REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JULY 2021 FOR ENVIRONMENTAL VISION

Clemence Hoar Cummings
Chartered Accountants and Statutory Auditor
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CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2021

	F	Pag	е
Reference and Administrative Details		1	
Report of the Trustees	2	to	7
Report of the Independent Auditors	8	to	10
Statement of Financial Activities		11	
Balance Sheet		12	
Cash Flow Statement		13	
Notes to the Cash Flow Statement		14	
Notes to the Financial Statements	15	to	22

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31ST JULY 2021

TRUSTEES S N Lough Chair

S J Cooke K Boswell C N Anyadi S Higgins T Miller R Toguri

S Yarrow (appointed 24.9.20) B Hobkinson (appointed 24.9.20)

COMPANY SECRETARY A D Rigby

REGISTERED OFFICE CAN Mezzanine Borough 7-14 Great Dover Street

London

SE1 4YR

REGISTERED COMPANY

NUMBER

04422128 (England and Wales)

REGISTERED CHARITY NUMBER 1095328

AUDITORS Clemence Hoar Cummings

Clemence Hoar Cummings Chartered Accountants and Statutory Auditor

Riverside House 1-5 Como Street Romford Essex RM7 7DN

BANKERS Co-operative Bank PLC

P O Box 101 1 Balloon street Manchester M60 4EP

CEO Elisabeth Paulson (from April 2021)

George Kearney-Bambridge (interim CEO from

December 2020 to April 2021)

Jennie Butterworth (until December 2020)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST JULY 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st July 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

OBJECTIVES

At Envision, we believe that a young person's background mustn't determine their future. Young people from less advantaged backgrounds too often miss out on enrichment opportunities in and outside school to build the confidence and essential skills they need to succeed in later life. There are too few opportunities for them to engage in a meaningful way with role models and mentors in the world of work. Even when opportunities arise, some lack the confidence to take them up. This means young people from less advantaged backgrounds are underrepresented in the world of work. This is unacceptable.

Our primary objectives, as more formally set out in our Memorandum and Articles of Association, are to:

- Advance the personal development of young people by developing their skills, capacities, and capabilities to enable them to participate in society as independent, mature, and responsible individuals
- Provide positive activities in the interests of social welfare and community cohesion
- Advance the volunteering agenda and recognise and share excellence in volunteering

STRATEGY

From September 2021 we have moved into year 1 of our 3-year growth strategy with a plan to double the number of young people we serve by 2024 whilst building on our strong foundations and ensuring the continuation of quality and impact. This includes developing further the building blocks for impact and delivery growth, as well as building a fit for purpose organisation, with focus on equity, diversity and inclusion.

Our strategy also challenges us to become an authoritative voice on issues where our expertise means we can make a wider impact on outcomes for young people. This includes:

- Pushing the agenda for self-efficacy and essential skills, especially with the current funding landscape incentivising academic catch-up
- Exploring partnerships and policy routes to elevate the case for skills education, highlighting what quality looks like, how to deliver it and why to fund it.

In light of an educational 'Covid-catch up' approach that targets academic catch up, as well as the deepening crisis around youth unemployment, our programme is more crucial than ever and motivates us to continue to deliver our extra-curricular programme - through activities that deliver meaningful social, emotional and employability skills for young people but in a way that is fun, engaging and interactive.

Significant activities

Our main activity, Community-Apprentice is an extra-curricular programme that supports young people to make a difference whilst building their skills beyond the classroom. We empower young people from less advantaged backgrounds, who are often underrepresented in the world of work, to develop the essential skills and confidence they need to succeed in later life. Working in partnership with schools, we unite young people with Envision coaches, local partners and business mentors to solve social issues affecting their community.

Public benefit

We developed our strategic plan to ensure that we provide public benefit and achieve our objectives as set out above. Those objectives fall under the purposes defined by Charities Act 2011. We have referred to the Charity Commission's general guidance on public benefit when reviewing our objectives and planning our future activities.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST JULY 2021

ACHIEVEMENT AND PERFORMANCE

WHO WE WORKED WITH

We work with young people who are under-represented in the world of education, employment and training. In collaboration with teachers, we target young people, mainly in schools in areas of economic disadvantage, who present with low social confidence from under-represented backgrounds. In 20-21 we engaged 843 young people in London, Bristol and Birmingham through our core programme. Of our young people on the programme:

- 53% were eligible for Free School Meals, Pupil Premium or Sixth Form Bursary
- 58% were from Black, Asian and Minority Ethnic Backgrounds
- 11% had Special Educational Needs.

