

ST JAMES' CHURCH POOLE
Annual Report and Financial Statements
For the year ended 31st December 2021

Sue Wintle FMAAT
Independent Examiner
27 Bascott Road
Bournemouth
Dorset
BH11 8RJ

ST JAMES' CHURCH POOLE

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ST JAMES' CHURCH, POOLE

Reference and Administrative Details

Trustees

Canon Lucy Holt
Jill Bailey
Lydia Butler
Elizabeth Fletcher (Appointed 25.04.21)
Nick Hodgson
Stacey Knowles (Appointed 25.04.2021)
Brian Luck (Resigned 25.10.2021)
Paul Luxton
Carol McDonald (Resigned 25.10.2021)
Agnes Medrycka (Appointed 25.04.21)
Sue Mothersole
Linda Nother (Appointed 25.04.21)
Caroline Oehring
Anne Poate
Kayleigh Smith
Neil Tilsed

Principal Office

St James' Church
Church Street
Poole, BH15 1JP

Charity Registration

1133726

Gift Aid Registration

X56841

Independent Examiner

Sue Wintle FMAAT
27 Bascott Road
Bournemouth
BH11 8RJ

ST JAMES' CHURCH, POOLE
Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period .

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principals in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the reasonable steps for the prevention and detection of fraud and other irregularities

Approved by the trustees of the charity on
And signed on its behalf

Rev'd Canon Lucy Holt
Rector

ST JAMES' CHURCH, POOLE

Independent Examiner's Report to the Trustees of St James' Church, Poole

I report on the accounts of the PCC for the year ended 31st December 2021, which are set out on pages 4-5, and 13-21

Respective responsibilities of the Trustees and Examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act: and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Sue Wintle FMAAT

St James' Church, Poole
Statement of Financial Activities
for the year ended 31st December 2021

Income and Endowments from

	General	Design	Restr'd	Endow	Total	2020
Donations and Legacies	159,541	-	1,270	-	160,811	57,263
Charitable Activities	9,476	-	236	-	9,712	7,435
Grants	13,326	-	22,317	-	35,643	25,427
Investments	20,697	-	-	2,463	23,160	18,967
Mission	-	-	297	-	297	206
Other Income - Diocese Loan	-	-	-	-	-	-
Trading Activities	66	-	-	-	66	76
Total	203,106	-	24,120	2,463	229,689	109,374

Expenditure on

Administration	29,057	-	7,937	-	36,994	32,135
Balston Terrace	2,412	-	-	-	2,412	1,860
Building Major Works	35,544	-	24,444	-	59,988	21,500
Church Centre Costs	12,335	-	-	-	12,335	5,986
Church Running Costs	21,161	-	1,253	-	22,414	17,063
Mission	418	-	294	-	712	596
Parish Share	58,571	-	-	-	58,571	58,278
Total	159,498	-	33,928	-	193,426	137,417

Net Income (Expenditure)

before transfers	43,608	-	(9,808)	2,463	36,263	(28,044)
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Transfers between funds

Gross transfers in	-		312	-	312	824
Gross transfers out	-		(312)	-	(312)	(824)

Gains/(losses) on Invest Asset	-	-	-	21,505	21,505	10,175
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Net movement in funds	43,608	-	(9,808)	23,968	57,768	(17,869)
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Total funds brought forward	48,797	25,225	238,247	133,340	445,609	463,478
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Total funds carried forward	92,405	25,225	228,439	157,308	503,377	445,609
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St James' Church, Poole
Balance Sheet
As at 31st December 2021

	Note	General	Design	Restr'd	Endow	2021	2020
Fixed Assets							
Investments	1	4,000	-	-	156,792	160,792	136,885
Tangible	2	6,239	-	220,968	-	227,207	227,207
		10,239	-	220,968	156,792	387,999	364,092
Cash at Bank and In Hand							
Children's Choir		221	-	-	-	221	221
Churches Mutual Credit Union			25,225	-	-	25,225	25,225
Little Jemms		-	-	98	-	98	98
Lloyds Unrestricted Account		50,073	-	-	-	50,073	11,787
Lloyds Restricted Account		-	-	7,373	-	7,373	19,446
Short Term Shareholdings		-	-	-	516	516	455
CBF Deposit Account		26,064	-	-	-	26,064	26,054
		76,358	25,225	7,471	516	109,570	83,286
Debtors	3	11,286	-	-	-	11,286	4,666
Current Assets		87,645	25,225	7,471	516	120,856	87,952
Current Liabilities							
Creditors	4	5,478	-	-	-	5,478	8,246
Fund Transfer		-	-	-	-	-	-
Net Assets less Liabilities		92,405	25,225	228,439	157,308	503,377	445,609
Net movement in Funds		43,608	-	(9,808)	23,968	57,768	(17,869)
Total Funds brought forward		48,797	25,225	238,247	133,340	445,609	463,478
Total Funds carried forward		92,405	25,225	228,439	157,308	503,377	445,609

