Company registration number: CE010342 Charity registration number: 1171690

Blandford Youth Centre Management Board

known as

Blandford Youth and Community Centre

(A Charitable Incorporated Organisation)

Annual Report and Financial Statements

for the Year Ended 1 June 2021

Harney & Co Limited Chartered Certified Accountants and Registered Auditors 21 Market Place Blandford Forum Dorset DT11 7AF

known as Blandford Youth and Community Centre

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 3
Statement of Trustees' Responsibilities	4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 18

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known as Blandford Youth and Community Centre

Reference and Administrative Details

Chairman Mrs J Newall

Trustees Mrs J Newall

Mr B Cooper, Vice chairman

Mrs H E L Matson

Senior Management Team Mrs J Clarke, Youth Centre Manager

Principal Office The Blandford Youth & Community Centre

Milldown Road Blandford Forum

Dorset DT11 7SQ

The charity is incorporated in England and Wales.

Company Registration Number CE010342

Charity Registration Number 1171690

Independent Examiner Harney & Co Limited

Chartered Certified Accountants and Registered Auditors

21 Market Place Blandford Forum

Dorset DT11 7AF

known as Blandford Youth and Community Centre

Trustees' Report

The trustees present the annual report together with the financial statements of the Charitable Incorporated Organisation for the year ended 1 June 2021.

Objectives and activities

Objects and aims

- 1. To advance in life and help young people through:
- (a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
- (b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
- 2. To further or benefit the residents of Blandford Forum and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities; voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Public benefit

In normal circumstances the Blandford Youth and Community Centre is open during school term times, on Wednesday evenings for school years 10 and over and Thursday evenings for those in school years 8 and 9. The sessions at the Centre are run by qualified Youth Workers who provide guidance, support and suitable activities.

In addition, the Centre provides a learning opportunity for its volunteers to acquire new skills and qualifications.

The centre is also available for other community organisations who support the aims of the charity.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Due to the impact of Covid-19 and in line with Government guidelines for leisure, soft play and youth centres, we closed our doors at the start of the pandemic on 17 March 2020 and were unable to fully re-open throughout the ensuing period.

Therefore, during these unprecedented times the Youth Centre Manager and Youth Workers continued to support and provide advice via e-mail, telephone and the Youth Centre's Facebook page.

However, once guidelines permitted we were able to open the Centre for targeted mental health support to no more than 15 young people and again subject to Government guidelines held free outdoor Summer activities, such as Tai Chi and Kayaking generously operated by a group of volunteers.

In March 2021 we were fortunate to be awarded £6,100 from Round 1 of Dorset Council's Youth Fund Covid Recovery Grant and £3,000 from their Round 2 Community and Culture Project Fund, enabling us to plan and continue with our youth activities throughout the Summer of 2021 and beyond.

known as Blandford Youth and Community Centre

Trustees' Report

Financial review

Policy on reserves

As at the year end the CIO held funds of £30,730 within its current bank account. The policy is to generate and retain funds in order to continue the Youth Club Activities into the forseeable future, with consideration given to the anticipated annual exenditure and allowing for any unexpected costs that may arise.

Structure, governance and management

Nature of governing document

Blandford Youth Centre Management Board is a Charitable Incorporated Organisation registered on 20th February 2017 and governed by its constitution whose only voting members are its charity trustees.

Recruitment and appointment of trustees

In selecting individuals for appointment as trustees, the existing trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. There must be at least three trustees and a maximum of twelve trustees and each trustee must serve for a term of three years by a resolution passed at a properly convened meeting of the trustees.

Induction and training of trustees

On or before appointment, each trustee is to be supplied with a copy of the CIO's constitution and a copy of the latest Trustees' Annual Report and Statement of Accounts.

Organisational structure

The CIO is managed by its trustees. The trustees have the power to delegate their functions to a committee or committees which must consist of two or more persons of which one must be a trustee of the charity.

The charity employs a Youth Centre Manager to oversee the day to day running of the centre who is ably assisted by a group of volunteers.