THE ACTIVITIES WE DELIVERED

Working in partnership with schools we delivered our Community-Apprentice programme in London, Bristol and Birmingham. Both our junior and senior programme offer a structured combination of support and challenge to enable young people to develop their confidence and skills.

Through a series of personal and team challenges we saw them learn to set their own goals, recognise their skills and achievements and see challenge in a positive light.

Through weekly activities, our Envision coaches empowered them to tackle social issues in teams. Alongside this, we facilitated mentoring sessions where young people and business mentors worked collaboratively on social action projects. This equal partnership allowed young people to bring the expertise of their chosen social issue and mentors to bring their expertise of workplace skills.

There are two key differences between the junior and senior programmes:

The length of the programme

• For the junior programme we delivered two back to back 12-week programmes, each for 12-13 pupils in each school. For the senior programme we delivered a ten-month programme engaging teams of 12.

The nature of the challenges

Both programmes challenge young people to develop, practice and demonstrate their skills whilst
running their own social action project. In the senior competition participants develop and deliver a
social action project to tackle a social problem that matters to them: they decide the issue they
want to tackle and how. The junior version is more structured; all teams design an event to
fundraise for a charity of their choosing in a local workplace.

REACH, RETENTION AND DELIVERY

This year we engaged 843 young people in London, Bristol and Birmingham through our Community-Apprentice programme.

Some of our key achievements despite the very challenging year include:

- We engaged 843 young people against a target of 900, despite the difficulty of on-boarding given lockdown and school closures
- We stuck to our target demographic of young people, despite the challenges they faced in terms of
 engagement on a hybrid or online programme. We worked closely with schools to ensure young
 people had access to devices that enabled programme participation
- We retained 81% of young people on the programmes, despite school closures and self-isolation requirements, through our adapted delivery
- We engaged a further 242 young people through mini social action challenges across London, Birmingham and Bristol.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST JULY 2021

THE DIFFERENCE WE MADE

Despite the challenges, we are proud of our strong outcomes.

Through the use of validated self-assessment scales we saw:

- 74% reported an increase in Self Efficacy
- 69% reported an increase in Social Confidence
- 74% reported an increase in Essential Skills

Our skills improvement scores were lower than our 80% target this year, perhaps unsurprisingly given that we were forced to shift to remote learning midway through the programme due to the January 2021 lockdown. This shift disrupted young people's progress. In addition, data reliability was likely affected, as baseline and end of programme surveys were taken in different circumstances, with the first being taken during in-person delivery and the last via online platforms.

In addition, we ask young people to rate their own improvement at the end of the programme. Our self-perceived improvement surveys showed:

- · 95% felt they had improved their determination skills
- 96% felt they had improved their communication skills
- 95% felt they had improved their teamworking skills

Over the summer we launched a comprehensive impact plan review, which began with a series of impact strategy reviews as well as a full programme design review. We have as a result drafted a three-year impact strategy, with 2021-22 serving as a baseline year for a refined approach to impact management. We have also finalised our Essential Skills Framework and codified our Programme Overview and Resources. We will continuously manage, monitor and evaluate our programme for rigor and high-quality delivery. We will use our mid-point and end of year review to consider improvements and development and over time improve the outcomes we drive for our young people.

INFLUENCING PRACTICE:

We strongly believe in sharing best practice amongst our sector and learning from others. We are pleased to have progressed on this front in the following ways:

Our partnership with Skills Builder: This year we piloted our new Envision Skills Framework, created in collaboration with Skills Builder. The framework establishes a nationally recognised language around essential skills and underpins our Community-Apprentice Programme.

Showcasing effective employer engagement: In November 2020 we hosted our first webinar titled 'Meaningful Employer Engagement in a Virtual World', hosted by our Chair of Trustees, Simon Lough. We invited a panel of representatives from the Careers and Enterprise Company, The Edge Foundation and Allen & Overy to discuss their work with over 60 delegates.

