

Registered Charity number  
1071732

Difficult Airway Society

Accounts

30th June 2021

**Difficult Airway Society**  
**Accounts for the year ended**  
**30th June 2021**

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**Difficult Airway Society**  
**Receipts and Payments Account**  
**for year ended 30th June 2021**

|   | <b>2021</b>   | <b>2020</b>   |
|---|---------------|---------------|
|   | <b>£</b>      | <b>£</b>      |
| Membership Income                                 | 77,279        | 57,942        |
| Interest Received                                 | 34            | 298           |
|   | <b>77,313</b> | <b>58,240</b> |
| <b>Expenditure</b>                                |               |               |
| Travel Expenses                                   | 2,683         | 9,746         |
| AAGBI Services to Specialist Societies            | 24,635        | 24,963        |
| PUMA App  | 11,678        |               |
| Postage Printing and Stationery                   |               | 18            |
| RCofA   | 11,695        |               |
| Ballot Expenses                                   | 1,135         |               |
| Website   | 570           | 3,353         |
| DAS Card  |               | 567           |
| Bank charges                                      | 186           | 160           |
| Prizes  | 800           |               |
| DAS Newsletters                                   |               | 2,010         |
| David Knott Foundation                            | 1,000         |               |
| Accountants Fees                                  | 840           | 720           |
| ATI   |               | 3,004         |
| Intubation Check List Credit Card                 |               | 657           |
| Small Grant Research University Hospital Coventry |               | 4,090         |
| Charity support (Uganda)                          |               | 4,620         |
| Charity support (Kochi)                           |               | 1,627         |
| Facing the World Charity                          |               | 2,100         |
| Alert Card Expenses                               |               | 1,658         |
| DAS Covid 19 guideline graphics                   |               | 50            |
| Gift  |               | 46            |
| Survey reimbursement                              |               | 250           |
| DAS 2018  |               | 5,746         |
| Artwork   | 650           |               |
| Bill Walsh - Small Grant                          | 4,480         |               |
| <b>Total Expenditure</b>                          | <b>60,352</b> | <b>65,385</b> |
| <b>Other operating income</b>                     |               |               |
| Support for DAS Alert card safety initiative      | 5,000         |               |
| AFTS Society                                      | 4,000         |               |
| Safe Airway society                               | 534           |               |
| All India   | 4,000         |               |
| DAS Conference 2019                               |               | 43,024        |
| PUMA  | 3,980         |               |
| UHB   | 200           |               |
|   | <b>17,714</b> | <b>43,024</b> |
| <b>Surplus/Deficit for the year</b>               | <b>34,675</b> | <b>35,880</b> |

Difficult Airway Society  
Statement of Assets and Liabilities  
at 30th June 2021

|   |   | 2021                  | 2020                  |
|---|---|-----------------------|-----------------------|
|   |   | £                     | £                     |
| <b>Current assets</b>                                 |   |                       |                       |
| Debtors   | 4 | 36,520                | 10,000                |
| Cash at bank  | 7 | 441,910               | 449,132               |
|   |   | <u>478,430</u>        | <u>459,132</u>        |
| <b>Creditors: amounts falling due within one year</b> | 5 | (780)                 | (16,157)              |
| <b>Total assets less current liabilities</b>          |   | <u>477,650</u>        | <u>442,975</u>        |
| <b>Net assets</b>                                     |   | <u><u>477,650</u></u> | <u><u>442,975</u></u> |
| <b>Represented by:</b>                                |   |                       |                       |
| Restricted funds                                      | 6 | 49,901                | 49,890                |
| Unrestricted Funds                                    |   | 392,009               | 399,242               |
| Surplus/deficit for the year                          |   | 34,675                | 35,880                |
| Surplus brought forward                               |   | 185,696               | 149,816               |
| <b>Movement in unrestricted funds</b>                 |   | <u>(184,631)</u>      | <u>(191,853)</u>      |
| <b>Funds carried forward</b>                          |   | <u><u>477,650</u></u> | <u><u>442,975</u></u> |

These accounts were approved by the Management Committee and signed on their behalf by