The annual report was approved by the trustees of the charity on 30 March 2022 and signed on its behalf by:

Mrs J Newall

Chairman and Trustee

Barrie Cooper

Mr B Cooper

Trustee

known as Blandford Youth and Community Centre

Statement of Trustees' Responsibilities

The trustees of Blandford Youth Centre Management Board are responsible for preparing the financial statements in accordance with the Unitied Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 30 March 2022 and signed on its behalf by:

Mrs J Newall

Chairman and Trustee

Barrie Cooper

Mr B Cooper

Trustee

known as Blandford Youth and Community Centre

Independent Examiner's Report to the trustees of Blandford Youth Centre Management Board

I report to the charity trustees on my examination of the accounts of the charity for the year to 1 June 2021 which are set out on pages 6 to 18.

Respective responsibilities of trustees and examiner

As the charity's trustees of Blandford Youth Centre Management Board you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of Blandford Youth Centre Management Board as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements concerning the form and contect of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S A Harney

Chartered Certified Accountants and Registered Auditors Association of Chartered Certified Accountants

21 Market Place Blandford Forum Dorset DT11 7AF

30 March 2022

known as Blandford Youth and Community Centre

Statement of Financial Activities for the Year Ended 1 June 2021

		Unrestrict	ed funds	Total	
	NI - 4 -	Designated	General	2021	
	Note	£	£	£	
Income and Endowments from: Donations and legacies	3		9,100	0.100	
Charitable activities	3 4	-	100	9,100 100	
Total Income	7		9,200	9,200	
Expenditure on:				2,200	
Charitable activities	5	(12,991)	(20,737)	(33,728)	
Total Expenditure		(12,991)	(20,737)	(33,728)	
Net expenditure		(12,991)	(11,537)	(24,528)	
Transfers between funds		(481)	481		
Net movement in funds		(13,472)	(11,056)	(24,528)	
Reconciliation of funds					
Total funds brought forward		14,471	52,611	67,082	
Total funds carried forward	17	999	41,555	42,554	
		Unrestricted funds		Total	
	Note	Designated £	General £	2020 £	
Income and Endowments from:	1,000	~	~		
Donations and legacies	3	16,200	445	16,645	
Charitable activities	4	<u> </u>	14,443	14,443	
Total Income		16,200	14,888	31,088	
Expenditure on:					
Charitable activities	5	(2,469)	(33,776)	(36,245)	
Total Expenditure		(2,469)	(33,776)	(36,245)	
Net income/(expenditure)		13,731	(18,888)	(5,157)	
Net movement in funds		13,731	(18,888)	(5,157)	
Reconciliation of funds					
Total funds brought forward		740	71,499	72,239	
Total funds carried forward	17	14,471	52,611	67,082	

All of the charity's activities derive from continuing operations during the above two periods. The funds breakdown for 2020 is shown in note 17.

The notes on pages 8 to 18 form an integral part of these financial statements. Page 6

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known as Blandford Youth and Community Centre

(Registration number: CE010342) Balance Sheet as at 1 June 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	24,487	28,555
Current assets			
Stocks	13	75	50
Debtors	14	476	1,578
Cash at bank and in hand	15	30,790	48,236
		31,341	49,864
Creditors: Amounts falling due within one year	16	(13,274)	(11,337)
Net current assets	_	18,067	38,527
Net assets	=	42,554	67,082
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds	-	42,554	67,082
Total funds	17	42,554	67,082

For the financial year ending 1 June 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 6 to 18 were approved by the trustees, and authorised for issue on 30 March 2022 and signed on their behalf by:

Mrs J Newall

Chairman and Trustee

Barrie Cooper

Mr B Cooper Trustee

The notes on pages 8 to 18 form an integral part of these financial statements.

Page 7

known as Blandford Youth and Community Centre

Notes to the Financial Statements for the Year Ended 1 June 2021

1 Charity status

The charity is a Charitable Incorporated Organisation registered in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The principal place of business is: The Blandford Youth & Community Centre Milldown Road Blandford Forum Dorset DT11 7SQ

These financial statements were authorised for issue by the trustees on 30 March 2022.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Charities Act 2011.

