the Covid epidemic. A further grant (restart grant) of £8k had been received.

I) A collection for Dave Drinkwater raised £100.

Reported at the meeting in July:

a) Amy Wilson was appointed as a Trustee of BCA

b) Dragonfly gymnastics made bookings during school summer holidays.

c) An orchestra booked four nights in the Performance Arts Centre.

d) Belmont United, Belmont Sportsman's & Sherburn football teams made bookings.

e) Cricket coaching took place over 2 full days.

f) Sticky Fingers may move to Vane Tempest over storage problems; they are wanting to store 21 boxes of equipment at the Centre, which is not possible.

g) Cricket for the blind and History of Art groups were attending.

h) Estimates were being sought for cleaning the hall floor - $\pm 3k \& \pm 6.5k$, with a third estimate being sought.

i) Estimates of £2,491, £1,150 & £2,458 had been received for the replacement of fire doors.

j) New cladding was on order for the small section damaged by fire, thanks to the building of a campfire by a person or persons unknown.

k) Chains were ordered for the bins.

I) Durham Community Action gave energy efficiency advice etc.

m) Transfer of land (from the old sports changing room adjacent to the Community Centre) could incur solicitors and surveyors fees (likely to be £800.)

n) Hiring charges were reviewed. (Full details elsewhere in this report).

Reported at the meeting in September:

a) The kitchen was still not in use & use of the toilets was still restricted. Groups were encouraged to maintain restrictions on numbers.

b) £2,990 was paid for fire exit doors.

c) An application for a grant of £3k was made to Durham CC.

d) Fire doors; the double doors in the Sports Hall were fitted on August 10th 2021, without issue. Work carried out was satisfactory. There was a slight overnight glitch when the alarm activated erroneously. The alarm installers rectified the situation.

e) Single fire doors in rooms 1 & 2 and the sports hall are in need of replacement, to avoid damage to surrounding walls and ceilings. An initial quote for replacement was \pounds 1794.30 + VAT. Having all three replaced at the same time would result in a reduction of cost by \pounds 387.30, making the total bill \pounds 4995.60 + VAT.

f) Trustees agreed to contact Johnson's to refurbish the sports hall floor, hopefully during the October half term.

g) In August the company Clean and Gleam examined the roof and carried out an initial clean of the gutter valleys and general debris. They have been engaged to come on site 6 monthly, and carry out cleaning and report on any anomalies. The initial clean was free and subsequent visits will cost £60. During the inspection it was noted that the hopper between the two activity rooms at the rear of the building had standing

water. The down pipe was removed from the top hopper and the gully, and unblocked and then replaced. Several buckets of water poured into the hopper showed that the blockage was clear. This hopper requires bird mesh attaching, to stop leaves etc. from blocking the pipe.

h) The disused heater in the sports hall was removed, after it had been ascertained that gas and electricity had been disconnected.

Reported at the meeting in November:

a) All work on fire doors had been completed. However, some further repairs may be required on door seals.

b) Several staff had left BCA and a new manager (Jen Moore) appointed. BCA is currently seeking to recruit new staff members.

c) Bookings are building up again. School bookings are almost back to pre-covid levels, but the community centre is still operating at only 50% of use.

d) A successful Autumn Fair was held.

e) The standards of cleanliness at the community centre have been improved.

f) A white board has been installed for communication with staff. New notice boards have been installed.

g) Access to Facebook & website sites was restricted (ie not accessible to all staff members)

h) A recommendation was made that a smart meter should be installed, enabling BCA to monitor energy consumption.

i) The community centre heating system is provided by a gas boiler. The current heating system is considered to be inefficient; heating is only 70% effective, and there is a considerable amount of waste. In the long term gas heating will not be a possibility, and by 2050 the building will have to be carbon free. The recommendation was made that BCA begin to consider the installation of solar panels & battery storage.

j) Insulation is poor. The installation of cavity wall insulation is recommended as a priority, with the prediction that this would have a massive effect on energy bills.
Insulation of the roof was also recommended, although cost would be a major factor.
Further advice is to be sought on cost implications. Internal lighting of the community centre is by LED lamps, with the exception of the hall. LED lighting will have to be installed there, but installation could prove to be expensive because of the height.
viii) Motion sensors were recommended - lighting turns off when no motion is detected.

ix) Jen Moor had produced a policy on the recruitment of ex offenders.