In May 2021 we co-hosted an interactive seminar with The Edge Foundation titled 'Rethinking Employability: Preparing young people for the future of work', chaired by broadcaster and educational change advocate, Steph McGovern. We welcomed over 300 attendees and a panel of speakers including our Head of Programmes and Impact, Jo Clark and leaders from The Edge Foundation, London Apprenticeship Ambassador Network, Burges Salmon LLP and Ada, the National College for Digital Skills.

EXTERNAL CONTEXT

The challenges of this external environment, and the challenges for our young people over the past year, have been unprecedented. We are incredibly proud of our partner schools, businesses and supporters who have gone the extra mile to enable us to continue to deliver and support young people during this time. We are equally proud of what our young people have achieved.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST JULY 2021

During this programme year, and over the course of just a few weeks, the Envision team shifted from delivering face to face in schools, to a blended approach of in person and online delivery, to a fully virtual programme with students participating from their own homes. Most of the young people we support suffer from digital inequalities, overcrowded work areas and challenges to mental health, all in addition to the loss of opportunity to build academic and essential skills as a result of the pandemic. For this reason, we fought to keep our young people engaged in our programmes in order to give them a sense of purpose and provide positive opportunities for them to develop their skills - working hard to stick to our programme objectives despite the challenges of retention and delivery.

For safeguarding reasons, many young people were unable to use their cameras and often felt less comfortable talking online. In response, we stripped back our delivery to ensure it was clear, simple and could be differentiated to support young people online. We introduced opportunities for young people to have social time with their peers and utilised incentives to help motivate those who were slightly less engaged - all contributing to our 80% retention rate despite school closures and lockdown.

It is unsurprising that over the past year we have seen an increase in young people's projects focusing on causes exacerbated by the pandemic, including food poverty and mental health. Young people have recognised the needs in their community and used their voices to make a change.

Internally we have also undergone some changes throughout the course of the year. It was with a heavy heart that we had to say goodbye to our former CEO Jennie Butterworth after 10 years at Envision. Jennie stepped down in Dec 2020 due to ill health and left big shoes to fill. Our new CEO, Elisabeth Paulson joined us from Impetus in April 2021 to continue Jennie's legacy and help us achieve our impact and growth strategy over the coming years. Having a change of leadership during the pandemic proved challenging but through a huge team effort Envision has maintained its impact, delivery and fundraising efforts throughout the year.

FINANCIAL REVIEW

Summary

Against the challenging backdrop of the coronavirus pandemic, this year has been another successful year from a financial perspective.

Back in summer 2020 we were forced to cancel our annual cycling challenge which normally raises over £100,000 in unrestricted funding. To address this, we launched our new patrons programme, the Envisionaries, to engage individual donors in multi-year funding. Thanks to the relationships developed with our corporate partners, trusts and foundations we found many of our supporters to be both generous and flexible during the pandemic. The Covid-driven move to virtual delivery for most of our school sessions generated significant expenditure savings resulting in a £77,547 surplus. This puts us in a strong financial position with unrestricted reserves of £443,871 as we head into the first year of our three-year growth plan. The ambitions of that plan provide us with the ability to invest and expand our work with young people particularly in years 2 and 3 and this strong reserves position provides us with a more stable base and greater confidence from which to do so.

During the year we received income from the following sectors: trusts and foundations 48% (2019/2020: 53%); corporate 30% (2019/2020: 27%); individual donations 10% (2019/2020: 6%); statutory 8% (2019/2020: 9%) and fees and consultancy 4% (2019/2020: 5%).

Further details of the financial activity are set out in the statement of financial activities on page 9. At the end of the year the charity had net assets of £482,716 (2019/2020: £405,169) analysed in the balance sheet on page 10.

Reserves policy

The Trustees review free reserve levels annually and they are monitored throughout the year. Free reserves exclude fixed assets and restricted funds and enable Envision to continue its operations in a changing environment. Management regularly review funds within the scope of the reserves policy to take in to account the latest targets and assessment of risks and opportunities.

The Trustees consider that in the light of plans to continue to develop charitable activities and to manage risk Envision should target free reserves at a level that will allow Envision to prudently but effectively continue those operations.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST JULY 2021

FINANCIAL REVIEW

Going concern

We have set out above a review of Envision's financial performance and the general reserves position. We are satisfied that we have adequate financial resources and are able to manage the business risks beyond the end of the next 12 months.