Basis of preparation

Blandford Youth Centre Management Board meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date and any restrictions relating to receiving the funds are met.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Page 8

known as Blandford Youth and Community Centre

Notes to the Financial Statements for the Year Ended 1 June 2021

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Gifts in kind

Gifts in kind are recognised in different ways dependent on how they are used by the charity: (i) Those donated for resale give rise to income when they are sold, and are valued at the amount actually realised; (ii) Those donated for onward transmission to beneficiaries are included in the Statement of Financial Activities as incoming resources and resources expended when they are distributed. They are valued at the amount the charity would have had to pay to acquire them; (iii) Those donated for use by the charity itself are included when receivable. They are valued at the amount the charity would have had to pay to acquire them.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to asset. Grants relating to revenue are recognised in income over the period in which the associated costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant is deferred it is recognised as deferred income.

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Notes to the Financial Statements for the Year Ended 1 June 2021

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

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Notes to the Financial Statements for the Year Ended 1 June 2021

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class

Depreciation method and rate

Plant and equipment

10% straight line

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Recognition and Classification

The charity has not entered into any complex financial instruments. Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument, and are classified according to the substance of the contractual arrangements entered into.

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Notes to the Financial Statements for the Year Ended 1 June 2021

3 Income from donations and legacies

Total for 2020

	Unrestrict Designated £	ted funds General £	Total funds £
Grants, including capital grants;			
Government grants		9,100	9,100
Total for 2021		9,100	9,100
Total for 2020	16,200	445	16,645
4 Income from charitable activities			
		Unrestricted funds General £	Total funds £
Youth Club Activities		100	100
Total for 2021		100	100

14,443

14,443

known as Blandford Youth and Community Centre

Notes to the Financial Statements for the Year Ended 1 June 2021

5 Expenditure on charitable activities

		Unrestricted funds		Total	Total
		Designated	General	2021	2020
	Note	£	£	£	£
Youth Club Activities		114	16,897	17,011	17,359
Covid-19 Support		100	-	100	619
Staff costs		12,777	-	12,777	14,247
Governance costs	6		3,840	3,840	4,020
		12,991	20,737	33,728	36,245

In addition to the expenditure analysed above, there are also governance costs of £3,840 (2020 - £4,020) which relate directly to charitable activities. See note 6 for further details.

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Allocated support costs	3,840	3,840
Total for 2021	3,840	3,840
Total for 2020	4,020	4,020

7 Government grants

During the year the charity benefitted from Dorset Council's Youth Fund Grants and in accordance with the accounting policy this credit is included as donated grant income in the Statement of Financial Activities.

The amount of grants recognised in the financial statements was £9,100 (2020 - £-).

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Notes to the Financial Statements for the Year Ended 1 June 2021

8 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2021	2020
	£	£
Depreciation of fixed assets	4,068	4,068

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	12,698	14,146
Pension costs	79	101
	12,777	14,247

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Centre manager	1	1
Youth workers	4	5
	5	6

1 (2020 - 1) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £79 (2020 - £101).

No employee received emoluments of more than £60,000 during the year.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

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Notes to the Financial Statements for the Year Ended 1 June 2021

12 Tangible fixed assets

	Furniture and equipment	Total £
Cost		
At 2 June 2020	40,680	40,680
At 1 June 2021	40,680	40,680
Depreciation		
At 2 June 2020	12,125	12,125
Charge for the year	4,068	4,068
At 1 June 2021	16,193	16,193
Net book value		
At 1 June 2021	24,487	24,487
At 1 June 2020	28,555	28,555
13 Stock		
	2021	2020
Stocks	2021 £ 75	2020 £
Stocks 14 Debtors	£	£
	<u>75</u> =	£ 50
14 Debtors	2021 £	£ 50 2020 £
	<u>75</u> =	£ 50 2020 £ 378
14 Debtors Prepayments	2021 £	£ 50 2020 £
14 Debtors Prepayments Other debtors	2021 £ 476	£ 50 2020 £ 378 1,200
14 Debtors Prepayments	2021 £ 476	£ 50 2020 £ 378 1,200
14 Debtors Prepayments Other debtors 15 Cash and cash equivalents	2021 £ 476 ———————————————————————————————————	£ 50 2020 £ 378 1,200 1,578 2020 £
14 Debtors Prepayments Other debtors 15 Cash and cash equivalents Cash on hand	2021 £ 476 ———————————————————————————————————	£ 50 2020 £ 378 1,200 1,578 2020 £ 773
14 Debtors Prepayments Other debtors 15 Cash and cash equivalents	2021 £ 476 ———————————————————————————————————	2020 £ 378 1,200 1,578