Reported at the meeting in November:

i) BCA was maintaining safety measures due to the high number of Covid-19 cases circulating.

ii) A covid related grant had been approved for cleaning materials and a doorbell.

iii) Collection of waste had been upgraded to a weekly collection.

iv) Attempts to recruit staff had not been successful. A further advertisement was to be issued.

v) BCA was to "apply for online banking with dual accountability and continuing use of a cheque book".



Hiring Charges

Current hiring charges (effective from January 1st 2022).

These prices represent a 5% increase on prices in place from 2019. The Commercial fee will now be the same as the casual hiring fee.

Proposed fees:

Belmont Community Centre		£ per hour		
	Regular	Casual	Commercial	
Room	£13	£16	N/A	
Hall	£17	£25	N/A	
Kitchen	£12	£12	N/A	
Badminton Court	£17	£25	N/A	

Belmont School		£ per hour	
	Regular	Casual	Commercial
Sports Hall	£30	£36	N/A
Gymnasium	£17	£23	N/A
Astroturf	£39	£44	N/A
(including use of floodlights)			
Badminton Court	£17	£25	N/A
Football Pitch	£19	£22	N/A
Performing Arts Block	£35	£42	N/A
(full facility)			
Performing Arts Block	£21	£32	N/A
(part facility)			
Classroom	£13	£16	N/A
Car park	£14	N/A	N/A
(by special arrangement)			
<u>Notes:</u>			

1 A registration fee of £25 per calendar year is due from each user group on January 1st in order to qualify for regular user rates.



BELMONT COMMUNITY ASSOCIATION

STATEMENT OF ACCOUNTS

2021



BELMONT COMMUNITY ASSOCIATION

Income and Expenditure Account

Year to 31 December 2021					
	2021				
INCOMING RESOURCES					
Centre:					
Lettings	20,288.00		24,921.00		
CWP Hub	1,266.00		625.00		
				~~ ~~ ~~	
Parish Council office rent, hirings & re-char	ges <u>4,898.01</u>	26,452.01	4,879.05	30,425.05	
Unallocated		0.00		0.00	
School:					
School - Classroom	0.00		493.00		
School - Car Park	273.00		117.00		
Performing Arts Block	5,781.96		5,725.00		
School - Astroturf	1,974.00		1,072.00		
School - Sports Hall	14,203.50		11,158.18		
School - Gym	9,553.00		5,784.50		
School - Field	5,136.25	36,921.71	2,936.00	27,285.68	
Membership fees:					
Centre	0.00		575.00		
School	0.00	0.00	450.00	1,025.00	
Grants (see Note 8)		23,410.21		27,198.50	
Job Retention Scheme		9,539.71		10,908.00	
Bank interest		340.60		683.19	
Misc	_	2,150.27	_	935.00	
TOTAL INCOMING RESOURCES		98,814.51		98,460.42	
<u>EXPENDITURE</u>					
Wages - Centre	19,094.14		18,757.44		
Wages - School	13,379.23		12,366.12		
Cleaning contract	0.00		1,515.00		
Heating and Lighting	5,753.74		6,790.37		
Water Rates	561.79		1,094.23		
Refuse collection	454.74		377.30		
Cleaning Materials	1,529.35		1,722.43		
Maintenance - routine	4,860.98		3,220.04		
Maintenance - non budgeted	12,476.93		4,429.83		
Maintenance Wages	309.56		598.09		
Servicing contracts	2,937.14		2,204.63		
Telephone	770.28		476.56		
Printing, Postage, Stationery & IT	735.00		704.27		
Insurance	2,633.69		2,558.32		
	2,000.00		2,000.02		

