

Charity Registration No. 1182127

Company Registration No. CE016580 (England and Wales)

THE DIANNE OXBERRY TRUST
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

THE DIANNE OXBERRY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J Rosenberg E O'Neal N Thompson Dr S Ferguson I Hindle
Charity number	1182127
Company number	CE016580
Principal address	C/o Blue Chip Marketing Blackfriars House Parsonage Manchester M3 2JA
Independent examiner	C J Sugarman FCA Tussies Limited Chartered Accountants 31 Wilmslow Road Cheadle Cheshire SK8 1DR

THE DIANNE OXBERRY TRUST

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THE DIANNE OXBERRY TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's objects are to raise awareness of the symptoms of ovarian cancer to women in the highest risk groups and healthcare professionals.

The trustees have paid due regard to guidance published by the Charity Commission in respect of public benefit and have kept this in mind in planning its activities.

The main activity during the year was to reach out and raise awareness of the symptoms of ovarian cancer and educate women across the UK, particularly the North West of England.

Achievements and performance

The second anniversary of the Charity occurred in 2021 and to mark that, alongside the anniversary of the passing of Dianne Oxberry, the Charity's chair appeared on the BBC North West Tonight news programme and BBC Radio Manchester to further consolidate public awareness of the charity's purpose and activity.

In February 2021, the Charity's Chair was invited by The High Sheriff of Greater Manchester, to present at two virtual receptions for high-profile women in the community. As a result, between February and March 2021 the Charity was invited to speak at six Soroptimist International groups in the north west of England, south of England and further afield across the UK, including Scotland.

The Charity has significantly increased its social media presence with daily posts and has grown its following. It also updated its website.

The Charity has no employed staff and relies on some freelance support and third-party fundraisers to undertake fundraising activities to raise money in aid of the Charity. The Charity created a dedicated fundraising page on its website offering people ways to fundraise and produced a fundraising pack to support this.

In December 2020, the Charity launched a two-week Christmas Appeal on social media. This raised £740, but also, importantly, helped to recruit 30 new donors.

Financial review

As shown in the Statement of Financial Activities on page 4, net income for the year was £1,768 compared to £43,957 in the previous year. This was added to reserves which at 31 March 2021 stood at £45,725 and are held to further achieve the objects of the charity.

Future plans

We will consider the composition of the Board of Trustees and undertake a skills gap analysis within the trustee membership with the aim of highlighting areas that may need strengthening.

We will concentrate on developing activity that allows us to raise awareness of the symptoms of ovarian cancer and the importance of an early diagnosis, particularly amongst the high-risk groups and GPs in the north west of England. In this respect we expect to convert some of the virtual presentations to physical, group-based sessions, Covid restrictions permitting.

We will continue to keep the Charity's profile high within the north west through traditional and social media platforms, with the aim of encouraging an increasing number of supporters and/or donors. This work will help to form the foundation of encouraging fundraising activity through established and innovative means.

THE DIANNE OXBERRY TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

The charity is a charitable incorporated organisation (CIO) with a corporate governing document and is managed by its trustees.

The trustees who served during the year and up to the date of signature of the financial statements were:

J Rosenberg

E O'Neal

N Thompson

Dr S Ferguson

L Breakwell

(Retired 20 January 2022)

I Hindle

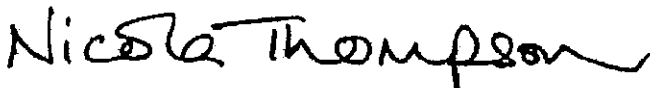
J Tod

(Retired 21 January 2022)

The trustees are responsible for the recruitment of new trustees and their induction training.

When an opportunity arises to recruit potential trustees, the charity invites individuals to apply through the chair. The charity has a Trustee Description and Role Specification document which all candidates receive. There will be an opportunity for informal discussions. Candidates will then be shortlisted by the Chair and a small committee of serving trustees and appropriate individuals will be invited to attend the formal interview process. Successful candidates will be asked to complete necessary and appropriate training and learning development forums.

The trustees' report was approved by the Board of Trustees.



N Thompson

Trustee

26 January 2022

THE DIANNE OXBERRY TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE DIANNE OXBERRY TRUST

I report to the trustees on my examination of the financial statements of The Dianne Oxberry Trust (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements. You consider that an audit is not required for this year and that an independent examination is required.