We believe that there are no material uncertainties that call into doubt Envision's ability to continue in operation. Accordingly, the accounts have been prepared on the basis that Envision is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The company was incorporated on 22nd April 2002 and registered as a charity on 9th January 2003.

Recruitment and appointment of new trustees

Environmental Vision (Envision) advertises its Trustees positions through networks, contacts and openly through the media and on our website. Anyone interested in joining the Board of Trustees is required to complete an application form, including a personal statement outlining how their skills and experience meet the requirements of the role. All shortlisted candidates are interviewed by the Chair of Trustees and Chief Executive. Feedback is provided to both successful and unsuccessful candidates.

Organisational structure

The Board of Trustees is responsible for overseeing strategic development, financial security and legal compliance. It holds the executive to account over planned objectives. The board meets quarterly over the course of the year and Trustees are involved in other operational matters as needs dictate.

Responsibility for day-to-day management of the charity is delegated to the Chief Executive and Senior Management Team.

Induction and training of new trustees

All Trustees receive an induction pack including the NCVO 'Good Trustee Guide' and key organisational policies and documents. New Trustees meet with senior staff prior to appointment to run through the organisation's structure, activities, finances and future plans. Young Trustees receive a more in-depth induction and particular support from the Head of Finance and Resources to ensure that they are able to contribute fully. Trustees periodically attend top-up training, attend events and visit our regional offices.

Risk management

The Board of Trustees are responsible for ensuring that the Charity has the systems and means to provide reasonable assurance against inherent risks. these risks include operational, financial and regulatory risks. Envision has a categorised risk assessment along with a risk assessment register to identify and score potential risks. The Board of Trustees have acknowledged that systems have been established to mitigate the risks presented and are satisfied with the organisation's handling of these matters.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Environmental Vision for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- · select suitable accounting policies and then apply them consistently;
- · observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that
 the charitable company will continue in business.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST JULY 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware;
 and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any
 relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Clemence Hoar Cummings, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 9 December 252, and signed on its behalf by:

S N Lough - Chair

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ENVIRONMENTAL VISION

Opinion

We have audited the financial statements of Environmental Vision (the 'charitable company') for the year ended 31st July 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st July 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ENVIRONMENTAL VISION

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- · the financial statements are not in agreement with the accounting records and returns; or
- · certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We have designed our work to ensure that laws and regulations have been adhered to, and the transactions undertaken by the Charity are properly reflected in the financial statements.

We have obtained a detailed understanding of the Charity's internal control systems and we have used the knowledge gained to identify any areas of risk of mis-statement or fraud. We have then designed our audit tests in each area to identify whether in respect of the transactions we have selected for testing the relevant controls have operated as expected.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ENVIRONMENTAL VISION

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Lee Blunden FCCA CTA (Senior Statutory Auditor) for and on behalf of Clemence Hoar Cummings Chartered Accountants and Statutory Auditor Riverside House 1-5 Como Street

Romford Essex RM7 7DN

Date: 9 December 2021

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST JULY 2021

	Notes	Unrestricted fund £	Restricted funds	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	2	79,950	-	79,950	50,490
Charitable activities Community-Apprentice programmes	3	191,230	465,514	656,744	747,573
Other income	4	-	<u>7,755</u>	7,755	23,651
Total		271,180	473,269	744,449	821,71 4
EXPENDITURE ON Raising funds	5	-	65,625	65,625	87,446
Charitable activities Community-Apprentice programmes	6	11,132	590,145	601,277	674,341
Total		11,132	655,770	666,902	761,787
NET INCOME/(EXPENDITURE)		260,048	(182,501)	77,547	59,927
Transfers between funds	18	<u>(182,501</u>)	182,501		
Net movement in funds		77,547	-	77,547	59,927
RECONCILIATION OF FUNDS					
Total funds brought forward		366,324	38,845	405,169	345,242
TOTAL FUNDS CARRIED FORWARD		443,871	38,845	482,716	405,169