Shared Use (Belmont Community School)	21,089.26		13,326.62	
Audit fee	130.00		130.00	
Sundries	477.73		907.80	
Music Licence	598.10		1,238.20	
Depreciation (see Note 2)	2,111.23		10,761.77	
Business Rates	0.00		0.00	
TOTAL EXPENDITURE		89,902.89	_	83,179.02
NET INCOMING RESOURCES FOR YEAR		8,911.62		15,281.40
TOTAL INCOMING RESOURCES BROUGHT FORWARD		905,300.14		889,246.74
REVALUATION OF COMMUNITY CENTRE		56,421.00		772.00
Add: TRANSFER TO RESERVES / RESTRICTED FUNDS (see Note 3)		18,000.00		10,000.00
Less: TRANSFER FROM RESERVES / RESTRICTED FUNDS (see Note 3)		18,000.00		10,000.00
"THEIR WAR, OUR HISTORY" PROJECT (see below)		100.00		0.00
TOTAL INCOMING RESOURCES AT 31 DECEMBER 2020		970,532.76	-	905,300.14

BELMONT COMMUNITY ASSOCIATION "THEIR WAR, OUR HISTORY PROJECT" (RESTRICTED FUND) Income and Expenditure Account

Year to 31 December 2021				
	20	021	2020	
INCOMING RESOURCES				
TOTAL INCOMING RESOURCES		0.00		0.00
<u>EXPENDITURE</u>				
Remembrance (HLF)	100.00		0.00	
TOTAL EXPENDITURE		100.00		0.00
NET INCOMING RESOURCES FOR YEAR		-100.00		0.00
TOTAL INCOMING RESOURCES BROUGHT FORWARD				
FORWARD		5,853.84		5,853.84
TOTAL INCOMING RESOURCES AT 31 DECEMBER				
2020	-	5,753.84		5,853.84

BELMONT COMMUNITY ASSOCIATION

Balance Sheet At 31 December 2021

		2021		2020
FIXED ASSETS (see Note 2):				
Property		829,306.00		772,885.00
Furniture & Equipment		0.00		0.00
		829,306.00		772,885.00
CURRENT ASSETS				
Cash in hand	320.00		220.00	
Bank Accounts (see Note 4):				
Deposit Notice Account	73,198.24		52,881.45	
Variable interest Deposit Account	22,288.26		12,264.45	
Current Account	68,927.46		81,691.65	
Less: unpresented cheques	323.88		578.49	
Add: Debtors (see Note 5)	0.00		0.00	
Add: pre-payment (see Note 6)	2,745.38		2,620.75	
	167,155.46		149,099.81	
CURRENT LIABILITIES				
Creditors (see Note 5)	24,723.70		15,634.67	
Receipts in Advance (see Note 7)	1,205.00		1,050.00	
	25,928.70		16,684.67	
NET CURRENT ASSETS		141,226.76		132,415.14
TOTAL NET ASSETS		970,532.76		905,300.14
		<u> </u>		`
REPRESENTED BY				
Capital Fund	829,306.00		772,885.00	
Restricted Funds (see Note 3):	0_0,000.00		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Roof replacement reserve	30,000.00		30,000.00	
External Building Repairs	20,000.00		20,000.00	
Centre Improvement Fund	20,000.00		20,000.00	
Emergency Fund	20,000.00		20,000.00	
Electrical Re-wiring	10,000.00		10,000.00	
Electricity Fund	3,000.00		0.000.00	
Covid Recovery	10,000.00		0.000.00	
Activity Development	5,000.00		0.000.00	
"Their War our History" Project	5,753.84		5,853.84	
Income Reserves	17,472.92		26,561.30	
TOTAL FUNDS		970,532.76		905,300.14

BELMONT COMMUNITY ASSOCIATION Charity No 1177041

Notes to the Accounts Year to 31 December 2021

1. ACCOUNTING POLICIES

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting for Charities.