Approved by the members of the Parochial Church Council on _____

and signed on their behalf by

Rev'd Canon Lucy Holt

Trustee

ST JAMES' CHURCH POOLE
Notes to the Financial Statements
For the Year ended 31st December 2021

1. ACCOUNTING POLICIES

Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102), the Financial Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of Preparation

St James' Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

ST JAMES' CHURCH POOLE
Notes to the Financial Statements
For the Year ended 31st December 2021

Income and Endowments

This represents the total value of all donated income and any other income receivable by the charity. This is accounted for on a receivable basis. Legacies are accounted for only once there is both the certainty of receipt and the ability to provide an accurate valuation.

Expenditure

Resources are mostly expended on grants to individuals and organisations as approved by the trustees during trustee meetings.

Raising Funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable Activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant Provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ST JAMES' CHURCH POOLE
Notes to the Financial Statements
For the Year ended 31st December 2021

Governance Costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fixed Asset Investments

Fixed asset investments, other than programme related investments are included at market value at the balance sheet rate. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Fixed Asset Investments continued

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

ST JAMES' CHURCH POOLE
Notes to the Financial Statements
For the Year ended 31st December 2021

Tangible Fixed Assets

Tangible Fixed Assets are depreciation over their estimated useful life, so as to write off their cost less estimated residual value. Depreciation rates vary according to the class of asset and are:-

Centre Costs	Over 10 years
Centre Equipment	Over 4 years
Church Equipment	Over 4 years

Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund Structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objective of the charity.

Financial Instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

ST JAMES' CHURCH POOLE
Notes to the Financial Statements
For the Year ended 31st December 2021

Recognition and Measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party

Financial liabilities are derecognised only when the obligation in the contract is discharged, cancelled or expires.

ST JAMES' CHURCH POOLE
Notes to the Financial Statements
For the Year ended 31st December 2021

Investments

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

Fair Value Measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

Recoupment Scheme

During 2021 the Charity Commissioners agreed to a Recoupment Scheme for the advance of £40,000 to fund the refurbishment and development of the east end of the Church. These works involved the creation of a much needed storage area, the installation of a new toilet and the re-decoration of the entire east end.

ST JAMES' CHURCH POOLE
Notes to the Financial Statements
For the Year ended 31st December 2021

Recoupment Scheme Continued

A further Recoupment Scheme was agreed in 2016 for the advance of £8,842 for the repair of the church windows and in 2019 another advance of £14,000 for the repair of more windows.

The repayments for the £40,000 Recoupment are well ahead of time, and the repayment term remains unchanged with the two further recoupments.

At 31st December 2021 the balance outstanding on this scheme is £15,634

The capital is repayable within 25 years at a rate of not less than £1,600 p.a, and no interest is payable on this loan. The final date for repayment is 2035. The repayment is achieved from the dividends (£2,463 this year) and interest gained from the St James Repair Trust Investment.

Commitments

At 31st December 2021 there were no outstanding capital commitments.

At 31st December 2021 there were no contract commitments outstanding.

St James' Church, Poole
Notes to the Financial Accounts
for the year ended 31st December 2021

Fixed Assets	Note	CBF Accum Units No3 Coup	CBF Income Units	Total
Endowment Funds	1	£	£	£
Gains on Investments		5,096	16,348	21,444
Dividends added back to Investments		2,463	-	2,463
Total Funds Brought forward		22,608	114,277	136,885
Total Funds Carried forward		30,167	130,625	160,792

Tangible	2	Cost	Accum Depr	Depr This Yr	Disposal	Net Book Value
Centre Equipment		2,115	(2,115)	-	-	-
Centre Kitchen		10,080	(3,867)	(583)	-	5,629
Church Furniture & Equipment		20,202	(18,278)	(1,315)	-	610
House Church Worker		220,968	-	-	-	220,968
		253,365	(24,260)	(1,898)	-	227,207

Debtors	3	2021	2020
Prepayments		2,127	2,836
Sundry Debtors		9,159	1,830
		11,286	4,666
Creditors	4		
Accruals		1,746	3,854
Community Meals		1,146	998
Diocese Creditor		689	412
Funeral/Wedding Creditor		30	912
Sundry Creditors		1,117	1,120
Wedding Deposits		750	950
		5,478	8,246