known as Blandford Youth and Community Centre

Notes to the Financial Statements for the Year Ended 1 June 2021

16 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	163	4,017
Accruals	12,611	7,320
Deferred income	500	
	13,274	11,337

17 Funds					
		Incoming resources £	Resources expended £	Transfers £	Balance at 1 June 2021 £
Unrestricted					
Unrestricted general funds					
General Funds	52,611	9,100	(20,637)	481	41,555
Unrestricted designated funds					
Designated Funds	14,471		(12,991)	(481)	999
Total funds	67,082	9,100	(33,628)		42,554
	Balance at June 2020 £		ources ended £	Transfers £	Balance at 1 June 2021 £
Unrestricted funds					
Designated					
Emergency packs and vouchers	s 7	40	(114)	-	626
Dorset Community Covid-19					
Support		81	(100)	(481)	-
William Williams Staffing Gra	nt 13,1	50	(12,777)	- -	373
	14,4	71	(12,991)	(481)	999

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Notes to the Financial Statements for the Year Ended 1 June 2021

	Balance at 2 June 2019 £	Incoming resources £	Resources expended £	Balance at 1 June 2020 £
Unrestricted				
Unrestricted general funds				
General Funds	71,499	7,950	(26,838)	52,611
Unrestricted designated funds				
Designated Funds	740	16,200	(2,469)	14,471
Total funds	72,239	24,150	(29,307)	67,082
	Balance at 2 June 2019 £	Incoming resources £	Resources expended £	Balance at 1 June 2020 £
Unrestricted funds	June 2019	resources	expended	June 2020
Unrestricted funds Designated	June 2019	resources	expended	June 2020
	June 2019	resources	expended	June 2020
Designated Emergency packs and vouchers Dorset Community Covid-19	June 2019 £	resources £	expended £	June 2020 £
Designated Emergency packs and vouchers Dorset Community Covid-19 Support	June 2019 £	resources £ - 1,200	expended £ - (619)	June 2020 £ 740 581
Designated Emergency packs and vouchers Dorset Community Covid-19	June 2019 £	resources £	expended £	June 2020 £

The specific purposes for which the funds are to be applied are as follows:

Designated funds

The Emergency packs and vouchers fund has been designated to provide assistance when needed to disadvantaged users of the Blandford Youth Centre.

The Dorset Community Covid-19 Support Grant was awarded in April 2020 in response to the Youth Centre being used as a hub to support the local community during the pandemic. The funds are being used to pay for costs directly related and in support of this cause.

The William Williams Staffing Grant is a second donation awarded in March 2020 to assist towards the cost of the Centre Manager and Youth Workers during the forthcoming year.

Transfer between funds

Once all direct costs were expended from the Dorset Community Covid-19 Support Grant, £481 was transferred to the Centre's Unrestricted Fund toward the utilities of the Centre which was being used as the support hub.

known as Blandford Youth and Community Centre

Notes to the Financial Statements for the Year Ended 1 June 2021

18 Analysis of net assets between funds

	Unrestricted funds		Total funds at 1 June
	General	Designated	2021
	£	£	£
Tangible fixed assets	24,487	-	24,487
Current assets	29,842	1,499	31,341
Current liabilities	(12,774)	(500)	(13,274)
Total net assets	41,555	999	42,554
	Unrestricted funds		Total funds at 1 June
	General	Designated	2020
	£	£	£
Tangible fixed assets	28,555	-	28,555
Current assets	35,393	14,471	49,864
Current liabilities	(11,337)		(11,337)
Total net assets	52,611	14,471	67,082

19 Related party transactions

There were no related party transactions in the year.