

Trustee report 2022

Achievements and Performance

2021 has been a year for growth for our Befriending Project, over the course of the year we have supported 68 new referrals through one-to-one befriending, ending the year with 46 active volunteers. Community engagement and volunteer uptake has continued to remain high with prospective volunteers filling in our application form every week. Volunteers have given 2969 hours during 2021, this figure includes all volunteer hours for befriending visits, volunteer events such as the Christmas gift appeal, making and delivering food parcels and the many hours above those that are paid by one of our CEOs who is also the Befriending Project Manager.

As restrictions eased and Covid numbers fell we were pleased to slowly reintroduce face to face befriending, many of those we support still opted to receive telephone support rather than meeting face to face. It has been apparent that many of the elderly and disabled we support will have long term worries and anxiety around having people in their homes, or indeed leaving their homes. We therefore, chose to offer both telephone and face to face befriending, with the aim to move to face to face meetings as a relationship was established. We now only have a small number of referrals only receiving phone calls, with some opting for a mix of telephone and face to face depending on how they are emotionally but the majority are now receiving weekly home visits from our volunteers. During the period we have carried out 2,272 visits, this includes welfare checks carried out with hot meal deliveries, initial contact and volunteers offering face to face befriending visits. In the same period 1695 befriending phone calls were made to those referred to us.

During 2020 lockdowns we were able to secure funding to provide a weekly hot meal delivery to those who were the most vulnerable, through both age and isolation. It quickly became apparent how much needed this service was, both to provide a healthy hot meal as many of those we support report that they choose to not eat much or now only eat cold or tinned foods, but also to provide a doorstep welfare check whilst visits were suspended due to the pandemic. When funding ran out we were able to secure funding to run this for a full 12 months during 2021, with plans that this will become a permanent service we offer. This has been one of the most vital services we offer, we support between 16-23 people a week with a weekly hot meal. During 2021 a number of those who receive meals have since gone into residential homes, hospital care or have sadly passed away, which is representative of the vulnerability of those receiving this support. We have provided 688 hot meals

during 2021 and 271 food parcels to those most vulnerable by age and isolation, this figure includes the Christmas dinner and Christmas food hamper we have provided for the second year to those spending Christmas alone.

Christmas is always a difficult time for those who are isolated, for the past 2 years we have put a lot of emphasis on offering support over this crucial period where loneliness is most felt. During 2021 this included running a 'gift appeal' where members of the public can donate gifts through donation stations at local businesses to ensure all the elderly we support receive at least one present over the festive period. As mentioned we also provided those who were spending Christmas day alone with a Christmas dinner delivered and a Christmas Hamper to those alone over the festive period. This support was very well received with comments such as 'no-one has ever shown me this much kindness' and 'thankyou so much for cheering me up, i'll still be eating this next year!'. We plan on this being a yearly project.

We have faced many barriers over the past 12 months, mainly around storage space especially for projects such as Christmas and food hampers. We have received support from a local Church who offered us the use of a room to store some items in, for 2022 we have agreed a small rate for a larger room. We will still face the same issue for storage and a base to run our 2022 Christmas gift appeal from, in 2021 we was fortunate enough that a local play centre wasn't able to use one of their party rooms due to covid and offered us the use of it. We will aim to secure funding and a base for our 2022 Christmas base earlier this year.

We have already had a significant number of volunteers register with us at the start of 2022, which means we are able to open our services to more referral partners, which will steadily increase the numbers of those we support. This brings about challenges as we currently only have funding for 22hours a week, 12hrs admin support which is due to end early 2022 and 10hrs Project manager. Both the admin support and Project Manager volunteer many hours above those that are paid but we need to secure funding for the continued Administration role and also a support worker role to be able to cope with the growth.

2022 for the Befriending project will be a year of restructuring as we continue to grow. Without a base or offices it has been difficult to offer more opportunities to our volunteers who wish to volunteer behind the scenes. We are looking for creative ways to work around this with several volunteers expressing an interest in volunteering further. We are also hoping to introduce a support worker role, who will liaise with volunteers to establish when any of those we support need extra Pastoral

support, they will also carry out the initial referral assessments and introductions between referrals and volunteers.

Over the period, there have been some temporary but significant changes to our Children & Families project. The year started well, with ongoing weekly support being provided for nine families and within the first few weeks of the year, seven further referrals were received and waiting to be processed. Unfortunately, due to Covid, a number of volunteers were unable to provide support for the time being, leaving three volunteers to support the families which in turn resulted in the processing of the new referrals having to be postponed. During 2021, all families, apart from one, receiving home visit support were successfully closed. The remaining family are still being supported.

Throughout 2021 one safeguarding incident occurred in which the family were referred to the local authority Referral and Assessment team. On completion of the assessment, R&A referred the family on to the local authority Early Help team, who in turn asked that we continue to support the family with weekly home visits.

In February, one of the CEO's, who is also the Children & Families Manager, was admitted to hospital with Covid and was unable to return to work until November. She has come back on a part time basis for the time being and hopes to increase her hours of work over 2022.

As part of her return to work, the home visit support for families was intentionally reduced and focus is being given to running Parenting Courses in the community. The rationale for this focus is a lower output with a higher impact, meaning more of the families can gain support much quicker.