St James' Church, Poole
Notes to the Financial Accounts
For the year ended 31st December 2021

	Fund	Resources				Fund
	Balances	Incoming	Outgoing	Transfers	Gains	Balances
Designated Funds	2020					2021
Rector & Ch Wardens	25,225	-	-	-	-	25,225

Endowment Funds

Lester Legacy	21,871	-	-	-	16,348	38,219
St James/Paul's Repai	111,469	2,463	-	-	5,157	119,089
	133,340	2,463	-	-	21,505	157,308

Restricted Funds

All Churches	1,126	-	(1,126)	-	-	-
Belfry	1,584	236	(312)	-	-	1,508
Children's Society	-	297	(174)	-	-	123
Church Refurb	-	23,317	(23,317)	-	-	-
Community Meals	998	-	-	148	-	1,146
Fellowship	1,860	-	(684)	-	-	1,176
Grants & Donations	163	-	-	-	(163)	-
Housing Fund	220,968	-	-	-	-	220,968
Little Jemms	1,816	-	(258)	-	-	1,558
Luncheon Club	61	-	-	(148)	-	-
Memorial Garden	-	270	-	-	-	270
Outreach	252	-	-	-	-	252
Poole Deanery	6,084	-	(6,084)	-	-	-
Rectors Needy	1,170	-	-	-	-	1,170
Sunday Club	388	-	(120)	-	-	268
Youth Work	1,690	-	(1,853)	-	163	-
	238,160	24,120	(33,928)	-	-	228,439
General Fund	48,797	203,106	(159,498)	-	-	92,405
Total Funds	445,522	229,690	(193,426)	-	21,505	503,377

The Community Fund transfers are due to funds being held by the church on their behalf and is an expense transaction.

St James' Church, Poole
Notes to the Financial Accounts
for the year ended 31st December 2021

Trustee Remuneration and Expenses

No trustees, nor any person connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Independent Examiner's Remuneration	2021	2020
Examination of the financial statements	395	385

St James' Church, Poole
Statement of Financial Activities
Analysis of Income and Expenditure as at 31st December 2021

INCOME AND ENDOWMENTS FROM

Donations and Legacies	Unrestr'd	Desig'd	Restr'd	Endow	2021	2020
Church Collections	2,969	-	-	-	2,969	2,472
Collection Boxes	852	-	-	-	852	1,466
Donations	1,493	-	1,270	-	2,763	2,376
Freewill Envelopes	820	-	-	-	820	575
Gift Aid Tax	9,944	-	-	-	9,944	9,270
iZettle	-	-	-	-	-	14
Legacies	105,000	-	-	-	105,000	1,000
Parish Giving Scheme	10,861	-	-	-	10,861	10,830
Regular Giving	26,249	-	-	-	26,249	28,400
Sumup	102	-	-	-	102	-
Visitor Gift Aided Giving	1,251	-	-	-	1,251	860
	159,541	-	1,270	-	160,811	57,263

Charitable Activities

Belfry	-	-	236	-	236	72
Concert Recitals	1,898	-	-	-	1,898	-
Education Fund	-	-	-	-	-	4,061
Faithworks Wessex	-	-	-	-	-	270
Fees	2,073	-	-	-	2,073	2,096
Fellowship	-	-	-	-	-	50
Functions & Events	-	-	-	-	-	720
Insurance Claim	4,610	-	-	-	4,610	-
Little Jemms	-	-	-	-	-	166
Nativity	54	-	-	-	54	-
Sundry Income	841	-	-	-	841	-
	9,476	-	236	-	9,712	7,435

St James' Church, Poole
Statement of Financial Activities
Analysis of Income and Expenditure as at 31st December 2021

INCOME AND ENDOWMENTS FROM Continued

Investments	Unrestr'd	Desig'd	Restr'd	Endow	2021	2020
Church Centre Income	6,000	-	-	-	6,000	3,371
Dividends	666	-	-	2,463	3,129	2,395
Interest Received	11	-	-	-	11	282
Church Rentals	1,047	-	-	-	1,047	-
Rental Balston Terrace	12,973	-	-	-	12,973	12,919
	20,697	-	-	2,463	23,160	18,967

Trading Income

Card Sales	66	-	-	-	66	76
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Mission

Bible Society	-	-	-	-	-	106
Children's Society	-	-	297	-	297	100
Total Mission	-	-	297	-	297	206

