

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	20		5	04	21

Section A Reference and administration details

Charity name	TOOTING COMMUNITY KITCHEN
Other names charity is known by	TCK
Registered charity number (if any)	1191091
Charity's principal address	29 GATESIDE RD, LONDON
	Postcode: SW17 7NB

Our goal is to help alleviate poverty in South West London, by helping feed the homeless and those in need, and providing them with other vital resources.

We provide a biweekly stall serving hot food and essential produce and run a local foodbank which operates as a drop-in collection service. Our aim is to strengthen our presence within the community, as a general support network and hub for resources to assist our guests. We believe that everyone in our community deserves to feel cared for and valued without prejudice.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sahar Beg	Chair		
2	Ollie Couillaud	Trustee / Treasurer		
3	Shanaz Ali	Trustee		
4				
5				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Starling	
Consultant	Saiqa Ali	

Name of chief executive or names of senior staff members (Optional information)

Sahar Beg

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 1 st September 2020
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	<p>Apart from the first charity trustees, every subsequent trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity trustees consider the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The governing document is the Tooting Community Kitchen CIO Constitution adopted on 1st September 2020 which became recognised by the Charity Commission when the Charitable Incorporated Organisation was registered on 1st September 2020.

The operational activities of Tooting Community Kitchen started in November 2018, when it identified the need to support the homeless and people in need in Tooting and the wider Wandsworth area.

The Trustees held regular meetings during the year. Some operational details for specific projects are delegated to Committees, each of which has terms of reference agreed by the Trustees.

The Trustees and volunteers work entirely on a voluntary basis. There are no employees.

As Tooting Community Kitchen's work has developed to take into account need throughout the Covid pandemic and also supporting the intake of refugees into Wandsworth, partnerships have been established with MindworksUK, SWAN, Care4Calais and CARAS.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Our goal is to help alleviate poverty in South West London, by helping feed the homeless and those in need, and providing them with other vital resources.

We provide a biweekly stall serving hot food and essential produce and run a local foodbank which operates as a drop-in collection service. Our aim is to strengthen our presence within the community, as a general support network and hub for resources to assist our guests. We believe that everyone in our community deserves to feel cared for and valued without prejudice.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning the charity's activities for the year the Trustees kept in mind the Charity Commission's guidance on public benefit. All Trustees were briefed on the role of Trustees of Tooting Community Kitchen CIO, given copies of the governing documents of the charity and referred to the detail on the Charity Commission website related to becoming a trustee and to the guidance on public benefit.

These activities benefit our local guests by supporting food poverty and providing friendship and support to help combat loneliness as well as other services as and when need arises.

Activities

Prior to CIO registration Tooting Community Kitchen was engaging with the local community in many different ways such as :

March 2020

Donations of computer equipment for local families to engage with home learning during the first national lockdown.

Continued weekly support of hot food and support with Covid response of food deliveries to isolating households.

From CIO registration:

1st September 2020

Distribution of hot food and groceries at Wednesday and Saturday stalls.

We have a roster of local bakers and cooks who are all health and food safety trained before providing meals to guests. They work on a weekly or monthly basis to ensure a cost effective way of providing homemade, healthy and tasty food for guests who would otherwise not be able to access such food.

Ongoing food support for local families identified as in need by referrals from Wandsworth Council, local churches and mosques, individual requests via social media and in person at the stall.

Befriending of individuals in the community requiring extra support – for example following hospitalisation, street homelessness, ill health.

1st October 2020

Creation of TCK Food Bank October 2020 serving the homeless and people in need every Friday without requirement for referral from any external agency.

Food donations from local community both individuals, businesses and local schools; DONS, Felix Project, NHS Critical, Getir, Aldi, Lidl, Hovis and Gail's bakery, Marks and Spencer, Sellincourt Primary, Ernest Bevin, Franciscan Primary, Fircroft Primary, The Gym Group.

Christmas campaign 2020

Winter project for sleeping bags and warm clothing for street sleepers.
Hot food stall and Food Bank continued to run throughout the entire festive period.

December 2020

We raised £3,500 for “truckers of the M20 initiative” and made food and toiletry packs which were delivered to the truckers

2nd - 4th April 2021

Easter

Gift bags distributed for families at both the hot food stall and food bank.
Easter bunny came to visits the kids

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours that volunteers have spent baking, cooking, growing produce, fundraising, driving, collecting food deliveries, serving at the stalls and at the foodbank, advising on marketing and communications, operating social media, developing food hygiene and safety policies and general advisory. We would also like to thank the students who are part of the Duke of Edinburgh scheme who give up their time weekly to help their local community.

Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Spring

Served circa 100 guests on Wednesdays and circa 150 on Saturdays, outreach in Tooting circa 40 individuals and Clapham food stall circa 25 individuals.

Food bank circa 200 individuals per week

Weekly food support for 15-20 families

Fundraising / grant wins

Go fund me

Summer

Served circa 80 guests on Wednesdays and circa 120 on Saturdays, outreach in Tooting circa 30 individuals and Clapham food stall circa 25 individuals.

Food bank circa 180 individuals per week

Weekly food support for 12-15 families

Fundraising / grant wins

Go fund me

Autumn

Served circa 100 guests on Wednesdays and circa 150 on Saturdays, outreach in Tooting circa 40 individuals and Clapham food stall circa 25 individuals.

Food bank circa 200 individuals per week

Weekly food support for 15-20 families

Fundraising / grant wins

Covid-19 Food and Essentials Fund awarded us
Amazon winter's list (gloves, scarves, hat...)

Winter

Served circa 120 guests on Wednesdays and circa 180 on Saturdays, outreach in Tooting circa 50 individuals and Clapham food stall circa 40 individuals.

Food bank circa 220 individuals per week

Weekly food support for 15-20 families

Fundraising / grant wins

Covid 19 community support fund awarded us £5000
Amazon winter's list (gloves, scarves, hat...)

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank at 5th April 2021 was £18,661 in unrestricted funds.

The main financial risk to the charity is a reduction in donations from individuals and businesses.

The funds are held to cover 5 months of operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been grants and donations and we continue to actively engage with opportunities to fundraise.

We use general funds to pay for hot food which we get at discount from local food businesses in the Tooting area.

We also spent £530 on safety / PPE wear for volunteers

Section F

Other optional information

Future plans:

The coming year will see a continued need to provide hot food and groceries for local individuals and families in need. We anticipate an increase in demand due to inflation, a reduction in Universal Credit and energy poverty due to soaring gas and electricity costs as well as continuing fall-out from the Covid pandemic.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Sahar Ben</i>	
Full name(s)	<i>Sahar Ben</i>	
Position (eg Secretary, Chair, etc)	<i>CEO</i>	
Date	<i>25/3/22</i>	

Signature(s) *[Signature]*
Full name(s) *Oliver, Sarah, Willard*
Position (eg Secretary, Chair, etc) *Trustee/Treasurer*
Date: *25/3/22*



CHARITY COMMISSION
FOR ENGLAND AND WALES

Tooting Community Kitchen

1191091

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st September 2020

To

Period end date
5th April 2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Government Grants	6,860	-	-	6,860	N/A
Donations	21,360	-	-	21,360	-
Soup Kitchen & Food Bank	-	5,869	-	5,869	-
M20 Truckers Project	-	3,546	-	3,546	-
Community Support	-	120	-	120	-
Donations to Local Charities	-	30	-	30	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,220	9,565	-	37,785	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,220	9,565	-	37,785	-
A3 Payments					
	-	-	-	-	N/A
General Office Expenditure	35	-	-	35	-
Website	50	-	-	50	-
Indemnity Insurance	347	-	-	347	-
Repairs & Maintenance	83	-	-	83	-
Soup Kitchen & Food Bank	-	21,165	-	21,165	-
Community Support	-	249	-	249	-
Fuel	156	-	-	156	-
Vehicle Costs	1,269	-	-	1,269	-
Sub total	1,940	21,414	-	23,354	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,940	21,414	-	23,354	-
Net of receipts/(payments)	26,280	- 11,849	-	14,431	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	26,280	- 11,849	-	14,431	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Retained Income Brought Forward	4,230	-	-
	Current Period	14,431	-	-
		-	-	-
	Total cash funds	18,661	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

TOOTING COMMUNITY KITCHEN

On accounts for the year
ended

5th April 2021

Charity no
(if any)

1191091

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05 / 04 / 2021**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I am qualified to undertake the examination by being a qualified member of Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Zubair Hussain

Date:

24/03/22

Name:

Zubair Hussain

Relevant professional
qualification(s) or body

Association of Chartered Certified Accountants

Address: 10 Lockwood House, Lockwood Park, Huddersfield, HD4 6EN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept as required by section 130 of the Act; or
2. The accounts do not accord with those records.

In carrying out my examination I noted that several payments were made to a restaurant in cash. This restaurant prepares the Biryani which is served to the homeless. The receipts for these payments were not ideal as information such as restaurant name, customer name, description of goods and date of purchase were missing from some of the receipts.

You have confirmed the quality of invoices/receipts will be checked in the future.

You have also confirmed that better records will be kept with regards to small donations which were not correctly accounted for. These amounts were immaterial.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.