BALANCE SHEET 31ST JULY 2021

	Notes	Unrestricted fund £	Restricted funds	2021 Total funds £	2020 Total funds £
CURRENT ASSETS Debtors Cash at bank	14	25,734 655,834	38,84 <u>5</u>	25,734 694,679	43,773 555,693
		681,568	38,845	720,413	599,466
CREDITORS Amounts falling due within one year	15	(224,697)	-	(224,697)	(181,297)
NET CURRENT ASSETS		456,871	38,845	495,716	418,169
TOTAL ASSETS LESS CURRENT LIABILITIES		456,871	38,845	495,716	418,169
PROVISIONS FOR LIABILITIES	17	(13,000)	-	(13,000)	(13,000)
NET ASSETS		443,871	38,845	482,716	405,169
FUNDS Unrestricted funds Restricted funds	18			443,871 38,845	366,324 38,845
TOTAL FUNDS				482,716	405,169

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

S N Lough - Chair

CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST JULY 2021

	Notes	2021 £	2020 £
Cash flows from operating activities	\$		
Cash generated from operations	1	138,986 	57,183 <u>(6,500</u>)
Net cash provided by operating activiti	ies	<u>138,986</u>	50,683
Change in cash and cash equivalen in the reporting period Cash and cash equivalents at the	ts	138,986	50,683
beginning of the reporting period		555,693	505,010
Cash and cash equivalents at the er of the reporting period	nd	<u>694,679</u>	<u> 555,693</u>

NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST JULY 2021

1.	RECONCILIATION OF NET INCOME TO NET CASH FLOW	FROM OPERA	TING ACTIVIT	ES
••			2021 £	2020 £
	Net income for the reporting period (as per the Statement Financial Activities) Adjustments for:	of	77,547	59,927
	Decrease in debtors Increase/(decrease) in creditors		18,039 43,400	48,370 (51,114)
	Net cash provided by operations		138,986	<u>57,183</u>
2.	ANALYSIS OF CHANGES IN NET FUNDS			
		At 1.8.20 £	Cash flow £	At 31.7.21 £
	Net cash Cash at bank	555,693	138,986	694,679
		555,693	138,986	694,679
	Total	555,693	138,986	694,679

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JULY 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities (SOFA) once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

The following specific policies are applied to particular categories of income:

- Voluntary income by way of grants, donations and gifts are included in full in the SOFA when
 receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the
 charity, are recognised when the charity becomes entitled to the grant
- Donated services and facilities are included at the value to the charity where this can be quantified.
 The value of services provided by volunteers has not been included in these accounts

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Charitable activities include the direct costs of the Community-Apprentice Programmes and the indirect support costs of delivering the programme.

Support costs are allocated between charitable programmes and governance, and between the charitable programmes on the basis of estimated time spent by staff.

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST JULY 2021

2.	DONATIONS AND LEGA	ACIES	2021	2020
			£	£
	Donations		7 2 ,710	46,470
	Gift aid		7,240	4,020
				
			79,950	50,490
2	INCOME EDOM CHADIT	ADI E ACTIVITIES		
3.	INCOME FROM CHARIT	ABLE ACTIVITIES	2021	2020
		Activity	2021 £	2020 £
	Grants	Community-Apprentice programmes	631,144	705,073
	Consultancy	Community-Apprentice programmes	5,500	3,000
	School contributions	Community-Apprentice programmes	20,100	39,500
		, y pp		
			656,744	747,573
	Grants received, included	in the above, are as follows:		
			2021	2020
			£	£
	Home Office's Serious Vic		-	30,000
	The Careers and Enterpri	se Company	55,377	39,262
	Other Grants		417,017	317,561
	Jack Petchey Foundation	•	3,750	750
	The Cooperative Foundat St. James's Place Foundat		-	132,500 35,000
	John Laing Charitable Tru		30,000	30,000
	The Frank Jackson Found		10,000	10,000
	The Elizabeth and Prince		5,000	5,000
	The Haberdashers' Comp	•	-	30,000
	The William Wates Memo		10,000	10,000
	Paul Hamlyn Foundation		50,000	30,000
	The Dulverton Trust		40,000	30,000
	The Vintners' Company		5,000	5,000
	The Worshipful Company	of Grocers	5,000	
			<u>631,144</u>	705,073