2. FIXED ASSETS

Land and Buildings – Expenditure on the Community Centre has been capitalised as follows:

Brought forward	772,885
Revaluation revision	56.421
Depreciation charge for year	<u> </u>
Per Balance Sheet	<u>829,306</u>

(Trustees are aware that the open market value of the building at the present time is "nil" and the amount shown on the balance sheet is a reflection of the re-building cost)

Furniture and Equipment:

Brought forward	0.00
Additions in year:	
Tables and chairs	1,191
Noticeboards	0,288
Fogger & barrier mats	0,333
Planters	0,100
Benches	<u>0,200</u>
Total to date	2,112
Depreciation charge for year	<u>2,112</u>
Per Balance Sheet	0.00

3. RESTRICTED FUNDS

The Trustees agreed changes to the level of Restricted Funds during the year:

Roof Replacement b/f Added during the year	30,000 <u>0,000</u> <u>30,000</u>
External Building Repairs b/f Added during the year	20,000 <u>0,000</u> <u>20,000</u>
Centre Improvement Fund b/f Added during the year	20.000 <u>0.000</u> <u>20,000</u>
Emergency Fund b/f Added during the year	20.000 <u>0,000</u> <u>20,000</u>

Electrical Re-wiring Reserve b/f	0,000
Added during the year	<u>10.000</u>
	<u>10.000</u>
<u>Electricity Fund</u> b/f	0,000
Added during year	<u>3,000</u>
	<u>3,000</u>

(This is to cover the cost of electricity used, since March 2020, whilst awaiting replacement of a broken meter)

Covid Recovery b/f Added during year	0.000 <u>10,000</u> <u>10,000</u>
Activity Development b/f	0,000
Added during year	<u>5,000</u>
Project Fund	<u>5,000</u>
"Their War our History" b/f	5,854
Used during the year	<u>0,100</u>
Remaining at the year-end	<u>5,754</u>

4. CAPITAL

No new capital was introduced. A variable interest Virgin Money Charity Deposit Notice Account and a Virgin Variable Deposit Account are held to maximise the interest on money held in reserves, whilst ensuring that sufficient funds are available on demand A Barclays Community Account is used for day-to-day transactions.

5. CREDITORS AND DEBTORS

A sum of £21,089 was due to Belmont Community School, in accordance with a shared use agreement. £3,492 was due to Johnson's Flooring for re-surfacing of the hall. £142 was due to the Manager for purchases in December. At present, there are no other outstanding liabilities that the Trustees are aware of.

6. PRE-PAYMENTS

A sum of $\pm 2,745$ was paid in advance to Barrie of Durham, in respect of insurance premiums for the period 1 January – 31 December 2022.

7. RECEIPTS IN ADVANCE

A sum of £1,080 was received in advance from Cheesy Waffles Project for rental of an office hub in the Community Centre and £125 was received from groups, in respect of registration fees for 2022.

8. GRANTS

Total grant income of £32,950 was received. Covid related grants of £4,335 (Local Restrictions Support), £4,000 (Lockdown), £8,000 (Re-start), £3,000 (Recovery). County Durham Community Fund provided £3,575 for re-decoration of the Hall and furniture. Believe Housing awarded a £500 grant towards the community garden. £9,540 was claimed through the Job Retention Scheme.

9. INSURANCE

Insurance cover includes Buildings, contents, public liability and Trustee indemnity.

10. PAYROLL

Durham County Council is engaged as our Payroll Bureau and submits all HMRC returns and makes appropriate payments under a Service Level Agreement. All staff receive a letter advising them of their right to join a workplace pension, even though BCA is not required to automatically enrol them, as they do not meet the criteria of earning £192 per week. One member of staff decided to join the Pension Scheme.

11. LEGAL STATUS

Belmont Community Association is registered as a Charitable Incorporated Organisation (Charity Commission number 1177041).

12. TRUSTEE REMUNERATION AND EXPENSES

No remuneration or expenses was paid either directly or indirectly out of the funds of the Charity to any Trustee or any person or persons known to be connected with any Trustee during the year ended 31 December 2021.

13. FINANCIAL COMMITMENTS

The Trustees are confident that all financial obligations and commitments of Belmont Community Association can be met.

14. INDEPENDENT EXAMINER

Fees were paid to Mr T J Hardman in his position as independent examiner of the Charity's accounts.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BELMONT COMMUNITY ASSOCIATION, DURHAM

I report on the accounts of the Belmont Community Association for the year ended 31 December 2021 which are as set out on the attached pages.

Respective Responsibilities of Trustees and Examiner

The Charities Trustees are responsible for the preparation of the accounts. The Charities Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity -Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Na T J Hardman

CTA

7 Elvet Waterside Durham DH1 3DA 11 February 2022