Fauzia Mia

Dated

The notes on page 6 form part of these accounts

**Difficult Airway Society**  
**Notes to the Accounts**  
**for the year ended Year Ended 30th June 2021**

| <b>4 Debtors</b>                      | <b>2021</b>    | <b>2020</b>    |
|---------------------------------------|----------------|----------------|
| DAS 2020                              | 10,000         | 10,000         |
| Conference Partner                    | 26,520         |                |
|                                       | <u>36,520</u>  | <u>10,000</u>  |
| <b>5 Accruals</b>                     |                |                |
| Sinclair Accounting Co Ltd            | 780            | 720            |
| Travel Expenses                       |                | 2,079          |
| Uganda Charity Support                |                | 177            |
| Charity Support Kochi                 |                | 1,627          |
| Alert Card Expenses                   |                | 1,658          |
| DAS Covid 19 guideline graphics       |                | 50             |
| Intubation credit card                |                | 30             |
| Gift                                  |                | 46             |
| Survey Reimbursement                  |                | 250            |
| Overpaid membership                   |                | 24             |
| AAGBI                                 |                | 4,293          |
| Website                               |                | 906            |
| PUMA support funds                    |                | 4,298          |
|                                       | <u>780</u>     | <u>16,157</u>  |
| <b>6 Restricted Funds</b>             |                |                |
| NIAA Liverpool 2010 - Premium acc 127 | 6,855          | 6,853          |
| Cardiff 2012                          | 7,455          | 7,454          |
| Adept 1 Project                       | 35,591         | 35,583         |
|                                       | <u>49,901</u>  | <u>49,890</u>  |
| <b>7 Bank Accounts</b>                |                |                |
| DAS deposit - Barclays acc 881        | 81,559         | 81,542         |
| DAS Current - Barclays acc no 531     | 304,043        | 312,689        |
| PayPal Account                        | 6,406          | 5,011          |
| NIAA Liverpool 2010 - Premium acc 127 | 6,855          | 6,853          |
| Cardiff 2012 - Premium acc 006        | 7,455          | 7,454          |
| ADEPT1 account                        | 35,591         | 35,583         |
|                                       | <u>441,910</u> | <u>449,132</u> |
| <b>Income</b>                         |                |                |
| Profit from ASM 2019                  |                | 43,024         |
|                                       | <u>-</u>       | <u>43,024</u>  |

**Difficult Airway Society**  
**Notes to the Accounts**  
**for the year ended 30th June 2021**

**1 Accounting policies**

***Accounting convention***

The financial statements have been prepared under the historical cost convention and in accordance

**2 Statement of Management Committees Responsibilities**

Law applicable to charities in England and Wales requires the management committee to prepare financial statements for each financial year which give a true and fair view of the state of

- \* select suitable accounting policies and then apply them consistently;
  - \* make judgements and estimates that are reasonable and prudent;
  - \* state whether the policies adopted are in accordance with Statement of Recommended Practice "Accounting for Charities" and with applicable Accounting Standards, subject to any material departures disclosed and explained in the financial statements;
  - \* prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.
- The management committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities

**3 Management Committees Remuneration**

The Management Committee were not entitled to and received no remuneration from the charity during the year.



**REGISTERED CHARITY NUMBER: 1071732**  
**INDEPENDENT EXAMINER'S REPORT TO THE MANAGEMENT COMMITTEE OF**  
**DIFFICULT AIRWAY SOCIETY**  
**IN RESPECT OF THE YEAR ENDED 30<sup>TH</sup> JUNE 2021**

I report on the accounts of the charity for the year ended 30<sup>th</sup> June 2021

**Respective responsibilities of management committee and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under section 43(3)(a) of the 1993 Act);

Follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and

State whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements.
  - To keep accounting records in accordance with section 41 of the 1993 Act and
  - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Graeme O'Callaghan



Chartered Accountant

300 St Marys Road  
Garston  
Liverpool  
L19 0NQ

25/2/22



# DIFFICULT AIRWAY SOCIETY

21 Portland Place  
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## Minutes of the Annual Members Meeting held on 12<sup>th</sup> January 2022, 17:00 – 19:00 via Zoom

### Present:

|                           |  |
|---------------------------|--|
| Barry McGuire (BM)        | DAS President                                  |
| Imran Ahmad (IA)          | DAS Honorary Secretary                         |
| Fauzia Ahmad Mir (FAM)    | DAS Honorary Treasurer / DAS ASM Liaison Lead  |
| Ravi Bhagrath (RB)        | Workshop Lead                                  |
| Kariem El-Boghdadly (KEB) | Scientific Officer                             |
| Ellen O'Sullivan (EOS)    | DAS International Liaison                      |
| Craig Johnston (CJ)       | Joint Website Lead                             |
| Cyrus Razavi (CR)         | Joint Website Lead                             |
| Abhijoy Chakladar (AC)    | Surveys Coordinator                            |
| Tom Lawson (TL)           | Joint Education Lead                           |
| Gunjeet Dua (GD)          | Joint Education Lead                           |
| Achuthan Sajayan (AS)     | Social Media Lead / Difficult Airways Database |
| Helen Iliff (HI)          | Trainee Representative                         |
| Natalie Silvey (NS)       | Trainee Representative                         |