4. OTHER INCOME

In the current year grants made available by the Government's Coronavirus Job Retention Scheme to support the charity through the Covid-19 pandemic have been included in other income. In 2020 £23,651 has been re-allocated from wages to other income to display the comparative figure.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST JULY 2021

5.	RAISING FUNDS				
	Raising donations and legacies				
				2021	2020
	Staff costs			£ 58,857	£ 75,964
	Other fundraising costs			6,768	11,482
				GE COE	97 446
				<u>65,625</u>	87,446
_					
6.	CHARITABLE ACTIVITIES COSTS		Direct	Support	
			Costs (see	costs (see	
			note 7)	note 8) £	Totals
	Community-Apprentice programmes		£ 392,130	209,147	£ 601,277
	, ,, , ,		,	,	•
7.	DIRECT COSTS OF CHARITABLE ACTIVITY	TIES			
				2021	2020
	Staff costs			£ 343,107	£ 436,829
	Other direct costs			7,011	5,742
	Direct costs			42,012	62,803
				392,130	505,374
8.	SUPPORT COSTS				
٥.				Governance	
		Management £	Finance £	costs £	Totals £
	Community-Apprentice programmes	190,585	6, 2 96	12,266	209,147
	Support costs, included in the above, are as	follows:			
			_	2021	2020
			Coi	mmunity-Apprent Programmes	ice Total activities
				£	£
	Wages			111,552	89,140
	Rent and rates			46,834	40,337
	Insurance Computer consumables			1,504 26,205	1,225 18,711
	Office consumables			2,556	3,200
	Sundries			1,934	3,860
	Bad debt			6,296	-
	Governance staff costs			5,265	3,882
	Auditors' remuneration Auditors' remuneration for non audit work			5,134	4,800
	, addition to manufaction for not addit work			1,683	_
	Bank charges			184	270
	Accountancy				3,542
				209,147	168,967
				 	The state of the s

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST JULY 2021

9.	NET	INCOME/(EXPENI	DITURE)
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Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Auditors' remuneration	5,134	4,800
Auditors' remuneration for non audit work	1,68 <u>3</u>	

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st July 2021 nor for the year ended 31st July 2020.

Trustees' expenses

Reimbursed Fundraising and volunteer expenses totalling £86 (2020: £62) were paid to one of the trustees during the year.

11. STAFF COSTS

Wages and salaries Social security costs Other pension costs	2021 £ 456,930 39,281 	2020 £ 533,901 45,279 26,635
	518,781	605,815
The average monthly number of employees during the year was as follows:		
Programme coordination Fundraising	2021 15 <u>1</u>	2020 18 2
	<u>16</u>	20

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021	2020
£60,001 - £70,000		1

Key Management Personnel

The key management personnel of the charity comprise the Trustees, the Chief Executive Officer (CEO) and the Head of Finance and Resources. Due to transitional arrangements in 2020-2021 there were three separate CEO's, one of which was our Deputy CEO. The current year cost includes all four members in 2020-2021. The total remuneration of key management personnel during the year was £162,194 for those 4 people (2020: £116,100 for 2 people).

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST JULY 2021

12. MATERIAL TRANSFERS

£182,502 (2020: £116,447) was transferred from the unrestricted funds in favour of the restricted funds as a contribution towards the Community-Apprentice programmes.

13.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL AC	Unrestricted fund	Restricted funds	Total funds		
	INCOME AND ENDOWMENTS FROM	£	£	£		
	Donations and legacies	50,490	-	50,490		
	Charitable activities Community-Apprentice programmes	97,811	649,762	747,573		
	Other income		23,651	23,651		
	Total	148,301	673,413	821,714		
	EXPENDITURE ON Raising funds	557	86,889	87,446		
	Charitable activities Community-Apprentice programmes	5,312	669,029	674,341		
	Total	5,869	755,918	761,787		
	NET INCOME/(EXPENDITURE)	142,432	(82,505)	59,927		
	Transfers between funds	<u>(116,447</u>)	116,447			
	Net movement in funds	25,985	33,942	59,927		
	RECONCILIATION OF FUNDS			·		
	Total funds brought forward	340,340	4,902	345,242		
	TOTAL FUNDS CARRIED FORWARD	366,325	38,844	405,169		
14.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR					
			2021 £	2020 £		
	Prepayments and accrued income		<u>25,734</u>	43,773		
	Prepayments and accrued income includes accrued income of £15,105 (2020: £28,926)					
	Accrued income					
	Movements in the year		2021 £	2020 £		
	Accrued income at 1 August 2020 Released during the year Arising in the year	-	28,926 (28,926) 15,105	73,861 (73,861) 28,926		
	Balance at 31 July 2021		15,105	28,926		