A successful application to Bolton CVS provided restricted funding for running five Time Out Parenting Courses over the period of a year starting in April 2021. The start time had to be pushed back until November when the Children & Families Manager returned. Each course runs for 6 weeks, with the first one completed by December 2021. The course was a huge success with no drop out rate and all families asking for the course to continue. Due to funding this was not possible. However, as a result of the course success and families wishes, we will be piloting a fortnightly, 'Time Out Drop In' session to start after the February Half Term 2022. The drop in will be a place where any parents/carers from across the community can come and have a brew, meet others and get support and information on a variety of issues such as children's behaviour, sleep, healthy eating, routines etc. This will run until July 2022

and if it proves to be successful, we will look to secure funding to make it a permanent project.

In February 2021 Reach Family Project became a registered charity. We currently have four trustees, one of whom is a mother who has previously received support from the Children & Families team. Three trustee meetings have taken place over the year and trustees were all signed up to complete courses regarding their roles and responsibilities. However, due to the training provider's cancellation, the training will be rescheduled for early 2022.

As ever, we would like to thank all our volunteers, who without them, none of the outstanding work that takes place would happen.

Thanks also goes to all our funders, supporters and Bolton at Home who have provided room hire for our parenting courses and Trustee meetings free of charge.

Signed Electronically

Dorothy Foster

Chair of Trustees

20.02.2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Reach Family Project

No (if any)
1193527

Receipts and payments accounts

CC16a

For the period from	Period start 01/01/2021	To	Period end date 31/12/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	932	-	-	932	3,570
Grants		61,108	-	61,108	32,187
Raffles	429	-	-	429	
Sundry		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
Sub total (Gross income for AR)	1,361	61,108	-	62,469	35,757
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,361	61,108	-	62,469	
A3 Payments					
Activities		473	-	473	8,144
Advertising		55	-	55	246
Christmas		238	-	238	
Food	16	6,674	-	6,690	2,186
Gifts	359	1,605	-	1,964	
Household/ Toiletries		104	-	104	
Office Costs	139	4,574	-	4,713	1,667
Training Courses		1,515	-	1,515	
Volunteer Expenses	25	2,100	-	2,125	725
Wages		14,347	-	14,347	9,830
Sub total	539	31,685	-	32,224	22,798
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	539	31,685	-	32,224	22,798
Net of receipts/(payments)	822	29,423	-	30,245	12,959
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end		13,274	-	13,274	315
Cash funds this year end	822	42,697	-	43,519	13,274

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Bank Account	3,066	40,453	-
			-	-
		-	-	-
	Total cash funds	3,066	40,453	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Independent examiner's report
on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Reach Family Project

On accounts for the year
ended

31st December 2021

Charity
no (if
any)

1193527

Set out on pages

1 to 2 (Receipts and Payments Account form CC16a)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis
of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J. Cain

Date:

28/02/2022

Name:

Jennifer Cain

Relevant professional
qualification(s) or body (if
any):

ACMA

Address:

375 Tonge Moor Road

Bolton

BL2 2JR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief
details of any items
that the examiner
wishes to disclose.

NONE

Registered number
1193527

Reach Family Project

Report and Accounts

31 December 2021

Reach Family Project

Charity Number: 1193527

REPORT

The Report represents the accounts for the year ending 31st December 2021

Reach Family Project
Profit and Loss Account
for the year ended 31 December 2021

	2021 £	2020 £
Turnover	62,468	35,757
Administrative expenses	(32,224)	(22,798)
Operating profit	<u>30,244</u>	<u>12,959</u>
Profit before taxation	<u>30,244</u>	<u>12,959</u>
Tax on profit	-	-
Profit for the financial year	<u>30,244</u>	<u>12,959</u>

Reach Family Project
Registered number:
Balance Sheet
as at 31 December 2021

1193527

	Notes	2021 £	2020 £
Current assets			
Cash at bank and in hand	43,519	13,275	
Net current assets		43,519	13,274
Net assets		<u>43,519</u>	<u>13,274</u>
Capital and reserves			
Profit and loss account		43,519	13,274
Funds		<u>43,519</u>	<u>13,274</u>

Reach Family Project
Statement of Changes in Equity
for the year ended 31 December 2021

	Profit and loss account £	Total £
At 1 January 2020	-	-
Profit for the financial year	12,959	12,959
At 31 December 2020	<u>12,959</u>	<u>12,959</u>
At 1 January 2021	13,274	13,274
Profit for the financial year	30,245	30,245
At 31 December 2021	<u>43,519</u>	<u>43,519</u>

Reach Family Project
Detailed profit and loss account
for the year ended 31 December 2021

This schedule does not form part of the statutory accounts

	2021	2020
	£	£
Sales		
Sales	(1)	-
Donations	932	3,570
Grants - Restricted	61,108	32,187
Raffles	429	-
Sundry	-	-
	<u>62,468</u>	<u>35,757</u>
Administrative expenses		
Employee costs:		
Wages and salaries	14,347	9,830
	<u>14,347</u>	<u>9,830</u>
General administrative expenses:		
Activities	473	8,144
Christmas	238	-
Food	6,674	2,186
Food Unrestricted	16	-
Gifts	1,605	-
Gifts Unrestricted	359	-
Household/ Toiletries	104	-
Office Costs	4,574	1,667
Office Costs Unrestricted	139	-
Training Courses	1,515	-
Volunteer Expenses	2,100	725
Volunteer Expenses Unrestricted	25	-
	<u>17,822</u>	<u>12,722</u>
Legal and professional costs:		
Advertising and PR	55	246
	<u>55</u>	<u>246</u>
	<u>32,224</u>	<u>22,798</u>