DAS members: approx. 64 DAS members present

### In attendance:

|                        |   |
|------------------------|---|
| Rebecca Davenport (RD) | Association of Anaesthetists Specialist Societies<br>Manager                      |
| John Denton (JD)       | Association of Anaesthetists Specialist Societies<br>Administrator & Minute Taker |

### Apologies:

|                          |                             |
|--------------------------|-----------------------------|
| Alistair McNarry (AM)    | DAS Airway Lead Coordinator |
| Kate Rivett (KR)         | Lay Committee member        |
| Moon-Moon Majumdar (MMM) | Trainee Representative      |

### 1. Approval of Last Meeting's Minutes

IA opened the meeting by thanking those for attending. The minutes from the last meeting were reviewed and approved.

### 2. President's Report (BM)

BM thanked the committee for their hard work during his presidency, which had largely been disrupted by the pandemic, and looked forward to attending more face to face meetings as things return to normal.





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BM highlighted the issue of missed oesophageal intubation, and asked everyone to work to eradicate this phenomenon, sharing the message as widely as possible. The Difficult Airway Society (DAS) had been working with the Royal College of Anaesthetists (RCOA) to this effect.

### 3. Treasurer's Report (FAM)

The year end accounts to the 30<sup>th</sup> June 2021 were presented during the meeting.

FAM explained the COVID-19 pandemic had affected most activities, with healthcare professionals under immense pressure and stress. Education and training required a refocus, with DAS Annual Scientific Meetings (ASM) 2020 and 2021 being moved online and Birmingham being postponed to 2023. The scope of educational activities had also changed due to COVID-19 restrictions, and the 2021 meeting had to cover a financial hit due to the change from face-to-face to an online meeting.

The surplus at year end – 30<sup>th</sup> June 2021 – was £34.7k. One of the main sources of income was from membership, which had increased on the previous year. Overall expenditure had reduced, mainly due to lack of travel during the pandemic, however the Project for Universal Management of Airways (PUMA) and Emergency Front of Neck Access (eFONA) expenditure had increased.

Currently over £400k sat in DAS accounts, however a large proportion of this belonged to past events, who had not yet taken their money back. Overall, DAS had around £370k of their own money in accounts, although this did not account for the penalties that will soon have to be paid for moving the 2021 meeting online, and other costs.

FAM cautioned of a difficult financial year ahead, with concerns around the Annual Members' Meeting (AMM) and website expenditure, with a likely change in providers coming. Educational, training and research activities would all be maintained in order to fulfil the society's aims of ensuring safe airway management for all.

### 4. Secretary's Report (IA)

IA confirmed new appointments and welcomed TL and GD as joint Education Leads, CJ and CR who had joined as joint IT Leads, and MMM and NS who had joined as Trainee Representatives. IA thanked outgoing Trainee Representative, Valerie Lan, for all her hard work. IA also thanked BM for the work and support provided during BM's presidency. IA reported that he had recently been appointed as the new President, with RB appointed as Secretary. These appointments were ratified during the meeting.

A brief update on activities was provided during the meeting:

The DAS website had been operationally problematic, with design issues, some of the required functions not being immediately available and too much of a workload to be maintained by one nominated member. There had therefore been a subgroup created, headed by the two IT Leads, and progress should be seen on the website in the near future.





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DAS guidelines had been published, led by HI who had dealt with every aspect very well, and presented at numerous meetings including the joint DAS-Safe Anaesthesia Liaison Group (SALG) meeting, and had been very well received. IA thanked the team for excellent work.

IntubateCOVID had been led by a number of DAS Committee members, an international collaboration which had been voted article of the year 2020 by Anaesthesia Journal editors.

The DAS ASM 2021 was a two-day airway extravaganza, which had 800 delegates, international speakers and over 10m impressions on Twitter. The virtual meeting had been very successful.

DAS Education was being led by TL and GD, with TL looking to create an up-to-date airway fellowships database. IA requested responses to an email sent by TL accordingly. GD was planning around a series of webinars on airway-related topic, to be presented in due course.

#Januairway was a Twitter led series of airway-related topics which had resulted in a large social media trend.