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST JULY 2021

			_		
15.	CREDITORS: AMOUNTS FALLING DUE W	ITHIN ONE YEA	\R	2021	2020
	Social security and other taxes Accruals and deferred income			£ 11,040 213,657	£ 10,702 <u>170,595</u>
				224,697	181,297
	Accruals and deferred income includes defer	red income of £	198,167 (2020: £	2151,036)	
	Movements in the year			2021	2020
	Deferred income at 1 August 2020 Released during the year Arising in the year			£ 151,036 (151,036) 198,167	£ 204,400 (204,400) 151,036
	Balance at 31 July 2021		116	198,167	151,036
16.	LEASING AGREEMENTS				
	Minimum lease payments under non-cancella	able operating le	ases fall due as	follows:	
	Within one year Between one and five years		,	2021 £ 13,304 9,548	2020 £ 17,113 17,320
				22,852	34,433
17.	PROVISIONS FOR LIABILITIES			2021	2020
	Provisions			£ 	£ 13,000
18.	MOVEMENT IN FUNDS				
		At 1.8.20 £	Net movement in funds £	Transfers between funds £	At 31.7.21 £
	Unrestricted funds General fund	366,324	260,048	(182,501)	443,871
	Restricted funds London Birmingham Bristol National programmes	38,845	(75,838) (26,122) (80,541)	75,838 26,122 80,541	38,845
		38,845	<u>(182,501</u>)	<u>182,501</u>	<u>38,845</u>
	TOTAL FUNDS	405,169	77,547	-	482,716

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST JULY 2021

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

		Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund		271,180	(11,132)	260,048
Restricted funds London Birmingham Bristol		216,311 150,026 106,932	(292,149) (176,148) _(187,473)	(75,838) (26,122) (80,541)
		473,269	(655,770)	_(182,501)
TOTAL FUNDS		744,449	(666,902)	77,547
Comparatives for movement in funds				
·	At 1.8.19 £	Net movement in funds £	Transfers between funds £	At 31.7.20 £
Unrestricted funds General fund	340,340	142,431	(116,447)	366,324
Restricted funds London Birmingham Bristol National programmes	- - - 4,902	(38,497) (1,598) (76,352) 33,943	38,497 1,598 76,352	38,845
	4,902	(82,504)	116,447	38,845
TOTAL FUNDS	345,242	59,927	-	405,169
Comparative net movement in funds, include	ed in the above a	re as follows:		
		Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund		148,301	(5,870)	142,431
Restricted funds London Birmingham Bristol National programmes		206,585 214,453 152,375 100,000	(245,082) (216,051) (228,727) (66,057) (755,917)	(38,497) (1,598) (76,352) 33,943 (82,504)
TOTAL FUNDS		821,714	(761,787)	59,927

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST JULY 2021

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.19 £	Net movement in funds £	Transfers between funds £	At 31.7.21 £
Unrestricted funds				
General fund	340,340	402,479	(298,948)	443,871
Restricted funds				
London	_	(114,335)	114,335	-
Birmingham	-	(27,720)	27,720	
Bristol	-	(156,893)	156,893	
National programmes	4,902	33,943		38,845
	4,902	(265,005)	298,948	38,845
TOTAL FUNDS	345,242	137,474	-	482,716

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	419.481	(17,002)	402,479
	110,101	(17,002)	102,170
Restricted funds London	422,896	(537,231)	(114,335)
Birmingham	364,479	(392,199)	(27,720)
Bristol	259,307	(416,200)	(156,893)
National programmes	100,000	<u>(66,057</u>)	33,943
	<u>1,146,682</u>	(<u>1,411,687</u>)	(265,005)
TOTAL FUNDS	<u>1,566,163</u>	(<u>1,428,689</u>)	137,474

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st July 2021.