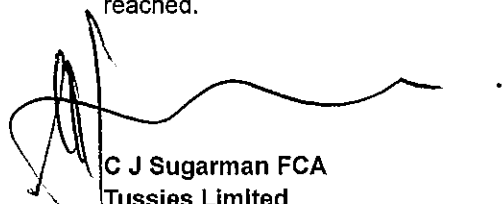
Having satisfied myself that the financial statements of the charity are not required to be audited and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of the 2011 Act or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



C J Sugarman FCA
Tussies Limited
Chartered Accountants

31 Wilmslow Road
Cheadle
Cheshire
SK8 1DR

Dated: 26 January 2022

THE DIANNE OXBERRY TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
<u>Income from:</u>			
Donations and legacies	2	17,614	149,032
Other trading activities	3	-	704
Total income		<u>17,614</u>	<u>149,736</u>
<u>Expenditure on:</u>			
Raising funds	4	<u>14,318</u>	<u>15,863</u>
Charitable activities	5	<u>1,528</u>	<u>89,916</u>
Total resources expended		<u>15,846</u>	<u>105,779</u>
Net income for the year/ Net movement in funds		1,768	43,957
Fund balances at 1 April 2020		<u>43,957</u>	-
Fund balances at 31 March 2021		<u><u>45,725</u></u>	<u><u>43,957</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE DIANNE OXBERRY TRUST

BALANCE SHEET

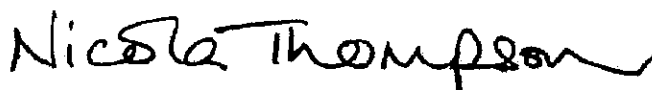
AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Debtors	10	678		-	
Cash at bank and in hand		46,872		44,272	
		<u>47,550</u>		<u>44,272</u>	
Creditors: amounts falling due within one year	11	<u>(1,825)</u>		<u>(315)</u>	
Net current assets			45,725		43,957
Income funds					
Unrestricted funds			45,725		43,957
			<u>45,725</u>		<u>43,957</u>

The trustees acknowledge their responsibilities for complying with the requirements of section 130 of the Charities Act 2011 with respect to accounting records and the preparation of financial statements.

The trustees consider that the charity is entitled to exemption from the requirement to have an audit under section 144 of the Charities Act 2011 and that members have not required the charity to obtain an audit.

The financial statements were approved by the Trustees on 26 January 2022



N Thompson
Trustee

Company Registration No. CE016580

THE DIANNE OXBERRY TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

The Dianne Oxberry Trust is a registered charity in England and Wales and is a charitable incorporated organisation. The address of its principal office is c/o Blue Chip Marketing, Blackfriars House, The Parsonage, Manchester M3 2JA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

1.3 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.5 Taxation

The charity is exempt from tax on its charitable activities.

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Donations and gifts	17,614	149,032

THE DIANNE OXBERRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

3 Other trading activities

	Total	Unrestricted funds
	2021	2020
	£	£
Fundraising events	-	704
	<u>-</u>	<u>704</u>

4 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
<u>Fundraising and publicity</u>		
Seeking donations, grants and legacies	(4,307)	13,195
Other fundraising costs	50	668
Support costs	18,575	2,000
	<u>14,318</u>	<u>15,863</u>
Fundraising and publicity	14,318	15,863
	<u>14,318</u>	<u>15,863</u>

The credit in respect of fundraising costs arises following the cancellation of the Manchester 10k Run due to the Covid pandemic. Entrance fees paid in the previous year were refunded by the organisers.

5 Charitable activities

	Grant making activities	Grant making activities
	2021	2020
	£	£
Grant funding of activities (see note 6)	-	89,100
Share of support costs (see note 7)	502	816
Share of governance costs (see note 7)	1,026	-
	<u>1,528</u>	<u>89,916</u>

THE DIANNE OXBERRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

6 Grants payable

	Grant making activities 2020 £
Grants to institutions:	
Other	89,100
-	

7 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Postage and stationery	368	-	368	306	-	306
Sundry expenses	135	-	135	431	-	431
Travel expenses	-	-	-	79	-	79
Website costs	4,516	-	4,516	2,000	-	2,000
CRM and online platform costs	1,638	-	1,638	-	-	-
Other IT costs	248	-	248	-	-	-
Communications and social media	688	-	688	-	-	-
Operations management	11,484	-	11,484	-	-	-
Independent examiner's fees	-	300	300	-	-	-
Insurance	-	726	726	-	-	-
	<u>19,077</u>	<u>1,026</u>	<u>20,103</u>	<u>2,816</u>	<u>-</u>	<u>2,816</u>
Analysed between						
Fundraising	18,575	-	18,575	2,000	-	2,000
Charitable activities	502	1,026	1,528	816	-	816
	<u>19,077</u>	<u>1,026</u>	<u>20,103</u>	<u>2,816</u>	<u>-</u>	<u>2,816</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The charity had no employees during the year (2020: None).

THE DIANNE OXBERRY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

10 Debtors	2021	2020
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	678	-
	<u>678</u>	<u>-</u>

11 Creditors: amounts falling due within one year	2021	2020
	£	£
Accruals and deferred income	1,825	315
	<u>1,825</u>	<u>315</u>

12 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).