Grants

Furlough Grant	5,226	-	-	-	5,226	9,288
Poole Deanery Grant	-	-	-	-	-	7,000
Back of Church work	-	-	20,000	-	20,000	3,500
Nativity Grant	-	-	-	-	-	400
VAT Refunds	8,100	-	2,317	-	10,417	5,239
	13,326	-	22,317	-	35,643	25,427

St James' Church, Poole
Statement of Financial Activities
Analysis of Income and Expenditure as at 31st December 2021

INCOME AND ENDOWMENTS FROM Continued

	Unrestr'd	Desig'd	Restr'd	Endow	2021	2020
Diocese Loan	-	-	-	-	-	-
Total Income	203,106	-	24,120	2,463	229,689	109,374

St James' Church, Poole
Statement of Financial Activities
Analysis of Income and Expenditure as at 31st December 2021

EXPENDITURE ON	Unrestr'd	Desig'd	Restr'd	Endow	2021	2020
Charitable Activities						
Administration Costs						
Accountant	395	-	-	-	395	385
Administration	559	-	-	-	559	751
Bank Charges	100	-	-	-	100	99
Bookkeeping	900	-	-	-	900	1,020
Clergy Expenses	192	-	-	-	192	-
Copier charges	502	-	-	-	502	452
Depreciation	1,898	-	-	-	1,898	2,104
Leasing Office Machinery	845	-	-	-	845	922
Musician Expenses	827	-	-	-	827	-
Salaries and Pension	20,671	-	7,937	-	28,608	24,756
Postage	434	-	-	-	434	193
Telephone	1,734	-	-	-	1,734	1,453
	29,057	-	7,937	-	36,994	32,135
Church Centre Costs						
Cleaning & Caretaking	1,023	-	-	-	1,023	1,091
Electricity	728	-	-	-	728	863
Gas	637	-	-	-	637	410
Insurance	2,175	-	-	-	2,175	2,257
Maintenance	1,874	-	-	-	1,874	432
Major Works	4,860	-	-	-	4,860	-
Management fee	938	-	-	-	938	684
Water Rates	100	-	-	-	100	249
	12,335	-	-	-	12,335	5,986

St James' Church, Poole
Statement of Financial Activities
Analysis of Income and Expenditure as at 31st December 2021

EXPENDITURE ON Continued

Charitable Activities	Unrestr'd	Desig'd	Restr'd	Endow	2021	2020
Church Running Costs						
Architect	-	-	-	-	-	585
Belfry	-	-	312	-	312	684
Cards	-	-	-	-	-	95
Christmas	152	-	-	-	152	177
Cleaning & Caretaking	511	-	-	-	511	533
Consumables	-	-	-	-	-	99
Electricity	1,523	-	-	-	1,523	1,244
Gas	1,110	-	-	-	1,110	868
Insurances	6,111	-	-	-	6,111	6,303
IT	215	-	-	-	215	-
Kitchen Equipment	-	-	683	-	683	-
Licences	699	-	-	-	699	652
Little Jemms	-	-	258	-	258	98
Maintenance	9,760	-	-	-	9,760	2,611
Major Works	-	-	-	-	-	-
Nativity	176	-	-	-	176	1,461
Organ Piano Maintenance	195	-	-	-	195	-
Rector's Needy	-	-	-	-	-	456
Refreshments	-	-	-	-	-	166
Running Costs	153	-	-	-	153	512
Security	458	-	-	-	458	422
Water	98	-	-	-	98	97
	21,161	-	1,253	-	22,414	17,063

St James' Church, Poole
Statement of Financial Activities
Analysis of Income and Expenditure as at 31st December 2021

EXPENDITURE ON Continued

Charitable Activities

Mission	Unrestr'd	Desig'd	Restr'd	Endow	Total	2020
Bible Society	-	-	-	-	-	106
Children's Society	-	-	174	-	174	-
Christian Aid	-	-	-	-	-	100
Faithworks Wessex	270	-	-	-	270	270
Miscellaneous Gifts	148	-	-	-	148	-
Tearfund	-	-	120	-	120	120
Total	418	-	294	-	712	596

Other Expenditure	Unrestr'd	Desig'd	Restr'd	Endow	Total	2020
Balston Terrace Insurance	421	-	-	-	421	395
Balston Terr M'ment Fee	1,092	-	-	-	1,092	1,263
Balston Terrace Run Costs	899	-	-	-	899	202
	2,412	-	-	-	2,412	1,860

Major Works (Incl Architect)	35,544	-	24,444	-	59,987	21,500
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Parish Share	58,571	-	-	-	58,571	58,278
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Total Charitable Activities	159,498	-	33,928	-	193,425	137,417
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