The DAS E-Zine had received excellent responses, with a lot of great feedback. IA requested any suggestions for articles should be forwarded to HI at [ezine@das.uk.com](mailto:ezine@das.uk.com) and reminded everyone the newsletter contained most of the information on DAS projects.

The Difficult Airway Database, despite some obstacles, had registered 160 hospitals and over 800 patients, with over 2000 anaesthetist log-ins. It was well supported (such as by SALG) and had also received requests from private hospitals, which would be considered in due course. IA thanked AS for his work on the Difficult Airway Database.

Airway Leads had been led by AM, with an Airway Leads Day planned for March 2022. IA encouraged attendance. The DAS Health Services Research Centre (HSRC) eFONA registry would also be going live soon, which would help everyone learn from eFONA issues.

The Macewen Medal was awarded for service to DAS and airway management. The recipient for 2021 was Professor Tim Cook, who had thoroughly deserved it for patient safety and airway management in general.

The DAS constitution would be updated at some point in 2022, for approval at the next AMM. The ASM 2022 in Newcastle was being organised by Ifti Parvez, and should be a really exciting event, and IA hoped to see lots of people there in October.

IA reported on DAS membership, with numbers approaching nearly 3.5 thousand members, and looked set to continue to rise, both nationally and internationally, showing the global impact of DAS.

## 5. Scientific Officer's Report (KEB)





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KEB updated on 2021 DAS publications, with Haematoma after thyroid surgery guidelines (altmetric 313), which have been well received, and KEB thanked HI for her hard work on these guidelines. These would hopefully lead to changes in clinical practise.

There were also five DAS-funded publications, with one publication on temporomandibular joint (TMJ) dysfunction (Akthar et al. Anaesthesia) and four publications on intubate COVID (El-Boghdadly et al. Anaesthesia; El-Boghdadly et al. Anesthesiology; Gaulton et al. British Journal of Anaesthesia ((BJA)); Parotto et al, Canadian Journal of Anaesthesia ((CJA))).

Three guidelines were ongoing, on ethics, human factors and paediatrics. There were two proposals for new guidelines (anticoagulation; cervical spine injury), along with a planned update for intubation guidelines. There was also a new policy for guideline development to determine how DAS approves and endorses guidelines for all future proposals.

KEB gave an update on three initiatives: DAS grants, PhD scholarships and DAS professor, and explained how they linked together.

## DAS Grants

It was explained that DAS provides funding for research grants administered through the National Institute of Academic Anaesthesia (NIAA) grant funding process. Usually up to £15k is awarded for one project grant and £5k for small projects. A new funding stream had been developed: direct applications directly via DAS, up to £5k, available all year round.

NIAA Round 1: Cancelled.

NIAA Round 2: One application worth £15k (0 awards).

## PhD Scholarships

The PhD Scholarship is intended for those with extensive lists of academic publications who can put the work together as a story and present as a PhD by publication. There is a nominal application fee of £300. Support is provided by DAS to put the work through a university.

It was reported that there were no applications for the PhD Scholarships last year.

## DAS Professors

It was explained that the title of DAS Professor may be conferred to a DAS member who has shown distinction in at least one of the following areas: leadership, management, external contribution to the field of airway management and contribution to the Difficult Airway Society. Applications were reviewed by the DAS executive, President, one lay member and three external airway experts and scored against seven domains.

It was reported that there were no applications for the DAS Professorship last year. KEB explained that the application form would be updated to encourage more applications.

KEB reported that the rolling Direct Grant Applications had two NIAA rounds, with first expected to close in April 2022. DAS outputs included the Difficult Airway Database analysis underway, as well as DAS Guidelines. DAS Professorship applications would open at the



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end of January 2022. KEB also reminded the attendees that the DAS Faculty of Professors was available for support and guidance where required, and KEB should be contacted in the first instance.

### **6. AOCB**

BM mentioned AS had started on the committee as Social Media lead, as well as his lead on the Difficult Airway Database.

Anil Patel (AP) congratulated the committee for maintaining and growing DAS despite the difficulties of a global pandemic. IA thanked AP and commented that there had been a number of challenges, particularly as everyone on the committee were working anaesthetists, and there was a lot more work still to come.

FAM thanked BM and IA for always being present during the pandemic and commented that everyone would have benefited from their leadership and expertise, particularly over the last two years. BM thanked FAM for her kind words.

IA also welcomed RD back to the administrative team following maternity leave.

### **Close of Meeting**